

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON JULY 27, 2016 – 6:00 P.M.**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on July 27, 2016, at 6:00 p.m. at Monroe School, 3211 Payson Road, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Ali, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Bailey, *Nichols, Rose, Troup and Whitfield; and the following member was absent: Member McNay. Whereupon the President declared a quorum was present. (*Member Nichols was present telephonically).

Moment of Silence

The President declared a moment of silence and reflection.

Pledge of Allegiance/Performance

Attorney Jeff Terry led the Pledge of Allegiance.

Focus on Students – Good Things Going On!

1. **Open House.** Superintendent Webb announced that an open house at Quincy High School will be held August 9 from 12 noon to 6:00 p.m.
2. **Monroe PTA.** PTA President Mary McIntyre and other Monroe PTA Officers highlighted PTA activities from last year and activities planned for 2016-2017.

Questions and Comments

President Ali opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Jeff Kerkhoff distributed a handout of a news article on audit findings for the Regional Office of Education. It also included information on special education association audit findings from 2014. He commented on the Algebra and Geometry textbooks recommended for approval by the Curriculum Committee.

Consent Agenda

It was moved by Member Troup and seconded by Member Bailey to approve the following items on the Consent Agenda:

- a. *Treasurer's Report – June 2016*
- b. *Board Minutes – June 22 and July 6, 2016*
- c. *QPS Music Department Trip to Disney, FL*
- d. *Acknowledge receipt of Freedom of Information Request Log June 18 through July 22, 2016 (For Information Only)*

On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

Reports of the Superintendent

1. **K-5 Building Community Transition.** Business Manager Joel Murphy presented the transition plan for moving to a K-5 elementary school model by August of 2017 (Doc. Reg. No. 2872). This will allow the district to start building the new school teams that will operate in the new buildings. It will also allow Baldwin to be torn down and razed in August of 2018 and to move students back into the new Baldwin site school in August of 2019. The Learning Communities will include all aspects of students' lives to make them successful. This includes developing partnerships with parents and the community at large to create a "culture of excellence" called for in the District's Vision Statement. In order to accomplish this, we will move to the five communities as soon as possible. Boundaries will change to align with the new school sites. All students will be moving to a school that will have a different make up than the one they currently attend. When the first new elementary school at the Monroe Site opens in the fall of 2017, all students and staff will move to their new Learning Communities. As part of this proposal, some of our current facilities will serve a transitional role to house the Learning Communities for a year or two, until each new school is ready.
2. **K-5 Principal Positions.** Superintendent Webb announced the names of the five principals for the K-5 buildings that will begin to develop a process to assign staff to their new schools. The K-5 principals are as follows: Southwest - Chrissy Cox, N. 12th St. - Cindy Crow, ADM Site - Melanie Schrand, Baldwin - Jim Sohn, and Monroe Site - Brian Trowbridge. With the transfer of Marcey Wells, Chrissy Cox will be the principal of both Adams and Berrian effective for the 2016-2017 school year. An assistant principal, Richard Pugh, will be appointed to assist at those two schools. The principal positions will be included on the Personnel Addendum to be voted on later in the meeting.
3. **IL-PART Recognition.** Michaela Fray, IL-PART Director, reported to the Board on the IL-PART (Illinois Partnerships Advance Rigorous Training) project grant, a partnership with several universities to provide administrative training and internships for teachers. Dr. Carol Webb, Western Illinois University professor, Dr. Mary Kay Scharf, Bloomington District 87 and Illinois State University and Dr. Erika Hunt from Illinois State University addressed the Board and highly praised the program and how it is preparing school leaders for the future. Primary goals of the IL-PART Grant are: 1) to prepare highly-effective school principals and assistant principals that positively impact student learning in high-need districts, 2) develop effective partnerships between university partners and high-need districts, and 3) dissemination of IL-PART evaluation findings and emerging best practices in principal preparation and partnership development. 2015-2016 participants were recognized including Danielle Arnold—Mentor and Lisa Otten-Intern, Mark Pfleiger—Mentor and Kaleb Smith—Intern, Dan Sparrow—Mentor and Scott Douglas—Intern, and Brian Trowbridge—Mentor and Tony Fesler—Intern. Interns for 2016-2017 include Jessica Huckey and Jennifer Oitker in the Fall and Loana Devereux, Matt Gabriel, Anna Melgreen and Julie Phelan in the Spring. Ms. Fray noted that the four principal interns participating in the program last year have been hired in leadership roles for the 2016-2017 school year.
4. **Organizational Chart.** Superintendent Webb presented a revised organizational chart that reflects some shifts at the central office level (Doc. Reg. No. 2873). Member Troup asked for a chart with additional information about the number of staff under each administrative or leadership position.
5. **Truancy Follow-Up.** The first meeting of the Superintendent's Coalition for Quincy Children was held July 26. Superintendent Webb reported that this group will meet monthly and brainstorm

solutions for the truancy issues in our district. There were 26 attendees representing community leaders, support services, ministerial, parents, and students.

6. **On-Line Registration.** On-line registration is available for the first time this year. Superintendent Webb reported that information has been sent out to parents on how to access. Traditional registration is still being held at each school or parents are welcome to visit at another time.

Building Committee

The Building Committee report was presented by Business Manager Joel Murphy. A recommendation to build stairs in the QHS theater area was presented. The Building Committee heard updates on the QHS addition and the new elementary schools at the Monroe, ADM, and 12th Street sites.

QHS Additions/Renovations—Chad White, Russell Construction, reported on the progress at QHS. He said the last minute projects include some windows, Building D area, kitchen, and parking lots. Teachers should be able to access their classrooms next week. He thanked district custodial and maintenance staff for their extra efforts to get the building ready.

Monroe Site—Eric Barnes, Klingner & Associates, reported that the precast concrete panels are in place, except on the west end which is open for access to the building. The metal deck is almost all on and roof work is beginning along with work on interior bathrooms. The building will be “watertight” by the first part of October and interior work will continue throughout the winter months. Board members, staff, and community members were able to tour the building prior to tonight’s meeting.

12th St. Site—Mr. Barnes said bids for 12th Street will go out in October. There will be complete presentation on 12th Street at the August Board meeting.

ADM Site—Todd Moore, Architechnics, reported on the ADM school site. Pre-bid meeting will be held July 28. Bids will be due on August 18.

OHS Auditorium Stairs

It was moved by Member Troup and seconded by Member Bailey to approve construction of new auditorium stairs in the QHS theater booth by Leander Construction at a cost of \$21,100 (Doc. Reg. No. 2874). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

Curriculum Committee

The Curriculum Committee report was presented by Chairperson Bailey. The committee was provided a grade by grade review of the Student Growth Report which shows how all QPS students are growing from Fall 2015 to Winter 2016 to Spring 2016. The committee reviewed the Curriculum Development Guide which was revised according to recommendations from the Curriculum Committee. Algebra and Geometry textbooks were recommended for approval. A new member is recommended to be added to the Curriculum Committee, teacher Mary Christensen. Debby Cashman, community member, has recently resigned. Retired teacher, Jan Zeidler, will continue to serve on the committee as a community member and Mary replaces Jan as teacher representative on the committee.

Textbook Approval

It was recommended by the Curriculum Committee and moved by Member Bailey to approve adoption of the following textbooks: Algebra 1 – Common Core, Algebra 2 – Common Core and Geometry –

Common Core. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

Curriculum Committee Member Approval

It was recommended by the Curriculum Committee and moved by Member Bailey to approve adding Mary Christensen to the committee. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

Finance Committee

Business Manager Joel Murphy presented the Finance Committee report. The committee reviewed the check register and Junior/Senior High Activity Fund. The committee reviewed liability insurance bids, fuel bids, and bids for food and non-food items. The committee heard a report on the bid from Egyptian Trust to provide employee health insurance. The Finance Committee heard a recommendation to hire a local CPA firm to help the district with special projects and internal controls. Several Board members had questions and Member Rose asked for more information on why the CPA services are needed.

Check Register/Jr & Sr High Activity Fund

It was recommended by the Finance Committee and moved by Member Nichols to approve the Check Register dated July 22, 2016 and the junior/senior high activity funds. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

Food and Non-Food Bids

It was recommended by the Finance Committee and moved by Member Nichols to approve the bids for food and non-food items for 2016-2017 as presented. Central Illinois Produce at a cost of \$1.15 per full case and \$.90 for broken cases, Bimbo Bakeries for bread at a cost of \$114,626.96, and Prairie Farms for milk at an escalator amount of \$246,805 (Doc. Reg. No. 2875). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

Fuel Bid

It was recommended by the Finance Committee and moved by Member Nichols to approve the escalating fuel bid from Energy Petroleum at a total cost of \$240,828 (Doc. Reg. No. 2876). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

Liability Insurance

It was recommended by the Finance Committee and moved by Member Troup to approve the three-year contract with Winters Insurance Group LLP representing Prairie State Insurance Cooperative for liability property/casualty and automobile insurance (Doc. Reg. No. 2877). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon

the President declared the motion carried. Prior to the vote, representatives from Winters Insurance and Prairie State provided information and answered questions.

Policy Committee

Chairperson Bailey announced that the next Policy Committee meeting will be Monday, August 22 at 4:00 p.m.

Discipline Committee

The Discipline Committee did not meet in July. Next meeting is Monday, August 22 at 5:30 p.m.

Agreement with Egyptian Trust for Employee Insurance.

The Board tabled voting on the Agreement with Egyptian Trust until a special meeting is scheduled next week.

Special Education Association Tentative 2016-2017 Budget

It was moved by Member Troup and seconded by Member Bailey to approve the Resolution on Presentation of the Tentative 2016-2017 Special Education Association Budget and set the hearing date as Monday, August 29, 2016 – 8:00 a.m. at the Board of Education Building (Doc. Reg. No. 2878). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

Heat Related Illness Prevention Policy

Superintendent Webb said Athletic Director Scott Douglas is reviewing the District's heat policy in light of recent changes in the IHSA heat policy. This will be tabled until a future meeting.

Executive Session

At 8:05 p.m., it was moved by Member Whitfield and seconded by Member Troup that the Board suspend the rules and go into executive session to discuss: a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District; b) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; c) the purchase or lease of real property for the use of the District; d) the setting of a price for sale or lease of property owned by the District; g) student disciplinary cases; and i) pending, probable, or imminent litigation. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

Resumption of Rules


At 8:55 p.m., it was moved by Member Bailey and seconded by Member Troup to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

Student Discipline

It was moved by Member Rose and seconded by Member Nichols to adopt the recommendation made in executive session regarding student discipline for two Quincy Junior High School students. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

Personnel Addendum

It was moved by Member Whitfield and seconded by Member Nichols to approve the Revised Personnel Addendum as Amended. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

				PERSONNEL CODES \$\$ - New operating Fund Position (increase in FTE) B - Paid for by Booster Clubs C - Change in classification or position O - Other P - New Project Fund position PR - Replacement for Project Fund position R - Replacement for vacant Operating Fund Position S - Summer School	
		*REVISED PERSONNEL ADDENDUM as amended Quincy Board of Education July 27, 2016			
2016-17 SALARIES MAY CHANGE PER UNION CONTRACTS CERTIFIED					
APPOINTMENTS/CHANGES IN ASSIGNMENT/SALARY (EFFECTIVE FOR THE 2016-17 SCHOOL YEAR UNLESS OTHERWISE NOTED)					
1	R	LAURA SCHREACKER – SP ED QHS. BS STEP 0 \$40,933			
2	R	MARIAH KINDHART – 5 TH GRD BALDWIN N. MS STEP 0 \$36,499			
3	R	RACHEL PACEY – SOC WORKER QJHS. PREVIOUS ABC – NO CHG IN CONTRACT SALARY			
4	\$\$	ELLEN HUMMEL – SCH PSYCH DISTRICT. SPEC STEP 6 \$44,686			
5	R	SARAH BRIGMAN – SOC WORKER ABC ACADEMY. MS+20 STEP 3 \$40,592			
6	R	TAYLOR CARLSON – 3 RD GRD BERRIAN. BS STEP 0 \$34,111			
7	R	NICOLE SCRANTON – 6 TH GRD LANG ARTS. MS STEP 2 \$37,863. PREV DIST TECH SUPP			
8	R	DEBRA SUPLEE – 4 TH GRD BALDWIN W. BS STEP 2 \$35,475			
9	R*	LISA WIEGAND – LIT COACH ADAMS (PREV RESIGNED) MS STEP 12 \$44,686			
10	R*	KRISTIN HAMBY – 5/6 GRADE SPEC ED COORD. STIPEND \$10,000 FOR 2016/2017			
11	R*	JULIE TOLJANIC – 4 TH GRD BALDWIN W. MS STEP 9 \$36,499			
12	R*	BRITTANY WILLETT – 5 TH GRADE BALDWIN S. BS STEP 0 \$34,111			
13	R*	BRET SHEVLIN – SP ED QJHS. BS STEP 0 \$34,111			
14	R*	MATTHEW PETERSEN – PE ELLINGTON. BS STEP 0 \$34,111			
15	R*	JOSHUA DAVEY – PE BALDWIN. BS STEP 0 \$34,111			
16	\$\$*	AMY SIEBERS – SPEECH LANG PATH QHS. SPECIALIST STEP 0 \$40,592			
17	R*	LARISSA STORM – 2 ND GRD WASHINGTON. BS STEP 1 \$34,794			
18	R*	SANDRA POLAK – 2 ND GRD DEWEY. MS +30 STEP 2 \$40,933			
19	\$\$*	RICHARD PUGH – ASST PRIN BERRIAN SCHOOL. MS+30 STEP 15 \$49,802, ADDL 40 DAYS \$9,860.79 (TOTAL 221 DAYS) SAM STIPEND \$4,875. TOTAL SALARY \$64,537.79			
20	R*	ANDREW SMITH – MUSIC QJHS. BS STEP 0 \$34,111			
21	\$\$*	TONYA RODEMICH – K-5 SCI CO-TEACHER DIST (OFFICE AT ADAMS) NO CHG IN SALARY			
22	R*	TIM ROCKHOLD – SP ED QJHS. SPECIAL _10 STEP 17 \$53,213			
LEAVES					
23	*	MICHELLE CRAVEN – 1 ST GRD BERRIAN. 8 WK MATERNITY LEAVE (FMLA) 9/26 HROUGH APPROX 11/21/16			
24	*	KIM ALBERT – DEWEY. LEAVE OF ABSENCE FOR THE 2016-2017 SCHOOL YEAR			

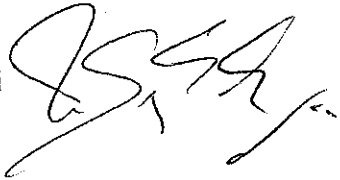
RESIGNATIONS		
25		MEREDITH SCHULTE – 5 TH GRD BALDWIN S. 7/9/16
26		MANDI GROSZEK – 3 RD GRD ADAMS. (NEW HIRE) 7/11/16
27		BRENDA DRATNOL – MUSIC QJHS. 7/12/16
28		REED TURKE – PE BALDWIN. 6/30/16
29		LINDA SAUNDERS – TITLE 1 TUTOR WASH (TIMESHEET) 6/28/16
30		ELLEN HUMMEL – SCH PSYCH DISTRICT. (NEW HIRE) 7/12/16
31		KEN MANSELL – PE ELLINGTON. 7/6/16
32		MIKE CRIST – 8 TH GRADE HEAD VOLLEYBALL COACH QJHS. 7/1/16
33		BARB CRIST – 7 TH GRADE HEAD VOLLEYBALL COACH QJHS. 7/1/16
34		HALEY FEWEKS – 4 TH GRD BALDWIN W. 7/6/16
35		KAILI PIGMAN – 1 ST GRD MADISON. 7/7/16
36		MONICA WRIGHT – LIT COACH ADAMS. (NEW HIRE) 7/8/16
37		MICHAEL WIEST – PE ADAMS. 7/20/16
38		BRIAN ROWATT – 7 TH GRADE ASST BASKETBALL COACH QJHS. 7/7/16
39		MATTHEW DONTA – HISTORY QHS. (NEW HIRE) 7/14/16
EDUCATIONAL SUPPORT		
APPOINTMENTS ((EFFECTIVE FOR THE 2016-17 SCHOOL YEAR UNLESS OTHERWISE NOTED))		
40	R*	CHRIS MARTIN – STAR GUIDE BAL W. STU SUPP LEV A STEP 0 \$22.33/HR 8 HRS/DAY \$32,333.84 ADDTL 40 HRS ON TIMESHEET \$893.20
41	R*	PATRICK CARROLL – STAR GUIDE BAL N. STU SUPP LEV A STEP 3 \$23.69 HRS/8 HRS/DAY \$34,303.12 ADDTL 40 HRS ON TIMESHEET \$947.60
42	R*	VALARIE BORDENKIRCHER – STAR GUIDE BAL S. STU SUPP LEV A STEP 3 \$23.69/HR 8 HRS/DAY \$34,303.12 ADDTL 40 HR ON TIMESHEET \$947.60
43	R*	KIMBERLY KNOTTS – NURSE (RN) QHS. RN STEP 2 \$18.67/HR \$23,654.89. 181 DAYS. 35 HRS/WK
44	R*	JULIE RUETER – NURSE (RN) DISTRICT FLOAT. RN STEP 6 - \$22.47/HR \$28,469.49 181 DAYS 35 HRS/WK
45	R*	SUSAN SAATHOFF – PARA ECFC. LEV C STEP 0 \$11.03/HR \$13,975.01
46	R*	BRITTANY CROMIE – PARA DEWEY. LEV C STEP 1 \$11.31/HR \$14,329.77
47	R*	TYLER DUSCHINSKY – PARA QJHS. LEV C STEP 4 \$12.11/HR \$15,343.37
48	R*	ALEXIS COLEMAN – PARA ECFC. LEV C STEP 1 \$11.31/HR \$14,329.77
49	R*	TIMOTHY BAKER – PARA ELLINGTON. LEV C STEP 0 \$11.03/HR \$13,975.01
RESIGNATIONS		
50		LAURA EPPERSON – FOOD SERVICE QHS. 6/24/16 (SHE HAS BEEN HIRED AS A CUST AT QHS 7/1/16)
51		LINDA HALL – PARA WASH. 7/7/16
52		DOUG LEGG – PARA BALDWIN S. END OF THE 2015-16 SCHOOL YEAR.
LEAVES		
53	*	JOHN KELLEY – CUSTODIAN WASH. FMLA 6/8 THROUGH 7/10/16 AND 7/21 THROUGH APPROX. 8/15/16
54	*	AUDREY WOODWORTH – TRANSP. 12 WK MATERNITY LEAVE (FMLA) 10/4 THROUGH APPROX 12/27/16
55	*	TIM ANDERS – CUSTODIAN DEWEY. EXTEND FMLA LEAVE THROUGH 8/15/16
RETIREMENT		
56		LORI STROOT – NURSE QHS. 6/1/16
TERMINATION		
57		TINA HERMAN – FOOD SERVICE BERRIAN. 7/14/16
AMENDMENT K-5 PRINCIPALS		
		CHRISSY COX – SOUTHWEST

	CINDY CROW – N. 12 TH ST.
	MELANIE SCHRAND – ADM
	JIM SOHN – BALDWIN SITE
	BRIAN TROWBRIDGE – MONROE SITE

Adjournment

At 9:00 p.m., it was moved by Member Nichols and seconded by Member Troup that the regular meeting adjourn. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried and the regular meeting was duly adjourned.

Sayed Ali
President



Phyllis Stewart
Secretary

