

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON MARCH 19, 2014**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on March 19, 2014, at 7:00 p.m. in the gymnasium at Quincy Junior High School, located at 100 S. 14th Street, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Erwin, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member was absent: None. Whereupon the President declared a quorum was present.

Moment of Silence

The President declared a moment of silence and reflection.

Pledge of Allegiance/Student Presentation

Student leaders from the Junior High Lighthouse Team led the Pledge of Allegiance. They presented video and other information on the schools' *7 Habits* and *Leader in Me* activities and on the journey to achieve Lighthouse Status.

Focus on Students – Good Things Going On!

- a. **Good News Report.** The Good News Report was presented by Katie Schelp. She highlighted some of the activities from the past month. Members of the QHS Pomners and boys' basketball team read to elementary students at several schools. Madison School held its annual history museum and Baldwin Drama Club performed *Aladdin*. The Mr. QHS Pageant was held with 12 senior males participating. The event raised over \$4,000 for charity.
- b. **Student Recognition.**
 1. **Q-City Pomners** – placed first in State AAA Competition.
 2. **Rifle Team** - Coach Jim Holtman introduced the team members who have had an undefeated season thus far and has qualified for national competition. Funding for the Rifle Team was cut four years ago as part of district budget reductions. However, with parental support and donations from Winchester, Midway and NRA, the program has continued.
 3. **CARS Presentation** - Project C.A.R.S. (Caring About Riding Safely) is a student led safe driving organization that promotes safety behind the wheel in the school and community. QHS Students presented information about this year's C.A.R.S. promotion held the third week of February. Some of the activities for the event included Tweet and Instagram messages, school announcements, wrecked car and tombstone display, numerous posters and the theme question, "Could you live without me?" displayed at school and around town. A student seatbelt check was held in the QHS parking lot. Those with their seat belts on received Smarties candy and those who did not have their belts on received Dum Dum suckers. QHS has submitted a video about this year's campaign to the Illinois Department of Transportation's Operation Teen Safe Driving Program competition for prize money. QHS's team was selected as one of the top five schools in the region to participate in the Ford Motor Company Fund's *Driving Skills for Life, Ride and Drive* event in Chicago during spring break.
 4. **QAVTC Robotics Program** - The Robotics Team competed in a regional event held in Pekin, Illinois February 27 through March 1, 2014. The team spent many hours designing, fabricating and testing their robot for the competition. Engineers from the Harris Corporation and Gardner-Denver Company provided technical assistance. There were 40 teams in the competition. Quincy was in 9th place early on but ended up placing 24th after some joy stick problems. At

the Board meeting, the team demonstrated the robot's throwing and catching skills using a large lightweight ball. Staff leaders for the team are Kristen McKenna and Kaleb Smith.

Questions and Comments

President Erwin opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Mr. Jeff Kerkhoff distributed some information and spoke on the Common Core State Standards.

Consent Agenda

It was moved by Member McNay and seconded by Member Stone to approve the treasurer's report on the Consent Agenda. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

It was moved by Member Mays and seconded by Member McNay to approve the February 19, 2014 minutes on the Consent Agenda. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, and Stone; and the following member voted Nay: Member Niekamp. Whereupon the President declared the motion carried.

Steering Committee Report

Business Manager Joel Murphy presented an update on the District Wide Improvement Master Plan and Superintendent's Steering Committee. The firms of Architechnics, Klingner and Poepping, Stone, Bach are working as a team to develop the plan. Mr. Murphy explained that the Design Team is not part of the Superintendent's Steering Committee but rather is charged with doing research and gathering data for the committee. The Superintendent-nominated committee is made up of members of the administration, curriculum leaders, member of QPS Foundation, maintenance staff, municipal/government representatives (city, county, park district), and community members. The committee will research facility needs for the next five years including the possibility of new facilities/locations, grade structure, and financing the project. He said the guiding principal of the plan is that the facilities must support a flexible curriculum and instructional model. The environment must be suitable for teaching students and not limiting.

The Steering Committee will make recommendations to the Superintendent, who in turn will make recommendations to the Board. The committee has had two meetings. An initial meeting was held to develop strategies and objectives. The second meeting focused on developing survey questions. Parents, staff and the community will be informed how to access the survey. This input will be analyzed and meetings will be held with area/level planning committees – groups addressing the needs of specific areas and/or grade levels. Planning Committees will include: PE/Music/Cafeteria, Custodial/Maintenance/Security/Transportation/, Library/Technology/Building Administration/Nursing/, Special Needs, Primary PK-2 educators, Intermediate 3-5, middle school 6-8, and senior high 9-12. Cost estimates will be based on square footage needs of the various areas or levels, factoring in the shared spaces. Technology needs will be addressed as well as physical set-up. For example, cubbies located within the classroom or lockers provided in the hall. The Design Team will use the information gleaned from the survey and the planning committees and present to the Steering Committee. Historical data on past maintenance and repair of buildings and projected costs for upcoming projects identified through the 10-year Life Safety Surveys will be incorporated into the overall plan. All information will be provided to the Steering Committee so that they can make an intelligent, well-reasoned recommendation to the Superintendent.

Building Committee

The Building Committee did not meet in March.

Curriculum Committee

The Curriculum Committee report was given Chairperson Mays. Administrators from each level reported to the committee on student growth for English/Language Arts (ELA) and Math. The Curriculum Committee's advisory council reported on graduation honors and retention/promotion. New proposed district vision and mission statements were reviewed. The committee was informed about a proposed diesel equipment technical program.

Finance Committee

The Finance Committee report was presented by Member McNay. The committee was provided expenditure comparisons for the various funds in the budget for the period of July 2013 through February 2014. Data was also provided for the same funds and time frame for the previous year. The district has completed 66% of the year and expenditures are running around 68%. The state is running approximately one month behind on dispersing grant and categorical funding. Many vouchers have been submitted to the comptroller but the funds have yet to be released.

Check Register/Jr & Sr High Activity Fund

It was recommended by the Finance Committee and moved by Member McNay to approve the Check Register dated March 14, 2014 and the Junior/Senior High activity funds. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Discipline Sub-Committee

The Discipline Sub-Committee heard a mid-year review of discipline issues for K-12, transportation and the alternative programs. Overall, discipline referrals are down from last year. There are less serious offenses and not as many repeat offender since these new procedures have been in place.

Reports of Representatives of the Board

1. **Special Education.** Special Education Director Eryn Beswick presented an update on professional development provided this year to staff including Positive Behavior Intervention and Support (PBIS) Tier 2 and Tier 3, social/emotional, autism, deescalating, suicide prevention, and 504 plans.

Adopt Revised Policies

It was recommended by the Policy Committee and moved by Member Bailey to remove from the table and adopt the following policies:

<i>July 2013 Revisions</i>	2:105	2:120	2:150	5:20	7:340	
<i>October 2013 Revisions</i>	2:250	3:60	4:100	4:110	4:150	5:50
	5:90	5:100	5:120	5:200	6:20	6:60
	6:250	6:310	7:185	7:300		

On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, and Stone; and the following member voted Nay: Member Niekamp. Whereupon the President declared the motion carried.

Ordinance Amending the Quincy/Adams County Enterprise Zone

Marcel Wagner, president of the Great River Economic Development Foundation, addressed the Board on the proposal to extend the expiration date of the Quincy/Adams County Enterprise Zone by six months to July 1, 2016. He explained that the extension will give local officials an opportunity to prepare an application for a 25-year extension of the enterprise zone which provides tax incentives to businesses that expand or build new facilities inside the zone. It is an important economic development tool because it helps attract new businesses and encourages existing businesses to expand by offering them a 10-year property tax break on improvements. Schools are not adversely affected by the enterprise zone. Under Illinois Law, elementary and secondary school districts are reimbursed through the state's school aid formula for any property tax abatement resulting from enterprise zone incentives. Mr. Wagner said schools are kept whole despite the tax incentive.

It was moved by Member Stone and seconded by Member Ali to approve the Resolution for Participating Taxing Districts Quincy/Adams County Enterprise Zone (Doc. Reg. No. 2705). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, and Stone; and the following member voted Nay: Member Niekamp. Whereupon the President declared the motion carried.

Executive Session

At 9:00 p.m., it was moved by Member Ali and seconded by Member Stone that the Board suspend the rules and go into executive session to discuss a)the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District, b)collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, g)student disciplinary cases, and i)pending, probable or imminent litigation. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, and Stone; and the following member voted Nay: Member Niekamp. Whereupon the President declared the motion carried.

Resumption of Rules

At 10:20 p.m., it was moved by Member Bailey and seconded by Member Ali to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Student Discipline

It was moved by Member McNay and seconded by Member Bailey to adopt the recommendation made in executive session regarding student discipline for three Quincy Junior High students, two Quincy Senior High students, one ABC student and three ACRSS students. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

It was moved by Member McNay and seconded by Member Bailey to adopt the recommendation made in executive session to rescind one student expulsion. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Personnel Addendum

It was moved by Member Stone and seconded by Member McNay to approve the Revised Personnel Addendum as presented. On the call of the roll, the following members voted Aye: Members Ali, Bailey,

Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.



***REVISED PERSONNEL ADDENDUM**

Quincy Board of Education

March 19, 2014

PERSONNEL CODES

- \$\$ - New operating Fund Position (increase in FTE)
- B - Paid for by Booster Clubs
- C - Change in classification
- O - Other
- P - New Project Fund position
- PR - Replacement for Project Fund position
- R - Replacement for vacant Operating Fund Position
- S - Summer School

CERTIFIED

APPOINTMENTS

1	R	SHANNON MCCARTY – SP EDUCATION ED QHS. ILL CERT COMPLETED. MA+30 STEP 7 \$43,471 FOR 2013-14
2	R *	LINDSAY BURRY – QHS HEAD GIRLS GOLF COACH.

RESIGNATIONS (EFFECTIVE AT THE END OF THE 2013-2014 UNLESS OTHERWISE NOTED)

3		WILLIAM SCHLEGL – MATH QHS. EFFECTIVE. 3/21/14
4		TAMI REDD – PBIS COACH ECFC. EFF. SHE CONTINUES HER TEACHING ASSIGNMENT
5	*	CLINTON LAW – READING RECOVERY WASHINGTON
6	*	MELISSA PINTER – QJHS HEARING IMPAIRE
7	*	KATHRYN UNTIEDT – QHS ENGLISH
8	*	RAMON CARUSO – QAVTC AUTOBODY
9	*	STEPHANIE ROSS – BALDWIN W 6 TH GRADE. EFFECTIVE 4/11/14
10	*	SARA WRIGHT – ECFC TEACHER
11	*	MATT THOMAS – BALDWIN NORTH 5 TH GRADE
12	*	ERIKA GOMEZ – QAVTC COMMERCIAL FOODS
13	*	KELSEY O'BRIEN – ADAMS 2 ND GRADE

EDUCATIONAL SUPPORT

APPOINTMENTS/CHANGE IN ASSIGNMENT

14	R	AIREN FERGUSON – ADMIN ASST BOE. 260 DAYS/YR. STEP 2 \$16.30/HR 81 DAYS \$10,562 EFF 3/10/14
15	R *	MATT LEAPHART – DAY CUSTODIAN BALDWIN (PREV NIGHTS) DECREASE HOURLY RATE BY .50/HR 3/17/14

RESIGNATION

16	R *	KATHLEEN KINSER – ACCESS PARA ADAMS. <i>DECLINED POSITION</i>
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RETIREMENT

17		MARY DINKHELLER – FOOD SERVICE ELLINGTON. EFFECTIVE 3/31/14
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LEAVE OF ABSENCE

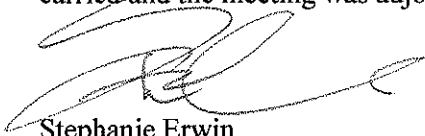
18		JOHN FRISBIE – MEDICAL LEAVE TRANSPORTATION FMLA. EFFECTIVE 1/24/14 FOR APPROX.6-8 WEEKS
19		KIM SORENSON – MEDICAL LEAVE TRANSPORTATION FMLA EFFECTIVE 2/9/14
20		CARLENE SAPP – MEDICAL LEAVE CUSTODIAN QHS. FMLA 3/7/14 FOR APPROX 6-8 WEEKS
21		GWEN WESSELMAN – MEDICAL LEAVE NURSE DEWEY. EFFECTIVE 3/21/14 TO APPROX. 4/4/14
22		LINDA KRAMER – MEDICAL LEAVE CUSTODIAN ELLINGTON. EFFECTIVE INDEFINITELY.

Freedom of Information Requests

Attorney Gorman announced on behalf of the Superintendent that several FOIA requests have been received and are in process.

Adjournment

It was moved by Member Stone and seconded by Member Mays that the regular meeting adjourn. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried and the meeting was adjourned at 10:35 p.m.



Stephanie Erwin
President



Phyllis Stewart
Secretary