

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON SEPTEMBER 25, 2013**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on September 25, 2013, at 7:00 p.m. in the gymnasium at Monroe School located at 3211 Payson Road, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Erwin, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member was absent: None. Whereupon the President declared a quorum was present.

Moment of Silence

The President declared a moment of silence and reflection.

Pledge of Allegiance

Brian Trowbridge, Monroe School Principal, led the Pledge of Allegiance.

Focus on Students – Good Things Going On!

- a. **Good News Report –Lindsey Ertel.** Lindsey reported on some of the activities at the schools during the past month including curriculum nights, Reading is Fundamental events, and math activities at HyVee Grocery Store. She told Board members and audience about the Night to Dream Big event to raise money for QPS Foundation to be held on November 16.
- b. **PTA Report.** Jill Butterfield, Monroe PTA President, reported that a Spooky Science Night will be held for Monroe students. On behalf of students, parents, and staff, she thanked the Board for adding the additional kindergarten classroom,

Questions and Comments

President Erwin opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Mr. Jeff Kerkhoff commented on the Common Core Standards and distributed a *Missouri Education Watchdog* article to Board members.

Mr. Robert Tierney asked several Board members if they had received information in their packet regarding 12D on the agenda—retirement of a certified staff member. Attorney Gorman advised Board members that they may answer questions but are not *required* to answer. Mr. Tierney presented a letter withdrawing the retirement agreement he prepared for Ann Tierney.

Open Public Hearing

President Erwin opened the public hearing on the 2013-2014 District Budget. There were no comments at this time but the President announced that the hearing remains open for questions and comments at any time until closed later in the meeting.

Consent Agenda

It was moved by Member McNay and seconded by Member Ali to approve the following items on the Consent Agenda:

- a. Treasurer's Report
- b. Board Minutes – August 21, September 11, 12, 16, and 20, 2013

On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Reports of the Superintendent

1. **Golden Apple Award.** Superintendent Cobb recognized Quincy Junior High School Teacher Brenda Fler, recipient of the WGEM Golden Apple Award. Brenda was nominated by one of her students. Brenda said that the award means the world to her.
2. **Academic Reports.** Elementary Academic Director Julie Stratman and Secondary Academic Director Carol Frericks reported to the Board on the Illinois Standards Achievement Test taken last spring. The results will be made available to the public in late October when annual "School Report Cards" are released. Mrs. Frericks explained that the Illinois State Board of Education has raised the ISAT cut scores for students tested in grades 3-8. As a result, student performance numbers will reflect that change. She said it is similar to changing a grading scale from 90-100 is an A to 95-100 is an A. Not as many students will receive an 'A'. In the same way, ISAT scores are lower. That does not mean that students are performing differently. When compared to last year's scale, scores have remained stable. Other data that will be included in ISBE School Report Cards is results of the 5Essentials survey which was voluntary for parents last year and Prairie State Achievement results required for 11th grade students. Superintendent Steve Cobb said that the scores will serve as a baseline for the new administrative team and building leaders as they work to improve student learning.
3. **Facilities Report.** Business Manager Joel Murphy presented a report on the district's facilities. A team of maintenance staff and architectural/engineering representatives conducted the district-wide appraisal. Some of the basic information provided to the nine-member team included enrollment history and projections, capacity analysis, floor plans, energy and operating costs, and renewal and replacement schedule. Team members used a scoring method to appraise the buildings. No facility rated higher than Satisfactory. Seven out of 12 of our active facilities were rated Borderline, six of those are K-3 buildings. Some of the findings included undersized gyms and cafeterias, restrooms located only on one floor, limited technology access, small classrooms, lack of specialized learning areas, undersized libraries, and inadequate parking and parent drop off areas. Many facilities are deteriorating due to age and are costly to maintain. Mr. Murphy said that Quincy has great schools but not so great facilities. A good teacher can teach anywhere but our physical structures are limiting the learning experience. Studies support that students do better when they: hear well, see well, are not packed into small spaces, noise is not distracting, lighting and air quality is good and heat and cooling are balanced. A Milwaukee study suggests that facility conditions have stronger effect on performance than such factors as family background, socio-economic status, attendance and behavior. The visual environment is one of the most important factors in learning, affecting mental attitude, class attendance, and performance. Many School Board members have talked about the possibility of building some new schools rather than pump millions of dollars of Life Safety funds into ongoing repair of aging facilities. Decisions would need to be made on how many new schools, where they would be located, what grades they would serve, and how to finance construction. Public input will be sought on what should be done. The configuration of grades in buildings will need to be considered. One option is K-5 elementary buildings, 6-8 at QJHS and 9-12 at QHS. Public meetings will be held prior to the October Board meeting to hear from the community. Several Board members agreed that something needs to be done and a plan needs to be developed for the community's consideration.

Building Committee

Business Manager Joel Murphy presented the Facilities Report to the committee. The committee recommended letting bids for technology infrastructure including additional wireless access points and low voltage wiring for the wireless initiative.

Bids for Technology Infrastructure

It was recommended by the Building Committee and moved by Member Stone to let bids for technology infrastructure. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Curriculum Committee

The Curriculum Committee report was presented by Member Mays. The committee heard a report on ISAT and PSAE data, 5Essentials Survey baseline data, and District School Improvement Plan. The committee reviewed information on Common Core and how it will impact student expectations in the classroom. Future topics were discussed.

Finance Committee

The Finance Committee report was presented by Member McNay. The committee reviewed the monthly check register, monthly expenditure comparisons, self-insurance fund reconciliation and the Statement of Revenue, Expenditures and Changes to Fund Balances for the funds of Education, Operation and Maintenance, Transportation, TORT, Self-Insurance, Special Education, QAVTC, and WCR. The move from a self-insured health plan to a fully insured program with Blue Cross/Blue Shield was discussed. The committee was informed that the district recently received an upgrade from Standard and Poor's. The long-term rating went to an A- from BBB. This rating reflects their view of the district's improved financial position, bolstered by management's efforts to reduce expenditures and build its working cash reserves through the issuance of bonds. Information on the three-year contract ratified with the teachers' union was presented.

Check Register/Jr & Sr High Activity Fund

It was recommended by the Finance Committee and moved by Member McNay to approve the Check Register dated September 20, 2013 and the Junior/Senior High activity funds. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Policy Committee

The Policy Committee report was presented by Chairperson Bailey. The committee continued discussion on student drug testing. Mr. Mike Hancox, Adams County Probation Department, presented information to the committee on the Probation Department's drug testing. An overview of LUDA and other district drug testing policies was presented. Chairperson Bailey read some frequently asked questions and answers relevant to the drug testing of students. He said further information from schools that currently use drug testing is needed and there are many issues not yet realized. Member Ali commented that it is a big project and the Board is taking time to do it right. He said it is important for the community to know that this Board works as a team and has respect for each member's opinion. Board members do not spend time arguing and trying to prove someone wrong. Student success is the goal of every member.

Discipline Sub-Committee

Chairperson Stone reported that the Discipline Committee met September 3 and continued to review implementation of new discipline procedures. The committee discussed current Policy 7:240 for Code of Conduct for extra-curricular activities. Any proposed revisions in the Code of Conduct will be discussed at the next meeting.

Reports from Representatives of the Board

Area Vocational Technical Center. Director Mark Pfeleger reported that QAVTC is participating in a statewide area career center initiative to develop a series of standards-based assessments designed for career and technical education programs. This is in response to the need to develop cost effective assessment models that will meet criteria as defined in the Illinois Performance Evaluation Reform Act for teacher evaluation. There will be 18 technical programs developed over the next three years which will provide QAVTC faculty and administration an excellent set of tools for assessing student performance, as well as teacher performance on instruction as part of the evaluation process. Mr. Pfeleger said that construction classes have completed the demolition and rough framing at the High Street House project. Students are moving forward with project by pulling wire, installing insulation and hanging drywall. QAVTC staff sponsored a float for the homecoming parade. In line with the galactic gala theme, The FIRSTRobotics Team demonstrated how students are “launched” into galactic careers...with students *boldly going where no graduates have gone before.*

Close Public Hearing

President Erwin asked if there were any questions or comments on the 2013-2014 District Budget. Mr. Jeff Kerkhoff commented that the district treasurer should have more responsibility according to policy and should be a member of the Finance Committee. President Erwin responded that the treasurer communicates with Business Manager Joel Murphy and Assistant Larissa Brady and there is no reason for him to attend. Hearing no further comments, President Erwin closed the public hearing at 9:20 p.m.

Amendments to Tentative Budget

Business Manager Joel Murphy told the Board that there were no amendments to the tentative 2013-14 budget presented last month.

Adopt 2013-14 Fiscal Year District Budget.

It was moved by Member Stone and seconded by Member Mays to approve the 2013-14 Tentative Budget as the 2013-14 Fiscal Year District Budget (Doc. Reg. No. 2686). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Resolution – Credit Card Program

It was moved by Member McNay and seconded by Member Mays to approve the Resolution and Agreement for Credit Card Program (Doc. Reg. No. 2687). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Retirement Agreement for Certified Staff Member

Member Niekamp had asked that this item be placed on the agenda. He has withdrawn his request.

Executive Session

At 9:35 p.m., it was moved by Member McNay and seconded by Member Mays that the Board suspend the rules and go into executive session to discuss a)the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District, b)collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, g)student disciplinary cases, and i)pending, probable or imminent litigation. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Resumption of Rules

At 9:45 p.m., it was moved by Member Mays and seconded by Member McNay to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Student Discipline

It was moved by Member McNay and seconded by Member Bailey to adopt the recommendation made in executive session to expel one Quincy Senior High student. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Personnel Addendum

It was moved by Member Ali and seconded by Member Bailey to approve the Revised Personnel Addendum as presented. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

<p>REVISED PERSONNEL ADDENDUM Quincy Board of Education September 25, 2013</p>		<p>PERSONNEL CODES</p> \$\$ - New operating Fund Position (increase in FTE) B - Paid for by Booster Clubs C - Change in classification O - Other P - New Project Fund position PR - Replacement for Project Fund position R - Replacement for vacant Operating Fund Position S - Summer School	
		<p>CERTIFIED</p>	
<p>APPOINTMENTS/REASSIGNMENTS (salaries subject to change with new contract)</p>			
1	O	STEPHANIE DITTMER-CLINICAL INSTRTR (NURSE)-HEALTH OCC TIMESHEET 7-12 HRS/WK \$28/HR 10-1-13	
2	\$\$	ALISA SANDERS – KDG MONROE. PREVIOUSLY TCHR AT WASHINGTON. 9/3/13	
3	R	DENISE PRESSER – SP EDUCATION ED BALDWIN W. BA 0 \$33,108. 2013-14 SCHOOL YR	
4	R	RYAN WIEMELT – QHS LUNCH ROOM SUPERVISOR. TIMESHEET \$20/HR	
5	R	CHAD STRUCK – QHS LUNCH ROOM SUPERVISOR. TIMESHEET \$20/HR	
6	R	TAMI REDD – PBIS INTERNAL COACH ECFC. \$750/STIPEND. 2013-14 SCHOOL YR	
7	R	JESSICA HUCKEY – PBIS INTERNAL COACH BALDWIN N. \$750/STIPEND. 2013-14 SCHOOL YR	
8	R	KELLY LAWSON – PBIS INTERNAL COACH QHS. \$1500/STIPEND. 2013-14 SCHOOL YR	
9	B	KALA GRIFFIN – 7 TH 8 TH CROSS CTRY COACH QJHS. \$1000 BOOSTER PAID. 8/27/13	
10	R	ANGELA COOPER – MATH TEAM SPONSOR QHS. \$893.32. 9/13/13	

11	R *	BRIAN WALKER – 7 TH GRADE HEAD BOYS BASKETBALL COACH QJHS. 9/24/13
12	R *	BRAD DANCE – 8 TH GRADE HEAD BOYS BASKETBALL COACH QJHS 9/24/13
13	P *	DANA TRANTOR – ADDL ASSIGNMENT VOCATIONAL. (PLANNING PERIOD) \$9,382.37 8/19/13
14	PR*	SIGNE OAKLEY – PART TIME VOCATIONAL/SP ED LIVING SKILLS \$17,699.55 8/19/13
15	R *	JAMIE LUDWIG – DRAMA CLUB SPONSOR BALDWIN. \$931.82 STIPEND 9/20/13
16	R *	TAWNIA SPARROW – TITLE I RDG/MATH TUTOR-NON PUBLIC SCHOOLS \$28/HR TIMESHEET 8 HRS/WK 10/1/13
17	R *	JENNIFER DICKERMAN – TITLE I RDG/MATH TUTOR-NON PUBLIC SCHOOLS \$28/H5 TIMESHEET 8 HRS/WK 10/1/13
21ST CCLC EXTENDED DAY INSTRUCTORS Timesheet \$28/hr 2013-14 SCHOOL YEAR		
18	P	BRENDA STADLER
19	P	VONDA JACOBY
20	P	PAM HOLIDAY
21	P	BRANDY MANY
22	P	STEPHANIE PETERS
23	P	KELLEY LAWSON
24	P	MARANDA MEYER
25	P	DANA RIGG
26	P	JOEL DOUGHTERY
ABC/ACRSS PBIS INTERNAL COACHES \$750 STIPEND EFFECTIVE 9/23/13		
27	P *	RACHEL PACEY – ABC ACADEMY
28	P *	CASEY LITTLE – ACRSS
29	P *	JOHN LUMPKIN – ACRSS
30	P *	STEPHANIE BURRY – ABC (SOCIAL EMOTIONAL MENTOR TEACHER 9-1-13)
RESIGNATIONS		
31		JENNI MORAN – DRAMA CLUB SPONSOR. 8/1/13
32	*	MIKE RUDD – HEAD 7 TH & 8 TH GRADE BOYS BASKETBALL COACH 9/10/13
LEAVE OF ABSENCE		
33	*	REBECCA GOSNELL – MATERNITY LEAVE ADAMS SCHOOL FMLA 8/9/13 TO APPROX. 11/1/13
EDUCATIONAL SUPPORT		
APPOINTMENTS/CHANGE IN ASSIGNMENT		
34	P	CYNTHIA SCHMIDT – PARA ECFC. INCREASED FROM 4 DAYS/WK TO 5 DAYS/WK. 2013-14 SCHOOL YEAR
35	R	DEBBIE BRADSHAW – PARA QHS. PREVIOUSLY QJHS. 9/9/13
36	R	DEANNA ZANGER – PARA QJHS. PREVIOUSLY QHS. 9/9/13
37	\$\$	CHRISTINE TERSTEGGE – PARA DEWEY. LEV C STEP 5 \$12.02/HR \$15,061.06 8/21/13
38	R	DAVID MCNEILLY –DAY CUSTODIAN MONROE. PREVIOUS NIGHT DECREASE .50/HR. 9/9/13
39	\$\$	PATRICK CARROLL – ISS BALDWIN N. STU SUPP LEV C STEP 0 \$10.90/HR \$14,562.40. 9/9/13
40	R	MYRA KUHN – PARA QHS. LEV C STEP 0 \$10.70/HR \$12,133.80 9/16/13
41	\$\$	VALARIE BORDENKIRCHER – ISS BALDWIN S. STU SUPP LEV C STEP 19 - \$15.88 HR \$20,580.48 9/16/13
42	\$\$	LAUREN ASPEL – PARA DEWEY. LEV C STEP 4 \$11.76/HR \$14,735.28. 8/21/13
43	R	ROBERT MCGEE – SECURITY 260 DAYS – 8 HRS/DAY. STEP 4 - \$12.31/HR \$17,332.48. 9/30/13
44	PR*	GARRETT RUFFIN-TAOEP TUTOR/MNTR QHS/QJHS. STD SUPP LEV A STEP 2 \$22.55/HR 40 HRS/WK \$29,405.20 9/23/13
45	R *	DAVID MCNEILLY – NIGHT CUSTODIAN QJHS. INCREASE HRLY RATE BY .50/HR 9/23/13
46	R *	LESTER OREBAUGH – DAY CUSTODIAN MONROE. DECREASE HRLY RATE BY .50/HR 9/23/13
47	R *	ROBERT CAMPBELL – SECURITY DISTRICT--STEP 2 \$11.84/HR 40 HRS/WK 181 DAYS/YR \$14,397.44 9/30/13
48	R *	GREG WINGERTER – SECURITY DISTRICT—STEP 5 \$12.55/HR 40 HRS/WK 260 DAYS/YR \$22,489.60 9/30/13

LEAVE OF ABSENCE		
49		JOE HARRIS – CUSTODIAN BALDWIN. MEDICAL LEAVE BEGINNING 7/6/13.
50		EILENE MALON – CAFETERIA ECFC. TWO WEEK LEAVE FOR ADOPTION EFFECTIVE APPROXIMATELY 9/24/13.
51		LARRY SLATER – CUSTODIAN MADISON. MEDICAL LEAVE BEGINNING 9/5/13.
52		THOMAS NIEHOFF – CUSTODIAN QJHS. MEDICAL LEAVE BEGINNING 7/26/13.
RESIGNATION		
53		TERESA LOCKETT – FOOD SERVICE BALDWIN. 9/11/13
54		CARLA SHANK – PARA ADAMS. 9/30/13
TRANSPORTATION		
55	P	JO ANN WIEMELT – AM-PM BUS RIDER NON-UNION. PREVIOUSLY DRIVER AM/PM IFT ROUTE. 8/20/13
56	R *	DEBRA MUSOLINO – AM-PM IFT ROUTE 20 HRS/WK. PREVIOUSLY 10 HRS/WK. 9/25/13
FRIDAY ONLY AM-MD-PM SEIU DRIVING ROUTE 25 HRS/WK. PREVIOUS 20 HRS/WK SEIU 8/23/13		
57	P	BECKY MOCK
58	P	ANDREA BENNER
59	P	T.J. WELLMAN
60	P	STEPHANIE CHANDLER
FRIDAY ONLY AM-MD-PM SEIU RIDERS 25 HRS/WK. PREVIOUS 20 HRS/WK SEIU		
61	P	TERRI SCHREAKE
62	P	CONNIE GUTHRIE
63	P	BARB FOSTER
64	P	MARY ANN SAXBERRY
65	P	KIM SORENSON

Freedom of Information Request

Attorney Gorman announced on behalf of the Superintendent that several FOIA requests have been received and are in process.

Adjournment

It was moved by Member Stone and seconded by Member McNay that the regular meeting adjourn. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried and the meeting was adjourned at 9:55 p.m.

Stephanie Erwin
President

Phyllis Stewart
Secretary