

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON OCTOBER 23, 2013**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on October 23, 2013, at 7:00 p.m. in the gymnasium at Dewey School, located at 2040 Cherry Street, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Erwin, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member was absent: None. Whereupon the President declared a quorum was present.

Moment of Silence

The President declared a moment of silence and reflection.

Dewey Students Presentation/Pledge of Allegiance

Dewey students presented information from their PBIS (Positive Behavior Intervention and Support) celebrations and performed a song from their morning assemblies. Student members of the Dewey Paw Print Committee led the Pledge of Allegiance.

Focus on Students – Good Things Going On!

- a. **Good News Report –Mindy Holthaus.** Mindy reported that the QHS Band performed for Ellington students. She said it was a neat way to show students their opportunities in the future as Quincy Blue Devils. She spoke about some of the physical education opportunities for K-3 students including cup stacking, golf instruction, and roller skating. The Quincy Junior High School greenhouse has been refurbished and is back in operation. The QPS Foundation “Night to Dream Big” fundraiser event has been sold out.
- b. **National Career Readiness Certificate Student Recognition.** QHS Principal Danielle Edgar reported that last spring, ISBE offered the ACT WorkKeys Locating Information test for the first time. Students who earned an eligible score on this test and the two WorkKeys tests that are part of PSAE Day 2, were eligible to receive ACT's National Career Readiness Certificate (NCRC). Seven QHS students scored in the highest NCRC “Platinum” category and were congratulated by the Board: Elizabeth Buckwalter, Chase Crossan, Matthew Frankenhoff, Tom O’Connor, Chloe Rees, Spencer Roberts, and Terra Scranton
- c. **Golf Team.** Coach Doug Bruner and the QHS golf team were recognized for placing 3rd in the State golf tournament. Team members are: Reid Beaty, Alec Shoot, Zach Smith, Zach Kuhlman-Pfeiffer, Zach Burry, Kolbe Rodemich, and Andrew Eilers.
- d. **PTA Report.** Nikki Rockhold, Dewey PTA President, reported on recent activities at the school. Several events have been sponsored by the PTA including Muffins for Mom, Donuts for Dads, Book Fair, ice cream social, and candy bar sales. She said Dewey PTA has a Facebook page to get information out to parents.
- e. **QHS Tennis Team.** Member Ali congratulated Quincy High School Tennis Coach, Mike Terry, who has been selected by the Illinois High School Association as the Boys Tennis Coach of the Year for 2012-2013. The team has earned 15 Sectional Titles and 25 All-State Selections since 1980. In addition, the program has been recognized by the United States Tennis Association as a No Cut Program.

Questions and Comments

President Erwin opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Mr. Jeff Kerkhoff commented on the district's recent audit and findings. He also distributed some website articles on the Common Core Standards including how common core Math fails to prepare students for STEM (science, technology, engineering and math), student data collected, tracked, and published, and indoctrination in Common Core texts. Member Mays responded that Mr. Kerkhoff presents the same information every month--it is misleading and has been discredited. He said individual information on students is subject to FERPA and cannot be released. Member Mays said the Common Core Standards are much improved over what was previously in place in Illinois.

Consent Agenda

It was moved by Member McNay and seconded by Member Mays to approve the following items on the Consent Agenda:

- a. Treasurer's Report
- b. Board Minutes – September 25, 2013

On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Reports of the Superintendent

1. **Head Start Report.** Early Childhood Director Julie Schuckman presented information to the Board on their role and responsibilities regarding the Head Start grant. The majority of those responsibilities align with the responsibilities of the Board for the entire school district including fiscal reports, attendance reports, approval to write the grant, reviewing and approving policies and procedures, and addressing any concerns set forth by the public.

It was moved by Member Mays and seconded by Member Ali to approve the role and responsibilities for the Head Start grant as presented. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

2. **Quincy Community Education Institute.** Secondary Academic Director Carol Frericks reminded the Board and audience about the upcoming Community Education Institute to be held Saturday, November 2 from 8:00 a.m. to 12:00 p.m. at Baldwin and Quincy Senior High School. The institute will include a series of speakers to enhance the awareness of parents, community members and educators about the Common Core State Standards and to provide ways they can commit as partners with their school community.
3. **Continuous Improvement Process.** Academic Directors Julie Stratman and Carol Frericks presented information to the Board on implementation of the Rising Star Continuous Improvement Process. The new process replaces past school improvement plans. Educator roles are clear, purpose is shared, efforts are aligned, partnerships prevail, and change is sustained. As part of the process, three main goals for improving education in grades K-12 were developed by the district's administrative team: 1) Alignment of math and literacy instruction to higher standards. 2) Implementation of new diagnostic assessments to measure student growth twice a year—from fall to winter and then from winter to spring. 3) Use of online tools for math and reading to close the gaps in student performance skills.

Mrs. Stratman explained that in the past, the school improvement process started over each school year. With Rising Star, the process is continuous year to year. It doesn't just keep student learning on track but keeps the district improvement on track. In the past, there was a school improvement binder prepared each year. With Rising Star, the process is ongoing. It will be easier to determine what is working and what needs to change. It will keep the district focused. Mrs. Frericks told Board members they can now access Rising Star data online, making the process transparent. She said Rising Star is a means to increase opportunities and outcomes for students. It makes the school improvement process friendly enough to encourage community and family involvement.

4. **Facilities Report.** Business Manager Joel Murphy reported on the community forums held to gather community input on the district's facilities. Information on the buildings was provided at three public meetings and those attending were asked to complete a survey. The survey was also posted on the district's website through October 25. Mr. Murphy presented results of the 298 surveys submitted so far. Forty-three percent of the respondents graded the education QPS provides students as a 'B.' However, just over 73% rated the facilities at a 'C' or lower. The current grade configuration for QPS is seven separate K-3 buildings, a 4-6 intermediate school, a 7-9 junior high and a 10-12 high school. Ninety-four percent of respondents strongly support or support a K-5, 6-8 and 9-12 configuration. Regarding school environment, those responding listed safe and secure buildings, current and emerging technology integrated into all classrooms, and proper ventilation and air quality as vital for optimal learning. Survey results will be updated as more are received. Several options will be developed and more community input sought in November. Final recommendation to the Board will be in December.

Building Committee

The Building Committee report was presented by Chairperson Stone. The committee was updated on summer projects and on recent community forums on facilities. A School Maintenance Grant and School Energy Efficiency Grant were recommended for approval.

School Maintenance Grant

It was recommended by the Building Committee and moved by Member Stone to recommend to the full Board submission of the School Maintenance Grant (Doc. Reg. No. 2688). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

School Energy Efficiency Grant

It was recommended by the Building Committee and moved by Member Stone to approve submission of the School Energy Efficiency Grant (Doc. Reg. No. 2689). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Curriculum Committee

The Curriculum Committee report was presented by Member Mays. The committee learned about the Rising Star Continuous Improvement Process. A webinar was shown on how Board members can access Rising Star and the Illinois Interactive Report Card. The SMART goal plans for literacy and math were reviewed. The committee recommended approval of the submission of the Rising Star Continuous Improvement Plan to the Illinois State Board of Education as presented.

It was recommended by the Curriculum Committee and moved by Member Mays to approve submission of the Rising Star Continuous Improvement Plan to the Illinois State Board of Education. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Stone; and the following member voted Nay: None; and the following member abstained: Member Niekamp. Whereupon the President declared the motion carried.

Finance Committee

The Finance Committee report was presented by Member McNay. The committee reviewed the monthly check register, monthly expenditure comparisons, self-insurance fund reconciliation and the Statement of Revenue, Expenditures and Changes to Fund Balances for the funds of Education, Operation and Maintenance, Transportation, TORT, Special Education, QAVTC, and WCR. Valarie Flynn, auditor with Zumbahlen, Eyth, Surratt, Foote and Flynn, presented the 2012-13 Annual District Audit to the committee. The district's financial profile is 3.45, up from 3.35 last year. There has been considerable improvement in the last several years. In 2009, the district's profile was 2.1. The district's long-term debt rate has improved and the district is in a healthier financial state with improved cash on-hand balances including \$4.8 million in the Working Cash Fund. The statement of cash receipts and disbursement for the Education Fund includes three years, 2011 through 2013. It was noted that 2011 receipts include ARRA (America Recovery and Reinvestment Act) dollars. The district's tax rates are at the maximums. EAV is up over \$2 million from the previous year. Audit findings include: a) revenue/expenditures not being coded to proper account numbers as required by ISBE, b) failure to abate \$393,253 from the Working Cash Fund to the Education Fund as approved by the Board, c) exceeding budgeted expenditures in Debt Service Fund and the IMRF/SS Fund, d) salary and benefits attributable to Special Education Association expenses through QPS Education Fund, and e) segregation of duties needed between QPS and Special Education Association. District administration is addressing the findings. The Finance Committee reviewed a pie chart showing total disbursements of \$66,316,764 by category and total district receipts of \$68,788,029 by source. The committee recommended the 2012-13 audit be accepted.

It was recommended by the Finance Committee and moved by Member McNay to accept the 2012-13 audit as presented. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Stone; and the following member voted Nay: None; and the following member abstained: Member Niekamp. Whereupon the President declared the motion carried.

Check Register/Jr & Sr High Activity Fund

It was recommended by the Finance Committee and moved by Member McNay to approve the Check Register dated October 18, 2013 and the Junior/Senior High activity funds. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Policy Committee

The Policy Committee did not meet in October. Chairperson Bailey said the committee will meet next month for further discussion of drug testing for students in extra-curricular activities and to review what other schools are doing.

Discipline Sub-Committee

Chairperson Stone reported that the Discipline Committee reviewed proposed revisions to the Extra-Curricular Code of Conduct at the October meeting. The committee recommends the changes be approved by the Board.

Extra-Curricular Code of Conduct

It was recommended by the Discipline Sub-Committee and moved by Member Stone to approve revisions to the Extra-Curricular Code of Conduct as presented (Doc. Reg. No. 2690). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Stone; and the following member voted Nay: None; and the following member abstained: Member Niekamp. Whereupon the President declared the motion carried.

Reports from Representatives of the Board

Large Unit District Association. Superintendent Cobb reported on the Fall Luda Conference held this month. Central office administration attended. He said the information provided and the networking with other districts was very beneficial.

2013-14 ISBE Application for Recognition of Schools

It was moved by Member Mays and seconded by Member Ali to approve the annual 2013-14 ISBE Application for Recognition of Schools. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Field Trip Request

Stacie Rossiter, QHS English and journalism teacher, presented information to the Board on the National High School Journalism Convention to be held in Boston in November. She is requesting Board approval to take six students. She said the convention is a wonderful opportunity for students to explore principles of journalism that they may not be exposed to at QHS. It is also a great opportunity for them to meet fellow high school journalists.

It was moved by Member Bailey and seconded by Member Ali to approve the field trip for journalism students to Boston, MA on November 14-17, 2013. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Contract Agreement with Quincy Federation of Food Service Workers

It was moved by Member Mays and seconded by Member Niekamp to approve the contract agreement with Quincy Federation of Food Service Workers (Doc. Reg. No. 2691). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Contract Agreement with Quincy Federation of Support Personnel (Drivers)

It was moved by Member Niekamp and seconded by Member McNay to approve the contract agreement with Quincy Federation of Support Personnel-Drivers (Doc. Reg. No. 2692). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, and Niekamp; and the following member voted Nay: None; and the following member abstained: Member Stone. Whereupon the President declared the motion carried. Member Stone abstained because his wife is a driver.

Contract Agreement with the International Brotherhood of Electrical Workers

It was moved by Member Stone and seconded by Member McNay to approve the contract agreement with the International Brotherhood of Electrical Workers (Doc. Reg. No. 2693). On the call of the roll, the

following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Executive Session

At 9:00 p.m., it was moved by Member McNay and seconded by Member Mays that the Board suspend the rules and go into executive session to discuss a)the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District, b)collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, g)student disciplinary cases, i)pending, probable or imminent litigation, and k) approval of certain closed session minutes for distribution to the public. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Resumption of Rules

At 10:45 p.m., it was moved by Member Bailey and seconded by Member McNay to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Executive Session Minutes

It was moved by Member McNay and seconded by Member Mays to approve the public release of the executive session minutes from May 22, 2013 through September 25, 2013 as redacted. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Student Discipline-Student A

It was moved by Member McNay and seconded by Member Stone to adopt the recommendation made in executive session to expel Quincy Junior High student 'A'. On the call of the roll, the following members voted Aye: Members Ali, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: Member Bailey. Whereupon the President declared the motion carried.

Student Discipline-Student B

It was moved by Member Stone and seconded by Member Ali to adopt the recommendation made in executive session to expel Quincy Junior High student 'B'. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Student Discipline

It was moved by Member McNay and seconded by Member Ali to adopt the other recommendations made in executive session regarding student discipline. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Stone; and the following member voted Nay: None; and the following member abstained: Member Niekamp. Whereupon the President declared the motion carried.

Personnel Addendum

It was moved by Member McNay and seconded by Member Bailey to approve the Revised Personnel Addendum as presented. On the call of the roll, the following members voted Aye: Members Ali, Bailey,

Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.



***REVISED PERSONNEL ADDENDUM**

Quincy Board of Education

October 23, 2013

PERSONNEL CODES

\$\$ - New operating Fund Position (increase in FTE)
 B - Paid for by Booster Clubs
 C - Change in classification
 O - Other
 P - New Project Fund position
 PR - Replacement for Project Fund position
 R - Replacement for vacant Operating Fund Position
 S - Summer School

CERTIFIED

APPOINTMENTS

1	R	GLORI DUESTERHAUS – SP ED K-6 COORD. TIMESHEET \$28/HR EFFECTIVE 9/25/13 THROUGH 12/19/13
2	R*	CASEY LITTLE – 7 TH & 8 TH GRADE CHEERLEADING COACH. \$1,244.64. 10/01/13
3	R*	CHAR SMITH - 7 TH & 8 TH GRADE CHEERLEADING COACH. \$1,244.64. 10/01/13
4	R*	KATIE VIDAL – SPANISH QHS ADDL SPANISH III. (PLANNING TIME) \$4,743.20 140 DAYS 10/21/13
5	P*	PHIL NEALLY – DR ED ACRSS (PLANNING TIME) \$28/HR TIMESHEET 41 DAYS 10/21/13
6	P*	STEPHANIE BURRY – SOC EMO MENTOR TCHR ELL/MAD/DEW \$750 STIPEND 10/18/13
7	R*	BRIAN ROWATT – 7 TH GRADE ASST BOYS BASKETBALL COACH \$2,708.20 10/9/13
21ST CCLC EXTENDED DAY INSTRUCTORS QJHS -\$28/HR TIMESHEET. 21ST CCLC GRANT FUNDED		
8	P*	ANN TIERNEY
9	P*	LYNDEE PERRINE
10	P*	GAYLE ROSKAMP
11	P*	BETTY LAWLESS
12	P*	ANNIE MEYER
13	P*	KELLY WEIMAN
14	P*	CONNIE HEBEREIN
15	P*	BRENDA FLEER
16	P*	ANDREA TURNER
17	P*	JOEL DOUGHERTY
18	P*	DANA LUDWIG
19	P*	KRISTEN WALKER
RESIGNATIONS		
20		JACKIE MARTIN – 7 TH & 8 TH GRADE CHEERLEADING COACH. EFFECTIVE 9/3/13
21	*	KATHLEEN MIKLIUS – 2 ND GRADE ADAMS. EFFECTIVE 11/1/13
LEAVE OF ABSENCE		
22		BRANDI MANY – SCIENCE QHS. 6 WK MATERNITY LEAVE EFFECTIVE APPROXIMATELY 2/1/13 TO 3/10/13
23		LINDA BARNETT – 4 TH BALDWIN S. MEDICAL LEAVE APPROXIMATELY 10/8/13 TO 11/8/13
EDUCATIONAL SUPPORT		
APPOINTMENTS/CHANGE IN ASSIGNMENT		
24	\$\$	CHRISTY MILLER – PARA QHS. LEV C STEP 0 \$10.81/HR 142 DAYS \$10,745.14 10/15/13
25	PR	WILLIAM BARNES – CHDCK DEAN. STU SUPP LEV A STEP 4 \$23.69/HR 8 HRS/DAY 142 DAYS \$26,911.84.
26	R	DONALD DURBIN – KITCH HLPR BERR. STEP 0 \$8.80/HR. 2 HRS/DAY TIMESHEET. 10/08/13
27	R	ROBERT MEGEE – SECURITY DIST. 8 HRS/DAY 40 HRS/WK 195 DAYS. STEP 4 \$12.31/HR \$19,203.60 9/30/13

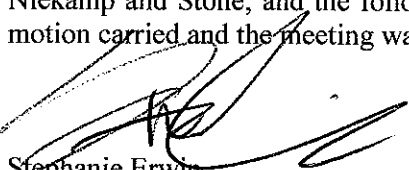
28	R	ELLEN KEMNER – CAFÉ MONITOR ADAMS. STEP 4 \$9.80/HR 13.75 HRS/WK TIMEHSEET. 10/28/13
29	\$\$	ARJEE WILSON – SECURITY DIST. 8 HRS/DAY 40 HRS/WK 147 DAY \$11.37/HR \$13,371.12. 10/7/13
30	\$\$	BRUCE TERSTEGGE – SECURITY DIST. 8 HRS/DAY 40 HRS/WK – 225 DAYS. STEP 10 \$13.86/HR \$24,948 PREV. 181 DAYS 10/07/13
31	P*	TIM SOUTHERS – FAM LIAISON QJHS. 21 ST CCLC GRANT. \$15/HR TIMESHEET. 2013-14 SCH YR
LEAVE OF ABSENCE		
32		LINDA KRAMER – CUSTODIAN ELLINGTON. MED LEAVE APPROX. 10/09/13 TO 10/23/13
33		JOE HARRIS – CUSTODIAN BALDWIN. MEDICAL LEAVE THROUGH APPROXIMATELY 11/4/13
34	*	TRACEY DANCE – DIST PAYROLL COORD. MAT. LEAVE APPROXIMATELY 4/3/14 TO 5/29/14
TERMINATION/INVOLUNTARY RESIGNATION		
35		GAIL COVALSKY – COOK ELLINGTON. 10/4/13
36		DEANN DRA LINDSAY – CAFÉ MONITOR ADAMS. 9-3-13
RESIGNATION		
37		BRANDY LOGSDON – SECRETARY QJHS. 10/11/13
38		AARON DOUGLAS – PARA QJHS. 11/11/13
TRANSPORTATION		
39	PR	GREG SCHOENEKASE--FRI ONLY AM-MD-PM SEIU RIDERS 25 HRS/WK. PREVIOUS 20 HRS/WK SEIU 8/30/13
40	R*	ELAINE REES – BUS BARN CLEANING 5 HRS/WK. TOTAL HOURS 25/WK 10-18-13
RESIGNATIONS		
41		TERRI SCHREAKE – FRIDAY ONLY AM-MD-PM SEIU RIDER. 25 HRS/WK REDUCED TO 20 HRS/WK EFF. 9/3/13
42	*	VICKIE HENNINGER – RESIGNED BUS BARN CLEANING (5 HRS/WK) RETAINS DRIVING 28 HRS/WK 10/18/13
43	*	DENNA MCCOLEZ – RESIGNED AS A DRIVER. 10-21-13

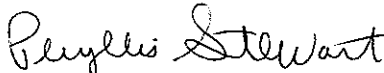
Freedom of Information Request

Attorney Gorman announced on behalf of the Superintendent that several FOIA requests have been received and are in process.

Adjournment

It was moved by Member McNay and seconded by Member Mays that the regular meeting adjourn. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Nickamp and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried and the meeting was adjourned at 11:00 p.m.


Stephanie Erwin
President


Phyllis Stewart
Secretary