

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON AUGUST 22, 2012**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on August 22, 2012, at 7:00 p.m. in the Round Room in the Baldwin Intermediate School Building located at 3000 Maine Street, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Daniels, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member was absent: None. Whereupon the President declared a quorum was present.

Moment of Silence

The President declared a moment of silence and reflection.

Pledge of Allegiance

Interim Superintendent Bud Martin led the Pledge of Allegiance.

Questions and Comments

President Daniels opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Teri Kerry spoke to the Board about a book entitled "Atlas Shrugged" first published in the 1940's. It is available on DVD and could be used in social studies classes and made available in school libraries. She distributed an informational flyer.

Jeff Kerkhoff reminded the Board that September 17 is Constitution Day and he said he hopes the schools will continue the student activities that were done last year to commemorate the day. He suggested the Board conduct its own search first for a new superintendent before employing a search firm.

Open Public Hearing

President Daniels opened the public hearing on the 2012-13 Special Education, QAVTC and West Central Regional Joint Agreement Budget. He said the hearing would remain open for comments until closed later in the meeting.

Consent Agenda

It was moved by Member Mays and seconded by Member Stone to approve the following items on the Consent Agenda:

- a. Treasurer's Report
- b. Board Minutes – July 18, 2012

On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Reports of Superintendent

1. **PTA Report.** Jean Morrison, District 8 PTA Director, spoke to the Board about the role of the PTA and some of the benefits the group provides to the District. She said the main role of the PTA is to be an advocate for students, not just fundraising. A PTA representative will be updating the Board on PTA activities at each Board meeting during the school year.
2. **Baldwin Circle Drive.** Interim Superintendent Bud Martin reported on the traffic flow problems at the Baldwin circle drive during the first days of school. The restructuring of the intersection at 33rd and Maine Street to align with QHS parking lot has caused some changes for parents dropping off students at Baldwin. Maine Street is no longer four-lane but has been reduced to a single lane in each direction with a center turn lane. Baldwin administrators are monitoring and will communicate changes to parents.

Building Committee

The Building Committee did not meet in August.

Curriculum Committee

The Curriculum Committee Report was presented by Member Krause. The committee heard a report on the District's progress in working toward implementing Common Core State Standards and how the newly funded AFT Innovation Grant will enhance those efforts. A steering committee is being formed to guide and oversee the activities outlined in the grant throughout the school year. The emphasis of the activities will involve engaging and enlisting the entire community to support and make a commitment to the Common Core Standards.

Finance Committee

The Finance Committee report was presented by Chairperson Erwin. The committee reviewed the monthly check register, monthly expenditure comparisons and self-insurance fund reconciliation. Business Manager Joel Murphy presented the 2012-13 tentative budget. After reviewing a breakdown of the fuel bids, the Finance Committee recommended Petroleum Traders be awarded the District's fuel bid.

Check Register/Jr & Sr High Activity Fund

It was recommended by the Finance Committee and moved by Member Erwin to approve the Check Register dated August 17, 2012 and the Junior/Senior High activity funds. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Fuel Bids

It was recommended by the Finance Committee and moved by Member Erwin to approve the fuel bid submitted by Petroleum Traders (Doc. Reg. No. 2632). On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Policy Committee

The Policy Committee did not meet in August.

Reports from Representatives of the Board

1. **QAVTC.** Director Mark Pfeifer reported that there are 443 student enrolled in day classes and 90 enrolled in the Wednesday evening QAVTC Program. This is down slightly from last year's 10th day of enrollment figures. Mr. Pfeifer updated the Board on the West Central Region Federal Carl Perkins Grant and the State Career and Technical Education Improvement Grant administered through the WCR office. He said the state and federal resources are vital to keeping the AVC up to date on technical program content and support maintaining a tuition rate at a reasonable level for participating districts.

Adoption of Policies

It was moved by Member Dickerson and seconded by Member Daniels to remove from the table and adopt the following policies:

3:40	Superintendent Duties
4:60	Purchase Contracts
4:120	Food Services
6:180	Extended Instruction Programs
6:290	Homework
7:50	School Admissions/Transfers
7:220	Bus Conduct

On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: None; and the following member abstained: Member Niekamp. Whereupon the president declared the motion carried.

Close Public Hearing

President Daniels asked if there were any comments regarding the Special Education, QAVTC and West Central Regional Joint Agreement Budgets. Mr. Kerkhoff suggested separate accounts be maintained by the District for these groups. The hearing was closed.

Approval of Joint Agreement Budgets

It was moved by Member Krause and seconded by Member Mays to approve the following joint agreement budgets: QAVTC Joint Agreement Budget, Special Education Joint Agreement Budget, and WCR Joint Agreement Budget (Doc. Reg. No. 2623). On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Tentative 2012-13 District Budget Report

Business Manager Joel Murphy presented information about the tentative budget for 2012-13. He said the three elements of a budget include a description of the educational programs to be provided, an estimate of expenditures needed to carry out the desired programs, and an estimate of the revenues which will be available to pay for the expenditures. He emphasized that the budget is an estimate. The budget serves as a legal document granting authority to spend and levy taxes. It is a managerial document which outlines clear expectations for maintaining and monitoring the District's financial health. It is a "road map" for education with desired outcomes and priorities. It is also a community document, communicating the District's educational plan and priorities to the community.

Mr. Murphy explained there is a projected 4.3% decrease in local revenue, a 12.6% decrease in State revenue and a 20.2% increase in Federal revenue. The increase in Federal revenue is due to an increase in lunch reimbursement and accounting for QZAB bond interest paid. QPS salaries and benefits are the

largest part of the budget at 69%. All funds are currently balanced with the exception of Transportation due to the State's reduction in reimbursement. More money is being spent on Life Safety Projects than was taken in due to spending down a balance.

There has been a change in the State's accounting process with the addition of a "capital project fund." Mr. Murphy proposed the District align with the State and create a capital project fund with money transferred from Operations and Maintenance to cover costs of larger projects. Some examples of what the fund would be used for are a large cooler recently purchased for Adams, lightning damage, and the QHS drive and proposed parking lot improvements.

Last year's expenses were \$77.9 million with revenue at \$74.6 million. This year, revenue is estimated at \$76 million with expenditures at \$77 million.

Resolution Tentative District Budget – Set Hearing Date

It was moved by Member Mays and seconded by Member Stone to approve the Resolution Providing for Filing of and Conduct of Public Hearing on the District Tentative Budget for 2012-13 and set hearing for Wednesday, September 26 at 8:00 a.m. (Doc. Reg. No. 2625).

The tentative budget will be on public display for 30 days. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Flinn Stadium Turf Extended Warranty

It was moved by Member Dickerson and seconded by Member Stone to approve the Flinn Stadium Turf Extended Warranty (Doc. Reg. No. 2626). On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried. This is to address a small settled area near the southern end zone on the west side of the field. There is no cost to the District for the extended warranty.

Reinstatement of QJHS Cross Country

It was moved by Member Stone and seconded by Member Erwin to approve reinstatement of boys and girls Cross Country at Quincy Junior High Schools. Funds to reinstate the program have been donated. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Superintendent Search Firm

It was moved by Member Erwin and seconded by Member Dickerson to appoint School Exec Connect to assist with the superintendent search. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Executive Session

At 8:27 p.m., it was moved by Member Stone and seconded by Member Dickerson that the Board suspend the rules and go into executive session to discuss student disciplinary cases, collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pending, probable or imminent litigation, and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of

the School District. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Resumption of Rules

A 9:20 p.m., it was moved by Member Mays and seconded by Member Stone to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Student Discipline

It was moved by Member Krause and seconded by Member Dickerson to confirm the recommendation made in executive session to expel one Baldwin student. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Personnel Addendum

It was moved by Member Dickerson and seconded by Member Mays to approve the Revised Personnel Addendum as presented. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

<p>*REVISED PERSONNEL ADDENDUM Quincy Board of Education August 22, 2012</p>	<p style="text-align: center;">PERSONNEL CODES</p> <p> \$\$ - New operating Fund Position (increase in FTE) B - Paid for by Booster Clubs C - Change in classification O - Other P - New Project Fund position PR - Replacement for Project Fund position R - Replacement for vacant Operating Fund Position S - Summer School </p>
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CERTIFIED

APPOINTMENTS/CHANGE IN ASSIGNMENT (effective for the 2012-13 school year unless otherwise noted)

1	R	BRIAN ROWATT – PE QJHS – BS 0 YRS - \$33,108
2	R	DANETTE MOLIDOR – SPEECH PATH PART-TIME WASHINGTON. MS+20 7 YRS - \$33.18/HR – 15 HRS/WK
3	R	LINDA SAUNDERS – 3 RD GRADE BERRIAN. PREVIOUSLY LIT COACH AT BALDWIN
4	R	ERICA NICHOLS – 6 TH GRD BALDWIN S. BS 0 YRS - \$33,108
5	R	RACHEL ROBINSON – LIT COACH BALDWIN SO. PREVIOUSLY 6 TH GRADE BALDWIN S.
6	R	LAUREN HUMMERT – SPEECH PATH WASHINGTON. MS 0 YRS - \$32,426
7	R	JULIE ELSTON – 4 TH GRADE BALDWIN S BS 0 YRS - \$33,108
8	R	JAMIE LUDWIG – 6 TH GRADE BALDWIN N MS 0 YRS \$35,426
9	R	DEBRA HOSKIN – ED QJHS. BS 10 YRS - \$39,729
10	R	TRACY ROSE – 7 TH AND 8 TH SPECIAL ED ALTERNATIVE PROGRAM. BS 4 YEARS - \$35,756
11	R	ANGELA FORD – CONSUMER SCIENCE QHS – BS 7 YEARS - \$37,743
12	R	SARA MEYER – MATH QHS – BS 2 YRS \$34,432
13	PR	KELLE SCHLUETER – K- 3 SPECIAL ED COORDINATOR

14	R	MARY HANKINS – ED BALDWIN S - BS 2 YRS - \$34,432
15	R	KAILI PIGMAN – 1 ST GRADE MADISON – BS 0 YRS - \$33,108
16	R	MELISSA JAMES – GENERAL MUSIC DISTRICT – BS 2 YEARS - \$34,432
17	R	STEPHANIE YUCHS – 6 TH GRADE BALDWIN S – BS 0 YRS \$33,108
18	PR	LORI MILES – SP ED COORD BALDWIN - \$3,000 STIPEND
19	R	ERIN EGBERT DAVISON – REI BALDWIN S - \$33,108
20	B	BRIAN WALKER – QJHS ASST 7 TH & 8 TH BASEBALL COACH – STIPEND \$800 (BOOSTER PAID)
21	R	KELLEY LAWSON – QJHS 7 TH GIRLS BASKETBALL COACH – STIPEND \$2,736.45 STEP 2
22	*R	MELISSA PINTER – HEARING IMPAIRED DISTRICT – BS 0 YRS \$30,911.79 (169 DAYS) EFFECTIVE SEPT. 4, 2012

LEAVE OF ABSENCE

23		DENISE MOORE – ECFC MATERNITY LEAVE APPROXIMATELY JULY 5 THROUGH AUGUST 16, 2012
24		BRIAN BANGERT-PSYCHOLOGIST-PATERNITY LEAVE APPROX. OCTOBER 15 THROUGH OCTOBER 29, 2012
25		JESSICA HUCKEY – BALDWIN N – MATERNITY LEAVE APPROXIMATELY NOV. 19 THROUGH DEC. 31, 2012
26		SHANNON CHENEY – BALDWIN – FMLA EFFECTIVE JULY 10 THROUGH OCTOBER 1, 2012

RESIGNATIONS

27		CONNIE THOMAS – 6 TH GRADE BALDWIN N - EFFECTIVE JULY 19, 2012
28		AMY BOTTORFF – 6 TH GRADE BALDWIN S – PREVIOUSLY ON LEAVE. EFFECTIVE AUGUST 1, 2012
29		CORY POWELL – SP ED BALDWIN S – EFFECTIVE AUGUST 3, 2012
30		KATHRYN KNAPP FAIRLEY – BALDWIN – EFFECTIVE AUGUST 8, 2012
31		BARB CRIST – QJHS ASST 7 TH & 8 TH VOLLEYBALL COACH - EFFECTIVE JUNE 25, 2012
32		MIKE CRIST – QJHS HEAD 7 TH & 8 TH VOLLEYBALL COACH - EFFECTIVE JUNE 25, 2012
33		KAYLA MCCLUSKY – HEARING IMPAIRED QJHS – EFFECTIVE AUGUST 15, 2012
34	*	BETH HAYES – SPEECH LANG COORD – RESIGNATION FROM STIPEN POSITION EFFECTIVE AUGUST 15, 2012

RETIREMENTS

35		JEAN MURRAY – DISTRICT MUSIC – EFFECTIVE JUNE 15, 2016
36		SUSAN WELCH – BALDWIN – EFFECTIVE JUNE 16, 2015
37		DEBORAH CASHMAN – QJHS – EFFECTIVE JUNE 1, 2013 (AMENDED DATE-PREVIOUSLY SEPTEMBER 19, 2013)
38		CINDY ZIMMERMAN – ADAMS – EFFECTIVE JUNE 15, 2016

CORRECTION OF RETIREMENT DATE

39		STEPHEN COOPER - BOARD MINUTES OF JULY 2011 ARE CORRECTED TO REFLECT THE RETIREMENT DATE TO BE JUNE 18, 2014 AND NOT JUNE 18, 2013.
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21ST CCLC GRANT POSITIONS (EFFECTIVE AUGUST 20, 2012)

40	*P	MINDY JACKSON – 21 ST CCLC COUNSELOR – STIPEND \$6,500 FOR 2012-13
41	*P	KATE SCHUMACHER – 21 ST CCLC SITE COORDINATOR – STIPEND \$1,000 PER MONTH

21ST CCLC INSTRUCTORS – 4 HRS/WK – TIMESHEET - \$28/HR

42	*P	TINA KENNEDY
43	*P	PAM HOLLIDAY
44	*P	BRENDA STADLER
45	*P	EVELYN MORRISON
46	*P	STEPHANIE PETERS
47	*P	CODY GRIMES
48	*P	KELLEY LAWSON

49	*P	KAILEE NIEMANN-FLESCH
50	*P	JOEL DOUGHTERY
51	*P	TONYA MILLER
52	*P	BRANDI MANY

EDUCATIONAL SUPPORT

FOOD SERVICE APPOINTMENTS (effective for the 2012-13 school year unless otherwise noted)

53	R	LISA MORRELL – COOK QHS – STEP 0 \$8.75/HR 4 HRS/DAY – 20 HRS/WK
54	R	VERONICA HUMPHREY – KITCHEN HELPER QHS - STEP 0 \$8.75/HR 3 HRS/DAY 15 HRS/WK
55	R	LESSLY SHARPE – COOK DEWEY – STEP 0 \$8.75/HR 6 HRS/DAY 30 HRS/WK
56	R	NATHAN HENRIKSEN – KITCHEN HELPER QHS – STEP 0 \$8.75/HR 3 HRS/DAY 15 HRS/WK
57	R	DEBORAH RUTHS – COOK QHS – STEP 4 \$9.75/HR 5.5 HRS/DAY 27.5 HRS/WK
58	R	ASHLEY WHISTON – KITCHEN HELPER MONROE – STEP 0 \$8.75/HR 2.33 HRS/DAY 11.66 HRS/WK TIMESHEET
59	R	DIANNA ORR – COOK ADAMS – STEP 0 \$8.75/HR 2.75 HRS/DAY 13.75 HRS/WK TIMESHEET
60	R	CINDY HELMER – CAFETERIA MONITOR BALDWIN – \$14.04/HR 2.5 HRS/DAY 12.5 HRS/WK TIMESHEET
61	R	DEANN DRA LINDSAY – KITCHEN HELPER ADAMS - STEP 0 \$8.75/HR 2.25 HRS/DAY 11.25 HRS/WK TIMESHEET
62	R	SANDRA HENNINGER-KITCHEN HELPER BALDWIN-STEP 0 \$8.75 HR 2.25 HRS/DAY 11.25 HRS/WK TIMESHEET

APPOINTMENTS/CHANGE IN ASSIGNMENT (effective for the 2012-13 school year unless otherwise noted)

63	R	HEATHER COLOMBO – ISS QJHS – 40 HRS/WK – LEVEL C STEP 0 - \$10.90/HR - \$15,608.80
64	R	JANIE REED – PARA ECFC – LEVEL C STEP 8 - \$12.79/HR - \$16,208.86 (PREVIOUSLY RELEASED)
65	R	DAVID MCNEILLY – NIGHT CUSTODIAN QJHS – 40 HRS/WK – 260 DAY/YR \$24,192 (224 DAYS FOR 2012-13)
66	\$\$	JEANETTA BODIFORD – PARA QJHS – LEVEL C STEP 4 - \$11.76/HR - \$14,896.86
67	R	STACY VALENTINE – PARA ADAMS – LEVEL C STEP 5 - \$12.02/HR - \$15,224.86
68	R	MEGAN KEMPF – PARA DEWEY – LEVEL C STEP 0 \$10.70/HR - \$13,332.20 EFFECTIVE AUGUST 21, 2012
69	P	DAWN UFKES – NURSE ECFC – RN STEP 5 - \$21.20/HR - \$21,369.60 (PART-TIME 144 DAYS)
70	R	TERRI MORRIS – ASST TRANS SUPVSR/PAYROLL – SECY LEV 2 STEP 9 \$14.90/HR 40 HRS/WK 260 DAY/YR
71	R	MARCIA ZANGER EAST-PARA BALDWIN N -LEVEL C STEP 6 \$12.28/HR \$15,386.84 EFF. AUGUST 20, 2012

RESIGNATIONS

72		MELISSA BRINK – PARA ECFC – EFFECTIVE AUGUST 9, 2012
73		MARGO CAMPBELL – COOK ECFC – EFFECTIVE JULY 31, 2012
74		TIFFANY HUTT – KITCHEN HELPER WASHINGTON – EFFECTIVE AUGUST 15, 2012 (HIRED IN JULY 2012)
75		BELINDA CULLO – PARA BALDWIN N – EFFECTIVE AUGUST 13, 2012
76		STEVE WELLMAN – BUS DRIVER – EFFECTIVE AUGUST 14, 2012

RETIREMENT

77		LAURA GILES – TRANSPORTATION – EFFECTIVE DECEMBER 31, 2012
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LEAVE OF ABSENCE

78		LYNN SCHLEPPHORST – SP ED PARA – MATERNITY LEAVE APPROX. AUGUST 30 THROUGH OCTOBER 11, 2012
79		EMY HILGENBRINCK – PARA WASH – 6-8 WK MED LEAVE – EFFEC JULY 27, 2012 (EXCEPT 8/16 AND 8/17)
80	*	DARLA OHNEMUS –DRIVE – EFFECTIVE BEGINNING AUGUST 13, 2012
81	*	BRRENDA GOEHL – PARA QJHS – EFFECTIVE BEGINNING AUGUST 15, 2012

Freedom of Information Request

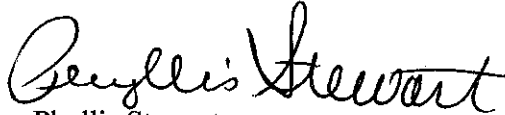
Attorney Gorman announced on behalf of the Freedom of Information Officer that several FOIA requests have been received and are in process.

Adjournment

It was moved by Member Mays and seconded by Member Erwin that the regular meeting adjourn to be reconvened at 8:00 a.m. on Friday, August 24 at the Board of Education Room 214. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried and the meeting was adjourned to reconvene.



Bill Daniels
President



Phyllis Stewart
Secretary