

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON FEBRUARY 26, 2020 – 6:00 P.M.**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on January 22, 2020, at 6:00 p.m. in the Board of Education Office, Room 214, 1416 Maine Street, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Ali, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Arns, Bailey, Nichols, Troup, and Whitfield; and the following members were absent: Members McNay and Whitfield. Whereupon the President declared a quorum was present.

Moment of Silence

President Ali declared a moment of silence and reflection.

Pledge of Allegiance

The Pledge of Allegiance was led by Mary Griffith.

Questions and Comments

President Ali opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes. Mr. Jeff Kerkhoff distributed some articles and commented on the proposed property tax increase on the March referendum.

Focus on Students – Good Things Going On!

Lincoln-Douglas PTO – President Ronda Lentz reported on the PTO activities at Lincoln Douglas Elementary. Parent involvement and membership is up. She said the PTO fully funds field trips for students at a cost of \$9,000. There is \$4,000 distributed among certified staff to purchase classroom supplies. Several staff appreciation events are held throughout the school year, and treats are provided for the Wednesday staff PLC meetings. A newsletter is sent to families spotlighting different students. The Book Fair has been revamped and was very successful. The PBIS Program provides rewards for students which consists of items students really want.

Arrival of Member Whitfield

Member Whitfield arrived at 6:10 p.m. which was duly recorded by the Board Secretary.

Consent Agenda

It was moved by Member Troup and seconded by Arns to approve the following items on the Consent Agenda:

- a. Treasurer's Report – January 2020*
- b. Minutes – January 22 and February 10, 2020*
- c. Check Register and JH/SH Activity Fund Reports*
- d. Acknowledge receipt of the Freedom of Information Log: January 18 through February 21, 2020 (Information Only)*

On the call of the roll, the following members voted Aye: Members Ali, Arns, Bailey, Nichols, Troup, and Whitfield; and the following members voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

Reports of the Superintendent

- a. District Improvement Plan.** Superintendent Webb presented a draft of the 2020-2021 District Improvement Plan. The plan is similar to last year with the same overall goals toward reaching the District's mission to educate students and teachers to achieve personal excellence. The goals are: 1) increase student achievement; 2) improve staff and school morale and staff retention rate; and 3) promote fiscal responsibility. Principals are instructional leaders and have autonomy in their buildings. Teachers are encouraged to be innovative and try new methods or practices in their classrooms. New this year is an increased focus on student growth along with achievement. Both are measured with the Illinois Assessment of Readiness test administered to students in March. The final District Improvement Plan will be approved by the Board next month. Principals will then develop their School Improvement Plans in correlation with the District Plan. The School Improvement Plans for 2020-2021 will be presented in June.
- b. School Based Health Care.** Member Troup presented the School Based Health Care Committee report. Data on the Hot Spotting Program was reviewed. There are 33 students currently in the program. Student attendance improves after enrollment in the program for a substantial amount of time. The program has been tracking core subject grades of enrolled students since the 2018-2019 school year. All students who have been in the program six months or more have had a 30% improvement in their grades. There are 25% of these students involved in extra-curriculars. There were updates on the immunization initiative to allow minors or the school to consent. It is hoped this is in place for the fall. Some statistics on household makeup and families dealing with mental illness, substance abuse, sexual abuse and domestic violence were discussed.

Building Committee

The Building Committee did not meet in February.

District Improvement Team Committee

Chairperson Bailey reported on the District Improvement Committee meeting. First semester attendance, student growth and discipline was reviewed with comparisons to first semester last year. Principals and directors presented updates on their school or program. Several QHS/QAVTC course proposals were recommended for approval by the committee.

QHS/QAVTC Courses

It was recommended by the District Improvement Team Committee and moved by Member Bailey to approve the following QHS/QAVTC Courses for the 2020-2021 school year:

- a. JROTC-Intro to Military/Military Studies*
- b. CBE Consumer Education and Health*
- c. Hybrid Graphics/English IV*
- d. CBE Independent Study Senior Art Elective*
- e. Cosmetology Program with Gem City College*
- f. Adams County CEO – Creating Entrepreneurial Opportunities*
- g. Agriculture Animal Science and Agriculture Plan Science*

On the call of the roll, the following members voted Aye: Members Ali, Arns, Bailey, Nichols, Troup, and Whitfield; and the following members voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

Finance Committee

Superintendent Webb reported that the Finance Committee was updated on monthly financials, cash flow, check register and junior high/senior high activity funds. Mr. Whicker explained that the Board will be asked to approve a resolution that would allow the County Clerk to reduce the Debt Service Levy. Each year that the district levies for upcoming bond payments of principal and interest, the county clerk increases that amount by about 10% for uncollectable taxes to make sure the district is not shorted. When the bonds are fully repaid, the additional funds remain restricted for those bonds. In June 2019, the board passed a resolution releasing that restriction. This resolution has been requested by the County Clerk in order reduce the Debt Service Levy by \$488,392.94.

Annual Grants/Allocations

It was moved by Member Troup and seconded by Member Bailey to approve the following grants or allocations: Every Student Succeeds Act (ESSA) Title I, Title II, Title IV Part A, Title I Neglected, Title I Delinquent, Title IV Part D Enhancing Education through Technology, Title I School Improvement Grant 1003(a), Special Education IDEA Flow-Through, Special Education Preschool, Head Start, Early Childhood Block Grant, Truants' Alternative and Optional Education Program (TAOEP), Regional Safe Schools-Subcontract, Adult Education and Family Literacy, WCR Carl Perkins, WCR Career and Technical Education Improvement Grant, QAVTC QPS Perkins Sub-Grant, QAVTC CTEI Sub Grant, QPS CTEI Sub-Grant, Ag Incentive Grant, Ag Three Circles Grant, 21st Century Community Learning Center, Advanced Placement, School Library Per Capita Grant, Tracy Family Foundation Grants, Illinois Arts Council Arts and Foreign Language Education Grant Program, Healthy Communities Investment Grant, and Community Foundation Grants. On the call of the roll, the following members voted Aye: Members Ali, Arns, Bailey, Nichols, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

Information was provided on some of the grants. The Head Start grant application has been reviewed and is approved as discussed. Board members thanked staff who are involved in submitting the grants as it is a huge benefit to the district.

Debt Service Fund Abatement Resolution

It was moved by Member Troup and seconded by Member Ali to approve the Debt Service Fund Abatement Resolution (Doc. Reg. No. 3121). On the call of the roll, the following members voted Aye: Members Ali, Arns, Bailey, Nichols, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

LED Lighting Proposal

The LED Lighting Proposal for ECFC and the Board of Education has been tabled.

Executive Session

At 6:30 p.m., it was moved by Member Troup and seconded by Member Bailey that the Board suspend the rules and go into executive session to discuss: a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District; b) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; d) the sale or lease of property owned by the District; g) student disciplinary cases; i) pending, probable, or imminent litigation; and j) attorney/client privilege. On the call of the roll, the following members voted Aye: Members Ali, Arns, Bailey, Nichols, Troup, and Whitfield; and the following members voted Nay: None; and the following members was absent: Member McNay. Whereupon the President declared the motion carried.

Resumption of Rules

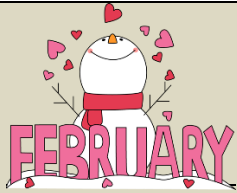
At 7:05 p.m., it was moved by Member Troup and seconded by Member Ali to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Ali, Arns, Bailey, Nichols, Troup, and Whitfield; and the following members voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

Student Discipline

It was moved by Member Arns and seconded by Member Whitfield to adopt the recommendation made in executive session regarding the expulsion of two QHS students and for pre-expulsion agreements for two QHS students. On the call of the roll, the following members voted Aye: Members Ali, Arns, Bailey, Nichols, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

Personnel Addendum

It was moved by Member Troup and seconded by Member Nichols to approve the Revised Personnel Addendum. On the call of the roll, the following members voted Aye: Members Ali, Arns, Bailey, Nichols, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.



***REVISED PERSONNEL ADDENDUM**

Quincy Board of Education

February 26, 2020

PERSONNEL CODES

- \$\$ - New operating Fund Position (increase in FTE)
- B - Paid for by Booster Clubs
- C - Change in classification or position
- O - Other
- P - New Project Fund position
- PR - Replacement for Project Fund position
- R - Replacement for vacant Operating Fund Position
- S - Summer School

CERTIFIED

APPOINTMENTS

1	C	KELLEE YORK – P-T CASE MANAGER QHS/ILES 25 HRS/WK	\$28/HR TIMESHEET	PREV 19.5 HRS/WK 2/4/20
2	\$\$*	FRANCIS WILLS – 1 ST GRD BALDWIN – REPLACE FOR FMLA	BA STEP 1 \$11,778.50	60 DAYS 2/24/20
3	R*	KELSEY WIEMELT – 3 RD GRD LDE	BA STEP 0 \$11,468.25	2/25/20
4	P	TITLE 1 EXTENDED DAY K-5	\$28/HR TIMESHEET	
		BETHANY JOHNSON 2/06/20 PAIGE CAIN 2/06/20 CASSIE DEGUIDO 2/06/20 PAUL LANDSOM 2/06/20 MARY MILLER 2/06/20 KENDRA GENGENBACHER (NON-PUBLIC) 1/29/20	JULIE ALLEN 2/27/20 TONYA RODEMICH 2/27/20 HANNAH HUBER 2/27/20 ELIZABETH WOLF 2/27/20	

LEAVES

5		MELISSA KLAUSER – 3 RD DENMAN FMLA	DATE CHG 12/2/19 – 2/2/20	
6		TONYA BOKER – SP ED QHS FMLA	DATE CHG 2/18/19-1/29/20	
7		TORI CAMPBELL – KINDERGARTEN ILES FMLA	APPROX 3/23-END OF SCH YR	
8		ERICA HUNTLEY – COUNSELOR QHS	APPROX 5/1-END OF SCH YR	
9		BRANDY MANY – ACAD SUPPORT QHS FMLA CHG	RELEASED HALF DAYS 2/4/20	RELEASE FULL DAYS 2/18/20
10		MICHELLE COBB – CREDIT RECOVERY QHS FMLA	3/9 – APPROX 5/29/20	
11		LAURIE MEULEMANS – 1 ST BALDWIN FMLA	1/6 – APPROX 3/27/20	
12		BREANNE PATTERSON – 3 RD ROONEY FMLA	APPROX 4/20-END OF SCH YR	
13		JENNIFER LEACH – PRE-K/SP ED ECFC FMLA	APPROX 5/1 – END OF SCH YR	
14		SHARLA HEIGHTMAN – MATH QHS FMLA	2/13 – END OF SCH YR	AS NEEDED
15		CRYSTAL JOHNSON – SP ED ECFC FMLA	3/23 - END OF SCH YR	
16	*	JESSICA THORSEN – 5 TH GRD ILES FMLA	CANCEL FMLA REQUEST	2/26/20
17	*	MARY MILLER – 4 TH GRD BALDWIN FMLA	NO RESTRICTIONS 2/13/20	

RESIGNATIONS

18		MEGAN GINSTER – ENGLISH QHS	END OF 2019-2020 SCH YR	
19	*	SHARLA HEIGHTMAN – 9 TH HOUR EXT DAY ONLY	2/21/20	
20	*	BRIANNA CLEVINGER – ENGLISH QHS	END OF 2019-2020 SCH YR	
21	*	NICHOLAS SHANNON – MUSIC LDE	END OF 2019-2020 SCH YR	

RETIREMENT

22		JEFF GRAGG – DEAN QHS	END OF 2019-2020 SCH YR	
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EDUCATIONAL SUPPORT

APPOINTMENTS/CHANGE IN ASSIGNMENT

23	R	DEB RUTHS – COOK ROONEY (173 DAYS)	STEP 11 \$11.65/HR 2/3/20	5.75 HRS/WK-PREV 3 HRS/WK
24	R	AMANDA ENSIGN – PARA DENMAN	LEV C STEP 0 \$11.39/HR	1/28/20
25	P	CAROL RICE – BALDWIN EXT DAY DRIVING RT	2 HRS/WK EXT DAY	1/22/20
26	R	DONNIE WALDROP-AM-PM QF RT 4 HRS/DAY 5 DAY/WK	TOTAL 20 HRS/WK	PREV 10 HRS/WK
27	R	RAUNETTE BRANSON – NIGHT CUST QHS/QAVTC	NO CHG IN SALARY	2/10/20 PREV NIGHTS BALDW
28	R	NICOLE MITTS – KITCHEN HELPER QHS (173 DAYS)	STEP 1 \$9.30/HR TIMESHEET	15 HRS/WK
29	R	CONNER BRINSON – PARA ECFC	LEV A STEP 0 \$9.63/HR	2/5/20
30	R	MELLIA TREASTER – PARA DENMAN	LEV A STEP 7 \$11.12/HR	2/17/20
31	R	KEVIN HUNER – NIGHT CUST LDE (260 DAYS)	STEP 0 \$13.41/HR +.50	NIGHTS 2/17/20
32	R	AUSTIN FORBES – NIGHT CUST QJHS	NO CHG IN SALARY	2/10/20 PREV NIGHTS LDE
33	R	CRYSTAL LEONARD-BEF/AFT SCH CHILD CR SUPVR ILES	\$13/HR TIMESHEET 1/24/20	16.25 HRS/WK +STIPEND

34	R*	CARRIE SMITH – PARA ECFC	LEV A STEP o \$9.63/HR	\$4,518.39 2/12/20
35	R*	CAROL RICE – AM-PM QF DRIVING RT	20/HRS WK	2/25/20
36	\$\$*	JENNIFER MAGGART – PARA BALDWIN	LEV A STEP o \$9.63/HR	\$4,314.24 2/18/20
37	R*	ASHLYNN DENNISON – PARA QHS	LEV A STEP o \$9.63/HR	\$4,179.36 2/20/20
38	R*	REBECCA RUSH – PARA DENMAN	LEV C STEP o \$11.39/HR	\$4,305.38 3/3/20
39	\$\$*	KIM LILO – PARA ILES	LEV A STEP o \$9.63/HR	\$4,044.55 2/24/20
LEAVES				
40		BARBARA WINGERTER – FOOD SERVICE QJHS FMLA	1/6/20 – END OF 2019-20	AS NEEDED
41		CINDY LATOUR – ADM ASST SPEC ED EXTENDED LEAVE	1/24 – 2/11/20	
42		LEIGHANN RENO – HEAD START TEACHER ECFC FMLA	APPROX 8/1 – 9/8/20	
43		RACHELLE MARTIN – CUST QHS FMLA	2/10 – 4/17/20	
44		EMILY KIENTZLE – PARA ECFC FMLA	APPROX 4/1-END OF SCH YR	
45		WILLIAM LIERLY – SECURITY LDE FMLA	1/23 – 2/2/20	
46		SHERYL PERRY – PARA ILES MEDICAL LEAVE	1/6 – 1/17/20	
47		BETH SASSEN – PARA QJHS FMLA CHG	1/6 – 1/30/20	
48		DARLA RARDON – TRANSPORTATION FMLA	2/24 – APPROX 4/20/20	
49		GAYNELL AYO – SECRETARY ABC/ACRSS FMLA	1/23 – APPROX 4/8/20	
50		LINDA HULL – TRANSPORTATION FMLA CHG	12/18/19 – 2/16/20	
51	*	ROSE FINLEY – NURSE LDE FMLA	APPROX 5/1-END OF 19-20	
52	*	ROBERT MAST – TRANSPORTATION FMLA	2/3 – APPROX 5/11/20	
53	*	KATHY KERKER – PARA ECFC FMLA RELEASED 2/20/20	CONTINUES OFF WORK	WORKERS' COMP
TERMINATION				
54		JUSTIN TURNER – CUSTODIAN	1/27/20	
RESIGNATIONS				
55		KATHRYN HAWK – AM/MD/PM SEIU RT 20 HRS/WK	2/12/20	
56		ABAGALE CAWTHON-DAMON - PARA DENMAN	2/6/20	
57		SARAH ROBERTS – PARA QJHS	1/29/20	
58	*	LORNA GARCIA – CAFETERIA QHS	3/16/20	
RETIREMENT				
59		ANDREA BOZARTH – SECRETARY QHS	2/29/20	
60		JOE SISTKO – AM-PM QF RT 20 HRS/WK	3/2/20	
61		EUGENE STUCKMAN – SECURITY DISTRICT	6/1/20	
62		CINDY LATOUR – ADMIN ASST SPEC EDUCATION BOE	2/11/20	
63	*	DEBBIE DISSELER – SECRETARY BALDWIN	END OF 2019-20 SCH YR	

Adjournment

It was moved by Member Arns and seconded by Member Ali that the regular meeting adjourn. On the call of the roll, the following members voted Aye: Members Ali, Arns, Bailey, Nichols, Troup, and Whitfield; and the following members voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried and the regular meeting was duly adjourned.

/s/ Sayeed Ali
President

/s/ Phyllis Stewart
Secretary