

**MINUTES OF REGULAR MEETING  
OF  
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172  
ADAMS COUNTY, ILLINOIS  
HELD ON JULY 22, 2015 – 6:00 P.M.**

**Meeting Convened**

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on July 22, 2015, at 6:00 p.m. in the cafeteria at Adams School, 2001 Jefferson Street, Quincy, Illinois, in said school district.

**Roll Call**

The meeting was called to order by President Ali, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Bailey, Rose, Troup and Whitfield; and the following members were absent: Members McNay and Nichols. Whereupon the President declared a quorum was present.

**Moment of Silence**

The President declared a moment of silence and reflection.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Member Bailey.

**Focus on Students – Good Things Going On!**

1. **PTA Report.** Jeann Morrison, District 8 PTA Director, reported on some PTA activities from last school year including a book fair, third grade field trip to Hannibal, and end of year celebrations. She invited all Board members to join the PTA at each school.
2. **QPS Foundation.** Julie Rose, Executive Director, reported that the Foundation is sponsoring renowned comedian and ventriloquist Taylor Mason for the Monday, August 17<sup>th</sup> opening session entitled *Finding Joy*. There is also an evening event scheduled for the community that evening. Tickets are on sale for \$10 and the proceeds will be used to purchase classroom supplies for the Quincy Public Schools.
3. **Soccer Team Trip.** President Ali said that Soccer Coach Matt Longo sent him an email on the team's Denver, Colorado trip. In addition to soccer competition, the team went white water rafting and visited Red Rock National Park. The team also attended a professional MLS soccer game. Coach Longo said the boys were very well behaved and received many compliments from the host families.
4. **Tri-States Idol Competition.** QHS Junior Bella Sonethongkham won the local Fox Tri-States Idol Competition which allows her to attend American Idol auditions in Little Rock, Arkansas. President Ali congratulated Bella on behalf of the Board and School District.

**Arrival of Member Nichols**

Member Nichols arrived at 6:06 p.m. which was duly recorded by the Board Secretary.

**Open Public Hearing**

President Ali opened the public hearing on the acceptance of credit card payments and imposition of

convenience fees. He said the hearing would be open for comments until closed later in the meeting. Business Manager Joel Murphy explained that a hearing is required for the Board to pass a resolution for the District to accept electronic debit/credit cards payments of student fees. Parents can pay for books, extra-curricular activities, etc. with a swipe of a card. There will be \$2 surcharge to use the cards. iPads will be used for the transactions which will also track checks and cash payments.

### **Questions and Comments**

President Ali opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Mr. Jeff Kerkhoff commented on the Special Education Association meeting and asked about any new information on the findings by ISBE. He said he had been excited that Treasurer Tim Moore would be attending the Finance Committee meeting but has just learned that Mr. Moore has resigned that position. He said he was shocked to learn at a recent Curriculum Committee meeting that no letter grades are given until third grade. He said students should be given letter grades in second grade.

Ms. Marlisa Douglas requested a hearing in front of the Board regarding her daughter's suspension from sports for the 2015-2016 school year. Attorney Gorman stated that she has a right to request the hearing in closed session and it is up to the Board to grant the request. He advised Ms. Douglas that she has done everything she needs to do at this point.

Ms. Trudy Gay, representative of the Quincy Youth Alliance, told the Board they are a new organization and are in search of ways to assist the School District in improving student experiences in the classroom and extra-curricular activities.

### **Consent Agenda**

*It was moved by Member Bailey and seconded by Member Troup to approve the following items on the Consent Agenda:*

- a. Treasurer's Report – June 2015*
- b. Board Minutes – June 24, 2015*

On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Reports of the Superintendent**

**Construction Update.** Chad White of Russell Construction reported that bids received for the second bid package of work for the renovation and additions at Quincy High School came in \$659,975 under budget. Total bids to be awarded amount to \$2,653,025. This includes building and site work concrete, steel fabrication, deep foundations, and helical piers (foundation anchors). The project remains on schedule for completion in August 2016. There was some discussion about using local bidders. Seventy-six percent of the bid awards have been local. Attorney Gorman explained that the bids must be awarded to the lowest responsible bidder. There can be no preference for local firms. Although the District cannot request contractors use local laborers and supplies, a majority are provided locally. Mr. White said the bids are marketed to the local environment.

### **Building Committee**

The Building Committee report was presented by Co-Chair Mike Troup. A construction update was provided to the committee. Information about storm damage and an update on summer work projects were presented. QHS Bid Package #2 – Civil & Structural was reviewed.

### **Curriculum Committee**

The Curriculum Committee report was presented by Chairperson Sheldon Bailey. The committee reviewed information on the Rising Star Continuous Improvement Digital Conversion for Teaching and Learning Initiative. The timeline for the 2015-16 school year including three SMART goal and objectives for professional development, resources and parent/community engagement were discussed. The QHS Graduation Proficiency Requirements for the 2015-2016 school year have been updated to include the new PARCC assessment and the new Illinois Learning Standards. Tasks relating to Standards-Aligned Grading and Reporting were reviewed. There will be two new task force opportunities--one for Standards-Aligned Grading Practices and one for Standards-Aligned Reporting.

### **Finance Committee**

The Finance Committee report was presented by Co-Chair Nichols. The committee reviewed the monthly financial update with 100% of the year completed and it is within budget. The check register and Junior/Senior High Activity Fund were reviewed. The committee discussed copier paper bids, fuel bids, and a three-year computer lease/purchase of 483 laptops for certified staff. The proposal to accept electronic payments for book fees and other school costs was presented. After further discussion with parochial schools, administration is recommending two additional crossing guards be hired for two parochial school sites.

### **Check Register/Jr & Sr High Activity Fund**

*It was recommended by the Committee and moved by Member Bailey to approve the Check Register dated July 17, 2015 (with the exception of checks #53751 and #53965) and the Junior/Senior High activity funds.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

*It was moved by Member Troup and seconded by Member Ali to approve checks #53751 and #53965.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Troup, and Whitfield; and the following member voted Nay: None; and the following members abstained: Members Nichols and Rose; and the following member was absent: Member McNay. Whereupon the President declared the motion carried. (Members Rose and Nichols abstained because the checks were written to them as reimbursement for required out-of-town Board Member training.)

### **Copier Paper Bid**

*It was recommended by the Finance Committee and moved by Member Bailey to approve the bid from Midland Paper Company for copier paper at a total cost of \$76,470.* The paper will be delivered as needed directly to the schools reducing the district's labor costs for handling, storage and delivery. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **2015-2016 Fuel Bid**

*It was recommended by the Finance Committee and moved by Member Nichols to approve the bid from Energy Petroleum Company of St. Louis Missouri at the markup of \$0.0225 for gas and \$0.0900 for diesel.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose,

Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Additional Crossing Guards**

*It was recommended by the Finance Committee and moved by Member Nichols to approve hiring two additional crossing guards for parochial school sites.* On the call of the roll, the following members voted Aye: Members Ali, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: Member Bailey; and the following member was absent: Member McNay. Whereupon the President declared the motion carried. Member Nichols said it is was the majority of the Finance Committee's thought that it is the school district's obligation to protect the individual child in our district and keep them safe. Member Bailey said is opposed because he thinks the parochial schools should pay for their own guards. Member Nichols indicated that the parochial schools stated they do not have the funds available this year.

### **Policy Committee**

The Policy Committee did not meet in July.

### **Discipline Committee**

Chairperson Rose reported that the Discipline Committee discussed bullying issues and the need for consistency in terms of how teachers respond and document incidents brought to their attention. The consistency is needed from building to building. The expulsion/suspension process and parent education was also discussed.

### **Reports of Representatives of the Board – QAVTC**

**QAVTC – Mark Pfeiger.** Director Pfeiger reported on the third annual STEM/Pre-engineering summer camp for 6<sup>th</sup> through 8<sup>th</sup> graders held in June and some of the trainings provided this summer to QAVTC staff. This fall, the first Project Lead the Way Biomedical Science Program class will be offered at QHS and a new Diesel Equipment Technology Program will be offered at QAVTC. The sale of the building project house at 2424 High Street has been completed providing seed money to begin the next project on South 17<sup>th</sup> Street.

### **Close Public Hearing**

President Ali asked if there were any questions regarding the acceptance of credit card payments and imposition of convenience fees.

Mr. Jeff Kerkhoff asked if there would be a risk of financial exposure to the district with the acceptance of the debit/credit cards for fee payments considering the checking account is shared with special education and QAVTC. Business Manager Murphy indicated that the process will be the same as in the past but a different method of payment. There will be less exposure to the district with fewer bounced checks.

Hearing no further comments, President Ali closed the public hearing at 7:10 p.m.

### **Resolution Regarding Acceptance of Credit Card Payments and Imposition of Convenience Fees**

*It was moved by Member Troup and seconded by Member Whitfield to approve the Resolution Regarding Acceptance of Credit Card Payments and Imposition of Convenience Fees (Doc. Reg. No. 2791.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **2015-2016 Resolution on Tentative Special Education Association Budget and set hearing date**

*It was moved by Member Troup and seconded by Member Rose to approve the Resolution on Presentation of the Tentative 2015-2016 Special Education Association Agreement Budget and set hearing date as August 26, 2015 at 8:00 a.m. (Doc. Reg. No. 2792).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **QHS Bid Package #2**

*It was moved by Member Troup and seconded by Member Bailey to approve QHS Bid Package #2 for civil and structural site work (Doc. Reg. No. 2794).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Lease/Purchase Agreement with Dell Financial**

*It was moved by Member Nichols and seconded by Member Whitfield to approve the three-year lease purchase agreement with Dell Financial for 483 lap top computers for certified staff (Doc. Reg. No. 2793).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Executive Session**

*At 7:10 p.m., it was moved by Member Troup and seconded by Member Rose that the Board suspend the rules and go into executive session to discuss a)the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District, b)collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, g)student disciplinary cases, and i)pending, probable or imminent litigation.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Resumption of Rules**


*At 8:40 p.m., it was moved by Member Bailey and seconded by Member Troup to resume the conduct of the regular meeting under rules.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Student Discipline**

*It was moved by Member Troup and seconded by Member Bailey to adopt the recommendation made in executive session regarding student discipline for one Quincy Junior High student.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

## Personnel Addendum

*It was moved by Member Troup and seconded by Member Nichols to approve the Revised Personnel Addendum as presented.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

		PERSONNEL CODES	
		\$\$ - New operating Fund Position (increase in FTE) B - Paid for by Booster Clubs C - Change in classification or position O - Other P - New Project Fund position PR - Replacement for Project Fund position R - Replacement for vacant Operating Fund Position S - Summer School	
		<b>*REVISED PERSONNEL ADDENDUM</b> Quincy Board of Education July 22, 2015	
<b>CERTIFIED</b>			
<b>APPOINTMENTS/CHANGE OR ADDITIONAL ASSIGNMENT (EFFECTIVE FOR 2015-16 SCHOOL YEAR UNLESS OTHERWISE STATED)</b>			
1	R	ETHAN BECKER – SECONDARY ENGLISH QHS. BS STEP 1 \$34,794	
2	R	SARAH JORDAN – 4 <sup>TH</sup> GRADE BALDWIN W. BS STEP 1 \$34,794	
3	R	BRENDA DRATNOL – MUSIC DISTRICT. BS STEP 0 \$34,111	
4	R	EMILY BEAN – SP ED QHS. BS STEP 0 \$34,111	
5	R*	TRAVIS SMITH – ART QJHS. BS STEP 0 \$34,111	
6	R*	MEREDITH SCHULTE – 5 <sup>TH</sup> GRADE BALDWIN S. BS STEP 0 \$34,111	
7	R*	MICHAEL WIEST – PE ADAMS. BS STEP 0 \$34,111	
8	B*	CASEY LITTLE – QHS ASST VARSITY/JV CHEERLEADING COACH FOOTBALL & SOCCER \$1,800 BASKETBALL \$1,800	
9	R*	JAMIE HAMBY – QJHS HEAD 8 <sup>TH</sup> GRADE GIRLS BASKETBALL COACH STIPEND \$3,251.96	
10	R*	TARA STARK – DIST SPEECH PATHOLOGIST CO-COORDINATOR STIPEND \$1,082.69	
11	R*	CHANCY RODEGHERO – DIST SPEECH PATHOLOGIST CO-COORDINATOR STIPEND \$1,082.69	
12	B*	RANDY METTEMAYER – QJHS HEAD 7 <sup>TH</sup> & 8 <sup>TH</sup> GRADE BOYS GOLF COACH \$350	
13	B*	STEPHANIE BURRY – QJHS HEAD 7 <sup>TH</sup> & 8 <sup>TH</sup> GRADE GIRLS GOLF COACH \$350	
14	B*	HANLIN CRUTHIS – QJHS ASST 7 <sup>TH</sup> & 8 <sup>TH</sup> GRADE BOYS AND GIRLS GOLF COACH \$250	
<b>RESIGNATIONS</b>			
15		ANTHONY GRAWE – 7 <sup>TH</sup> 8 <sup>TH</sup> HEAD BOYS/GIRLS TRACK COACH. 7/1/15	
16		RYAN BROWN – 9 <sup>TH</sup> GRADE HEAD BOYS BASKETBALL COACH. 6/25/15	
17		KATHERINE BARRETT – MUSIC BALDWIN. 6/20/15	
18		KATIE KREINBERG – 5 <sup>TH</sup> GRADE BALDWIN S. – APPOINTED LAST MONTH HAS RESIGNED 7/10/15	
19		JORDYN MECKLENBURG – ASST SOFTBALL COACH. 6/3/15	
20		KATIE MCNEIL – SP ED QJHS. 6/29/16	
21		RYAN MUEGGE – ENGLISH QHS. APPOINTED LAST MONTH HAS RESIGNED 7/1/15	
22	*	MEGHAN MAAG 3 <sup>RD</sup> GRADE ELLINGTON. 7/16/15	
<b>LEAVE OF ABSENCE</b>			
23		ALISON MERRILL – 1 <sup>ST</sup> GRADE MADISON. MATERNITY LEAVE APPROX 8/12/15 THROUGH 10/7/15	
24		ELAINA COWICK – SPEECH LANG ECFC. MATERNITY LEAVE APPROX 11/9/15 THROUGH 12/21/15	
<b>EDUCATIONAL SUPPORT</b>			
<b>APPOINTMENTS/CHANGE IN ASSIGNMENT (EFFECTIVE FOR 2015-16 SCHOOL YR UNLESS OTHERWISE STATED)</b>			

25	R	JERMAINE TOLTON – ISS SUPVSR QHS. SCH SUP LEV C STEP 12 - \$14.24/HR 8 HRS/DAY. 181 DAYS \$20,625.36
26	R	KELLY LAMMERS - NURSE QJHS/DISTRICT. BA STEP 9 \$40,251 INCREASE FROM 3 DAYS/WK TO 5 DAY/WK
27	O	CAROL WELDING – NURSE QJHS. DECREASE IN ASSIGNMENT 2 DAY/WK (PREV 4/WK) BA STEP 8 \$15,521.31
28	\$\$*	JOHN POTTS - SECURITY (191 DAYS) 8 HRS/DAY 40 HRS/WK. STEP 0 \$11.37/HR \$17,373.36
<b>PARAEDUCATOR APPOINTMENTS – 181 DAYS (EFFECTIVE FOR 2015-16 SCHOOL YEAR)</b>		
29	R*	JENNIFER BROD – ELLINGTON LEV C STEP 1 \$11.31/HR \$14,334.43
30	\$\$*	GEORGE BROWN – QJHS LEV C STEP 0 \$11.03/HR \$13,969.71
31	R*	KATIE BROWN – ADAMS LEV C STEP 0 - \$11.03/HR \$13,969.71
32	\$\$*	JEDEEN CAMPBELL – BALDWIN S LEV C STEP 2 \$11.58/HR \$14,672.37
33	\$\$*	SANDY CARPENTER – BERRIAN LEV C STEP 7 \$12.91/HR \$16,362.07
34	\$\$*	MELISSA CASADY – MONROE LEV C STEP 3 \$11.85/HR \$15,010.31
35	R*	TERRY COCHELL – BALDWIN W LEV C STEP 13 \$14.64/HR \$18,548.36
36	\$\$*	LINDSAY COULTER – MONROE LEV A STEP 0 \$9.32/HR \$11,810.29
37	\$\$*	STEPHANIE DEWEESE – ECFC LEV C STEP 0 \$11.03/HR \$13,969.71
38	R*	JOANNE FARRIER – QHS LEV C STEP 7 \$12.91/HR \$16,362.07
39	\$\$*	JAN GREEN - QJHS LEV A STEP 0 \$9.32/HR \$11,810.29
40	\$\$*	LIBBY HOLT – MONROE LEV C STEP 0 \$11.03/HR \$13,969.71
41	R*	ALLISON HUBER – ELLINGTON LEV C STEP 0 \$11.03/HR \$13,969.71
42	R*	KRISTIE LEAPHART – BALDWIN N LEV C STEP 0 \$11.03/HR \$13,969.71
43	R*	MASON MURRY – QHS LEV A STEP 4 \$10.41/HR \$13,188.83
44	\$\$*	ANNETTA MYERS – WASHINGTON LEV C STEP 3 \$11.85/HR \$15,010.31
45	\$\$*	LESLIE POWERS – MONROE LEV C STEP 0 \$11.03/HR \$13,969.71
46	\$\$*	EDEN RYAN – ADAMS LEV C STEP 0 \$11.03/HR \$13,969.71
47	R*	CHANTESE SHAW – QJHS LEV C STEP 0 \$11.03/HR \$13,969.71
48	R*	BAHMAN SHOKOUHI – QHS LEV C STEP 0 \$11.03/HR \$13,969.71
49	\$\$*	STEVEN SPEARS – WASHINGTON LEV C STEP 0 \$11.03/HR \$13,969.71
50	R*	LISA SUTTON – ECFC LEV C STEP 2 \$11.58/HR \$14,672.37
51	\$\$*	MICHELLE TUCKER – BALDWIN N LEV C STEP 3 \$11.85/HR \$15,010.31
52	R*	KRISTA VEIHL – DEWEY LEV A STEP 0 \$9.32/HR \$11,810.29
53	R*	MEGAN WIEMELT – ECFC LEV C STEP 0 \$11.03/HR \$13,969.71
54	R*	KAREN WUESTENFELD – QJHS LEV A STEP 0 \$9.32/HR \$11,810.29
<b>SCHOOL CROSSING GUARDS \$25/DAY \$12.50/HALF DAY TIMESHEET (EFFECTIVE FOR THE 2015-2016 SCHOOL YEAR)</b>		
55	\$\$*	LIZABETH BUNTER (ALSO FOOD SERVICE ADAMS)
56	\$\$*	ROSE BEHRENS (ALSO FOOD SERVICE BALDWIN)
57	\$\$*	CYNTHIA HELMER (ALSO FOOD SERVICE BALDWIN)
58	\$\$*	LILLIAN AYTSON
59	\$\$*	JILL BAKER
60	\$\$*	DONNA COBB
61	\$\$*	GEORGE CASPERMEYER
62	\$\$*	MAURICE CASPERMEYER
63	\$\$*	JOHN GRINEY
64	\$\$*	ALBERTA HEINCKE
65	\$\$*	RUTH JUNKERMAN
66	\$\$*	PHILLIP LAMBERT
67	\$\$*	MIKALA MCATEE
68	\$\$*	DELANO NIXON
69	\$\$*	CARROLL RANGE
70	\$\$*	JOSEPH SIGLER
71	\$\$*	ALVIN SIMPSON
72	\$\$*	DAYNA WHEELER

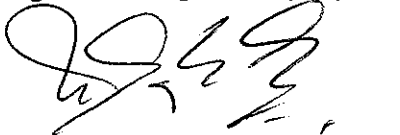
<b>RESIGNATIONS</b>		
73		SARA WRIGHT – PARA ELLINGTON. 7/2/15
74		CASEY KOEHLER – PARA ECFC. 7/21/15
<b>RETIREMENTS</b>		
75		BETTY NIEKAMP – PARA BALDWIN W. 8/2/15
76		MIKE SCHLIPMANN – TRANSPORTATION. 8/1/15
77	*	THERESA HOFFMANN – SECRETARY QHS. 9/10/15
78	*	GAYLE SOMMERS – FOOD SERVICE BALDWIN 9/1/15

### **Freedom of Information Requests**

Attorney Gorman announced on behalf of the Superintendent that several FOIA requests have been received and are in process.

### **Adjournment**

*At 9:45 p.m., it was moved by Member Nichols and seconded by Member Whitfield that the regular meeting adjourn.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried and the regular meeting was duly adjourned.



Sayeed Ali  
President



Phyllis Stewart  
Secretary