

**MINUTES OF REGULAR MEETING  
OF  
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172  
ADAMS COUNTY, ILLINOIS  
HELD ON AUGUST 20, 2014**

**Meeting Convened**

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on August 20, 2014, at 7:00 p.m. in the Berrian School Gymnasium, located at 1327 S. 8<sup>th</sup> Street, Quincy, Illinois, in said school district.

**Roll Call**

The meeting was called to order by President Erwin, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member was absent: Member McNay. Whereupon the President declared a quorum was present.

**Moment of Silence**

The President declared a moment of silence and reflection.

**Pledge of Allegiance/Welcom**

A Berrian student and parent led the Pledge of Allegiance. Berrian Principal Chrissy Cox welcomed everyone and recognized Berrian staff.

**Focus on Students – Good Things Going On!**

- a. **Bus Driver Recognition.** Bus Driver Andre' Landsom was honored for her quick and heroic response in an emergency situation. Transportation Director Shane Barnes and Security Chief Billy Meyer both recognized Andre' for her actions. On May 20, 2014, she was taking some junior high students home from extended day. She was traveling between 5th and 6th on Locust Street when the bus was shot, shattering the window directly behind the driver's seat. Mr. Barnes said Andre' did not know it was a BB-gun at the time, yet she remained calm. She controlled the bus and pulled around the corner two blocks away shielding her students from danger. Andre' calmly called the Bus Barn. Quincy Police Department was dispatched and arrived quickly. With Andre' in the lead, students remained calm even on the extremely hot bus. With the help of a brave eyewitness on the bus, the 19-year-old shooter was arrested. Andre' called each student's parents when she returned to the Bus Barn. Chief Meyer thanked Andre' and said everything was done correctly that day. Board President Stephanie Erwin said the Board is proud of Andre' and the way she represents the district.
- b. **Berrian PTA Report.** PTA President Jessica Brannon presented a report on some of the PTA-sponsored activities to start off the new school year including an open house and cookout.

**Questions and Comments**

President Erwin opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Rev. Scott Mikkelson spoke about an initiative at Quincy area churches on Sunday, August 24 to pray for area educators, support staff, and students for the new school year. He provided a handout for the audience and Board members to pick up.

Mr. Jeff Kerkhoff distributed some information to Board members with seven cautions relevant to the building bond issue. He is opposed to the District building five new schools at one time and would like to see only one new building built at a time.

**Open Public Hearing on the 2014-2015 Special Education, QAVTC and West Central Regional Joint Agreement Budgets**

President Erwin opened the public hearing at 7:20 p.m. There were no comments at this time. She announced the hearing would remain open for comments until closed later in the meeting.

**Consent Agenda**

*It was moved by Member Mays and seconded by Member Stone to approve the following items on the Consent Agenda:*

- a. Treasurer's Report
- b. Board Minutes – July 23 and August 14, 2014
- c. Agreement with Quanaada (Doc. Reg. 2728)
- d. Agreement with Blessing-Rieman College of Nursing (Doc. Reg. 2729) *correction on page 2 no. 1 to "student care" instead of "patient care."*

On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

**Building Committee**

The Building Committee did not meet in August.

**Curriculum Committee**

Chairperson Mays presented the Curriculum Committee report. The committee reviewed a recommendation to purchase eTexts for AP Spanish to meet new course requirements. eTexts are more economical, allow students home access, and are continually updated. Three new sections of Junior Achievement, a 5<sup>th</sup> grade program, and 8<sup>th</sup> grade program, and *Personal Finance* for Consumer Ed classes at QJHS and QHS were recommended for implementation. QHS is recommending 11<sup>th</sup> graders continue to use ACT/WorkKeys for career and college readiness. Some districts have dropped the ACT/WorkKeys because of additional time students would be away from instruction. Reports were also presented on summer programs and number of retentions.

**Junior Achievement Recommendation**

*It was recommended by the Curriculum Committee and moved by Member Mays to approve implementation of three new sections of Junior Achievement: 5<sup>th</sup> grade program, 8<sup>th</sup> grade program, and America Works, and Personal Finance for Consumer Ed classes at QJHS and QHS.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

**Advanced Placement Spanish eText Purchase**

*It was recommended by the Curriculum Committee and moved by Member Mays to approve the purchase of Advanced Spanish eText for AP courses.* On the call of the roll, the following members voted Aye:

Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **ACT/WorkKeys for 2014-2015**

*It was moved by Member Mays and seconded by Member Stone to approve the recommendation that 11<sup>th</sup> graders continue to use the ACT/WorkKeys assessment for career and college readiness.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Finance Committee**

The Finance Committee report was presented by Business Manager Joel Murphy. The check register, and junior/senior high activity report were reviewed. The committee discussed the storage and disposal of surplus equipment and materials and reviewed fuel and copier paper bids. The committee agreed with a recommendation to engage the services of PMA Securities to act as an independent financial advisor for issuing bonds and structuring the tax impact.

### **Check Register/Jr & Sr High Activity Fund**

*It was recommended by the Finance Committee and moved by Member McNay to approve the Check Register dated August 15, 2014 and the Junior/Senior High activity funds.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Fuel Bids**

Business Manager Joel Murphy said that the District received one bid from Petroleum Traders, our current supplier, for fuel. Petroleum Traders has been the District's fuel supplier for a number of years and has been very competitive with their prices.

*It was recommended by the Finance Committee and moved by Member Mays to approve the fuel bids as submitted by Petroleum Traders (Doc. Reg. No. 2731).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Copier Paper Bids**

*It was recommended by the Finance Committee and moved by Member Ali to approve the recommendation to accept the bid for copier paper from Midland Paper (Option 2) at a cost of \$93,335. Option 2 includes delivery directly to each building. (Doc. Reg. No. 2732).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Independent Financial Advisor**

*It was recommended by the Finance Committee and moved by Member Ali to approve the recommendation to engage PMA as the Financial Advisor for issuing bonds and structuring the tax impact. (Doc. Reg. No. 2733).* On the call of the roll, the following members voted Aye: Members Ali,

Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Discipline Sub-Committee**

Chairperson Stone reported the he and Superintendent Cobb visited staff at all schools to reiterate this year's high expectations and continued enforcement of the new discipline procedures implemented last year. The committee will meet in October to review information on the first six weeks of school.

### **Reports of Representatives of the Board**

- ❖ **Special Education.** Director Eryn Beswick reported on many training opportunities provided for staff during the summer including PBIS, Ruby Payne, autism, non-violent crisis intervention and literacy. Multiple opportunities will be available throughout the school year also.

### **Close Public Hearing**

President Erwin asked if there were any questions or comments regarding the 2014-15 Special Education, QAVTC and West Central Regional Joint Agreement Budgets. Mr. Kerkhoff asked some questions about special education funds. The hearing was closed without objection at 7:55 p.m.

*It was moved by Member Mays and seconded by Member Sheldon to approve the Special Education Budget (Doc. Reg. No. 2734), QAVTC Budget (Doc. Reg. No. 2735), and the West Central Regional Joint Agreement Budget (Doc. Reg. No. 2736).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Resolution District Tentative Budget**

Business Manager Joel Murphy presented information about the tentative budget for 2014-2015. He said the primary purpose of the budget is to translate the district's educational priorities into program and financial terms. Unlike a business, a school district's budget is not to show how to make money or save money. The budget shows how to spend money to benefit the children. The budget serves as a legal document granting authority to spend and levy taxes. It is a managerial document which outlines clear expectations for maintaining and monitoring the District's financial health. It is a "road map" for education with desired outcomes and priorities. It is also a community document, communicating the District's educational plan and priorities to the community. He emphasized that the budget is an estimate—an estimate of the expenditures needed to carry out the desired programs and an estimate of the revenues which will be available to pay for the expenditures. The tentative budget will be on public display for 30 days. The hearing for final adoption will be on Wednesday, September 24th at 7:00 p.m. at Dewey School. Mr. Murphy explained the budget is 4.84% lower than last year's. Revenues are down 1.91% at \$68.7 million. The savings in this year's budget are coming primarily from the switch in the district's health insurance. The \$1.56 million deficit in this year's budget is mainly due to Life/Health Safety funds received last fiscal year but will be expended this year.

*It was moved by Member Mays and seconded by Member Stone to approve the Resolution providing for filing of and conduct of public hearing on the District Tentative Budget for 2014-2015. (Doc. Reg. No. 2737).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Purchase of Real Estate for Vo-Tech Program**

*It was moved by Member Stone and seconded by Member Ali to approve the agreement to purchase real*

*estate located at 515 S. 17<sup>th</sup> Street, Quincy, Illinois for the QAVTC Construction Program at a cost of \$17,500. (Doc. Reg. No.2738).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

#### **Agreement with Service Employees International Union Local 73 (SEIU)**

*It was moved by Member Stone and seconded by Member Mays to approve the Agreement between the Board of Education District 172 and Service Employees' International Union Local 73 (Doc. Reg. No. 2739).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

#### **Designated FOIA Officer**

*It was moved by Member Mays and seconded by Member Ali to approve Ryan Whicker as Designated District Freedom of Information Officer. He will serve as back-up for FOIA Officer Phyllis Stewart.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

#### **Amendment to Superintendent's Contract**

*It was moved by Member Ali and seconded by Member Niekamp to approve a one year extension and 2% raise to the superintendent's contract. The contract is three years and salary is \$183,600 for 2014-2015.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, and Stone; and the following member voted Nay: Member Niekamp; and the following member was absent: Member McNay. Whereupon the President declared the motion carried. Member Niekamp commented that he is very supportive of Superintendent Cobb and a contract extension but cannot vote for a raise.

#### **Executive Session**

*At 8:15 p.m., it was moved by Member Stone and seconded by Member Ali that the Board suspend the rules and go into executive session to discuss a)the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District, b)collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, g)student disciplinary cases, and i)pending, probable or imminent litigation.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

#### **Resumption of Rules**

*At 9:05 p.m., it was moved by Member Mays and seconded by Member Ali to resume the conduct of the regular meeting under rules.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

#### **Student Discipline**

*It was moved by Member Stone and seconded by Member Ali to adopt the recommendation made in executive session regarding student discipline for one Quincy Junior High student and one Quincy Senior High student.* On the call of the roll, the following members voted Aye: Members Ali, Bailey,

Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### Personnel Addendum

*It was moved by Member Mays and seconded by Member Stone to approve the Revised Personnel Addendum as presented.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

			PERSONNEL CODES	
<b>*REVISED PERSONNEL ADDENDUM</b> Quincy Board of Education August 20, 2014			\$\$ - New operating Fund Position (increase in FTE) B - Paid for by Booster Clubs C - Change in classification or position O - Other P - New Project Fund position PR - Replacement for Project Fund position R - Replacement for vacant Operating Fund Position S - Summer School	
<b>CERTIFIED</b>				
<b>TEACHER APPOINTMENTS/ADDITIONAL ASSIGNMENTS (EFFECTIVE FOR THE 2014-2015 SCHOOL YEAR)</b>				
1	R	AMANDA DICE – 3 <sup>RD</sup> GRADE DEWEY. BS STEP 0 \$33,773		
2	R	JENNIFER LITCHFIELD – 3 <sup>RD</sup> GRADE MONROE. BS STEP 1 \$34,449		
3	R	JOSHUA WUNDERLICH – MUSIC QJHS. BS STEP 0 \$33,773		
4	R	JONATHAN O'NEAL – MATH QHS. BS STEP 3 \$35,800		
5	R	LADONNA HAMPTON – SP ED MONROE. SUB RATE \$85/DAY UNTIL SHE RECEIVES IL CERT		
6	R	DEVIN ROHR – 6 <sup>TH</sup> GRADE BALDWIN W. BS STEP 0 \$33,773		
7	R*	GAIL HERMAN – SCIENCE QHS. 1 SEMESTER ONLY (85 DAYS) MS+30 STEP 21.5 \$25,059.70		
8	R*	DEB OLSON – SP ED DEWEY. 1 SEMESTER ONLY (42.5 DAYS) MS+30 STEP 31 \$14,794.68		
9	R*	PATTY MCGLOTHLIN – SP ED DWEY 1 SEMESTER ONLY (42.5 DAYS) MS+30 STEP 31 \$14,794.68		
10	R*	KELLY WANER – DISTRICT PSYCHOLOGIST COORDINATOR. STIPEND \$2,165.38		
<b>RESIGNATIONS</b>				
11		PAM HOLIDAY – QHS SCIENCE. 8/4/14		
12		SEJAL SONI – 3 <sup>RD</sup> GRADE MONROE. DECLINED POSITION 8/1/14		
13		SHANNON REDINI – BALDWIN W. 7/31/14		
<b>LEAVE OF ABSENCE</b>				
14		CONNIE ONEAL – BALDWIN WEST FMLA. 8/18/14 THROUGH APPROXIMATELY 9/18/14		
15		TINA KENNEDY – QHS FMLA. 8/18/24 THROUGH APPROXIMATELY 9/15/14		
<b>TITLE 1 EXTENDED DAY INSTRUCTORS – TIMESHEET - \$28/HR EFFECTIVE FOR 2014-15</b>				
16	P	TINA KENNEDY		
17	P	KELLEY LAWSON		
18	P	BRENDA STADLER		
19	P	EVIE MORRISON		
20	P	VONDA JACOBY		
21	P	MELISSA HINKAMPER		
22	P	KATELYN GOTTLIER		
23	P	MARLENE HELLHAKE		
24	P	MINDY JACKSON		
25	P	KATE SCHUMACHER		
26	P	MAX MOSLEY		
<b>EDUCATIONAL SUPPORT</b>				
<b>APPOINTMENTS (EFFECTIVE FOR THE 2014-2015 SCHOOL YEAR UNLESS OTHERWISE NOTED)</b>				
27	R	GAYE RICHMILLER – NURSERY PARA QHS. LEVEL C STEP 2 \$11.47/HR 181 DAY \$14,527.10		


28	R	STEPHANIE TRITSCH – ISS SUPERVISOR QJHS. SCH SUPP LEV C STEP 11 \$13.83/HR 8 HRS/181 DAYS \$20,020.74
29	R	LAURIE MEULEMANS – NURSERY PARA QHS. LEV C STEP 4 \$11.99/HR 181 DAY \$15,196.29
30	R	PAM LUDWIG – PARA BALDWIN S. LEVEL C STEP 0 \$10.92/HR 181 DAYS \$13,831.39
31	R	TERI HUGHES – PARA BALDWIN W. LEVEL C STEP 9 \$10.92/HR 181 DAYS \$13,831.39
32	R	BAILEE LASH – PARA BALDWIN N. LEVEL C STEP 0 \$10.92/HR 181 DAYS \$13,831.39
33	R	DOUGLAS LEGG – PARA BALDWIN S. LEVEL C STEP 0 \$10.92/HR 181 DAYS \$13,071.24 (171 DAYS) 9/2/14
34	R	BRITTANY TURNBOW – PARA DEWEY. LEVEL C STEP 0 \$10.92/HR 181 DAYS \$13,831.39
35	R*	AMY MCDONALD – PARA QHS. LEVEL C STEP 3 \$11.73/HR 176 DAYS \$14,451.36 8/25/14
<b>RESIGNATIONS</b>		
36		EBONEY GRANT – ECFC PARA. 7/25/14
37		JENNIFER MCMILLEN – QJHS PARA. 7/28/14
38		CEDRIC ALLEN – QJHS PARA. 8/5/14
39		MARY FELKER – QAVTC PARA. 8/11/14
40		LARISSA BRADY – QHS GUIDANCE SECRETARY. 8/14/14
41	*	MARCIA ZANGER-EAST – ADAMS PARA 8/17/14
42	*	LAUREN ASPEL – DEWEY PARA 8/13/14
<b>RETIREMENT</b>		
43		JOE HARRIS – BALDWIN CUSTODIAN. 10/31/14
44		TRISH DOUGLAS – ECFC FAMILY SUPPORT SPECIALIST. 10/3/14
<b>LEAVE OF ABSENCE</b>		
45	*	DEANNA ZANGER – QJHS PARA. MEDICAL LEAVE EFFECTIVE 8/18/14 THROUGH APPROX. 9/19/14

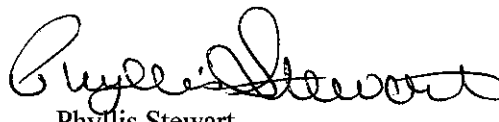
### Freedom of Information Requests

Attorney Gorman announced on behalf of the Superintendent that several FOIA requests have been received and are in process.

### Adjournment

*At 9:30 p.m., it was moved by Member Stone and seconded by Member Ali that the regular meeting adjourn.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried and the regular meeting was duly adjourned.

  
Stephanie Erwin  
President

  
Phyllis Stewart  
Secretary