

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON NOVEMBER 16, 2011**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on November 16, 2011, at 7:00 p.m. in the Round Room in the Baldwin Intermediate School Building located at 3000 Maine Street, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Daniels, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Daniels, Dickerson, Erwin, Krause, Niekamp, and Stone; and the following member was absent: Member Mays. Whereupon the President declared a quorum was present.

Moment of Silence

The President declared a moment of silence and reflection.

Pledge of Allegiance

Boys Scouts from Troop 99 led the Pledge of Allegiance.

Questions and Comments

President Daniels opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes. Mr. Jeff Kerkhoff said he appreciated the information about the Working Cash Bonds on the District's website. He gave his email address for anyone to contact him regarding the petition drive to place the issue on the ballot. He also commented on the QAVTC audit and the District's common bank account.

Arrival of Member Mays

Member Mays arrived at 7:05 which was duly recorded by the Board Secretary.

Consent Agenda

It was moved by Member Dickerson and seconded by Member Stone to approve the following items on the Consent Agenda:

- a. Treasurer's Report
- b. Board Minutes – October 19, 2011

On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Reports of Superintendent

1. **School Library Grant Program.** District Librarian Mia Fleegel reported on the School District Library Grant Program. Over the past 13 years, the District has been awarded \$49,923 through this grant to enhance the school library programs and improve educational opportunities for students. Nine out of the District's ten schools are eligible for the grant. Dewey Library remains ineligible because it is staffed less than 15 hours per week.
2. **Triple I Conference in Chicago.** Superintendent Lemon said Board members and administrative staff will be attending the annual Triple I Conference in Chicago this weekend.

Building Committee

The Building Committee did not meet.

Curriculum Committee

Chairperson Krause presented the Curriculum Committee report. An overview of the School Improvement Plans for elementary, Baldwin and QJHS were presented to the committee. Chairperson Krause said that the goals in the plans were developed using best practices and data from prior years. He said the District is doing a good job. He said principals and teachers are doing everything they can to ensure students learn and achieve. The high mobility and poverty rates have a negative impact on student learning. Member Mays commented that in response to increased requirements by the State, Quincy has done some innovative things to have a bigger impact on achievement. Assistant Superintendent Viniard said that principals, teachers, parents and community members have worked on the School Improvement Plans to develop the goals. The plans will be posted on the District's website following Board approval.

Finance Committee

Chairperson Erwin presented the Finance Committee report. The check register, Jr/Sr High Activity Fund and Self-Insurance revenue and expenditure comparisons were reviewed. The committee learned about the process for the renewing the Line of Credit if needed. The annual District Tax Levy was presented.

Check Register/Jr & Sr High Activity Fund

It was recommended by the Finance Committee and moved by Member Erwin to approve the check register dated November 10, 2011, and the Junior/Senior High activity funds. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Policy Committee

The Policy Committee did not meet.

Reports from Representatives of the Board

1. **Special Education.** No report.

2. **Area Vocational Technical Center.** Director Mark Pfleiger announced the Rotary Club QAVTC *Students of the Month* for September and October. September honorees were Adam Brocksieck and Matthew Prenger. October honorees were Brandon Genenbacher and Lacy Walden. Mr. Pfleiger announced that QAVTC has been awarded a grant for the FIRST Robotics Program. Instructors Kristen McKenna and Kaleb Smith are volunteering time after school to work with interested students from the Electronics and Project Lead the Way classes to design and build a robot to compete in the spring. The \$6,500 grant supports the cost of the robot and team registration. Member Mays asked what courses of study offered certification upon completion through QAVTC. Mr. Pfleiger responded that the certificates are awarded for Certified Nurse Assistant, Food Service Sanitation, and Child Care. More certificate programs are being considered.
3. **Large Unit District Association.** Superintendent Lemon reported he will be attending the IASB-IASA-IASBO Joint Annual Conference November 18-20 in Chicago along with Board members and central office administration.

Resolution Regarding Estimated Amounts Necessary to be Levied for 2011

Business Manager Bud Martin distributed a tax levy and tax rate comparison. The overall tax rate for 2011 will be 3.999, down from 4.00167 in 2010. Mr. Martin explained that even though the rate is expected to be lower, the District should nevertheless receive about \$1 million more revenue from property taxes because the equalized assessed valuation has gone up by 4.9 percent to \$8.8 million. The District's Tort Levy remains the same as last year. Mr. Martin said the Board promised last year to only levy for the expenses identified in the Risk Management Plan and continues to do so this year. The proposed levy does not include the \$6.2 million in Working Cash Bonds that the Board approved at a meeting on November 14.

It was moved by Member Mays and seconded by Member Stone to adopt the Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2011 (Doc. Reg. No. 2570). On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

2011-12 School Improvement Plans

It was moved by Member Krause and seconded by Member Mays to approve the 2011-12 School Improvement Plans. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

School Library Per Capita Grant

It was moved by Member Dickerson and seconded by Member Stone to approve submission of the School Library Per Capita Grant. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Reduction in Administrative Compensation

Member Stone suggested a three-part process to address the District's financial problems: 1) reduce Administrative pay by 10%, 2) reduce pay of groups not covered by a collective bargaining agreement

by 10% and ask other union employees to agree to a 10% reduction, and 3) tax referendum to increase the Education Fund tax rate.

It was moved by Member Stone and seconded by Member Niekamp to decrease administrative pay by 10%. Attorney Gorman explained legal obstacles to that proposal. A number of administrative contracts have the customary provision in it that while no increase in compensation is guaranteed, the contract provides there may be no reduction. Some work under multi-year or retirement contracts. President Daniels presented some information from the past 10 years on number of administrators and amount of pay. There are currently 26 administrators, down from 36 administrators 10 years ago. In 2009-10, administrators were given a pay freeze. He presented information about reductions in other job categories and comparisons with Adams/Pike Schools. He said Quincy spends less of the budget on administrative salaries than the county schools.

Due to legal issues, Member Stone withdrew his motion to cut administrative pay. He will meet with Attorney Gorman for further review of the issue. Member Niekamp did not withdraw his second to the motion. On the call of the roll, the following member voted Aye: Member Niekamp; and the following members voted Nay: Member Daniels, Dickerson, Erwin, and Krause; and the following member abstained: Member Stone; and the following member voted present: Member Mays. Whereupon the president declared the motion failed.

Executive Session

It was moved by Member Stone and seconded by Member Erwin that the Board suspend the rules and go into executive session to discuss student discipline, collective bargaining, pending or threatened litigation, sale or lease of property, and employment of personnel. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Exit of Member Niekamp

Member Niekamp exited the meeting at 9:45 p.m. during executive session.

Resumption of Rules

It was moved by Member Krause and seconded by Member Stone to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

Student Discipline

It was moved by Member Stone and seconded by Member Dickerson to confirm the recommendation made in executive session to expel three Quincy Junior High students and three Quincy Senior High students. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

Personnel Addendum

It was moved by Member Stone and seconded by Member Krause to approve the Revised Personnel Addendum as presented. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

PERSONNEL CODES

\$\$ - New operating Fund Position (increase in FTE)
 B - Paid for by Booster Clubs
 C - Change in classification
 O - Other
 P - New Project Fund position
 PR - Replacement for Project Fund position
 R - Replacement for vacant Operating Fund Position
 S - Summer School

* REVISED PERSONNEL ADDENDUM

Quincy Board of Education

November 16, 2011

**salaries subject to change with new contract*

CERTIFIED			
Maternity Leave			
1		KRIS RHEA – Washington Speech/Lang	May 3, 2012 through end of year
Appointments			
2	R	BRIAN WALKER-QJHS 7 th Boys Basketball Ast Coach	Stipend
3	*B	LAMAR HICKMAN – QHS Asst/ Wrestling Coach	Stipend – Booster Paid
4	*P	JENNIFER MILLER – QJHS 21 st CCLC Site Coord	Stipend \$8,000 11-10-11 through 6-15-12
5	*P	RENEA YATES/ERICA HUNTLEY-JH 21 st CCLC Coun	2 hrs/wk \$28/hr Timesheet 11-10-11 through 6-15-12
6	*P	JESSICA WERT – QJHS 21 st CCLC Literacy Coach	5 hrs/wk \$28/hr Timesheet 11-10-11 through 6-15-12
7	*\$\$	DANETTE MOLITER – ECFC PT Speech Pathologist	15 hrs/wk \$32.34/hr MS+20 Timesheet 11-21-11
8	*\$\$	KAREN MORRISON – ECFC PT Speech Pathologist	15 hrs/wk \$49.09/hr Specialist Timesheet 11/21/11
21st CCLC Extended Day Instructors QJHS- 5 hrs/wk \$28/hr 11-10-11 through 06-15-11			
9	*P	SARA MANCINI	
10	*P	GAYLE ROSKAMP	
11	*P	STEPHANIE BAZE	
12	*P	KELLY WHEELER	
13	*P	DANA STAFFORD	
14	*P	ANDY HOSKINS	
15	*P	BETTY LAWLESS	
16	*P	KRISTEN WALKER	
17	*P	WILLIAM PETERSON	
Resignations			
18		SCOTT MOORE – Asst Softball Coach	10-24-11
19		JEN MILLER – Freshman Student Council Sponsor	11-01-11
20		SCOTT MAST – 7/8 Asst Wrestling Coach	11-03-11
Retirement			
21	*	PEGGY KLAUSER – QHS Dean	6-15-15
EDUCATIONAL SUPPORT			
Appointments			
22	R	CHANTESE SHAW – Para – Baldwin (134 days)	Lev C Step 0 10.60/hr \$9,942.80 10-24-11

23	\$\$	WILLIAM SCHAFFER – Para – Baldwin (133 days)	Lev C Step 0 10.60/hr \$9,868.60	10-25-11
24	\$\$	SHARON LABROO – Para – ECFC (128 days)	Lev C Step 7 12.41/hr \$11,119.36	11-01-11
25	P	SHAWN SPARROW–Stu Support- Dewey (120 days)	Lev A Step 4 23.22/hr \$22,291.20	11-14-11
26	P	TIM SOUTHERS-TAOEP Fam Liaison-QJHS/QHS124days 21 st CCLC Ext Day Instructor	7 hrs/day-35 wk-\$21.44/hr \$18,609.93 5 hrs/wk-\$15.00/hr Timesheet	11-7-11 11-10-11
27	P	GARRETT RUFFIN-TAOEP Tutor/Mentor-QJHS/QHS	5 hrs/day-\$25.00/hr - Timesheet	11-7-11
28	P	TIFFANY HOLLAND-Mental Health Network Asst	7.5 hrs/day \$19.15/hr – Timesheet	12-05-11
29	P	KATHRYN DOUGLAS-Mental Health Soc/Emo Coach	7 hrs/day \$22.50/hr – Timesheet	11-28-11
30	R	CLARA ROBERTSON – Para – QHS (124 days)	Lev C Step 0 10.60/hr \$9,200.80	11-7-11
31	\$\$	CLINT LAW – Para – Dewey (120 days)	Lev C Step 0 10.60/hr \$8,904.00	11-14-11
32	*P	JOYCE MAYFIELD – QJHS 21 st CCLC Family Liaison	8 hrs/wk 15.00/hr Timesheet	11-10-11 thru 6-15-12
33	*P	BEV BOCKHOLD – QJHS 21 st CCLC Ext Day Instructor	5 hrs/wk 15.00/hr Timesheet	11-10-11 thru 6-15-12

Leave of Absence

34		TAMMY PARRISH – Para – Baldwin W	Medical leave Nov. 14 through Dec. 21, 2011
35		PAT STEEPLES – QJHS Cafeteria	Beginning October 26, 2011

Transportation Appointments/Resignations

36	R	MEGHAN BAUER – SEIU AM-MD-PM Rider	5 hrs 4 days/wk 20 hrs wk	10-27-11
37	R	NANCY ZIMMERMAN - IFT AM-MD-PM	26 hrs/week	11-7-11
38	R	JUDY McKINNEY – AM SE Route	10 hrs/week	11-7-11
39	R	BECKY PROSKE – PM SE Route	10 hrs/week	11-7-11
40		CARROLL VANVELKENBURG	Resigned	11-7-11
41		DAVID WULF	Resigned	11-4-11
42		CHRIS BUSS	Resigned	10-21-11
43		TOM COOKSON	Resigned	11-11-11

Termination

44	*	MEGAN EAST – Baldwin North Para	Termination	11-16-11
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Freedom of Information Requests

Attorney Gorman announced on behalf of the Superintendent that several Freedom of Information Requests have been received and are in process.

Adjournment

It was moved by Member Stone and seconded by Member Krause that the regular meeting adjourn.

On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried and the regular meeting was duly adjourn.



Bill Daniels
President



Phyllis Stewart
Secretary