

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON JANUARY 24, 2018 – 6:00 P.M.**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on January 24, 2018, at 6:00 p.m. in the Board of Education Office, Room 214, 1416 Maine Street, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Ali, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Bailey, McNay Nichols, Rose, Troup and Whitfield; and the following members were absent: None. Whereupon the President declared a quorum was present.

Moment of Silence

President Ali declared a moment of silence and reflection. He asked to remember Rodney Hodges' family. He was a custodian at QJHS who recently passed away.

Pledge of Allegiance

The Pledge of Allegiance was led by President Ali.

Focus on Students – Good Things Going On!

Good News Report - Public Information Officer Raquel Piazza reported on upcoming activities. Berrian students from Mrs. Kniel's kindergarten class will visit residents at Sunset Home January 25, February 22 and March 8. The sophomore career fair at JWCC will be held February 2. There are several activities scheduled for QHS math students on February 20 at QJHS as part of Google Expedition Augmented Reality. This is coming thanks to Project Lead the Way Computer Science teacher Lisa Schwartz. The annual FFA Auction will be held February 22 at 5:30 at QHS. Congratulations to Ellington on achieving Lighthouse status. The celebration will be held February 1 at 2:00 p.m.

PTA – Ellington PTA President Tiffany Shannon said the parents and staff at Ellington could not be prouder of the Lighthouse status. She reported that a soup supper fundraiser was recently held. Students attended the performance of *Harriet the Spy* at Quincy Community Theater. Through an Arts Quincy grant, African drummers will be performing at the school.

Questions and Comments

President Ali opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Jeff Kerkhoff commented on articles in the *Quincy Herald Whig* on junior achievement and the mentor teacher program.

Open Public Hearing

President Ali opened the public hearing on the Physical Education Waiver. Superintendent Webb said it is the intent of the district to offer PE five days a week. School code now requires three days a week. The waiver is on a case-by-case basis. The waiver will allow a student to receive additional reading, English and mathematics intervention. It will also allow an identified student to schedule a course needed to prepare for college entrance or entry into the work force. Written comments on the waiver were submitted by two individuals and provided to the Board. There were no other comments at this time.

Consent Agenda

It was moved by Member Troup and seconded by Member Bailey to approve the following items on the Consent Agenda:

- a. Treasurer's Report – December 2017*
- b. Minutes – December 19 and December 22, 2017*
- c. Intergovernmental Agreement – Quincy Public Library (Doc. Reg. No. 2984)*
- d. Check Register and JH/SH Activity Fund Reports*
- e. Acknowledge receipt of the Freedom of Information Log: December 16, 2017 – January 19, 2018*

On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Reports of the Superintendent

- 1. School Based Health Care Report.** Member Troup reported on the School Based Health Care initiative that will advocate for school-based dental and medical services for students. The committee met with Marcel Wagner, president of Great River Economic Development Foundation. He spoke to the group on the need for quality applicants for job openings in Quincy. He is working with JWCC and other educators, students and parents to address this. Data is being gathered through March on the impact the lack of adequate health care has on student learning and attendance. There has been wide support in the community of school-based health care beginning next year. Student Services Director Carol Frericks reported that SIU School of Medicine is providing support and hiring workers for the program at no cost to the district.
- 2. Non-Union Performance Pay Update.** Human Resources Director Julie Stratman updated the Board on performance pay for non-union employees. The evaluation tool performance levels have been changed to be consistent for all employee groups. She has contacted LUDA Districts, other school districts in Illinois and in other states. She has found no other districts who currently have performance-based pay. She is continuing to research the issue.
- 3. K-5 Transition Plan Update.** Carol Frericks reported that significant progress has been made toward each task of the transition plan. There were nine tasks identified as the district moves to open the five new K-5 learning communities for the 2018-2019 school year. This includes new schools Lincoln-Douglas, Iles Elementary, and Rooney Elementary. Since the new Baldwin and Harrison site schools will not be completed until 2019-2020, Berrian and Adams Schools will serve as the Harrison site learning community and Ellington and Madison will serve as the Baldwin learning community for next year. Some of the tasks in the transition plan include student transfer policy, bus routes and schedules, accelerated learning and music opportunities, staffing, team building, master schedule, and transition of instructional materials and technology. A *K-5 Learning Communities Newsletter* is sent home with Pre-K through 5th grade students to keep parents informed. The newsletters are also available on the district's website.

K-5 buildings will hold spring registration in April and Kindergarten Round Up is scheduled for April 13. The early registration will help determine student population for the learning communities. Transfer request decisions will be made by June 15. Mrs. Frericks explained that busing schedules will be two tiered; junior and senior high first and then K-5 students. Proposed K-5 times are 8:45 a.m. to 3:15 p.m. or 8:30 a.m. to 3 p.m. Students attending the Harrison site learning community at Berrian and Adams and Baldwin, housed at Ellington and Madison, will be provided shuttles. Parents with children at the two schools will not have to drop their students at two locations. Superintendent Webb commended Carol Frericks and her team of administrators and staff members who have done an amazing job on the transition plan.

Building Committee

The Building Committee report was presented by Member McNay. Information on the furniture for the mock-up K-5 classrooms was presented. Steve Bange with the City of Quincy addressed the committee with the city's request to acquire 35 sq. ft. of land at the SE corner of 12th & Maine for improvements at the intersection. A bid for the new telephone system to serve the five new elementary schools was presented. A prioritized list of Health Life Safety projects was reviewed by the committee. The top two priorities are QJHS replacements doors and roof. Member Troup commented that the existing hardware for the doors will be reused to retain the historic look of the doors.

Phone System Infrastructure Plan

It was recommended by the Building Committee and moved by Member McNay to approve the bid for the new telephone system for the five new elementary schools as submitted by Mitel Onsite Connect at a cost of \$104,437.89 (Doc. Reg. No. 2978). On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Curriculum Committee

The Curriculum Committee report was presented by Chairperson Bailey. The committee heard a proposal from QHS Principal Jody Steinke on class rank and semester grading practices.

Finance Committee

Chairperson McNay presented the Finance Committee report. The committee reviewed the financial reports and check register. The committee recommended approval of the spring food and non-food bids.

Food and Non-Food Bids

It was recommended by the Finance Committee and moved by Member McNay to approve the spring 2018 food and non-food bids submitted by Kohl Wholesale, lone bidder, at a cost of \$430,841.39. This is an increase of 1.56% over last spring. On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Policy Committee

The Policy Committee reviewed the IASB Policy Service October 2017 revisions. A revision to Policy 2:150 – School Board Committees – to waive the number of community members to serve on the Human Relations Committee from 4 to 5 was recommended. The committee recommended the October 2017 policy service revisions be laid on the table until the next Board meeting with the exception of Policies 5:250, 5:290 and

5:330 which are related to collective bargaining and are on hold pending further review. Revised Policy 2:150 is also recommended to be laid on the table.

Discipline Committee

The Discipline Committee did not meet in January.

Human Resources Committee

The Human Relations Committee meets bi-monthly and will meet in February. At last month's meeting, the committee was asked to respond to a survey on 10 to 15 items that are important to the committee and the Board. The committee will be discussing career ladders for staff.

2017-2018 Seniority Lists

It was moved by Member Bailey and seconded by Member Nichols to approve the Seniority Lists for Licensed and Support Staff (Doc. Reg. No. 2985). On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Revised Risk Management Plan

It was moved by Member Nichols and seconded by Member Troup to approve a revision to the Risk Management Plan to include a section on surveillance and security cameras (Doc. Reg. No. 2980). On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Community Eligibility Provision

It was moved by Member Troup and seconded by Member Bailey to approve the Community Eligibility Provision (CEP) for Early Childhood and Family Center and ACRSS and ABC alternative programs beginning in 2018-2019. Food Service Director Jean Kinder explained that CEP is provided through the Healthy, Hunger Free Kids Act of 2010 of the National School Lunch Act. It is a four-year reimbursement option to provide free meals to schools with eligible high poverty. All students in these programs will eat free and parents will not have to complete household eligibility applications.

On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

2018-2019 School Calendar

It was moved by Member Rose and seconded by Member McNay to approve the 2018-2019 school calendar (Doc. Reg. No. 2986). On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

21st Century Grant for K-5

It was moved by Member Bailey and seconded by Member Troup to approve intent to apply for the 21st Century Grant for K-5 schools. On the call of the roll, the following members voted Aye: Members Ali,

Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Illinois Association of School Boards 2018 Conference Presentation

Board Member Carol Nichols asked to submit a proposal to the Illinois Association of School Boards for a panel presentation at the annual conference in November 2018. She suggested a presentation on the district's building program by some of the architects and others involved in the referendum, building projects, and reorganization. The conference attracts school board members, superintendents, and other staff from throughout the State and would provide them with valuable information.

It was moved by Member Troup and seconded by Member Ali to approve submitting the Request for Proposal for the November 2018 conference. On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Executive Session

At 7:25 p.m., it was moved by Member Troup and seconded by Member Rose that the Board suspend the rules and go into executive session to discuss: a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District; b) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; d) the setting of a price for sale or lease of property owned by the District; and i) pending, probable, or imminent litigation; and j) attorney/client privilege. On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Resumption of Rules

At 7:55 p.m. it was moved by Member Troup and seconded by Member Whitfield to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Personnel Addendum

It was moved by Member Whitfield and seconded by Member Troup to approve the Revised Personnel Addendum. On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.



*REVISED PERSONNEL ADDENDUM

Quincy Board of Education
January 24, 2018

PERSONNEL CODES

\$\$ - New operating Fund Position (increase in FTE)
B - Paid for by Booster Clubs
C - Change in classification or position
O - Other
P - New Project Fund position
PR - Replacement for Project Fund position
R - Replacement for vacant Operating Fund Position
S - Summer School

CERTIFIED

APPOINTMENTS/CHANGE IN ASSIGNMENTS

| | | | | |
|---|---|---|--------------------------|-----------------------------|
| 1 | P | SARAH KIMME – SIGN LANG CLUB SPONSOR QHS | \$931.82 STIPEND 2017-18 | 21 ST CCLC GRANT |
| 2 | P | JENNIFER MORAN – GSA CLUB SPONSOR BALDWIN | \$931.82 STIPEND 2017-18 | 21 ST CCLC GRANT |
| 3 | P | TABITH SULLIVAN – EXT DAY WASH | \$28/HR TIMESHEET 17-18 | TITLE 1 GRANT |
| 4 | P | LARISSA BERG – EXT DAY WASH | \$28/HR TIMESHEET 17-18 | TITLE 1 GRANT |
| 5 | P | NIKI FINNEY – EXT DAY WASH | \$28/HR TIMESHEET 17-18 | TITLE 1 GRANT |
| 6 | P | LINDA DOUGLAS – EXT DAY WASH | \$28/HR TIMESHEET 17-18 | TITLE 1 GRANT |
| 7 | B | ERIC DAVIS – ASST GIRLS CROSS COUNTRY COACH QHS | \$2000 STIPEND 1/3/18 | BOOSTER PD |
| 8 | B | COLLEEN SCARA- ASST 7 TH GRD VOLLEYBL COACH QJHS | \$1,500 STIPENED 17-18 | BOOSTER PD |
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RESIGNATIONS

| | | | | |
|----|---|--|-----------------------|--|
| 9 | | LAUREN KILLION – CROSS CAT ADAMS | END OF 2017-18 SCH YR | |
| 10 | | THERESA MAPLES – ASST TRACK COACH QHS | 1/3/18 | |
| 11 | | KELLY SULLIVAN – ENG QHS | END OF 2017-18 SCH YR | |
| 12 | | JIMMY YOUNG – BASEBALL COACH QHS | 12/7/17 | |
| 13 | | KANG – MATH QHS | END OF 2017-18 SCH YR | |
| 14 | * | BRAD DANCE – SOFTBALL COACH QJHS | 1/23/18 | |
| 15 | * | ROBBY YOUNG – PE QHS | END OF 2017-18 SCH YR | |
| 16 | * | SHAWN WOLF – ASST BASEBALL COACH QJHS | 1/23/18 | |
| 17 | * | KALA BREDER – HEAD CROSS CTRY/TRACK COACH QJHS | 4/24/18 | |
| 18 | * | KALA BREDER – TRACK COACH QHS | 4/24/18 | |
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RETIREMENT

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|----|--|-----------------------------------|---------|--|
| 14 | | JEAN MARTIN – DIRECTOR OF NURSING | 6/30/18 | |
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LEAVES

| | | | | |
|----|---|---|-----------------------|--|
| 15 | | JAMIE HAMBY – 3 RD GRADE L-D EXT FMLA | THROUGH 1/23/18 | |
| 16 | | JESSICA WERT – 5 TH GRADE BALDWIN S FMLA | 1/4 - APPROX 1/15/18 | |
| 17 | | BEN DOMBROSKI – MATH QHS FMLA | 1/12 – 1/19/18 | |
| 18 | | HILARY MORRIS – INTERV BALDW W FMLA DATE CHG | 1/17 – 3/14/18 | |
| 19 | | LIZABETH ELLEN TAYLOR – ACRSS FMLA DATE CHG | 1/3 – 1/10/18 | |
| 20 | * | KATHERINE WILGUS – SPANISH QHS FMLA | 1/17 – APPROX 4/11/18 | |
| 21 | * | SHELLY COBB – LEARNING CENTER QHS FMLA | 2/1 – APPROX 2/12/18 | |
| 22 | * | KALA BREDER – CROSS CAT L-D EXTENDED LEAVE | 2018-2019 SCH YR | |

EDUCATIONAL SUPPORT

APPOINTMENTS – CHANGE IN ASSIGNMENT

| | | | | |
|----|---|--|-------------------------|------------------|
| 23 | R | KIM DUNN-HARVEY – KITCHEN HELPER QHS 3 HRS/DAY | STEP o \$9.03/HR | 1/31/17 |
| 24 | C | ASHLEY KELTNER – SECRETARY/RECEPTIONIST QJHS | FROM 210 TO 220 DAYS/YR | 2017-2018 SCH YR |

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|------------------------------------|-------|--|--|---------------------------------|
| 25 | R | PATRICK CARROLL – STU SUPPORT/FAMILY LIAISON ABC 181 DAYS PREV STAR GUIDE BALDWIN | STU SUPP LEV A STEP 5 \$24.65/HR | 2018-2019 SCH YR \$35,693.20 |
| 26 | R | TRINA TERSTRIEP - COOK BALDW ADDTL HRS PREV 3 HRS | 5 HRS/DAY 25 HRS/WK | 1/16/18 |
| 27 | R | RYAN ROHN – MECHANIC TRANS (260 DAYS) | 40 HRS/WK \$20/HR | 1/22/18 |
| 28 | \$\$* | DUSTIN BUTCHER – PARA MADISON | LEV A STEP 1 \$9.57/HR | 2/2/18 |
| 29 | R* | CHANTESE SHAW-STU SUPP FAM LIAISON ACSS 181 DAYS PREV ISS BALDWIN | STU SUPP LEV A \$22.80/HR 8 HRS/DAY | 2018-2019 SCH YR \$33,014.00 |
| RESIGNATIONS | | | | |
| 30 | | HEATHER FRANKEL – PARA ADAMS | 1/19/18 | |
| 31 | * | NICOLE WILLIAMSON – PARA L-D | 2/2/18 | |
| RETIREMENT | | | | |
| 32 | * | DONNA BOSTER – PARA CURRENTLY ON LEAVE | 1/3/18 | |
| LEAVES | | | | |
| 33 | | DAVID MCNEILLY – CUSTODIAN L-D FMLA EXT | TO 2/9/18 | |
| 34 | | JOHN FRISBIE – TRANSPORTATION FMLA EXT | TO 1/9/18 | |
| 35 | | JACKIE SCHWARTZ – TRANSPORTATION FMLA 12 WKS | 11/14/17 – APPROX | 2/6/18 |
| 36 | | DONNA WIEWEL – CAFETERIA BALDWIN FMLA CHG | 4 HRS/DAY 1/4 - 1/31/18 | (HALF DAYS) |
| 37 | | CAROLYN AYRES – CAFETERIA BALDWIN FMLA | 11/27/17 - APPROX | 2/16/18 |
| 38 | | NANCY TURNER – CAFETERIA QJHS FMLA EXT | TO 1/29/18 | |
| 39 | | TIM ANDERS – CUSTODIAN DEWEY FMLA | 1/22 – APPROX 2/2/18 | |
| 40 | | MIKE CREEK – SECURITY BALWIN EXT MEDICAL LEAVE | TO 2/28/18 | |
| 41 | * | DEBBIE TERWELP – CAFETERIA ELLINGTON FMLA | 1/23 – APPROX 3/6/18 | |
| 42 | * | JUANITA GRIESBAUM – CAFETERIA QJHS FMLA | 2/6 – APPROX 3/20/18 | |
| TRANSPORTATION APPOINTMENTS | | | | |
| | | BARB MURPHY – AM-PM NON UNION RIDER 20 HRS/WK | 1/11/18 | |
| | | RITA MCCLEAN – AM-PM NON UNION RIDER 20 HRS/WK | 1/11/18 | |
| | | DANA WALTON – MD ONLY NON UNION ADDTL 1.5 HRS/DAY | 1/11/18 | 27.5 HRS/WK TOTAL |

Adjournment

At 8:00 p.m., it was moved by Member McNay and seconded by Member Troup that the regular meeting adjourn. On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried and the regular meeting was duly adjourned.

/s/ Sayeed Ali
President

/s/ Phyllis Stewart
Secretary