

**MINUTES OF REGULAR MEETING  
OF  
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172  
ADAMS COUNTY, ILLINOIS  
HELD ON SEPTEMBER 27, 2023 – 6:00 P.M.**

**Meeting Convened**

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on September 27, 2023, at 6:00 p.m. in the Board of Education Office, Room 214, 1416 Maine Street, Quincy, Illinois, in said school district.

**Roll Call**

The meeting was called to order by President Arns, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Arns, McNay, Petty, Sethaler, and Whitfield; and the following member was absent: Member Brock. Whereupon the President declared a quorum was present.

**Approval of Member Brock to Attend Telephonically**

*It was moved by Member Arns and seconded by Member Ali to allow Member Brock to attend telephonically due to being out of town on business.* On the call of the roll, the following members voted Aye: Members Ali, Arns, McNay, Petty, Sethaler, and Whitfield; and the following members voted Nay: None. Whereupon the President declared a quorum was present and Member Brock will attend telephonically.

**Moment of Silence**

President Arns declared a moment of silence and reflection.

**Pledge of Allegiance**

The Pledge of Allegiance was led by President Arns.

**Open Public Hearing**

President Arns opened the public hearing on the 2023-2024 Quincy School District Budget. There were no comments on the budget at this time, but the hearing remained open for comments until closed later in the meeting.

**Questions and Comments**

President Arns opened the meeting to questions and comments to members of the Board, by members of the public. There were none.

**Consent Agenda**

*It was moved by Member McNay and seconded by Member Whitfield to approve the following items on the Consent Agenda:*

- a. *Treasurer's Report August 2022*
- b. *Minutes – August 23, 2023*
- c. *Check Register and JH/SH Activity Fund Reports*
- d. *Acknowledge receipt of the Freedom of Information Log: August 19, 2023 – September 22, 2023 (Information Only)*

On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Petty, Sethaler, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

### **Reports of the Superintendent**

#### ***Super's 8.***

1. QHS pomers, cheerleaders, band and football teams were featured on the Today Show's Friday Morning Lights segment. Today Show staffers shared how impressed they were with how smoothly the event went.
2. Students from Rooney are sorting into houses this week. Already in place at Denman and Iles and in the planning stages at Lincoln-Douglas and Baldwin, the Ron Clark Academy house system encourages community and camaraderie amongst students from different grade-levels and classes.
3. Thanks to a grant by Director of Nursing Brandy Kirby, QPS is the recipient of the Delta Dental of Illinois and Illinois Children's Healthcare Foundation's H2O on the Go Water Bottle Filling station. Studies have found that providing access to safe, fluoridated drinking water will reduce cavities, improve hydration, and boost energy.
4. It's Homecoming week at QPS. Students across the district are celebrating their school pride. Students are participating in spirit days such as: anything but a backpack day, twin day and album cover day.
5. Fourth graders left campus for a trip to the John Wood Mansion. While exploring the mansion and grounds, students learned about life in the 1800s and John Wood, founder of Quincy and 12th governor of Illinois.
6. JHS Comets cleaned up the Crusader Classic cross country meet. Peyton Kuhl took home first place in the girls' division and Eli Poe won first place in the boys' race.
7. Staff members from the Early Childhood and Family Center attended professional development workshop on Conscious Discipline, a trauma-informed social emotional method of behavior management. The staff who attended the seminar will share what they've learned with the entire ECFC team.
8. This year marks the 50th anniversary of the Blue Devil boys' soccer team. To commemorate the team's legacy, Muddy River News is running a series called the QHS All-Time Starting 11, highlighting eleven standout players from throughout the program.

#### **Baldwin Building Spotlight.**

Mr. Sohn shared a PowerPoint presentation of highlights of daily activities at Baldwin. Many of these included takeaways from their visit to Ron Clark Academy such as: chants and callbacks, celebrating student accomplishments, greeting each other, sportsmanship, and students making weekly announcements. Each week in their morning assembly, they focus on a different quote and essential rule to help teach students manners and accountability.

### **Building Committee**

Chairperson McNay shared that the Building Committee discussed the bids for the QHS HVAC Update. The recommendation was to accept the bid from Thermal Mechanics, Inc. as the lowest responsible and responsive bid to specifications. The Building Committee also recommended the Board approve the bid

from PlayPower LT Farmington, Inc. for the Iles playground bid. Chairperson McNay also said that progress on the central services renovation is on schedule with the timeline to move transportation planned for the summer of 2024.

### **Approve Iles Playground Bid**

*It was recommended by the Building Committee and moved by Member McNay to approve the Iles Playground Bid to PlayPower LT Farmington, Inc. for \$183,721.54 (Doc. Reg. No. 3838).* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Petty, Sethaler, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

### **Approve QHS HVAC Bid**

*It was recommended by the Building Committee and moved by Member McNay to approve the QHS HVAC Bid to Thermal Mechanics, Inc. for \$748,350.00 (Doc. Reg. No. 3839).* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Petty, Sethaler, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

### **District Improvement Committee**

Chairperson Arns shared that committee reviewed the summer school report. Elementary students are enrolled in summer school based on below average reading, writing, and math achievement. Sixth through eighth grade students were invited to the Summer Academy based on below average/failing quarter grades in core classes and low school year attendance. The focus for students in grades 9-12 was credit recovery, credit catch-up and new credits. The committee also reviewed teacher retention data. The rate of retention was higher than last year. The District Improvement Committee also recommended approval of Graphics 1 and Digital Media counting towards the computer credit required for graduation.

### **Approve Graphics 1 and Digital Media – Computer Requirement Credit**

*It was recommended by the District Improvement Committee and moved by Member Arns to approve Graphics 1 and Digital Media to meet the Computer Requirement Credit (Doc. Reg. No. 3840).* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Petty, Sethaler, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

### **Finance Committee**

Chairperson Ali shared that the Finance Committee discussed the district budget. Mr. Whicker explained that there were no material changes to the budget since it was presented last month. The budget includes increases in Local Property Taxes, EBF, Corporate Property Replacement Taxes, and a large increase in Federal funding due to ESSER II/III. The budget also incorporates a 4% increase in salaries and a 20% increase in health insurance benefits. Overall, the 2023-24 District Budget is a \$112.9M balanced budget. Mr. Whicker explained that the district was 17% through the fiscal year, and that the Education Fund expenditures to date were 13.45% of the budgeted amount thru August 2023. He noted that the Transportation Fund expenditures were at 23.09% of the budgeted amount, due to the annual bus lease payments being paid in July. He also noted that the Tort Fund expenditures were at 49.39% of the budgeted amount, due to the annual premium for general liability and workman's compensation insurance being paid in July.

### **Approve Copier Lease**

*It was recommended by the Finance Committee and moved by Member Ali to approve the Copier Lease from Digital Copy Systems for a 60-month term at a cost of \$12,802.00 monthly. (Doc. Reg. No. 3841).* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Petty, Sethaler, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

### **Discipline Committee**

Chairperson Ali shared that the Discipline Committee reviewed the Classroom Management Guidance document which is a document used internally to make discipline guidance more user friendly. The document explains expectations and procedures, along with a framework of QPS discipline. The committee also heard feedback from Superintendent Pettit regarding the parent letter sent out regarding discipline expectations.

### **Policy Committee**

The Policy Committee did not meet in September.

### **Close Public Hearing**

President Arns asked if there were any questions regarding the 2023-2024 Quincy District Budget prior to closing the hearing. President Arns closed the public hearing at 6:30 p.m.

### **Approve 2023-2024 Quincy School District Budget**

*It was moved by Member Ali and seconded by Member Whitfield to approve the 2023-2024 Quincy School District Budget (Doc. Reg. No. 3842).* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Petty, Sethaler, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

### **Approve MOU for Teacher Vacancy Grant**

*It was moved by Member Petty and seconded by Member Ali to approve the MOU for Teacher Vacancy Grant (Doc. Reg. No. 3843).* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Petty, Sethaler, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

### **Executive Session**

*At 6:34 p.m., it was moved by Member Arns and seconded by Member Ali that the Board suspend the rules and go into executive session to discuss: a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District; f) emergency security procedures; g) student disciplinary cases; and j) attorney/client privilege.* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Petty, Sethaler, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

### **Exit of Member Ali**

Member Ali exited the executive session at 7:40 p.m. which was duly noted by the board secretary.

**Resumption of Rules**

*It was moved by Member Whitfield and seconded by Member Arns to resume the conduct of the regular meeting under rules.* On the call of the roll, the following members voted Aye: Members Arns, Brock, McNay, Petty, Sethaler, and Whitfield; and the following members voted Nay: None; and the following member was absent: Member Ali. Whereupon the President declared the motion carried.

**Student Discipline**

*It was moved by Member Petty and seconded by Member McNay to adopt the recommendation made in executive session for pre-expulsion agreements for two QHS students, one QJHS student and expulsion for one student from The Academy.* On the call of the roll, the following members voted Aye: Members Arns, Brock, McNay, Petty, Sethaler, and Whitfield; and the following members voted Nay: None; and the following member was absent: Member Ali. Whereupon the President declared the motion carried.

**Parent Discipline**

*It was moved by Member Arns and seconded by Member McNay to adopt the recommendation regarding a parent suspension (T.W.) from school grounds from 08/29/23 – 08/01/24.* On the call of the roll, the following members voted Aye: Members Arns, Brock, McNay, Nichols, Petty, and Whitfield; and the following members voted Nay: None; and the following member was absent: Member Ali. Whereupon the President declared the motion carried.

**Personnel Addendum**

*It was moved by Member McNay and seconded by Member Petty to approve the Revised Personnel Addendum.* On the call of the roll, the following members voted Aye: Members Arns, Brock, McNay, Petty, Sethaler, and Whitfield; and the following members voted Nay: None; and the following member was absent: Member Ali. Whereupon the President declared the motion carried.

<p><b>REVISED PERSONNEL ADDENDUM</b>                  Quincy Board of Education                  September 27, 2023</p>				<p><b>PERSONNEL CODES</b>                  \$\$ - New operating Fund Position (increase in FTE)                  B - Paid for by Booster Clubs                  C - Change in classification or position                  O - Other                  P - New Project Fund position                  PR - Replacement for Project Fund position                  R - Replacement for vacant Operating Fund Position                  S - Summer School</p>	
				<b>CERTIFIED</b>	
<b>APPOINTMENT (EFFECTIVE 2023-2024 SCHOOL YEAR)</b>					
1	C	ALICIA SHAFFER – TR (CBE) – SCIENCE TEACHER/QHS	08/14/2023	MA+10, STEP 0 \$42,621.00	
2	C	JAMIE PARROTT – PART-TIME TITLE 1 TUTOR NON-PUBLIC/ST. FRANCIS	09/05/2023	TIMESHEET \$30.00/HR LESS THAN 19.5 HRS/WEEK	
3	C	ALLISON GABRIEL – PART-TIME TITLE 1 TUTOR NON-PUBLIC/BLESSED SACRAMENT	09/05/2023	TIMESHEET \$30.00/HR LESS THAN 19.5 HRS/WEEK	
4	C	MOLLY STROOT – PART-TIME TITLE 1 TUTOR NON-PUBLIC/ST. DOMINIC	09/06/2023	TIMESHEET \$30.00/HR LESS THAN 19.5 HRS/WEEK	
5	C	HANNAH FOURNIER – PART-TIME TITLE 1 TUTOR NON-PUBLIC/ST. JAMES	09/15/2023	TIMESHEET \$30.00/HR LESS THAN 19.5 HRS/WEEK	
6	R	CHRISTOPHER HELSABECK – TR(CBE) MS MATH TEACHER/QJHS	09/25/2023	BA, STEP 0 \$33,257.60	
7	R	JASON RUFF – AUTOTECH INSTRUCTOR/QAVTC	10/02/2023	BA, STEP 10 \$35,659.27	

8	PR	LAURA KELLE – EXTENDED DAY INSTRUCTOR/THE ACADEMY	10/02/2023	TIMESHEET \$30.00/HR 1.5 HRS/DAY – 22 DAYS
9	PR	DANA STAFFORD – EXTENDED DAY INSTRUCTOR/THE ACADEMY	10/02/2023	TIMESHEET \$30.00/HR 1.5 HRS/DAY – 22 DAYS
<b>RESIGNATIONS</b>				
10		JACQUELINE SHARKEY – 5 <sup>TH</sup> GRADE TEACHER/LINCOLN-DOUGLAS	10/05/2023	
<b>LEAVE OF ABSENCE</b>				
11		CHRISTOPHER SIKORSKI – TEACHER/ECFC		08/14/2023-08/21/2023
12		KENDALL PASSMORE – SOCIAL WORKER/DENMAN	UPDATE	09/01/2023-09/05/2023
13		JAMIE ISAACKS – TEACHER/BALDWIN	UPDATE	08/14/2023-09/11/2023
14		TARA KLUSMEYER – TEACHER/QHS	UPDATE	08/14/2023-08/21/2023
15		LYDIA ROTH – TEACHER/ROONEY		11/03/2023-12/13/2023
16		MICHELLE STOUT – SAM/LINCOLN-DOUGLAS		10/21/2023-12/20/2023
<b>EDUCATIONAL SUPPORT</b>				
<b>APPOINTMENT (EFFECTIVE 2023-2024 SCHOOL YEAR)</b>				
17	R	DANNIELE ROBERTSON – KITCHEN HELPER/QHS	08/15/2023	173 DAYS - STEP 1 \$15.50/HR
18	R	WILLIAM MUMMEY SR. – DRIVER/TRANSPORTATION	08/21/2023	176 DAYS – STEP 6 \$20.44/HR
19	R	THOMAS HOSTENG – HEAD GIRLS GOLF COACH/QHS	2023-24 SCH YR	STIPEND – STEP 0 \$3,552.09
20	R	GERALD PERKINS – RIDER/TRANSPORTATION	08/22/2023	176 DAYS – STEP 1 \$14.48/HR
21	R	ROGER EDWARDS – DRIVER/TRANSPORTATION	08/24/2023	176 DAYS – STEP 10 \$21.50/HR
22	R	CAROL EGGLEY – DRIVER/TRANSPORTATION	08/24/2023	176 DAYS – STEP 17 \$23.50/HR
23	R	AUSTIN GAINES – MID-DAY CUSTODIAN/ILES	08/28/2023	260 DAYS – STEP 0 \$15.80/HR
24	R	APRIL OBERLY – PARA/DENMAN	08/28/2023	181 DAYS – LEVEL C, STEP 1 \$15.70/HR
25	\$\$	DANIEL WELLS – ISS SUPERVISOR/DENMAN	08/28/2023	181 DAYS – LEVEL C, STEP 0 \$15.45/HR
26	R	ERIN SPIDLE – KITCHEN HELPER/LINCOLN-DOUGLAS	08/28/2023	173 DAYS – STEP 4 \$15.70/HR
27	R	IMMANUEL SCENSY – DRIVER/TRANSPORTATION	08/25/2023	176 DAYS – STEP 0 \$19.70/HR
28	R	VICKIE VANHOVE – RIDER/TRANSPORTATION	08/28/2023	166 DAYS – STEP 2 \$14.58/HR
29	R	DONALD AMEN – DRIVER/TRANSPORTATION	08/29/2023	166 DAYS – STEP 6 \$20.44/HR
30	R	TRACI GRAHAM – DRIVER/TRANSPORTATION	08/29/2023	176 DAYS – STEP 4 \$20.17/HR
31	R	ERICA DIETERLE – PARA/ROONEY	08/30/2023	181 DAYS – LEVEL A, STEP 0 \$15.45/HR
32	R	JACOB HAYS – PARA/QJHS	08/31/2023	181 DAYS – LEVEL A, STEP 0 \$15.45/HR
33	R	DARLA RARDON – DISPATCH/TRANSPORTATION	08/16/2023	STEP 0 \$19.70/HR
34	R	JAMES WATERS – LEAD GROUNDSKEEPER/FLINN	09/01/2023	260 DAYS - \$27.73/HR
35	B	RYAN SPARKS – ASST. BASEBALL COACH/QHS	2023-24 SCH YR	\$2,000.00
36	R	ANDREA HEIDEN – 7 <sup>TH</sup> GRADE STUDENT COUNCIL SPONSOR/QJHS	2023-24 SCH YR	STEP 0 \$1,108.70
37	\$\$	KASEY GOODING – ISS SUPERVISOR/ROONEY	09/07/2023	181 DAYS – LEVEL C, STEP 0 \$15.45/HR
38	\$\$	KASEY SAXBERY – ISS SUPERVISOR/QJHS	09/11/2023	181 DAYS – LEVEL C, STEP 0 \$15.45/HR
39	R	SCOTT THOELE – CROSSING GUARD/ST. DOMINIC	09/12/2023	7.5 HRS/WEEK \$15.84 (1 SHIFT PER DAY) \$31.68 (2 SHIFTS PER DAY)
40	C	EVAN BOYER – DAY CUSTODIAN (ANNEX)/QJHS	09/14/2023	NO CHANGE IN SALARY
41	C	STEVE NEISWENDER – DAY CUSTODIAN/QHS	10/02/2023	260 DAYS - \$17.10/HR
42	R	PEGGY WILSON – KITCHEN HELPER/LINCOLN-DOUGLAS	09/20/2023	173 DAYS – STEP 0 \$15.45/HR
43	C	HALEY WELTY – PARA/BALDWIN	10/02/2023	181 DAYS – LEVEL A, STEP 0 \$15.45/HR
44	R	DANIELLE SHADWELL – PARA/ILES	09/21/2023	181 DAYS – LEVEL A, STEP 0 \$15.45/HR
45	R	DEENA KROEGER – KITCHEN HELPER/LINCOLN-DOUGLAS	09/25/2023	173 DAYS – STEP 1 \$15.50/HR
46	C	DON BYRD – SECURITY GUARD/BALDWIN	10/02/2023	260 DAYS – STEP 6 \$15.51/HR
<b>RESIGNATIONS</b>				
47		TRUDY WILLIS – SSFL/BALDWIN	09/08/2023	
48		WILLIAM MUMMEY SR. – ECFC RIDER/TRANSPORTATION	08/21/2023	
49		ANDREA RUTHS – KITCHEN HELPER/LINCOLN-DOUGLAS	08/22/2023	
50		CAROL EGGLEY – ECFC DRIVER/TRANSPORTATION	08/24/2023	
51		NANCY WELLS – COOK/DENMAN	09/08/2023	
52		BRIGHAM JOHN – ASST. BASEBALL COACH/QHS	09/06/2023	
53		RYAN CLAIR – HEAD WRESTLING COACH/QJHS	09/06/2023	

54		LYDIA LINDBERG – PARA/LINCOLN-DOUGLAS	09/22/2023	
55		ROBERT MILLER – FLOAT-DRIVER/TRANSPORTATION	07/31/2023	
56		DANA BARTELT – ATHLETIC SECRETARY/QHS	10/01/2023	
57		LISA WILLIAMS – KITCHEN HELPER/ROONEY	09/12/2023	
58		TINA TENHOUSE – PARA/BALDWIN	09/29/2023	
59		MARTHA SORRILL – COOK/QHS	09/29/2023	
<b>LEAVE OF ABSENCE</b>				
60		SHARI MANGOLD – SECRETARY/QHS	UPDATE	08/14/2023-09/05/2023
61		JAMES BROEKER – CUSTODIAN/QJHS	UPDATE	05/16/2023-09/28/2023
62		CHERYL GROVER – NURSE/QHS	UPDATE	09/01/2023-09/27/2023
63		JEANETTE CARY-MILSAP – COOK/QHS		08/15/2023-11/01/2023
64		JESSE SMITH – CUSTODIAN/LINCOLN-DOUGLAS	UPDATE	0 DAYS MISSED FOR FMLA
65		JANET NUTT – PARA/ILES		10/05/2023-10/31/2023
66		DANA CASPERMEYER – FAMILY SUPPORT SPECIALIST/ECFC		12/22/2023-03/15/2024
67		REBECCA FRANKEL – PARA/DENMAN		08/30/2023-10/18/2023
68		TERESA SMITH – HEAD START TEACHER/ECFC		12/18/2023-01/04/2024
69		TAMMY DAVIS – PARA/ECFC		10/20/2023-12/01/2023
<b>RETIREMENT</b>				
70		CLIFTON ANDERS – CUSTODIAN/QJHS	10/10/2023	
71		JOHN GROVES – DRIVER/TRANSPORATION	09/22/2023	

### **Adjournment**

*At 7:47 p.m., it was moved by Member Arns that the regular meeting adjourn.* The motion carried with all in favor and the regular meeting was duly adjourned.

/s/ Shelley Arns  
President

/s/ Kim Wert  
Secretary