

# S I C

Self-Insurance Committee Newsletter – September 2011

## **Open Enrollment Period for Medical Insurance Ends 9/15/11**

All employees will be allowed to change insurance coverage by making a written request to Teresa Kemp between August 15, 2011 and September 15, 2011. Employees may enroll in the insurance or drop the insurance for themselves or their dependents during this time period. They may also change their deductible option. If you wish to make a change, this change will take effect on October 1, 2011.

## **New Employees – Deadline Approaching**

All new employees have 30 days from the first date of employment to elect any benefit. For new teachers and paraeducators who started on the first day of school, this deadline is **September 17, 2011**.

## **Blessing Emergency Room**

Any service you receive at the Emergency Room is coded and paid as an ER visit. Some people are confused by the Blessing ER “treat and release” or “urgent care” area, but these services are considered Emergency Room Services. These claims require a \$150 copay and then they are paid at 80% after you meet deductible.

## **Urgent Care**

The only providers in Quincy that are considered “urgent care” are Quincy Medical Group Ambulatory Care center and Blessing Fast Care located in the Shopko building. Services provided by these places are paid at 100% with \$0 copay.

## **New Baby?**

You must contact the Benefits Coordinator within 30 days of the birth of your child to add him or her to the insurance. This is your responsibility! If you don't make this call, your child will not be allowed to be added to insurance until the next open enrollment period.

Any status event – birth, death, marriage, divorce, or job change – must be reported to the Benefits Coordinator within 30 days if you wish to make a change to your insurance.

## **Contact Information**

*Benefits Coord:*  
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*SIC Officers:*  
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Vice Chair –  
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*QPS Website:*  
[www.qps.org](http://www.qps.org)  
“Human Resources”  
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