

**MINUTES OF REGULAR MEETING  
OF  
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172  
ADAMS COUNTY, ILLINOIS  
HELD ON DECEMBER 21, 2011**

**Meeting Convened**

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on December 21, 2011, at 7:00 p.m. in the Round Room in the Baldwin Intermediate School Building located at 3000 Maine Street, Quincy, Illinois, in said school district.

**Roll Call**

The meeting was called to order by President Daniels, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member was absent: None. Whereupon the President declared a quorum was present.

**Moment of Silence**

The President declared a moment of silence and reflection.

**Pledge of Allegiance**

Superintendent Lemon led the Pledge of Allegiance.

**Questions and Comments**

President Daniels opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes. Mr. Jeff Kerkhoff announced that 3,842 signatures have been received on petitions to place the Working Cash issue on the ballot for the March election. He thanked all those who helped with the process.

**Consent Agenda**

*It was moved by Member Dickerson and seconded by Member Stone to approve the following items on the Consent Agenda:*

- a. Treasurer's Report
- b. Board Minutes – November 10, 14, 16, and December 1, 2011

On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

**Reports of Superintendent**

1. **Quincy Music Department Vespers Program.** Superintendent Lemon commended Music Director Kathi Dooley and the students and staff involved in the Christmas Vespers Program. He said it was an extremely professional production and shows students at their very best. The program truly reflected the spirit of the season.

2. **Triple I Conference in Chicago.** Superintendent Lemon said Board members and administrative staff will have an opportunity to report on the annual Triple I Conference held in November at the January meeting.
3. **Winter Break.** Superintendent Lemon reminded students and staff that winter break begins tomorrow, December 22. Staff returns Tuesday, January 3 for inservice and students return on January 4.

### **Building Committee**

Chairperson Daniels presented the Building Committee report. The committee heard that current Health/Life Safety projects are at or near completion. Health/Life Safety projects at QHS recommended for 2012 were presented.

### **Curriculum Committee**

The Curriculum Committee did not meet in December.

### **Finance Committee**

Chairperson Erwin presented the Finance Committee report. The check register, Jr/Sr High Activity Fund and Self-Insurance revenue and expenditure comparisons were reviewed. The committee heard a recommendation for the approval of Bernardi Securities as the processing vendor for refinancing existing 2002B General Obligation School Refunding Bonds. The committee recommended the Board obtain quotes to process a line of credit up to \$6 million.

### **Refinancing Bonds**

*It was recommended by the Finance Committee and moved by Member Erwin to approve refinancing existing 2002B General Obligation School Refunding Bonds through Bernardi Securities (Doc. Reg. No. 2571).* On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: Member Niekamp. Whereupon the president declared the motion carried.

### **Check Register/Jr & Sr High Activity Fund**

*It was recommended by the Finance Committee and moved by Member Erwin to approve the check register dated December 16, 2011, and the Junior/Senior High activity funds.* On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

### **Policy Committee**

The Policy Committee did not meet.

### **Reports from Representatives of the Board**

1. **Special Education.** No report.

2. **Area Vocational Technical Center.** Director Mark Pfeleger distributed Volume 1, Issue 1 of the *Tech Times* newsletter. There will be one issue each semester and one in the summer. The newsletter has current news and updates from all programs that are offered by the center.
3. **Large Unit District Association.** Superintendent Lemon reported on the state instructional mandates committee he served on. He said committee recommendations are being finalized and will be presented to the governor soon. He will share the report with Board members when it is received.

#### **Affiliation Agreement with Mennonite College of Nursing @ Illinois State University**

Superintendent Lemon explained that the agreement with Illinois State University is to allow nursing students to complete internships at schools in the district. *It was moved by Member Erwin and seconded by Member Stone to approve the Affiliation Agreement with Mennonite College of Nursing @ Illinois State University (Doc. Reg. No. 2572).* On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

#### **Resolution Regarding Risk Management Program**

The Board discussed the Risk Management Plan. There are no changes from last year. The Risk Management Plan delineates a process to identify and analyze loss exposure. It includes allocations payable with Tort Funds for employees' duties which are part of risk management. Attorney Gorman stated that legal challenges to the plan have been unsuccessful. Member Mays stated that he is not in favor of the plan because it allows the District to tax 60% more than is currently taxed in Tort. He said he is also opposed to 10% of teacher salaries allocated to Tort. Member Stone said that Tort funds should be used for imminent legal challenges and not to support salaries. Member Krause said that a portion of the salaries of individuals with responsibility for risk management should included in the plan.

*It was moved by Member Dickerson and seconded by Member Krause to approve the Resolution Regarding the Risk Management Program (Doc. Reg. No. 2573).* On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause; and the following members voted Nay: Members Mays, Niekamp, and Stone. Whereupon the president declared the motion carried.

#### **Resolution to Establish 2011 Levy**

Business Manager Bud Martin said there are no changes in the tentative levy presented at last month's meeting. The overall tax rate for 2011 will be 3.999, down from 4.00167 in 2010. *It was moved by Member Mays and seconded by Member Stone to approve the Resolution Authorizing and Directing Tax Levy (Doc. Reg. No. 2574).* On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: Member Niekamp. Whereupon the president declared the motion carried.

#### **Authorize Administration to Begin Process for Line of Credit**

*It was moved by Member Erwin and seconded by Member Dickerson to authorize administration to begin the process for the line of credit not to exceed \$6,000,000.* On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: Member Niekamp. Whereupon the president declared the motion carried.

### Procedure for Food Bids

Food Service Director Jean Kinder explained past practice for awarding food bids which is by lowest cost per line item. This has been done for several years and has been cheaper than awarding the bid to one bidder for all items. Member Mays suggested awarding the bid to one vendor for this six-month period to see how it compares now. He said one vendor may bid lower overall if allowed the entire bid.

*It was moved by Member Mays and seconded by Member Stone to award food bids to lowest total bidder.* On the call of the roll, the following members voted Aye: Members Mays and Stone; and the following members voted Nay: Members Daniels, Dickerson, Erwin, Krause, and Niekamp. Whereupon the president declared the motion failed.

### Executive Session

*It was moved by Member Erwin and seconded by Member Stone that the Board suspend the rules and go into executive session to discuss student discipline, collective bargaining, pending or threatened litigation, and employment of personnel.* On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

### Exit of Member Niekamp

Member Niekamp exited the meeting at 9:30 p.m. during executive session.

### Resumption of Rules

*It was moved by Member Dickerson and seconded by Member Stone to resume the conduct of the regular meeting under rules.* On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

### Student Discipline

*It was moved by Member Stone and seconded by Member Dickerson to confirm the recommendation made in executive session to expel seven Quincy Senior High students.* On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

### Personnel Addendum

*It was moved by Member Krause and seconded by Member Erwin to approve the Revised Personnel Addendum as presented.* On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

**PERSONNEL CODES**

\$\$ - New operating Fund Position (increase in FTE)  
 B - Paid for by Booster Clubs  
 C - Change in classification  
 O - Other  
 P - New Project Fund position  
 PR - Replacement for Project Fund position  
 R - Replacement for vacant Operating Fund Position  
 S - Summer School

**\*REVISED PERSONNEL ADDENDUM**

Quincy Board of Education

December 21, 2011

*\*salaries subject to change with new contract*

<b>CERTIFIED</b>			
<b>EXTENDED DAY TUTORS 28.00/hr Timesheet – Funded through Title I – Nov 7, 2011 thru June 15, 2012</b>			
1	P	ERIN KRUTY – B. WEST	
2	P	STEPHANIE PATRICK – B. WEST	
3	P	HEATHER FRIDAY – ADAMS	
4	P	LISA COWMAN – ADAMS	
5	P	JODI WHITFIELD – ADAMS	
6	P	LINDSEY STRUCK – BERRIAN	
7	P	LISA OTTEN – BERRIAN	
8	P	HEATHER HUMPHREY – BERRIAN	
9	P	PAM HAVERMALE – BERRIAN	
10	P	KATIE RIDDER – BERRIAN	
11	P	LINDA MCNAY – B. NORTH	
12	P	MARIE JOHN – B. NORTH	
13	P	CONNIE THOMAS – B. NORTH	
14	P	MARY CHRISTENSEN – B. NORTH	
15	P	CARMEL KUHLMAN – B. NORTH	
16	P	LAURA STUTZMAN – DEWEY	
17	P	JULIE SCHULTE – DEWEY	
18	P	JERRI HALL – DEWEY	
19	P	CONNIE HASCHEMEYER – DEWEY	
20	P	LINDA SAUNDERS – B. SOUTH	
21	P	JENNIFER BORDENKIRCHER – B. SOUTH	
22	P	RACHEL ROBISON – B. SOUTH	
<b>COACHING APPOINTMENTS</b>			
23	B	JAMES YOUNG QHS – JV Asst Softball	Stipend \$1,000 - November 11, 2011
24	B	DUSTIN FORREST QJHS – 7 <sup>th</sup> 8 <sup>th</sup> Wrestling	Stipend \$750 – November 16, 2011
25	R	JENNIFER NEALLY QHS – JV Softball	Stipend \$3,156.62 - November 21, 2011
26	B	NICK LANTZ QJHS 7 <sup>th</sup> 8 <sup>th</sup> Asst. Wrestling	Stipend \$750 – November 16, 2011
<b>MATERNITY/MEDICAL LEAVE</b>			
27		MEGHAN GOEHL – Adams Kdg	Mat - 8 weeks/ February 7 - approx. April 3, 2012
28		JEN KEPPNER – QJHS	Mat - 8 weeks/approx April 2 through end of year
29		SARA JARVIS – Berrian 3 <sup>rd</sup> grade	Mat leave extended to January 3, 2012
30		TARA DICKS – Baldwin S	Medical leave Jan. 3 to approx. January 30, 2012
<b>RESIGNATIONS</b>			
31		SUSAN FOUTS – Teacher Baldwin N	Effective December 20, 2011
32		CANDY SCOTT – Speech/Lang Washington	Effective November 30, 2011

21 <sup>st</sup> CCLC EXTENDED DAY INSTRUCTORS – QJHS – FUNDED 21 <sup>st</sup> CCLC - \$28.00/hr - TIMESHEET				
33	*P	LYNDEE PERRINE – 5 hrs wk		
34	*P	LISA SCHWARTZ – 2.5 hrs/wk		
35	*P	MEGGIE WATERKOTTE – 2.5 hrs/wk		
36	*P	MARLENE HELLHAKE – (Apex Coord) 3 hrs/wk		
<b>EDUCATIONAL SUPPORT</b>				
<b>RESIGNATIONS</b>				
37		MARCIA ZANGER EAST – Berrian Para	Effective December 2, 2011	
38		BARB ALTGILBERS – ECFC Para	Effective November 28, 2011	
39		KRISTA VERVERTLOH – Baldwin North	Effective December 9, 2011	
40		COURTNI CLARK – Driver-AM-MD-PM IFT Route	Effective December 1, 2011	
41		TIM SOUTHER – 21 <sup>st</sup> CCLC Ext Day Instruction	Effective November 22, 2011	
42		JOYCE POSTIGLIONE – Para Washington	Effective December 21, 2011	
43	*	KATIE HOLLENSTEINER – Para Dewey	Effective January 3, 2011	
44	*	KELLI KAHS – Security Berrian	Effective December 21, 2011	
<b>APPOINTMENTS</b>				
45	R	ALASON VECCHIE – Madison ED Para 105 days	Lev C-0 yr \$10.60/hr \$7,791 105 days	12/7/11
46	R	DEBBIE BRADSHAW – Baldwin North Para 106 days	Lev C 30 yrs \$19.10/hr \$14,172.20	12/6/11
47	R	JENNIFER HATHAWAY – Berrian Cook 6.5 hrs/day	Step 0 \$8.75/hr	1/4/12
<b>TRANSPORTATION APPOINTMENTS FOR EXTENDED DAY – Timesheet – Effective November 28, 2011</b>				
48	P	TAMMY VAHLE – QJHS	1 hr/day – 5 days/week	
49	P	NANCY GALLAHER – QJHS	1 hr/day – 5 days/week	
50	P	DARLA RARDON – QJHS	1 hr/day – 5 days/week	
51	P	SUSAN MAGGART – Baldwin	1 hr/day – 3 days/week	
52	P	NANCY LACROIX – Baldwin	1 hr/day – 3 days/week	
53	P	DANA HYNEK – Baldwin	1 hr/day – 3 days/week	
<b>TRANSPORTATION ROUTE OTHER APPOINTMENTS – Effective November 21, 2011</b>				
54	R	TONY SPILKER – AM/PM IFT 4 hrs/day 5 days/week SE Route		
55	R	CHRIS HODGES – PM 2 hrs/day – 5 days/week IFT Route		
56	R	KAIL JARVIS – PM 2 hrs/day – 5 day/week IFT Route		
57	R	JOE SISTKO – Assistant Trainer – timesheet 5 hours/week. Total 31 hr/week employee		

### Freedom of Information Requests

Attorney Gorman announced on behalf of the Superintendent that several Freedom of Information Requests have been received and are in process.

### Adjournment

*It was moved by Member Stone and seconded by Member Krause that the regular meeting adjourn.*

On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried and the regular meeting was duly adjourn.

*Bill Daniels*

Bill Daniels  
President

*Phyllis Stewart*

Phyllis Stewart  
Secretary