

**MINUTES OF REGULAR MEETING  
OF  
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172  
ADAMS COUNTY, ILLINOIS  
HELD ON OCTOBER 26, 2016 – 6:00 P.M.**

**Meeting Convened**

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on October 26, 2016, at 6:00 p.m. at Dewey School, 2040 Cherry Street, Quincy, Illinois, in said school district.

**Roll Call**

The meeting was called to order by President Ali, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Bailey, McNay, Nichols, Rose, Troup and Whitfield; and the following member was absent: None. Whereupon the President declared a quorum was present.

**Moment of Silence**

The President declared a moment of silence and reflection.

**Pledge of Allegiance/Student Activity**

Students from Dewey School led the Pledge of Allegiance. Mr. Shawn Sparrow, Dewey PE teacher, led the students and Board Members in an activity similar to *Simon Says* which helps students focus on listening.

**Focus on Students – Good Things Going On!**

1. **Public Information Report.** Public Information Officer Raquel Piazza announced that QPS and the Boundary Advisory Task Force (BATF) will welcome the entire Quincy Community to a presentation on potential new boundaries for our K-5 Learning Communities. Attendees will have the opportunity to ask questions and share concerns. The November 15th Town Hall Meeting will be held at Early Childhood and Family Center gym from 6:00 p.m. – 8:00 p.m. Childcare will be provided. The November 16th meeting will be held in the Quincy High School cafeteria from 7:00 p.m. – 9:00 p.m. No childcare is available for this meeting.
2. **Dewey PTA.** Kim Obert, Dewey PTA President, reported on the many PTA activities at Dewey. A book fair was held to raise money and provide books for classrooms and students. Other fundraising projects include candy bar sales, quarter auction, and gift cards. The Quarter Crazy Auction will be held November 17 at 5:30 p.m. Some other activities include Muffins for Moms/ Special Persons and Donuts for Dads/Special Persons and a school-wide talent show. A School Spirt Club meets after school in February. Principal Funkenbusch said Dewey third graders have donated over \$1200 to date for the *2x4's for Hope Program* which builds homes for homeless veterans.

**Questions and Comments**

President Ali opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Jeff Kerkhoff commented on the Christopher Columbus holiday. He distributed handouts to the Board and commented on the June 30, 2016 audit and the September 30, 2016 treasurer's report.

### Open Public Hearing

At 6:20 p.m., President Ali opened the public hearing on the Administrative Cost Cap Provision of the School Code for 2016-2017. He said the hearing is open for comments at any time until closed later in the meeting.

Business Manager Joel Murphy explained that school districts are required to undertake budgetary and expenditure controls so that the increase in administrative expenditures for a new fiscal year do not exceed 5%. Quincy Public Schools has met this mandate in previous years. However, it is estimated that in the FY2017, budget, administrative costs will increase by 24% or \$138,281. The reason for this increase is due to the hiring of a new superintendent. Last year's budget only included six months of full time superintendent salary along with the interim superintendent's salary. Therefore, the Board is required to approve a resolution to waive the Administrative Cost Cap Provision. Administrative Costs Waiver refers to central office only. Building principal salaries are not included.

### Consent Agenda

*It was moved by Member Troup and seconded by Member McNay to approve the following items on the Consent Agenda:*

- a. Treasurer's Report – September 2016*
- b. Board Minutes – September 28, October 4, and October 18, 2016*
- c. Agreement with Blessing-Rieman College of Nursing (2892)*
- d. Acknowledge receipt of Freedom of Information Request Log September 24, 2016 through October 21, 2016 (For Information Only)*

On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

### Reports of the Superintendent

1. **Veterans Day.** Superintendent Webb reported that school will be in session on the Veterans Day holiday. All schools will have activities to honor veterans including class lessons, veteran guest speakers, a breakfast, and fund-raising project for homes for veterans in need. He said this is a great way for the kids to learn about veterans and to honor their service to our country.
2. **District and School Improvement Plans.** The Board will be approving the District and School Improvement Plans. The goals in each plan match up with the five goals from the Board's Vision Statement: 1) Engaging students to achieve personal excellence; 2) Building professional knowledge and excellent teaching practices through collaboration; 3) Utilizing curriculum aligned to the state standards; 4) Establishing high expectations and improving student growth; and 5) Developing active partnerships with parents and the community. Carol Frericks, Director of Student Services, Julie Stratman, Director of PK-5 Curriculum, Instruction and Assessments, principals and teachers have worked hard to complete the plans. The plans will be available on the district's website [www.qps.org](http://www.qps.org).
3. **Boundaries Update.** Superintendent Webb announced that two public town hall meetings will be held on potential new district boundaries. The November 15th Town Hall Meeting will be held at Early Childhood and Family Center gym from 6:00—8:00 p.m. (childcare available). The November 16th meeting will be held in the QHS cafeteria from 7:00—9:00 p.m. (no childcare). The Boundary Advisory Task Force, led by Business Manager Joel Murphy and Board Members Sheldon Bailey and Jim Whitfield, will present information on potential boundaries and gather input from the community. The 40-member task force has held several meetings and is starting to put lines on the map based on the criteria presented by the Board including socio-economic, demographics, geography, transportation and social experiences in the community. The goal is to



achieve a more balanced socio-economic demographic among the five new elementary schools while evenly dispersing students by numbers to maintain balanced classroom sizes and school populations.

### **Building Committee**

The Building Committee report was presented by Chairperson McNay. Updates on the QHS addition and the new elementary schools at the Monroe, Columbus Road, and 12<sup>th</sup> Street sites were presented.

***QHS Additions/Renovations***—Mike Purol, Poepping, Stone & Bach, reported that the final punch list is nearing completion for QHS. Site work will continue and drainage issues in front are being addressed.

***Monroe Site***—Eric Barnes, Klingner & Associates, showed a video of the progress at the Monroe site. Interior and exterior work continues and the building will be enclosed and ready for winter soon. Site work continues weather permitting.

***12<sup>th</sup> St. Site***—Eric Barnes reported that bids have gone out for the North 12<sup>th</sup> Street project. Bid opening will be November 9, 2016.

***48<sup>th</sup> & Columbus Rd***—Todd Moore, Architechnics, reported that bids for this site in be out in mid-November and could be approved by mid-December. The original building plans for the 30<sup>th</sup> and Locust site work well with this site with minimal adjustments.

### **Curriculum Committee**

The Curriculum Committee report was presented by Chairperson Bailey. The District and School Improvement Plans were reviewed. The plans include the Board of Education goals as well as goals and targets developed by the current Quincy Public Schools District Improvement Team.

### **District/School Improvement Plans**

***It was recommended by the Curriculum Committee and moved by Member Bailey to approve the District and School Improvement Plans.*** On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

### **Finance Committee**

Co-Chairperson Nichols presented the Finance Committee report. Valerie Flynn, CPA with Zumbahlen, Eyth, Surratt, Foote & Flynn, presented the June 30, 2016 audit to the committee. The check register and Junior/Senior High Activity Fund were reviewed. The committee was informed about the Limitations of Administrative Costs Waiver and there was some preliminary discussion about the 2016 tax levy.

### **Check Register/Jr & Sr High Activity Fund**

***It was recommended by the Finance Committee and moved by Member Nichols to approve the Check Register dated October 20, 2016 and the junior/senior high activity funds.*** On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

### **Policy Committee**

The Policy Committee did not meet in October. Two new members are recommended to be added to the Policy Committee: Rick Owsley and Frankie Powell.

*It was moved by Member Whitfield and seconded by Member Troup to add Rick Owsley and Frankie Powell as new members to the Policy Committee.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

### **Discipline Committee**

The Discipline Committee did not meet in October. Two new members are recommended to be added to the Discipline Committee: Shelley Arns and Marty Rubottom.

*It was moved by Member McNay and seconded by Member Rose to add Shelley Arns and Marty Rubottom as members of the Discipline Committee.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

### **Close Public Hearing**

President Ali asked if there were any comments on the Administrative Cost Cap Provision. Mr. Kerkhoff asked about the administrative cost per pupil. Mr. Murphy responded that it is included in the audit. President Ali closed the hearing at 6:45 p.m.

### **Resolution to Waive the Administrative Cost Cap Provisions**

*It was moved by Member Troup and seconded by Member Whitfield to approve the Resolution to Waive the Administrative Cost Cap Provisions of the School Code for 2016-17 (Doc. Reg. No. 2893).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

### **District Title 1 Plan**

*It was moved by Member McNay and seconded by Member Rose to approve the District Title I Plan – Rising Star Continuous Improvement (Doc. Reg. No. 2894).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

### **Executive Session**

*At 6:50 p.m., it was moved by Member Troup and seconded by Member Ali that the Board suspend the rules and go into executive session to discuss: a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District; b) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; c) the purchase or lease of real property for the use of the District; d) the setting of a price for sale or lease of property owned by the District; g) student disciplinary cases; and i) pending, probable, or imminent litigation and j) attorney/client privilege.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.



### Resumption of Rules

*At 7:55 p.m., it was moved by Member Rose and seconded by Member Troup to resume the conduct of the regular meeting under rules.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

### Executive Session Minutes

*It was moved by Member Troup and seconded by Member Rose to approve the Resolution Authorizing Executive Session Minutes for Public Release from April 1, 2016 through October 18, 2016 (Doc. Reg. No. 2895).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

### Student Discipline

*It was moved by Member Whitfield and seconded by Member Rose to adopt the recommendation made in executive session regarding pre-expulsion disciplinary agreements for two Quincy High School students and one Quincy Junior High student.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

### Personnel Addendum

*It was moved by Member Bailey and seconded by Member Whitfield to approve the Revised Personnel Addendum.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.



#### **\*REVISED PERSONNEL ADDENDUM**

Quincy Board of Education

October 26, 2016

#### **PERSONNEL CODES**

R - Replacement for vacant Operating Fund Posi  
 \$\$ - New operating Fund Position (increase in FTE)  
 B - Paid for by Booster Clubs  
 C - Change in classification or position  
 O - Other  
 P - New Project Fund position  
 PR - Replacement for Project Fund position  
 S - Summer School

#### **2016-17 SALARIES MAY CHANGE PER UNION CONTRACTS CERTIFIED**

#### **APPOINTMENTS/CHANGES IN ASSIGNMENT/SALARY (EFFECTIVE FOR THE 2016-17 SCHOOL YEAR UNLESS OTHERWISE NOTED)**

1	P	GLORIA KIRBY – QHS 21 <sup>ST</sup> CCLC AFTERSCHOOL YOGA CLUB SPONSOR \$931.82 STIPEND
2	P	MADelyn FLIPIAK – QHS 21 <sup>ST</sup> CCLC AFTERSCHOOL BUSINESS CLUB SPONSOR \$931.82 STIPEND
3	PR	WHITNEY BISCHel – BALDWIN S PBIS INTERNAL COACH. STIPEND \$1,500
4	P	EVELYN HOLLANDER – TUTOR CHADDOCK TITLE 1. \$28/HR TIMESHEET 15 HRS/WK 10/24/16
5	R*	CASEY MUEHRING – QAVTC CNA CLINICAL INSTRUCTOR. TIMESHEET 2-8 HRS/WK \$28/HR 11/8/16
6	R*	KEYONNE JACKSON – QAVTC CNA CLINICAL INSTRUCTOR. TIMESHEET 2-8 HRS/WK \$28/HR 11/8/16



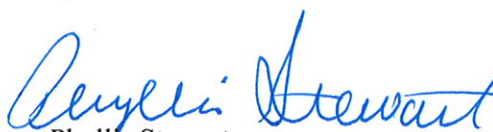
<b>RETIREMENT</b>		
7		ANNETTE JOHNSON – MATH QHS. END OF THE 2016-2017 SCHOOL YEAR
8		SHEILA SARTIN – CONSUMER SCIENCE QHS. END OF THE 2016-2017 SCHOOL YEAR
<b>RESIGNATIONS</b>		
9		SHAWN WOLF – HEAD JV BASEBALL COACH QHS. 10/5/16
<b>LEAVES</b>		
10		MEGHAN BUCKLEY – ENGLISH QHS. MATERNITY LEAVE (FMLA) DATE CHANGE 9/28 TO 11/9/16
11		DAVID BUCKLEY – MATH QJHS. PATERNITY LEAVE (FMLA) DATE CHANE 9/28 TO 10/11/16
12		ALLISON OHNEMUS – KINDERGARTEN ADAMS. 6 WEEKS MAT LEAVE 9/20 TO APPROX. 11/1/16
<b>EDUCATIONAL SUPPORT</b>		
<b>APPOINTMENTS/CHANGE IN ASSIGNMENT</b>		
13	R	JENNIFER BALDWIN – COOK QJHS. 5.5 HRS/DAY STEP 2 \$9.40/HR. 10/5/16
<b>TRANSPORTATION APPOINTMENTS</b>		
14		DANA WALTON -MIDDAY ECFC (NON-UNION) DRIVER RT 8 HRS/WK. RESIGNED RIDER RT. TOTAL 28 HRS/WK 10/11/16
15		EDNA DIX – AM-PM (IFT) DRIVER RT. TOTAL 20 HRS/WK 10/11/16
16	*	SAM NEWLON – AM-PM (IFT) DRIVER RT (20 HRS WK) PLUS MD ECFC RIDER (NON-UNION)=26 HRS/WK 10/24/16
17	*	JEFF SMITH – MD ECFC (NON-UNION) RIDER RT. PLUS 20 HRS (IFT) DRIVER = 26 HRS/WK 10/24/16
18	*	MARY JANE SPRINKLE – PM (IFT) 2 HRS DAY – 10 HRS/WK 10/24/16
<b>LEAVES</b>		
19		TAMMY RABE – SECRETARY QHS. MEDICAL LEAVE (FMLA) 4 WKS 10/26 TO APPROX 11/23/16
20		CARROLL HILL – TRANSPORTATION. MEDICAL LEAVE (FMLA) 12 WKS 10/3/16 THROUGH APPROX 12/26/16
21		VICKI CHANDLER – TRANSPORTATION. EXT MEDICAL LEAVE (FMLA) THROUGH 10/30/16
22		CAROL SASS – PARA QHS. MEDICAL LEAVE (FMLA) 6 WEEKS 11/21/16 TO APPROX 1/3/17
23		ERIN SCHAEFER – PARA QHS. EXT LEAVE DATE CHANGE 9/12 THROUGH 10/30/16
<b>RESIGNATIONS</b>		
24		LAURA HOAGLIN – FOOD SERVICE ECFC. 10/19/16
25		JENNIFER BALDWIN – FOOD SERVICE QJHS. 10/14/16
26		VICKIE HENNINGER – DRIVER – AM-PM (IFT) AND MID-DAY (NON-UNION) ROUTE 10/5/16
<b>RETIREMENT</b>		
27		GUY SEELEY – TRANSPORTATION. 12/31/16
28		SUSAN HILD – SUPERVISOR SPEC ED TRANSPORTATION. 12/31/16

### Adjournment

*At 8:10 p.m., it was moved by Member McNay and seconded by Member Ali that the regular meeting adjourn.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Rose, Troup and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried and the regular meeting was duly adjourned.



Sayeed Ali  
President



Phyllis Stewart  
Secretary