

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON FEBRUARY 24, 2016 – 6:00 P.M.**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on February 24, 2016, at 6:00 p.m. in Baldwin School Round Room, 3000 Maine Street, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Ali, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Bailey, McNay, *Nichols, Troup and Whitfield; and the following member was absent: Member Rose. Whereupon the President declared a quorum was present. (**Member Nichols was present telephonically.*)

Moment of Silence

The President declared a moment of silence and reflection. He asked for thoughts and prayers for the family of a student who recently died.

Pledge of Allegiance

The Baldwin Student Council led the Pledge.

Focus on Students – Good Things Going On!

1. **Baldwin Drama Club.** Members of the Baldwin School Drama Club presented an excerpt from their performance of Disney's Peter Pan Jr.
2. **All-State Musicians.** District Music Director Kathi Dooley recognized 16 QHS students named Illinois All-State musicians.
3. **Public Information Report.** Raquel Piazza, Public Information Officer, announced that two Town Hall meetings will be held for community members and parents to receive an update on the K-5 Transition Plan and meet new Superintendent Roy Webb. The meetings are March 8 from 6:00 to 8:00 p.m. at ECFC (childcare provided) and March 10 at QHS. Students from the QHS Leadership Class reported on the QPS Foundation Color Run on April 23, 2016 at 8:30 a.m. at Quincy Senior High School. Cost is \$20 per person. Cost for children 10 and under is \$10.
4. **PTA Report.** Baldwin PTA President Kim Kennedy reported on PTA activities at Baldwin School including a Health Fair presented by Quincy Medical Group, partnership with JWCC to bring farm animals and equipment to Baldwin, two parent institutes, BMX anti-bullying assembly and purchasing a book for each child.

Questions and Comments

President Ali opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Jeff Kerkhoff commented that February 6th was Ronald Reagan's 105th birthday. He distributed some information on Common Core standards.

Open Public Hearing

President Ali opened the public hearing on the Waiver of Modification of Mandate to recommend certain school holidays as attendance days and Waiver of Modification of Mandate regarding Drivers Education Fee at 6:50 p.m. There were no comments or testimony at this time. President Ali said the hearing is open for comments or testimony at any time until closed later in the meeting.

Consent Agenda

It was moved by Member McNay and seconded by Member Whitfield to approve the following items on the Consent Agenda:

- a. Treasurer's Report – January 2016*
- b. Board Minutes – January 20, 2016*
- c. Acknowledge receipt of Freedom of Information Request Log January 16 through February 19, 2016 (For Information Only)*

On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

Reports of the Superintendent

Construction Update.

QHS Project – Chad White, senior project manager, reported that the concrete roof has been poured on the majority of the tornado shelter. Additions to Buildings E & C remain ahead of schedule. Painting is underway in the interior renovations near the main office. The project remains within budget.

Monroe Site – Eric Barnes, Klingner & Associates, reported that preliminary work is being completed due to the warmer weather.

ADM Site – Architects have met with city, county and township officials and are ready to apply for the necessary permits pending Board approval of the schematic design and development plan. Jacques Reynolds, Architechnics, reported the project is scheduled to be open for bids in June or July 2016 with construction scheduled to begin in August 2016. Completion is slated for spring 2018. The city will notify neighbors and hold the required public hearing set for March 22.

Transition Plan Update

Superintendent Webb presented a recommended transition plan for Baldwin School next year. As sixth-graders shift from Baldwin to Quincy Junior High School, the school would continue to house three sections of fourth- and fifth-graders and maintain the same organizational structure for 2016-17. He said other plans were considered but this one-year plan is the simplest, causes the least disruption to students, and costs the least. There was some discussion about unused rooms at Baldwin and Life Safety repairs that might be needed for next year. The Board concurred with the superintendent's recommendation for Baldwin. A superintendent's steering committee will begin work on setting boundaries for the new K-5 schools and make a recommendation to the Board early next year.

Building Committee

The Building Committee report was presented by Chairperson McNay. The committee heard an update on the QHS addition and the new elementary schools at the Monroe and ADM sites. The committee reviewed bids for the QHS projects and the schematic design for the ADM site.

QHS Bid Package #5

It was recommended by the Building Committee and moved by Member McNay to approve the bid submitted by Midwest Services Group of St. Peters, MO, the lone bidder for window removal and asbestos abatement at Quincy Senior High School at a cost of \$125,670 paid through Life Safety Funds (Doc. Reg. No. 2830). On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

QHS Bid Package #6

It was recommended by the Building Committee and moved by Member McNay to approve the bid submitted by R. L. Brink, Quincy for repaving and restriping at a cost of \$497,279.78 with an additional \$6,350 to upgrade the paving method (Doc. Reg. No. 2831). A portion of the cost will be paid with Life Safety Funds. On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

Schematic Design for ADM Site

It was recommended by the Building Committee and moved by Member McNay to approve the schematic design for the elementary school at the ADM site as presented (Doc. Reg. No. 2832). On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

Development Permits

It was recommended by the Building Committee and moved by Member McNay to approve seeking the necessary development permits for the ADM site. On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

Curriculum Committee

The Curriculum Committee report was presented by Chairperson Bailey. The committee reviewed the textbook adoption report for QJHS and QHS and was updated on the work of the Standards Aligned Grading and Reporting Task Force.

Textbook Recommendation

It was recommended by the Curriculum Committee and moved by Member Bailey to approve the adoption of the AP US History Bundle, 100 textbooks and 100 online subscriptions for QHS (Doc. Reg. No. 2837). On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

Finance Committee

The Finance Committee report was presented by Chairperson McNay. The committee reviewed the check register and Junior/Senior High Activity Fund. The purchase of a multi-function school activity bus was recommended. Information was provided regarding adopting Skyward as the district's student information system. The software will allow staff to take electronic attendance, have online gradebooks and report cards, track referrals and discipline issues, and give parents access via a parent portal.

Check Register/Jr & Sr High Activity Fund

It was recommended by the Finance Committee and moved by Member McNay to approve the Check Register dated February 19, 2016 and the junior/senior high activity funds. On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

Purchase Multi-Function Activity Bus

It was recommended by the Finance Committee and moved by Member McNay to approve the purchase of a Multi-Function School Activity Bus from Southern Bus and Mobility at a cost of \$48,961.00 (Doc. Reg. No. 2829). On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

District's Student Information System – Skyward

It was recommended by the Finance Committee and moved by Member McNay to adopt Skyward as the District's Student Information System for school year 2016-2017. On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

Policy Committee

The Policy Committee report was presented by Chairperson Bailey. The committee reviewed ISBE Policy Service Revisions from August 2015 and October 2015. A change was recommended to Policy 4:150 – Facility Management regarding naming of facilities. The following policies will be laid on the table until the March 2016 meeting.

2:160	7:10	2:100	6:15	6:315	7:290
2:260	7:220	2:150	6:50	6:320	7:300
4:50	7:260	2:200	6:60	6:340	7:305
5:50	7:310	4:170	6:160	7:50	7:340
5:170	7:325	5:90	6:270	7:100	8:30
5:270	8:10	5:100	6:280	7:130	4:150
7:40	8:80	5:290	6:310	7:140	

Discussion – Redistricting Boundaries

Superintendent Webb asked the Board for guidance and direction to begin the redistricting process for K-5 schools. Several Board members commented on the need for all students to be provided the same opportunities and diverse socio/economic population in each school. The schools should represent the

entire community. A superintendent's committee headed by Business Manager Joel Murphy will be formed to complete the redistricting. A recommendation will be presented to the Board early next year.

Close Public Hearing

President Ali asked if there were any comments on the Waiver of Modification of Mandate to recommend certain school holidays as attendance days and Waiver of Modification of Mandate regarding Drivers Education Fee before the hearing is closed.

Jody Cook spoke against waiving the Veterans' Day holiday. She said Columbus Day should be eliminated as he is hardly worthy of a national holiday. She said Veterans should be honored on that day. Superintendent Webb explained that if school districts waive a holiday, educational programs regarding that holiday and recognition must be held while students are in attendance.

Jeff Kerkhoff recommended those interested should read a biography on Christopher Columbus for information on his life. He said Columbus sometimes gets a bum rap.

Hearing no other comments, President Ali closed the hearings at 8:20 p.m.

Drivers Education Fee Waiver

It was moved by Member Troup and seconded by Member McNay to approve the Waiver of Modification of Mandate Regarding Drivers Education Fee (Doc. Reg. No. 2833). On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

Holiday Waiver

It was moved by Member McNay and seconded by Member Nichols to approve the Waiver of Modification of Mandate to Recommend Certain School Holidays as Attendance Days including Abraham Lincoln's Birthday (February 12), Casimir Pulaski's Birthday (the first Monday in March), Columbus Day (the second Monday in October), and Veterans' Day (November 11). On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

Annual Grants

It was moved by Member Bailey and seconded by Member Whitfield to approve to write and submit/participate in the following annual grants or allocations: Title I, Title II, Special Education IDEA Flow-Through, Office of Rehabilitative Services (STEP Grant), Special Education Preschool, Head Start, Early Childhood Block Grant, Truants' Alternative and Optional Education Program (TAOEP), Regional Safe Schools-Subcontract, Adult Education and Family Literacy, WCR Carl Perkins, WCR Career and Technical Education Improvement Grant, QAVTC QPS Perkins Sub-Grant, QAVTC QPS CTEI Sub-Grant, Title I Delinquent, Title I Neglected, 21st Century Community Learning Center, Title II Part D Enhancing Education through Technology (Ed Tech Formula Grant), Advanced Placement, School Library Per Capita Grant, Illinois Partnership Advancing Rigorous Training, Tracy Family Foundation, School Construction Grant, School Maintenance Project Grant, and the Illinois Children's Healthcare Mental Health Access Grant/Expansion Grant. On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

2016-2017 School Calendar

It was moved by Member McNay and seconded by Member Bailey to approve the 2016-2017 School Calendar as presented (Doc. Reg. No. 2834). On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

Toyota Grant Application

It was moved by Member Whitfield and seconded by Member Bailey to approve submission of a Toyota Grant entitled Teens on Q in the amount of \$123,019 to provide support to teens after school in a school and community setting. On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

QAVTC/WCR Director Succession Plan

QAVTC Director Mark Pfeiger presented his proposal for a succession plan to the Board. He is planning on retiring January 2, 2018. The plan includes selecting an assistant director for 2016-2017 in preparation for the transition. The plan has been approved by the WCR Co-Op Board.

It was moved by Member Troup and seconded by Member McNay to approve the QAVTC/WCR Director Succession Plan as presented (Doc. Reg. No. 2835). On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

Executive Session

At 8:35 p.m., it was moved by Member Troup and seconded by Member Bailey that the Board suspend the rules and go into executive session to discuss a)the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District, b)collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, g)student disciplinary cases, and i)pending, probable or imminent litigation. On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

Resumption of Rules

At 9:30 p.m., it was moved by Member Whitfield and seconded by Member McNay to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.


Student Discipline

It was moved by Member Bailey and seconded by Member McNay to adopt the recommendation made in executive session regarding student discipline for two junior high school students, one Baldwin student, one ABC student, and to revoke the suspended expulsion for one ACRSS student. On the call of the roll,

the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

Personnel Addendum

It was moved by Member McNay and seconded by Member Nichols to approve the Revised Personnel Addendum as presented. On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

				PERSONNEL CODES \$\$ - New operating Fund Position (increase in FTE) B - Paid for by Booster Clubs C - Change in classification or position O - Other P - New Project Fund position PR - Replacement for Project Fund position R - Replacement for vacant Operating Fund Position S - Summer School	
*REVISED PERSONNEL ADDENDUM Quincy Board of Education February 24, 2016					
CERTIFIED ~ 2016-2017 SALARIES SUBJECT TO CHANGE PER 2016-17 CONTRACT					
APPOINTMENTS/CHANGE OF ASSIGNMENT					
1	P	LINDA SAUNDERS – TITLE 1 TUTOR WASH. 3 HRS/DAY 12 HRS/WK. TIMESHEET \$28/HR 1/26/16			
2	P	PATTY MCGLOTHLIN – TITLE 1 TUTOR WASH. 4 HRS/DAY 16 HRS/WK TIMESHEET \$28/HR 1/25/16			
3	P	DEB OLSON – TITLE 1 TUTOR WASH. 4 HRS/DAY 16 HRS/WK TIMESHEET \$28/HR 1/25/16			
4	R*	NICK DEVINE – JV WRESTLING COACH QHS. STIPEND \$1, 800.76 8/17/15			
5	R*	BRIAN BLECK – MUSIC BALDWIN. BA STEP 0 \$34,111 (PREV SUB RATE) 2015-16 SCH YR			
6	\$\$*	ANGELA KEPPNER-GUIDANCE COUNSELOR QHS. MS +20 STEP 11 (191 DAYS) \$48,329.58 ~ 2016-17 SCH YR			
7	R*	KA NG – 9-12 MATH QHS. BS STEP 0 \$34,111 ~ 2016-17 SCH YR			
8	\$\$*	LISA OTTEN – SAM QHS (CERTIFIED) MS+30 STEP 13 \$48,438 - ADDL 40 DAYS (221 TOTAL) \$9,590.72 ADDL SAM STIPEND \$4,875.36 = \$62,904.08 TOTAL SALARY. ~ 2016-17 SCHOOL YR			
LEAVES OF ABSENCE					
9		CHANCY RODEGHERO – SPEECH PATH MADISON. 6-WK MAT LEAVE FMLA APPROX 4/17/16 THROUGH 5/30/16			
10		AMBER WHICKER – 3 RD GRD ELLINGTON. MAT LEAVE FMLA APPROX 3/26/16 THROUGH END OF 2015/16 SCH YR			
11		CINDY ZIMMERMAN – LIT INTERVENTION BALDWIN S. EXTEND LEAVE THROUGH APPROX 3/28/16			
12		SHERRY ZAERR – PE DEWEY. EXTEND MEDICAL LEAVE FMLA THROUGH END OF 2015/16 SCH YR			
13	*	JODI WHITFIELD – 2 ND GRADE ADAMS. MEDICAL LEAVE FMLA 2/22/16 THROUGH APPROX 2/26/16			
14	*	KAREN HARRIS – MATH QHS. MEDICAL LEAVE FMLA 3/1/16 THROUGH APPROX 4/25/16			
15	*	COLLEEN HUCK – ENGLISH QJHS. MEDICAL LEAVE FMLA 3/14/16 THROUGH APPROX 3/30/16			
RESIGNATIONS					
16		KELSEA HOSKINS – ENG LA QJHS. 2/5/16			
17		BARB CRIST – HEALTH QHS. END OF 2015/16 SCHOOL YEAR			
18		KATHRYN FAIRLEY – TITLE 1 READING/MATH TUTOR (TIMESHEET) END OF 2015/16 SCH YR			

RETIREMENTS		
19		KATHLEEN MCLAUGHLIN – ADAMS COUNTY JUVENILE DETENTION CENTER 6/29/16
EDUCATIONAL SUPPORT		
APPOINTMENTS/CHANGE IN ASSIGNMENT		
20	R	NICOLE CONNELL – PARA MONROE. LEV A STEP 0 \$9.32/HR 84 DAYS \$5,480.16. 1/21/16
21	R	JAN GREEN-PARA QJHS. LEV A STEP 0 \$9.32/HR 80 DAYS \$5,219.20. 1/27/16 (HIRED BACK AFTER NCLB CERT)
22	R	JENNIFER MARTIN-PARA ECFC. LEV A STEP 0 \$9.32/HR 80 DAYS \$5,219.20 1/27/16 (HIRED BACK AFTER NCLB CERT)
23	\$\$	HARVEY MUSGROVE – PARA ELLINGTON. LEV C STEP 0 \$11.03/HR 83 DAYS \$6,408.43. 1/22/16
24	R	ROSE BEHRENS – COOK ELLINGTON. 4.5 HRS/DAY 173 DAY/YR. STEP 0 \$8.90/HR 2/22/16
25	R	DAWNIELLE WINFIELD – PARA ECFC. LEV C STEP 2 \$11.58/HR 66 DAYS \$5,349.96 2/17/16
26	R*	KEETHA COBB – COOK MADISON. 4 HRS/DAY PREVIOUS 2.5 HRS/DAY NO CHG IN HRLY PAY 2/17/16
27	R*	SHIRLEY BURGTORF – KITCHEN HELPER QHS. 2 HRS/DAY 10 HRS WK 173 DAYS. STEP 0 \$8.90/HR
LEAVES OF ABSENCE		
28		KELLIE LUNDBERG – PARA ADAMS. MATERNITY LEAVE APPROX 2/16/16 THROUGH 3/28/16
29		VALERIE STRAUS – BALDWIN CUSTODIAN MEDICAL LEAVE FMLA. 1/6/16
30		JANAE KOENIG – SP ED ADMIN ASST. MATERNITY LEAVE FMLA 12 WKS APPROX 5/24 THROUGH 8/16/16
31		RILEY KANE – MAINT DEPT. PATERNITY LEAVE FMLA APPROX 2/15/16 TO 2/28/16
32		JODY WARNING – PARA BALDWIN W. REVISED LEAVE FMLA 1/25/16 THROUGH APPROX 3/18/16
33		DENNIS PETERS – MAINT COORD SUPP SERV. MEDICAL LEAVE FMLA APPROX 2/29/16 THROUGH 4/18/16
RESIGNATIONS		
34		LORETTA YOUNG – FOOD SERVICE MADISON 2/26/16
35		PAUL CADWELL – SECURITY SUB. 1/26/16
36		MEGHAN ROBINSON – CAFETERIA MADISON. 2/2/16
37		SHERRI KRAGEL – PARA MONROE. 2/1/16
38		LAURA ZOLLER – CAFETERIA QHS. 2/9/16
39	*	GAYE RICHMILLER – NURSERY CHILD CARE PARA QHS. 3/7/17
TRANSPORTATION APPOINTMENTS/RESIGNATIONS/LEAVE		
40		TERRI ADKINS – PM ONLY IFT ROUTE. 10 HRS PER WEEK. ADD TO EXT DAY/CAFÉ TOTAL 22 HRS/WK 2/3/16
41		TAMIRA VAHLE – AM-PM IFT ROUTE 20 HRS/WK. ADD T00 MAIL ROUTE TOTAL 40 HRS/WK 1/25/16
42		EDNA DIX – PM ONLY IFT ROUTE. 10 HRS/WK. 1/25/16
43		MARY FREDERICKS – RESIGNING PM RIDER ROUTE NON UNION. 2/5/16
44	*	ELAINE REES – PARK DIST EXT DAY RT -1 HR/DAY 5 DAYS/WK. PREV 25 HRS/WK = 30 HRS/WK EMP 2/5/16
RETIREMENTS		
45		DEANNA ZANGER – PARA QJHS 8/8/16
46		LINDA HUMESTON – PARA QJHS. 6/30/16
47		JOANNA WATSON – TRANSPORTATION 6/30/16
48		DIANNE PIEPER – TRANSPORTATION 6/30/16
49		DOROTHY JOYCE STEVENS – NURSE QJHS. END OF 2015/16 SCH YR

Memorandum of Understanding with Custodial Union

It was moved by Member Bailey and seconded by Member Nichols to approve the Memorandum of Understanding #1 with Custodial Union Local 4350 (Doc. Reg. No. 2836). On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

Adjournment

At 9:40 p.m., it was moved by Member McNay and seconded by Member Nichols that the regular meeting adjourn. On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried and the regular meeting was duly adjourned.

Sayeed Ali
President

Phyllis Stewart
Secretary