

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON JULY 20, 2011**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on July 20, 2011, at 7:00 p.m. in the Round Room in the Baldwin Intermediate School Building located at 3000 Maine Street, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Daniels, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member was absent: Member Niekamp. Whereupon the President declared a quorum was present.

Moment of Silence

The President declared a moment of silence and reflection.

Pledge of Allegiance

The Board and audience recited the Pledge of Allegiance led by Rifle Team Coach Jim Holtman

Questions and Comments

President Daniels opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

1. **Jeff Kerkhoff.** Mr. Kerkhoff spoke about the Northwest Territory Act and the District's accounting practices, censure letters, building priorities and negative audit findings.
2. **Rich Jones.** Mr. Jones complimented Trish Viniard on her presentation on WGEM regarding Adequate Yearly Progress and the conditions the District has to work with. He said he was very impressed and more information like this needs to be provided to the public.

Consent Agenda

It was moved by Member Dickerson and seconded by Member Mays to approve the following items on the Consent Agenda:

- a. Treasurer's Report
- b. Board Minutes - June 22 and June 30, 2011
- c. Resolution on Presentation of Tentative QAVTC Joint Agreement Budget and set hearing date for August 24, 2011 at 7:00 p.m. (Doc. Reg. No. 5348).
- d. Resolution on Presentation of Tentative Special Education Joint Agreement Budget and set hearing date for August 24, 2011 at 7:00 p.m. (Doc. Reg. No. 2549).

On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

Reports of Superintendent

1. **Rifle Team.** Superintendent Lemon introduced Jim Holtman, Rifle Team Coach, who introduced students on the team. The team received top honors in state competition and also competed at the national level. Fundraisers have been held to pay expenses for the competitions. Member Mays said the Rifle Team started in 1937 when his father was on the team. The shooting range at Junior High was part of the original building. Students practice four days per week.
2. **Flinn Stadium.** Superintendent Lemon updated the Board on renovations at Flinn Stadium. He said the field is almost ready for the turf to be installed. He also mentioned that workers found electrical boxes and wires near the surface in the middle of the field.
3. **21st Century Grant.** Assistant Superintendent Trish Viniard told the Board that the District will be submitting a 21st Century Grant application for Quincy Junior High and Baldwin. The District has previously received the grant for Senior High. It is a competitive grant and there are new requirements. Partnerships in the community are required. This will be communicated to social service and community agencies.
4. **Storm Cleanup.** Superintendent Lemon thanked all who helped during the recent wind storm and power outages in Quincy. Only two buildings in the district had power. Summer school was canceled but back up within two days. He thanked all custodial/maintenance staff and the technology department for their round-the-clock efforts. He said the entire community worked together.
5. **CSSP at Irving.** The summer fitness program is being housed in Irving School this year. Superintendent Lemon thanked Maintenance Director Dennis Peters and his crew for getting the building ready.
6. **Project Lead the Way.** Superintendent Lemon announced that the Chamber of Commerce has donated \$5,000 through Quincy Public Schools Foundation to help fund a second computer lab for Project Lead the Way at QAVTC.
7. **New Teacher Induction.** The New Teacher Induction will be held Monday, and Tuesday, August 1 and 2. About 33 new teachers have been hired so far for the new school year. The first day back to school for staff is Wednesday, August 17 and students return Friday, August 19 for a full day.

Curriculum Committee

No report.

Building Committee

The Building Committee did not meet. Dennis Peters presented an update on summer projects.

Policy Committee

Chairperson Dickerson reported that the Policy Committee met July 14, 2011 and reviewed policy changes from the Press Service July 2010 through June 2011. The committee recommended the policies be laid on the table for approval at the next Board meeting with the exception of Policy 6:300 -

Graduation Requirements. More information is needed regarding the number of semesters needed for early graduation. The committee also discussed the need for a new policy on extended leave and dock days. Standardizing handbooks for the 2012-13 school year was also discussed.

Lay Policies on the Table

It was recommended by the Finance Committee and moved by Member Dickerson to lay on the table until the next Board meeting the revised policies with the exception of Policy 6:300 - Graduation Requirements. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

Finance Committee

Chairperson Erwin presented the Finance Committee report. The check register, Jr/Sr High Activity Fund and Self-Insurance revenue and expenditure comparisons were reviewed by the committee. A request for fuel bids will be published and results presented to the committee next month. Food Service Director Jean Kinder presented the bids for milk, bread, and food and non-food items to the committee. Chairperson Erwin presented a financial update.

Check Register/Jr & Sr High Activity Fund

It was recommended by the Finance Committee and moved by Member Erwin to approve the check register dated July 15, 2011, and the Junior/Senior High activity funds. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

Milk, Bread, Food and Non-Food Bids

Member Mays requested to vote on the bread/milk bids and the food and non-food bids separately. *It was recommended by the Finance Committee and moved by Member Erwin to approve the bids for milk from Prairie Farms at the escalator price of \$254,696.25 and the bid for bread from Interstate Brands at the price of \$68,819.55 (Doc. Reg. No. 2550).* On the call of the roll for the milk and bread bids, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

The food and non-food items bid specifications called for line item bids. The lowest bid for each line item is awarded to the lowest bidder. Kohl and Fox River submitted bids. Member Mays suggested the bids be rejected and the food and non-food items be re-bid awarding the whole bid to the lowest overall vendor instead of by line items. He said Kohl would then be the low bidder and he stressed the importance of doing business with local vendors. After some discussion, it was suggested that in six months when the food and non-food items are bid again, the line item or full bid specification be reviewed at that time.

It was recommended by the Finance Committee and moved by Member Erwin to approve the bids for food and non-food items from Kohl Wholesale and Fox River Foods (Doc. Reg. No. 2550). On the call of the roll for the food and non-food bids, the following members voted Aye: Members Daniels, Erwin, Krause, and Stone; and the following members voted Nay: Member Dickerson and Mays; and

the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

Reports from Representatives of the Board

1. **Special Education.** No report
2. **Area Vocational Technical Center.** Director Mark Pfeleger reported that he has been meeting with Bud Martin on the QAVTC budget process and administrative process for WCR. He said an agreement with JWCC nursing program has been signed. He has met with JWCC representatives on how to improve the partnership between the two institutions. Member Mays welcomed Mr. Pfeleger and said he was glad to meet him face to face.
3. **Large Unit District Association.** No report.

Resolution on Unpaid Leave

It was moved by Member Mays and seconded by Member Dickerson to approve the Resolution Regarding Policy for Short Unpaid Personal Leaves of Absence commonly known as "Dock Days" (Doc. Reg. No. 2551). On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

Bids for Life Safety Projects – Flinn

It was moved by Member Erwin and seconded by Member Dickerson to approve the bid from Flesner Floors for concrete and joint repair at Flinn Stadium at a cost of \$99,399 (Doc. Reg. No. 2552). This is a Life Safety Code project. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

Executive Session

It was moved by Member Dickerson and seconded by Member Stone that the Board suspend the rules and go into executive session to discuss collective bargaining, pending or threatened litigation, lease of property and employment of personnel. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

Exit of Member Mays

Member Mays exited the meeting during executive session at 8:30 p.m. which was duly recorded by the Board Secretary.

Resumption of Rules

It was moved by Member Stone and seconded by Member Dickerson to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following members were absent: Members Mays and Niekamp. Whereupon the president declared the motion carried.

Honorable Dismissal

It was moved by Member Dickerson and seconded by Member Erwin to approve the Resolution for Honorable Dismissal of Education Support Personnel for Economic Reasons (Doc. Reg. No. 2553). On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays and Stone; and the following member voted Nay: Member Krause; and the following members were absent: Members Mays and Niekamp. Whereupon the president declared the motion carried.

Personnel Addendum

It was moved by Member Dickerson and seconded by Member Krause to approve the Revised Personnel Addendum as Amended. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following members were absent: Members Mays and Niekamp. Whereupon the president declared the motion carried.

***REVISED PERSONNEL ADDENDUM as amended**
Quincy Board of Education
July 20, 2011

PERSONNEL ITEMS REQUIRING BOARD ACTION
(Salaries subject to change pending new contract)

CERTIFIED

TEACHER APPOINTMENTS (effective for the 2011-12 school year)

1.	R	CODY ANDERSON - PE Baldwin.	Salary: BS 0 yrs - \$32,780
2.	R	SARA JARVIS - 3 rd grade Berrian.	Salary: BS 2 yrs - \$34,901
3.	R	ERICA KIRLIN - 2 nd grade Berrian	Salary: MS 2 yrs - \$36,386
4.	R	ERIN KRUTY - 5 th grade Baldwin West	Salary: BS 0 yrs - \$32,780
5.	R *	CHAD ENSIGNER - Instrumental Strings	Salary: MS 4 yrs - \$37,697
6.	R *	NICOLE CONETZKEY -Gen Music Baldwin	Salary: BS 0 yrs - \$32,780
7.	R *	MEGAN PHILLIPS - 2 nd grade Madison	Salary: BS 0 yrs - \$32,780
8.	R *	EMILY DEVOSS HEEMEYER-Kdg Dewey	Salary: BS 1 yr - \$33,436
9.	R *	KARA VIRGA - 5 th grade Baldwin N.	Salary: BS 0 yrs - \$32,780

OTHER APPOINTMENTS

10.	B	KELLY DAMON-Asst.Softball Coach QJHS. Booster paid stipend-\$1500. Effective June 17, 2011.	
11.	S	LAURA STUTZMAN - \$26.16/hr - August summer school - Timesheet	
12.	R	COREY POWELL - Sp Ed Coord (4-6). Stipend \$1500. Effective for the 2011-12 school yr.	
13.	PR *	KATE SCHUMACHER - QHS 21 st Century Learning Community Coordinator. Stipend: \$10,000 effective for the 2011-12 school year. (This is in addition to her teaching assignment.)	

RESIGNATIONS

14.	MICHELLE REYNOLDS - Baldwin. Effective July 6, 2011.		
15.	KELLY HOFF - Baldwin 5 th REI. Effective July 6, 2011.		
16.	DANNELL MARLER - Baldwin 4 th . Effective July 8, 2011.		

PERSONNEL CODES

\$\$ = New Operating Fund positio (increase in FTE)
 B = Paid for by Booster Clubs
 C = Change in classification
 O = Other
 P = New Project Fund position
 PR = Replacement for Project Fund position
 R = Replacement for vacant Operating Fund Position
 S = Summer School expenditure

17. KATE SCHUMACHER - QHS Student Council Sponsor. Effective June 20, 2011.
 18. JACKIE MARTIN - Freshman Student Council Sponsor. Effective June 17, 2011.
 19. MICHELLE PETERSON - QHS science teacher. Effective July 15, 2011.
 20. * CINDY WHISTON - Baldwin 5th grade. Effective July 11, 2011.
 21. * GREG WELLMAN - 7th grade girls head basketball coach. Effective July 18, 2011.
 22. * SONDRY SNYDER - QHS Counselor. Effective July 12, 2011.
 23. * JASON WIEMELT - REI Baldwin South. Effective July 19, 2011.

ADMINISTRATIVE CONTRACTS (effective July 1, 2011)

24. R ERYN BESWICK - Special Education Director
 25. R CHRISTINA COX - Berrian Principal
 26. R LAURIE FIORNZA - QJHS Principal Curriculum/Instruction
 27. R MARK PFLEIGER - QAVTC Director

EDUCATIONAL SUPPORT

APPOINTMENTS (effective for the 2011-12 school year unless otherwise noted)

28. R CINDY SAGARSEE-one-on-one para -hear. impaired QHS. Level C - Step 30 - \$20.69/hr = \$26,212.09.
 29. R MARY KUCH - kitchen helper QHS. 2 hrs/day - 5 day/wk. Mary was previously a fiscal release.
 30. S MEGAN PHILLIPS - Paraeducator - \$10.60/hr - August summer school - Timesheet
 31. \$\$ * GAYANNE DAUGHTERY - Paraeducator - Madison. Gayanne was previously a Para at Transitions This is a new position for an incoming student.
 32. R * DAN ARNS - Security Guard Supervisor. Salary: 40 hrs/wk - 260 days/yr - Step 25 - \$47,008.00. effective August 1, 2011.
 33. R * DOUG HOFFER - Supervisor of Mechanical Operations - Transportation. Salary: 40 hrs/wk - 260 days/yr - \$57,000. Effective July 20, 2011.

MATERNITY LEAVE

34. LYNN DICKERSON - QHS Cafeteria. Effective approx. August 30 through October 11, 2011.

---AMENDMENT---

HONORABLE DISMISSAL EDUCATIONAL SUPPORT STAFF - TEEN PARENT SERVICES

35. KATHLEEN CITRO
 36. KATIE RHODES
 37. LOIS BRINK
 38. CAROL JOHNSON

Freedom of Information

Attorney Gorman announced on behalf of the superintendent that several Freedom of Information Requests have been received and are in process.

Adjournment

It was moved by Member Krause and seconded by Member Dickerson that the regular meeting adjourn. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following members were absent: Members Mays and Niekamp. Whereupon the president declared the motion carried and the regular meeting was duly adjourn.



Bill Daniels
President



Phyllis Stewart
Secretary