

**MINUTES OF REGULAR MEETING  
OF  
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172  
ADAMS COUNTY, ILLINOIS  
HELD ON FEBRUARY 28, 2018 – 6:00 P.M.**

**Meeting Convened**

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on February 28, 2018, at 6:00 p.m. in the Board of Education Office, Room 214, 1416 Maine Street, Quincy, Illinois, in said school district.

**Roll Call**

The meeting was called to order by President Ali, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Bailey, McNay, Nichols, Rose, Troup and Whitfield; and the following members were absent: None. Whereupon the President declared a quorum was present.

**Moment of Silence**

President Ali declared a moment of silence and reflection. He asked to remember the students and families involved in the recent school shooting in Florida.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Superintendent Webb.

**Focus on Students – Good Things Going On!**

**Good News Report** - Public Information Officer Raquel Piazza reported on upcoming activities. Ellington classrooms will take turns visiting with “Fonziba Drums” throughout the day on Thursday, March 1. Students will have the opportunity to learn about and play an authentic African drum. This event was provided through an Instant Arts Dollars Grant from Arts Quincy. March 2 is Leadership Day at Ellington School. Senator Jill Tracy and Representative Randy Frese have been asked to schedule a public forum with our Quincy Public Schools Board to discuss and share concerns and issues facing our county and state. Other county school boards will be invited. The groundbreaking for the Harrison Street site will be Monday, March 19 at 10:00 a.m.

**PTA** – Madison’s PTA report was presented by Principal Jim Sohn on behalf of PTA President Dawn Stupavsky. He said the PTA provides many fun and educational activities for students and families at Madison. A back-to-school BBQ was held, fun night at Scotties, and a local heroes event. Students provided can goods for the holiday food drive.

**Perfect Attendance Drawing** – A staff member with perfect attendance last week was drawn randomly by Board members. The winner was Kim Morley, paraeducator at Ellington School. She and a guest will be treated to dinner at a local restaurant or Kim can opt for \$100.

## Questions and Comments

President Ali opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Jeff Kerkhoff provided an article and commented that students who overuse mobile devices struggle to hold a pen or pencil.

## Consent Agenda

*It was moved by Member Troup and seconded by Member Bailey to approve the following items on the Consent Agenda:*

- a. Treasurer's Report – January 2018*
- b. Minutes – January 24, 2018*
- c. Check Register and JH/SH Activity Fund Reports*
- d. Revised 2018-2019 Calendar – Change P/T Conferences to November 8, 9*
- e. Building and Grounds Committee Member Change (Dane Barnes to replace Dennis Peters)*
- f. Acknowledge receipt of the Freedom of Information Log: January 20 – February 23, 2018*

On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

## Reports of the Superintendent

- 1. School Safety.** Superintendent Webb said that once again, school safety is very much on the minds of students, staff, parents and the community in Quincy along with those in the entire nation. Quincy Public Schools has been very forward thinking with regard to school safety. Evaluation and risk assessments are ongoing and we continue to mitigate many of those risks. Our security team members, many trained former law enforcement, are top notch. All schools have security guards, metal detectors, and doors that are kept locked. The new K-5 buildings will provide even greater security with state of the art video cameras, designated separate security check point, limited access to all sections of the building, and swipe card entry for staff. Other districts have reached out to us for information on how to emulate our system. Board President Ali and Superintendent Webb met with QHS student leadership about their concerns and ideas on school safety. He said QPS will remain diligent in its efforts and continually look to improve.
- 2. Evidence-Based Funding.** The State's Evidence-Based Funding calculations should be completed and dispersed to the district by June 30, the end of the fiscal year. Superintendent Webb said it is estimated that Quincy Public Schools will receive an additional \$400,000.
- 3. School Based Health Care Report.** Member Troup reported on the School Based Health Care initiative for school-based dental and medical services for students. SIU Family Medicine has hired two part-time staff to help with the program at no cost to the district. The data being gathered on the impact the lack of adequate health care has on student learning and attendance will be focused on five district families. Member Troup said 10% of students had over 9 unexcused absences last year. This is what the School Based Health Care will be addressing. There were 1,400 students who did not have the state required immunizations which is another area of focus. The program will start in August. The program has community involvement, not just from SIU Family Medicine, but health department staff, counselors, therapists and district staff.
- 4. New Schools.** Superintendent Webb announced that the ground breaking for the Harrison site school will be Monday, March 19 at 10:00 a.m. Grand openings for Iles and Rooney will be held August 4 and August 11, respectively.
- 5. K-5 Transfer Policy.** Member Bailey reported there are minor changes recommended to the district's

Student Assignment and Intra-District Transfer - Policy 7:30. Bullet points have been added to state *that transfer request acceptance/denial should recognize district-wide needs and reflect what is best for all students. It should also maintain a more balanced socioeconomic demographic among the five new elementary schools while evenly dispersing students by numbers to maintain balanced classroom sizes.* The revised policy will be approved by the Board at this meeting since the Policy Committee did not meet in February. The policy needs to be in place for parents to begin requesting transfers next month.

### **Building Committee**

The Building Committee report was presented by Member McNay. An update was presented on the construction sites. A slide show of Iles Elementary was shown. Furniture and equipment for the K-5 buildings will be ordered next week. The committee recommended the approval of Health Life Safety amendments, land grant at 12<sup>th</sup> & Maine to the City, and bids for playground installation at Rooney and Baldwin.

### **Building Committee Board Approval**

*It was recommended by the Building Committee and moved by Member McNay to approve the following recommendations: 1) Health Life Safety Amendments for QJHS doors, QJHS roof, QJHS gym curtain motor and Baldwin kitchen HVAC improvements. 2) Land grant at 12<sup>th</sup> & Maine to the City of Quincy. 3) Bids for installation of Rooney (\$107,590) and Baldwin (\$77,890) playground equipment as submitted by D&L Excavating.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

### **Curriculum Committee**

The Curriculum Committee did not meet in February.

### **Finance Committee**

Chairperson McNay presented the Finance Committee report. The committee reviewed the financial reports and check register and recommended approval of the purchase of a 2018 Chevrolet Silverado truck.

### **Purchase of 2018 Pickup Truck**

*It was recommended by the Finance Committee and moved by Member McNay to approve the bid submitted by Poage Hannibal for a 2018 Chevrolet Silverado one-ton double cab 4x4 pickup truck at a cost of \$30,537.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

### **Policy Committee**

The Policy Committee did not meet in February. There were policy revisions laid on the table last month. *It was recommended by the committee and moved by Member Bailey to remove from the table and approve the October 2017 policy service revisions with the exception of Policies 5:250, 5:290 and 5:330 which are related to collective bargaining and are on hold pending further review and to approve revised Policy 2:150 – School Board Committees.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

### **Discipline Committee**

The Discipline Committee reviewed student discipline information for first semester. District wide there has been a decrease in Tier 1 Office Discipline Referrals and an increase in Tier 2. The largest increase was at QJHS where 12 percent of students had two to five referrals and seven percent had six or more compared with five percent and 3 percent, respectively, first semester last year. The number of out of school suspensions decreased in 2016-2017 by over 10% from the 2015-16 school year. However, out of school suspensions are up from last year for all schools except QJHS. Chronic truancy data was also reviewed.

### **Human Relations Committee**

The Human Relations Committee report was presented by Chairperson Nichols. The committee reviewed the priorities of 13 areas of interest submitted on the HR survey. Strong recruitment, training and retention ranked number one. An increase in salary for all staff and lower insurance premiums by a Wellness Program were two and three.

### **Annual Grants**

*It was moved by Member Troup and seconded by Member Whitfield to approve the submitting the following grants or allocations: Every Student Succeeds Act (ESSA) Title I, Title II, Title IV Part A, Special Education IDEA Flow-Through, Office of Rehabilitative Services (STEP Grant), Special Education Preschool, Head Start, Early Childhood Block Grant, Truants' Alternative and Optional Education Program (TAOEP), Regional Safe Schools-Subcontract, Adult Education and Family Literacy, WCR Carl Perkins, WCR Career and Technical Education Improvement Grant, QAVTC QPS Perkins Sub-Grant, QAVTC QPS CTEI Sub-Grant, Title I Delinquent, Title I Neglected, 21st Century Community Learning Center, Title II Part D Enhancing Education through Technology (Ed Tech Formula Grant), Advanced Placement, School Library Per Capita Grant, Illinois Partnership Advancing Rigorous Training, Tracy Family Foundation Grants, the Illinois Children's Healthcare Foundation Grants, Illinois Arts Council Arts and Foreign Language Education Grant Program, Healthy Communities Investment Grant, and Community Foundation Grants.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Superintendent Webb told the Board that the district receives over \$8 million in federal, \$1.1 million in state, and \$600,000 in local grants. Member Troup thanked staff who are involved in submitting the grants as it is a huge benefit to the district.

### **K-5 Transfer Policy**

*It was moved by Member Bailey and seconded by Member McNay to approve Policy 7:30 – Student Assignment and Intra-District Transfer.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

### **Early Release Date for Senior Class of QHS**

*It was moved by Member Whitfield and seconded by Member Baily to approve six days early release for eligible graduating seniors.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried. Superintendent Webb commented that this will also allow time for seniors who are behind to catch up and be able to participate in graduation.

**Network Equipment (E-Rate)**

*It was moved by Member Troup and seconded by Member Ali to approve the E-Rate Network Equipment Purchase for Rooney and Iles Elementary Schools (Doc. Reg. No. 2987).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

**Executive Session**

*At 7:20 p.m., it was moved by Member Troup and seconded by Member Rose that the Board suspend the rules and go into executive session to discuss: a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District; b) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; d) the setting of a price for sale or lease of property owned by the District; f) emergency security procedures; g) student disciplinary cases; i) pending, probable, or imminent litigation; and j) attorney/client privilege.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

**Resumption of Rules**


*At 8:00 p.m., it was moved by Member Troup and seconded by Member Whitfield to resume the conduct of the regular meeting under rules.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

**Student Discipline**

*It was moved by Member Troup and seconded by Member Whitfield to adopt the recommendation made in executive session regarding a pre-expulsion agreement for one QHS student and one ACRSS student.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

**Personnel Addendum**

*It was moved by Member Whitfield and seconded by Member Troup to approve the Revised Personnel Addendum.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

<p><b>*REVISED PERSONNEL ADDENDUM</b></p> <p>Quincy Board of Education February 28, 2018</p>		<p style="text-align: center;"><b>PERSONNEL CODES</b></p> <p>\$\$ - New operating Fund Position (increase in FTE)          B - Paid for by Booster Clubs          C - Change in classification or position          O - Other          P - New Project Fund position          PR - Replacement for Project Fund position          R - Replacement for vacant Operating Fund Position          S - Summer School</p>
<b>CERTIFIED</b>		

<b>APPOINTMENTS/CHANGE IN ASSIGNMENTS</b>				
1	P	CASSIE DEGUIDO – EXT DAY WASHINGTON	TIMESHEET \$28/HR	2017-18 SCH YR
2	R	JENNIFER SPARKS – 2 <sup>ND</sup> GRD ADAMS	BA STEP 0 \$18,102.25	1/3/18 (95 DAYS)
3	R	REBECCA WALLACE – SP ED DIST. PENDING PEDU LICENSE	BA STEP 0 \$34,835	2018-19 SCH YR
4	R	ERICA CORRIVEAU-SP ED HARR ST. PENDING PEDU LICENSE	BA STEP 5 \$37,621	2018-19 SCH YR
5	R	STEPHANIE WELTE – SP ED DIST.	MA STEP 10 \$43,647	2018-19 SCH YR
6	R	BROOKE VANCIL – SP ED HARR ST. PENDING IL LICENSE	BA STEP 0 \$34,835	2018-19 SCH YR
7	R	DENISE MOORE – SP ED COORD ECFC PREV. INSTR COACH	NO CHG IN SALARY	2018-19 SCH YR
8	R *	BRANDY KIRBY-DIR. OF NURSING PREV CERT NURSE BALDW	\$45,391.64 (196 DAYS) 18-19	+\$4,000 STIPEND 18-19
<b>RESIGNATION</b>				
9		ROBBY YOUNG – HEAD BASEBALL COACH QJHS	END OF 2017-18 SCH YR	
10		CAROL WELDING – NURSE QJHS	6/30/18 AFTER SUM SCH	
<b>LEAVES</b>				
11		ANNE CASHMAN – PRINCIPAL ELLINGTON FMLA	2/20 – APPROX 2/23/18	
12		JEANNIE MARTIN – DIR OF NURSING QHS FMLA	2/2 – APPROX 2/16/18	
13		JAMIE HAMBY – 3 <sup>RD</sup> GRD L-D FMLA HALF DAYS	2/20 – 3/2/18	
14		TORI CAMPBELL – KDG WASH FMLA DATE CHG	1/24 – APPROX 4/17/18	
15		HILARY MORRIS – BALDWIN W INTERVENTION FMLA CHG	1/17 – APPROX 4/2/18	
16		STACEY JONES – HISTORY QJHS FMLA	2/24 – END OF 17/18	AS NEEDED
17		JAMIE HAGERBAUMER – 3 <sup>RD</sup> MADISON FMLA	1/14 – END OF 17/18	AS NEEDED
18		BEN DOMBROSKI – MATH QHS FMLA CHG	1/12 – 1/23/18	
19		KAYLA CARPENTER – SPEECH PATH WASH FMLA	6/27 – 9/18/18	
20	*	HEATHER COLOMBO – DISTRICT LIBRARIAN/MEDIA FMLA	3/9 – APPROX 4/20/18	
21	*	LAUREN KILLION – 1 <sup>ST</sup> ADAMS FMLA	2/1/18 – APPROX 4/18/18	
<b>EDUCATIONAL SUPPORT</b>				
<b>APPOINTMENTS – CHANGE IN ASSIGNMENT</b>				
22	C	CLARA ROBERTSON – PARA QJHS. PREV BALDWIN S	NO CHG IN SALARY	2/9/18
23	C	LUANN BECKMAN – PARA GEN ED BALDW W – PREV SP ED	NO CHG IN SALARY	2/12/18
24	C	MEGHAN GERTZ – PARA BALDWIN W –PREV ACCESS PARA	NO CHG IN SALARY	2/12/18
25	R	MARK HUGHES – NIGHT CUST QJHS – PREV BALDWIN	NO CHG IN SALARY	2/12/18
26	R	ERICA CORRIVEAU-KITCHEN HELPER BALDWIN (173 DAYS)	15 HRS/WK STEP 9 \$9.03/HR	2/14/18
27	R	BRANDON TERSTEGGE – DAY CUST PREV NIGHTS QHS	DECREASE .50 HRLY PAY	2/20/18
28	R	TERESA REILLY-CAFÉ COORD LD (177 DAYS) PREV 2.5 HELPER	STEP 4 \$11.71/HR	35 HRS/WK 2/26/18
<b>RESIGNATIONS</b>				
29		NATHAN GERHARDT – NIGHT CUSTODIAN QJHS	2/9/18	
30		LYNN DICKERSON – FOOD SERVICE L-D	2/23/18	
<b>RETIREMENT</b>				
31		SUSAN AMES – PARA ECFC	END OF 2017-18 SCH YR	
32		KAREN BLICKHAN – PARA QHS	END OF 2017-18 SCH YR	
33		SANDRA WHITTAKER – PARA QJHS	END OF 2017-18 SCH YR	
34		ARLENE HENDREN – PARA QJHS	END OF 2017-18 SCH YR	
35		CHRISTINE MAST – PARA ECFC	8/1/18	
36		SHELIA MCELFRISH – NURSE ELLINGTON	END OF 2017-18 SCH YR	
37	*	BARB LOGSDON – LIBRARY PARA BALDWIN	END OF 2017-18 SCH YR	
38	*	MIKE CREEK – SECURITY GUARD ON LEAVE	3/30/18	

<b>LEAVES</b>				
39		BAILY NELSON – PARA ECFC. FMLA CHG OF DATE	2/12 – APPROX 4/9/18	
40		DAWN MITTELBERG – PARA QHS. FMLA	1/17 – APPROX 4/2/18	
41		ABBIE ROST – PARA QHS FMLA	1/24 – 2/20/18	
42		CAREN RICHIE – ACCTS PAYABLE BOE FMLA	3/12 – APPROX 4/23/18	
43		GREG SCHOENEKASE – TRANSPORTATION FMLA	12/27/17 – 3/7/18	
44		TIM ANDERS – CUST DEWEY FMLA DATE CHG	1/22 – 2/12/18	
45		CHRISTINE WELLMAN – PARA QHS FMLA	1/5 – APPROX 3/15/18	
46		SHIRLEY PIGG – PARA QHS FMLA	3/23 – APPROX 4/9/18	
47		AMANDA SCHUERING – PARA ECFC	2/26 – APPROX 4/1/18	
48		JUDY SCHUTTE – PARA L-D FMLA EXTENSION	1/22 - END OF 17-18	AS NEEDED
49		BAILEE DUESTERHAUS – ISS SUPVR BALDWS FMLA CHG	1/19 – APPROX 4/8/18	
50		DEBBIE TERWELP – FOOD SERVICE ELLINGTON FMLA CHG	1/23 – 2/12/18	
51		DONNA WIEWEL – FOOD SERVICE BALDWIN FMLA CHG	1/4 - 1/31/2018 HALF DAYS	
52		MARY SAXBERRY – TRANSP FMLA RESTRICTIONS	2/6 – 8/7/18	
53	*	CAROLYN AYERS – CAFÉ BALDWIN FMLA EXTEND 11/27/17	THRU 3/5/18	
54	*	TRACI CALVIN – PARA QHS FMLA	4/30 – APPROX 5/21/18	
<b>TRANSPORTATION APPOINTMENTS</b>				
55		MICHAEL STUPAVSKY – WASH EXT DAY – 1 HR 3 DAYS/WK	23 HRS TOTAL 12/17/17	
56		DON AMAN – FLINN FUEL (NON-UNION) ADDL 3 HRS/DAY	35 HRS TOTAL 1/22/18	

### Adjournment

*At 8:05 p.m., it was moved by Member Troup and seconded by Member Rose that the regular meeting adjourn.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried and the regular meeting was duly adjourned.

/s/ Sayeed Ali  
President

/s/ hyllis Stewart  
Secretary