

**MINUTES OF REGULAR MEETING  
OF  
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172  
ADAMS COUNTY, ILLINOIS  
HELD ON AUGUST 19, 2015 – 6:00 P.M.**

**Meeting Convened**

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on August 19, 2015, at 6:00 p.m. in the gymnasium at Berrian School, 1327 S. 8<sup>th</sup> Street, Quincy, Illinois, in said school district.

**Roll Call**

The meeting was called to order by President Ali, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Nichols, Rose, Troup and Whitfield; and the following members were absent: Members Bailey and McNay. Whereupon the President declared a quorum was present.

**Moment of Silence**

The President declared a moment of silence and reflection.

**Pledge of Allegiance**

The Pledge of Allegiance was led by students from Berrian School.

**Focus on Students – Good Things Going On!**

1. **PTA Report.** Jessica Brannan, Berrian PTA president, reported on some PTA activities at Berrian School including fundraisers for the third grade field trip, Scotties fun nights, student/staff appreciation, and end of year celebrations.
2. **QPS Foundation Night to Dream Big.** Julie Ross, Foundation Executive Director, announced that the 3<sup>rd</sup> annual *Night to Dream Big* fundraiser will be held Saturday, November 14 at the Ambiance.

**Questions and Comments**

President Ali opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Mr. Jeff Kerkhoff commented on the Special Education Association meeting to be held tomorrow and invited Board members to attend. He distributed information on the AP History exam in Georgia and political bias in high school textbooks.

Member Nichols thanked everyone who helped with the Back to School Helps Fair. She said if there are any students with unmet needs, they should contact First Baptist Church.

**Open Public Hearing**

President Ali opened the public hearing on the 2015-2016 QAVTC and West Central Regional Joint Agreement Budgets. QAVTC Director Mark Pfleiger indicated there were no changes from the tentative budgets. There were no questions at this time. President Ali said the hearing would be open for

comments at any time until closed later in the meeting.

### **Consent Agenda**

*It was moved by Member Troup and seconded by Member Nichols to approve the following items on the Consent Agenda:*

- a. Treasurer's Report – July 2015*
- b. Board Minutes – July 22 and August 11, 2015*
- c. Agreement with Blessing-Riemann College of Nursing (Doc. Reg. No. 2798)*
- d. Freedom of Information Request Log June 1, 2015 through August 12, 15 (For Information Only)*

On the call of the roll, the following members voted Aye: Members Ali, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Bailey and McNay. Whereupon the President declared the motion carried.

### **Arrival of Member McNay**

Member McNay arrived at 6:25 p.m. which was duly recorded by the Board Secretary.

### **Reports of the Superintendent**

**Construction Update.** Chad White, Russell Construction, told the Board that the \$16 million Quincy High School project is on schedule and on budget. Temporary walls partitioning off construction areas have been erected and grading has begun for a northeast parking lot. The existing water main at QHS did not have to be relocated which will credit those costs back to the district. Deep foundations will be starting soon. Kim Mulch from Klingner and Associates presented a virtual tour of the new K-5 school to be built on the Monroe site. The model will likely be used for the four other elementary schools to be built. Construction work at the Monroe site will be advertised in late September and bids are likely to be opened in October. Construction would then begin in spring 2016 with the school ready to open by fall 2017. Business Manager Joel Murphy said the district is planning to open one new school each year thereafter.

### **Building Committee**

The Building Committee report was presented by Chairperson McNay. A construction update on the QHS project was provided to the committee. At the Monroe site, maintenance workers are currently relocating play areas away from the construction area.

### **Curriculum Committee**

The Curriculum Committee report was presented by Co-Chairperson Rose. The Reading Recovery 2014-2015 report was presented to the committee by Tracee Farmer, Reading Recovery Teacher Leader. Data on retention was reviewed and information on the new Transitional Kindergarten program was presented. The committee also heard a report on summer academy grades 7-12 which was presented for the Board.

### **Summer School Report**

QHS Principal Danielle Edgar reported there were 139 students served with 88 of those attending the traditional summer school. The number of credits recovered was 259.5. There were 100 students in Driver's Education and 120 students in Behind the Wheel.

QJHS Summer Academy Coordinator Cheryl Vogler stated that the attendance rate this year was 90.65% as compared to 89.3% last year. Students were recommended to attend if they had two or more failing grades

or they were one or more grades behind on MAP Assessments. There were 84 7<sup>th</sup> graders recommended and 77 attended. Sixty-three 8<sup>th</sup> graders were recommended and 56 attended. There were 47 7<sup>th</sup> graders and 22 8<sup>th</sup> graders removed from the retention list by growth in summer school.

There were 539 students recommended to attend summer school K-6 with 421 attending. Of those attending, 171 had IEP's and 78 were candidates for retention. Tracee Farmer, K-6 coordinator, noted that 52% of students grew at least one level in reading.

### **Finance Committee**

The Finance Committee report was presented by Chairperson McNay. The committee reviewed the check register and Junior/Senior High Activity Fund. The 2015-2016 Tentative Budget was presented. Business Manager Joel Murphy explained that the district will see a slight increase in revenues from General State Aid and a decrease in Federal Funding from Title I/II/IV grants. Salary and Benefit Expenditures will increase due to annual raises, increased health care premiums, and the district absorbing the Crossing Guard Program. Mr. Murphy also stated that the district is anticipating another \$20 million in bonds to finish up the additions at Senior High and to begin work on the new elementary school at the Monroe site.

### **Check Register/Jr & Sr High Activity Fund**

*It was recommended by the Finance Committee and moved by Member McNay to approve the Check Register dated August 14, 2015.* On the call of the roll, the following members voted Aye: Members Ali, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Bailey. Whereupon the President declared the motion carried.

### **Policy Committee**

The Policy Committee reviewed May 2015 revisions and updates from the Illinois Association of School Boards Policy Service. Co-Chairperson Whitfield reported there are 12 revised policies to be placed on the table until the next Board meeting. Several policies included changing *teacher or administrative certificate* to *professional educator license*. New language was added to Policy 2:250 – Access to Public Records to include the Board's obligation to monitor Freedom of Information Requests. The committee heard information from Attorney Gorman on new laws on concussions.

*It was moved by Member Whitfield and seconded by Member McNay to lay the following policies on the table until the next meeting:*

2:250	3:40	3:50	3:60	4:45	5:40
5:120	5:180	5:270	5:290	6:15	6:30

On the call of the roll, the following members voted Aye: Members Ali, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Bailey. Whereupon the President declared the motion carried.

### **Discipline Committee**

Chairperson Rose reported that the Discipline Committee discussed ideas on communicating the steps to follow relevant to student discipline issues for parents and staff. Various ways to communicate to parents were suggested. Some information on *Conscious Discipline*—a comprehensive self-regulation program that combines social and emotional learning with discipline and guidance--was distributed.

### **Close Public Hearing**

President Ali asked if there were any questions or comments regarding the 2015-2016 QAVTC and West Central Regional Joint Agreement Budgets.

Mr. Jeff Kerkhoff asked when the Special Education Association Budget would be approved (August 26<sup>th</sup> Special Meeting). Mr. Kerkhoff congratulated Mark Pfeiffer for having only one finding on last year's audit.

Hearing no further comments, President Ali closed the public hearing at 7:20 p.m.

### **QAVTC and WCR Budgets**

*It was moved by Member Nichols and seconded by Member McNay to approve the 2015-2016 QAVTC (Doc. Reg. No. 2785) and West Central Regional Joint Agreement Budgets (Doc. Reg. No. 2784).* On the call of the roll, the following members voted Aye: Members Ali, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Bailey. Whereupon the President declared the motion carried.

### **Resolution District Tentative Budget for 2015-2016**

Business Manager Joel Murphy presented information about the tentative budget for 2015-2016. He said the primary purpose of the budget is to translate the district's educational priorities into program and financial terms. Unlike a business, a school district's budget is not to show how to make money or save money. The budget shows how to spend money to benefit the children. The budget serves as a legal document granting authority to spend and levy taxes. It is a managerial document which outlines clear expectations for maintaining and monitoring the District's financial health. It is a "road map" for education with desired outcomes and priorities. It is also a community document, communicating the District's educational plan and priorities to the community. He emphasized that the budget is an estimate—an estimate of the expenditures needed to carry out the desired programs and an estimate of the revenues which will be available to pay for the expenditures.

The tentative budget adopted by the Board will be on public display for 30 days. The hearing for final adoption will be on Wednesday, September 23rd at 7:00 p.m. at Dewey School. Mr. Murphy explained the budget is 16% higher than last year's because of costs associated with the district's \$89 million construction program. Other budget details include general state aid increasing by \$532,000 while special education funding is dropping by \$452,000. Federal food aid is going up \$521,000 while \$1 million less will be received in federal grants and local donations will drop by \$400,000.

*It was moved by Member McNay and seconded by Member Whitfield to approve the Resolution Providing for Filing of and Conduct of the public hearing on the District Tentative Budget for 2015-2016 to be held September 23, 2015 – 6:00 p.m. at Dewey School (Doc Reg. No. 2799).* On the call of the roll, the following members voted Aye: Members Ali, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Bailey. Whereupon the President declared the motion carried.

### **Ford Motor Company Lease**

*It was moved by Member Troup and seconded by Member McNay to approve on an emergency basis the lease with Ford Motor Company for three drivers' education vehicles (Doc. Reg. No. 2800).* On the call of the roll, the following members voted Aye: Members Ali, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Bailey. Whereupon the President declared the motion carried.

### Executive Session

*At 7:35 p.m., it was moved by Member McNay and seconded by Member Troup that the Board suspend the rules and go into executive session to discuss a)the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District, b)collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, g)student disciplinary cases, and i)pending, probable or imminent litigation.* On the call of the roll, the following members voted Aye: Members Ali, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Bailey. Whereupon the President declared the motion carried.

### Resumption of Rules

*At 10:50 p.m., it was moved by Member McNay and seconded by Member Troup to resume the conduct of the regular meeting under rules.* On the call of the roll, the following members voted Aye: Members Ali, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Bailey. Whereupon the President declared the motion carried.

### Student Discipline

*It was moved by Member Troup and seconded by Member Ali to adopt the recommendation made in executive session to uphold the decision regarding the extra-curricular suspension of one Quincy High School student and approve a suspended expulsion for a junior high student.* On the call of the roll, the following members voted Aye: Members Ali, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Bailey. Whereupon the President declared the motion carried.

### Personnel Addendum

*It was moved by Member McNay and seconded by Member Troup to approve the Revised Personnel Addendum as presented.* On the call of the roll, the following members voted Aye: Members Ali, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Bailey. Whereupon the President declared the motion carried.



#### **\*REVISED PERSONNEL ADDENDUM**

Quincy Board of Education

August 19, 2015

#### **PERSONNEL CODES**

\$\$ - New operating Fund Position (increase in FTE)  
 B - Paid for by Booster Clubs  
 C - Change in classification or position  
 O - Other  
 P - New Project Fund position  
 PR - Replacement for Project Fund position  
 R - Replacement for vacant Operating Fund Position  
 S - Summer School

#### **CERTIFIED**

#### **APPOINTMENTS/CHANGE OR ADDITIONAL ASSIGNMENT (EFFECTIVE FOR 2015-16 SCHOOL YEAR UNLESS OTHERWISE STATED)**

1	R	JILL MILLER – SP ED QJHS. MS 16 \$47,414 PLUS \$1500 STIPEND PBIS INTERNAL COACH
2	R	BARB ANCELET--DIST SCHOOL PSYCH. TIMESHEET \$48.81/HR UP TO 10.5 HRS/WK AS NEEDED
3	R	ANDY HOSKINS – STUDENT COUCIL SPONSOR QJHS. STIPEND \$1,108.70
4	R	KRISTIN HAMBY – 4-6 GRADE SP ED COORD. STIPEND \$10,000
5	B	KARISSA HAM – ASST 7 <sup>TH</sup> & 8 <sup>TH</sup> SOFTBALL COACH QJHS. STIPEND \$800



6	R	HAYLEE WOMACK – MATH QJHS. BS 0 \$34,111
7	R	BRITTANY TURNBOW – 5 <sup>TH</sup> GRADE BALDWIN S. BS 0 \$34,111
8	R	PATRICIA BABYAK – 3 <sup>RD</sup> ELLINGTON. BS STEP 15 \$44,344
9	R	CHRISTOPHER GASS – DISTRICT MUSIC. MS+20 STEP 1 \$39,228
10	R	SUSAN LANCE – MATH QJHS. BS+10 STEP 2 \$36,158
11	R	ASHLEY POLLACK – QAVTC CNA CLINICAL INSTRUCTOR. PART TIME TIMESHEET \$28/HR
12	R	LINDA SAUNDERS – READING SPEC BERRIAN. MS+30 STEP 30 .5 \$13,599.29 (82 HALF DAYS)
13	R	MICKEY ELLIOTT – READING SPEC BERRIAN MS+30 STEP 30 .22 \$13,599.29 (41 DAYS WILL VARY)
14	R	BARBARA KLEIN – SCIENCE QHS. MS+30 STEP 18 .33 \$17,110.17
15	R	KRISTEN MCKENNA – QAVTC ONE PLANNING PERIOD (181 DAYS) \$6,937.39 ADDTL TO CONTRACT
16	R*	JOEL BOX – HEAD FRESHMAN BASKETBALL COACH QJHS. STEP 0 STIPEND \$3,608.58
17	R*	KATIE CRAWFORD – 3 <sup>RD</sup> GRADE BERRIAN. BS 0 - \$34,111
18	R*	BRIAN BLECK – MUSIC BALDWIN. SUB RATE \$85/DAY UNTIL RECEIVES ILL CERTIFICATION
19	\$\$*	LESLIE KOETTERS – CNA CLINICAL INSTRUCTOR QAVTC. PART-TIME TIMESHEET \$28/HR 9/1/15
20	\$\$*	KAITLYN PHILLIPS – CNA CLINICAL INSTRUCTOR QAVTC. PART-TIME TIMESHEET \$28/HR 9/1/15
21	\$\$	TINA KENNEDY – FOOD TEACHER QAVTC. MS +30 STEP 34 @ .33 TIME \$21,000.54 (181 DAYS)
<b>RESIGNATIONS</b>		
22		ROBBI BROOKE FUQUA – 3 <sup>RD</sup> GRD BERRIAN. EFFECTIVE 8/10/15
23		CARRIE BAUMA – 5 <sup>TH</sup> GRD BALDWIN S. EFFECTIVE 8/1/15
24		KAY DYER – SPANISH QJHS / SCHOLASTIC BOWL COACH. 8/28/15
25	*	BRIAN WALKER – QJHS TEACHER-BASEBALL COACH/FRESH-SOPH SOFTBALL COACH 8/17/15
<b>LEAVE OF ABSENCE</b>		
26		ALISON MERRILL – 1 <sup>ST</sup> GRADE MADISON. FMLA 12 WEEKS EFFECTIVE 8/12/15 THROUGH APPROX. 11/4/15
27		AMY MOCK – KDG ADAMS. FMLA 8 WEEKS EFFECTIVE 8/4/15 THROUGH 9/29/15
28	*	KIM ALBERT – 2 <sup>ND</sup> GRADE DEWEY. FMLA 12 WEEKS 8/19/15 THROUGH 11/11/15
29	*	DENISE HEBERLEIN – LANG ARTS QJHS. FMLA 12 WEEKS AS NEEDED 8/31/15 THROUGH 11/23/15
30	*	MELISSA HOPF – MUSIC BERRIAN. MATERNITY LEAVE FMLA 8 WEEKS APPROX 9/25/15 THROUGH 11/20/15
31	*	KELSEA HOSKINS – LANG ARTS QJHS. FMLA 12 WEEKS 8/17/15 THROUGH 11/9/15
32	*	LINDSEY KELLY – SPEECH LANG BALDWIN. MATERNITY LEAVE (FMLA) 12 WEEKS APPROX 12/14/15 THROUGH 3/7/16
33	*	KELLY CROSSAN – LANG ARTS QJHS. FMLA 6 WEEKS 8/25/16 THROUGH APPROXIMATELY 9/29/15
<b>EDUCATIONAL SUPPORT</b>		
<b>APPOINTMENTS/CHANGE IN ASSIGNMENT (EFFECTIVE FOR 2015-16 SCHOOL YR UNLESS OTHERWISE STATED)</b>		
34	\$\$	MEGANN YAKLE – PARA BALDWIN N. LEV C STEP 11 \$13.74/HR 181 DAYS \$17,767.40
35	P	CHRIS MARTIN – CLASSIFIED STAR GUIDE BALDWIN W. 7 HRS/DAY 35 HRS/WK \$20/HR \$11,480 (82 DAYS)
36	P	ANDY DOUGLAS – TRANSPORTATION DISCIPLINE SUPERVISOR NO CHANGE IN SALARY (82 DAYS)
37	R	STACY LAMBORN – COOK BALDWIN. 5.5 HRS/DAY 27.5 HRS/WK NO CHANGE IN HRLY SALARY PREV. 2.5/HR
38	R	ANTHONY SPILKER – KITCHEN HELPER BERRIAN. 2.75 HRS/DAY 13.75 HRS/WK STEP 0 \$8.80/HR
39	\$\$	RYAN CLAIR – DISTRICT GROUNDS – FLINN. 260 DAYS – 40 HRS/WK. NO SALARY CHG
40	\$\$	RON LOWE-PT NIGHT CUST FROM 20 TO 30 HRS/WK FOR ECFC/ABC. NO SALARY CHG 8/17/15
41	\$\$	JENNIFER MARTIN – PARA ECFC. LEV A STEP 0 \$9.32/HR. 181 DAYS \$11,810.29
42	R	LEIGHANN RENO – PARA ECFC. LEV C STEP 0 \$11.03/HR. 181 DAYS \$13,969.71
43	\$\$	CYNTHIA PIOCH – PARA BALDWIN N. LEV A STEP 0 \$9.32/HR. 181 DAYS \$11,810.29
44	\$\$	MEGANN YAKLE – PARA BALDWIN N. LEV C STEP 11 \$13.74/HR 181 DAYS \$17,767.40
45	\$\$	CINDY RHEA - .5 LIBRARY PARA / .5 PARA DEWEY. LEV A STEP 29 \$23,436.98. PREV PARA
46	\$\$	JEAN COONROD – PARA QJHS (FOR 2014-15 EMPLOYED AS CERT. MATH TEACHER) PREVIOUS PARA PAY
47	R*	KELSI TRAVIS – KITCHEN HELPER ECFC. STEP 0 3.5 HRS/DAY \$8.90/HR
48	R*	MARIA TALTON – KITCHEN HELPER ECFC. STEP 0 4 HRS/DAY \$8.90/HR

49	R	MARK MESTER – DISTRICT SUB SECURITY GUARD. \$10/HR
50	R*	SHERI MASON – FOOD SERVICE ELLINGTON. \$8.90/HR 4.5 HRS/DAY 172 DAYS/YR 8/27/15
51	R	RACHEL EASTERDAY – CAFETERIA MONITOR ELLINGTON. \$8.90/HR 2 HRS/DAY 172 DAYS/YR 8/27/15
52	R*	NIKI ST. HILL-CHDCK/YTH HM LIAISON-MENTOR. SCH SUPP LEV 1 STEP 6 \$25.14/HR 8 HRS/DAY 179 DAYS 8/19/15
<b>SCHOOL CROSSING GUARDS/\$25/DAY-\$12.50/HALF DAY/TIMESHEET (EFFECTIVE FOR 2015-2016 SCH YR)</b>		
53	\$\$	HAROLD BRAXTON
54	\$\$	HILDA SPIDLE
55	\$\$	NANCY CHAPMAN
<b>LEAVE OF ABSENCE</b>		
56		JOHN DERHAKE – CUSTODIAN QHS. FMLA 6/11/15 THROUGH 8/1/15
57		KIMA WALTON – PARA ADAMS. FMLA EXTENDED TO 9/1/15
58	*	CAROLYN LAURICH – CLERICAL QJHS. FMLA 7/30/15 THROUGH APPROX 8/20/15
59	*	RHONDA PHILLIPS – FOOD SERVICE BALDWIN. FMLA 12 WEEKS APPROX 8/18/15 THROUGH 11/10/15
60	*	CINDY ANGELL – SECURITY. EXTENDED FMLA EFFECTIVE 8/17/15 THROUGH 12/11/15
61	*	VALERIE STRAUS – CUSTODIAN BALDWIN. FMLA 8 WEEKS 9/8/15 THROUGH APPROX 11/3/15
62	*	BARB WINGERTER – FOOD SERVICE QJHS. FMLA 4 WEEKS 9/2/15 THROUGH APPROX 9/30/15
63	*	BRUCE EWING – CUSTODIAN QHS. FMLA 4 WEEKS 8/25/15 THROUGH APPROX 9/22/15
<b>RESIGNATIONS</b>		
64		EDNA DIX – FOOD SERVICE ELLINGTON. 8/3/15
65		MARGARET O'BRIEN – HEAD START TEACHER ECFC. 7/30/15
66		ASHLYNN DENNISON – FOOD SERVICE QHS. 8/6/15
67		MARY STARK – FOOD SERVICE BALDWIN. 8/10/15
68		MIKE SCHLIPMANN – AM-MD-PM SEIU ROUTE. 8/1/15
69		ESTHER CROW – AM-MD-PM SEIU ROUTE. 8/5/15
70		ANDREA BENNER - AM-MD-PM SEIU ROUTE 8/12/15
71		MICHELLE STONE – AM-PM IFT ROUTE. 8/12/15
72	*	SHARON JOHNSON – FOOD SERVICE QJHS. 8/28/15
73	*	ASHLEY BADAMO – FOOD SERVICE QHS. 8/31/15
<b>TRANSPORTATION APPOINTMENTS/CHANGES</b>		
74		JOHN FRISBIE – RESIGNED FUELING AND PM-ONLY RT. ACCEPTED AM-PM (IFT) 20 HRS/WK. 8/12/15
75		MATT HARMON – RESIGNED AM-PM (IFT) ROUTE. ACCEPTED AM-PM (IFT) BUS RIDING RT, RETAINS MD RIDING ASSIGNMENT. TOTAL 16/HRS WK 8/13/15
76		ROGER EDWARD – AM-PM (IFT) ROUTE 20 HRS/WK 8/13/15
77		VICKY CHANDLER – PM ONLY (IFT) 10 HRS/WK 8/13/15
78		ERIC WALTON – PM ONLY (IFT) 10 HRS/WK 8/13/15
79		JIM STARK – FRIDAY ONLY SEIU RT. RETAINS 20 HRS/WK SEIU. TOTAL 25/HR WK 8/13/15

### **Adjournment**

*At 10:50 p.m., it was moved by Member Whitfield and seconded by Member Rose that the regular meeting adjourn.* On the call of the roll, the following members voted Aye: Members Ali, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Bailey. Whereupon the President declared the motion carried and the regular meeting was duly adjourned.

Sayed Ali  
President

Phyllis Stewart  
Secretary