

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON NOVEMBER 15, 2023 – 6:00 P.M.**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on November 15, 2023, at 6:00 p.m. in the Board of Education Office, Room 214, 1416 Maine Street, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Arns, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Arns, Brock, McNay, Petty, Sethaler, and Whitfield; and the following members were absent: None. Whereupon the President declared a quorum was present.

Moment of Silence

President Arns declared a moment of silence and reflection.

Pledge of Allegiance

The Pledge of Allegiance was led by Member McNay.

Questions and Comments

President Arns opened the meeting to questions and comments to members of the Board, by members of the public.

Stephanie Stephens-teacher at Rooney and parent of children attending QPS schools, encouraged Board members to review the Science of Reading which is a body of scientifically based research about reading and issues related to reading and writing. These practices have been recommended by the Reading League of Illinois and Literacy Advocates of West Central Illinois as a more effective way of teaching reading.

Consent Agenda

It was moved by Member McNay and seconded by Member Ali to approve the following items on the Consent Agenda:

- a. Treasurer's Report October 2023*
- b. Minutes – October 25, 2023*
- c. Check Register and JH/SH Activity Fund Reports*
- d. Acknowledge receipt of the Freedom of Information Log: October 21 – November 10, 2023 (Information Only)*

On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Petty, Sethaler and Whitfield; and the following members voted Nay: None; and the following members were absent: None. Whereupon the President declared the motion carried.

Reports of the Superintendent

Super's 8 District Highlights

1. Wednesday was Board Members Day! Thank you to the QPS school board for your dedicated service to the district and the students, staff, and families of Quincy Public Schools.
2. QHS English, yearbook and world history students sat down with Pulitzer Prize winning author James B. Stewart while he and Principal Steinke talked about his career, the changing face of journalism and taking a leap to pursue their passion.
3. Quincy High School wrapped up this year's fall musical, White Christmas to sold out houses. BRAVO!
4. It's Dare to Care Week across the district. Students and staff have been showing gratitude through acts of service, sending gratitude grams and practicing kindness.
5. Rooney Elementary School hosted a family reading night where students and families were treated to stories by the fire, s'mores, and hot chocolate. Yours truly enjoyed being a guest reader.
6. Quincy Jr. High students attended a Veterans Day assembly organized by 7th grade US History teacher, Mrs. Griffard. Students heard from their peers and keynote speaker and former superintendent Mr. Webb about the importance of honoring our veterans.
7. Retired QPS Teacher Kathy Humphry and her husband Kim raised \$3,590 benefiting teachers, schools, and Horizons by selling firewood and donating the proceeds. Dr. Pettit recognized them with the Blue Devil Spirit and Pride Award.
8. This month's school spotlight is Quincy Senior High School. Welcome Jody Steinke to share what's happening at QHS.

Spotlight on Quincy Senior High

Principal Steinke presented a PowerPoint presentation titled "The School That Never Sleeps" in which he noted their day starts at 5:30am with breakfast prep and often ends at 11:30pm with the musical cast leaving the building. He shared the multiple pathways to graduation options which include the flex program, online academy, graduate assistance program, JWCC Smart Start, Open Learning Center, Credit Recovery, CCR, 9th Hour, Night School/Wednesday Edgenuity, and Spanish Online.

Building Committee

The Building Committee did not meet in November.

District Improvement Committee

The District Improvement Committee will meet November 30.

Finance Committee

Chairperson Ali shared that the Finance Committee reviewed the levy and went over the audit. Chief of Business Operations Whicker stated the district was 33% through the fiscal year, and that the Education Fund expenditures to date were 29.33% of the budgeted amount through October 2023. He noted that the Transportation Fund expenditures were at 31.72% of the budgeted amount, due to the annual bus lease payments being paid in July. He also noted that

the Tort Fund expenditures were at 57.03% of the budgeted amount, due to the annual premium for general liability and workman’s compensation insurance being paid in July. Finally, he noted that Fire Prevention & Health Life Safety expenditures were at 162.56% of the budgeted amount, due to architect work for 2024 HLS projects having to begin earlier due to lead times with equipment. A budget amendment will be made towards the end of the fiscal year to bring the expenditures within budget.

Whicker explained that there were a number of assumptions used to complete the five-year budget projections, such as: annual EAV increases at a rate of 2.5%, annual Evidence-Based Funding increases at 2%, CPPRT decreasing by 25% in 2024-25 and increasing 1% each year thereafter, Staffing Levels unchanged, etc. The projections indicated deficit spending in the Operating Funds (Education, Operation & Maintenance, and Transportation) beginning in fiscal year 2024-25 and fund balances going into the negative beginning fiscal year 2027-28.

Mr. Whicker stated that he based the tentative tax levy on a 10.00% increase in EAV. Early EAV estimates are showing growth of just over 7.5%, but property value assessments/appeals are still taking place. The calculation shows a total tentative tax rate approximately 8 cents lower than in 2022. However, based on current EAV estimates and the upcoming sale of Health Life Safety Bonds, Mr. Whicker believes that the tax rate will be about 2 cents lower than in 2022. QPS has reduced the IMRF levy to \$750k and increased the Social Security levy to \$1.5M. This results in a net change of zero. Since the dollars in IMRF fund are highly restrictive, it makes no sense for the district to have excess money in this fund. The District will continue to reduce the fund balance over the next few years.

The audit report showed improving fund balances in all of the district's key operating funds. The education fund, the district's largest operating fund, took in \$13.3 million more than it spent, and finished the year with a \$32.9 million balance. The operations and maintenance fund finished the year with a \$6.4 million balance. The transportation fund ended the year with a \$3.5 million balance. Overall, the operating funds have approximately 230 days of funds in reserve. The district’s financial profile score increased to 3.80 in FY 2022-23. The audit report listed two minor findings.

Discipline Committee

The Discipline Committee did not meet in November.

Policy Committee

Chairperson Whitfield reported that the Policy Committee reviewed the revisions from IASB Policy Service from October 2023. The following policies were laid on the table to be approved at the December Board meeting.

PRESS Service Updates October 2023	
2:20	Powers and Duties of the School Board, Indemnification
2:120	Board Member Development
2:200	Types of School Board Meetings
4:10	Fiscal and Business Management
4:30	Revenues and Investments
4:60	Purchases and Contracts
4:130	Free and Reduced-Price Food Services
4:160	Environmental Quality of Buildings and grounds
5:30	Hiring Process and Criteria

5:50	Drug-and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
5:190	Teacher Qualifications
5:200	Terms and Conditions of Employment and Dismissal
5:210	Resignations
5:220	Substitute Teachers
5:250	Leaves of Absence
5:330	Sick Days, Vacation, Holidays, and Leaves
6:15	School Accountability
6:30	Organization of Instruction
6:50	School Wellness
6:60	Curriculum Content
6:230	Library Media Program
7:60	Residence
7:70	Attendance and Truancy
7:160	Student Appearance
7:165	School Uniforms
7:190	Student Behavior
7:270	Administering Medicine to Students
7:285	Anaphylaxis, Prevention, Response, and Management Program
7:290	Suicide and Depression Awareness and Prevention
7:345	Use of Educational Technologies; Student Data Privacy and Security
8:30	Visitors to and Conduct on School Property

Resolution Regarding Estimated Amount Necessary to be Levied and Set Public Hearing

It was moved by Member Ali and seconded by Member Arns to adopt the Resolution Regarding Estimated Amount Necessary to be Levied for the Year 2023, set public hearing for December 20, 2023; and direct compliance with the Truth in Taxation law as necessary (Doc. Reg. No. 3847). On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Petty, Sethaler and Whitfield; and the following members voted Nay: None; and the following members were absent: None. Whereupon the President declared the motion carried.

Approve Intergovernmental Agreement with HOPE Trust

It was moved by Member Ali and seconded by Member Brock to approve the Intergovernmental Agreement with HOPE Trust (Doc. Reg. No. 3848). On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Petty, Sethaler and Whitfield; and the following members voted Nay: None; and the following members were absent: None. Whereupon the President declared the motion carried.

IASB Delegate Resolutions

Member Petty shared the resolutions to be acted upon at the annual meeting of the IASB Delegate Assembly on Saturday, November 18, 2023. Member Petty was nominated to be the voting delegate for Quincy Public Schools Board. There are five resolutions being considered at the assembly: 1) Industrial Construction, 2) School Resource Officer Funding, 3) Bus Driver Regulations, 4) Employment History Review, and 5) Alternative Safe School Funding.

Executive Session

At 6:30 p.m., it was moved by Member Arns and seconded by Member McNay that the Board suspend the rules and go into executive session to discuss: a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District; f) emergency security procedures; g) student disciplinary cases; j) attorney/client privilege; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Petty, Sethaler and Whitfield; and the following members voted Nay: None; and the following members were absent: None. Whereupon the President declared the motion carried.

Exit of Member Ali

Member Ali exited the executive session at 8:02 p.m. which was duly noted by the board secretary.

Resumption of Rules

It was moved by Member McNay and seconded by Member Arns to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Arns, Brock, McNay, Petty, Sethaler and Whitfield; and the following members voted Nay: None; and the following members were absent: Member Ali. Whereupon the President declared the motion carried.

Student Discipline

It was moved by Member McNay and seconded by Member Sethaler to adopt the recommendation regarding expulsion for one QJHS student. On the call of the roll, the following members voted Aye: Members Arns, Brock, McNay, Petty, Sethaler and Whitfield; and the following members voted Nay: None; and the following members were absent: Member Ali. Whereupon the President declared the motion carried.

Personnel Addendum

It was moved by Member Petty and seconded by Member McNay to approve the Personnel Addendum. On the call of the roll, the following members voted Aye: Members Arns, Brock, McNay, Petty, Sethaler and Whitfield; and the following members voted Nay: None; and the following members were absent: Member Ali. Whereupon the President declared the motion carried.

PERSONNEL ADDENDUM

Quincy Board of Education

November 15, 2023

PERSONNEL CODES

\$\$ - New operating Fund Position (increase in FTE)
 B - Paid for by Booster Clubs
 C - Change in classification or position
 O - Other
 P - New Project Fund position
 PR - Replacement for Project Fund position
 R - Replacement for vacant Operating Fund Position
 S - Summer School

CERTIFIED

APPOINTMENT (EFFECTIVE 2023-2024 SCHOOL YEAR)

1	R	HEATHER ALLEN – PART-TIME ELL TUTOR/DISTRICT	10/20/2023	TIMESHEET \$30.00/HR UP TO 19.5 HRS/WEEK
2	C	MELISSA FANTZ – SOCIAL EMOTIONAL LEADER/ILES	01/03/2024	NO CHANGE IN SALARY
3	C	NICOLE FINNEY – SOCIAL EMOTIONAL LEADER/ROONEY	01/03/2024	NO CHANGE IN SALARY
4	C	LAURA WILLIAMS – SOCIAL EMOTIONAL LEADER/BALDWIN	01/03/2024	NO CHANGE IN SALARY
5	C	TONY FESLER – SOCIAL EMOTIONAL LEADER/LINCOLN-DOUGLAS	01/03/2024	NO CHANGE IN SALARY
6	C	ANDREA ECKHARDT – ACADEMIC LEADER/ILES	01/03/2024	NO CHANGE IN SALARY
7	C	JESSICA HUCKEY – ACADEMIC LEADER/ROONEY	01/03/2024	NO CHANGE IN SALARY
8	C	TAMMY STEGEMAN – ACADEMIC LEADER/BALDWIN	01/03/2024	NO CHANGE IN SALARY
9	C	MICHELLE STOUT – ACADEMIC LEADER/LINCOLN-DOUGLAS	01/03/2024	NO CHANGE IN SALARY
10	C	LISA WIEGAND – SOCIAL EMOTIONAL LEADER/DENMAN	01/03/2024	NO CHANGE IN SALARY
11	PR	MEGAN GRIFFARD - 21 ST CCLC EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
12	PR	KATIE HOLBROOK - 21 ST CCLC EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
13	PR	HANLYNN VAHLKAMP - 21 ST CCLC EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
14	PR	ANDREA HEIDEN - 21 ST CCLC EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
15	PR	HEATHER LAIR - 21 ST CCLC EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
16	PR	ANGIE KEMP - 21 ST CCLC EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
17	PR	BRENDA REES - 21 ST CCLC EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
18	PR	MICHEL ARMSTRONG-LEWTON - 21 ST CCLC EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
19	PR	HALEY WOMACK - 21 ST CCLC EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
20	PR	AMANDA GRIESBAUM - 21 ST CCLC EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
21	PR	TORI SHUMAKE - 21 ST CCLC EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
22	PR	MARK BRASSFIELD - 21 ST CCLC EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
23	PR	KIM HEILWAGEN - 21 ST CCLC EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
24	PR	STEPHANIE JOHNSON - 21 ST CCLC EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
25	PR	NICOLE SCRANTON - TITLE 1 EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
26	PR	MICHELLE WITTLER - TITLE 1 EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
27	PR	ELICIA SCHAFFER - TITLE 1 EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
28	PR	CLAIR CLARK - TITLE 1 EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
29	PR	HEATHER MASTON - TITLE 1 EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
30	PR	JENNIFER BUSS - TITLE 1 EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
31	PR	BRANDI MANY - TITLE 1 EXTENDED DAY/QJHS	11/06/2023	25 WEEKS - \$30.00/HR
RESIGNATIONS				
32		HEATHER NIEMANN – 4 TH GRADE TEACHER/LINCOLN-DOUGLAS	11/07/2023	
LEAVE OF ABSENCE				
33		MIKE MCKINLEY – TEACHER/QJHS	UPDATE	10/13/2023-10/20/2023
34		MELISSA SEALS – TEACHER/ILES		12/05/2023-01/10/2024
35		JAMES COTTRELL – TEACHER/QJHS	UPDATE	09/27/2023-10/23/2023
36		HEATHER NIEMANN – TEACHER/LINCOLN-DOUGLAS	UPDATE	09/04/2023-11/07/2023 RESIGNED POSITION
EDUCATIONAL SUPPORT				
APPOINTMENT (EFFECTIVE 2023-2024 SCHOOL YEAR)				
37	R	JENNIFER CUNNINGHAM – KITCHEN HELPER/QHS	10/24/2023	173 DAYS STEP 0 \$15.45/HR
38	R	GERARD PERKINS – SPED RIDER/TRANSPORTATION	10/23/2023	176 DAYS STEP 1 \$14.48/HR
39	R	LAMAR HICKMAN – ASST. WRESTLING COACH/QJHS	2023-24 SCH YR	STIPEND – STEP 0 \$3,379.07
40	R	JESSICA WEBSTER – PARA/ROONEY	10/25/2023	181 DAYS LEVEL C, STEP 0 \$15.60/HR
41	R	RYAN COMLEY – NIGHT CUSTODIAN/QJHS	10/26/2023	260 DAYS STEP 0 \$15.80/HR
42	R	KERI STAMPLEY – RIDER/TRANSPORTATION	10/30/2023	176 DAYS STEP 1 \$14.48/HR
43	R	ERIN SPIDLE – CAFETERIA COORDINATOR/LINCOLN-DOUGLAS	10/30/2023	177 DAYS STEP 4 \$15.91/HR
44	R	CLARENCE RAPPA – MID-DAY CUSTODIAN/QHS	11/06/2023	260 DAYS STEP 0 \$15.80/HR
45	R	ABRA YOUNG – DRIVER “FLOAT ROUTE”/TRANSPORTATION	11/08/2023	176 DAYS STEP 0 \$19.70/HR
46	B	ISABELLE KENNEDY – ASST. TRACK COACH/QHS	2023-24 SCH YR	STIPEND – STEP 0 \$4,081.72
47	R	AMANDA SMITH – BEFORE SCHOOL CHILDCARE ASST/ROONEY	11/08/2023	TIMESHEET \$15.00/HR
48	C	BRIAN TEST – SECURITY GUARD/BALDWIN	11/27/2023	181 DAYS – NO CHANGE IN SALARY
49	R	DONALD BRIDDLE – SECURITY GUARD/ECFC	11/27/2023	181 DAYS STEP 0 \$14.95/HR

RESIGNATIONS			
50		STEPHANIE BUSS – KITCHEN HELPER/QHS	10/31/2023
51		GERARD PERKINS – SPED PM RIDER/TRANSPORTATION	10/20/2023
52		ZACHARY BENTLEY – ELL TUTOR/DISTRICT	07/31/2023
53		BARBARA JONES – COOK/LINCOLN-DOUGLAS	10/25/2023
54		GARY HANDRICK – ASST. FRESHMAN BOYS BASKETBALL COACH/QHS	05/01/2023
55		LISA SMITH – SECRETARY/LINCOLN-DOUGLAS	11/03/2023
56		MICHAEL BARAJAS – BEFORE SCHOOL CHILDCARE ASST/ROONEY	11/03/2023
57		DEENA KROEGER – KITCHEN HELPER/LINCOLN-DOUGLAS	11/15/2023
LEAVE OF ABSENCE			
58		MARY FLOREA – PARA/QJHS	7 DAYS MISSED
59		TAMIRA VAHLE – DRIVER/TRANSPORTATION	10/16/2023-01/08/2024
60		TAMMY DAVIS – PARA/ECFC	10/20/2023-11/20/2023
61		JEANETTE CARY-MILSAP – COOK/QHS	UPDATE 08/15/2023-11/02/2023
62		BERTHA COCKERILL – KITCHEN HELPER/ILES	10/14/2023-11/15/2023
63		LINDSAY KINARD – PARA/DENMAN	UPDATE 8 DAYS MISSED
64		DANIELLE SCHLOSSER – CAFE COORDINATOR/DENMAN	10/13/2023-01/05/2024
65		JENNIFER DEAN – PARA/QHS	11/16/2023-01/03/2024
66		CHERYL GROVER – NURSE/QHS	UPDATE 09/01/2023-12/01/2023
DISCIPLINE			
67		JESSE SMITH – CUSTODIAN/LINCOLN-DOUGLAS SUSPENSION WITHOUT PAY	11/09/2023, 11/10/2023, 11/13/2023, 11/14/2023, 11/15/2023
TERMINATION			
68		JESSE SMITH – CUSTODIAN/LINCOLN-DOUGLAS	11/15/2023

Modification to Parent Ban

It was moved by Member McNay and seconded by Member Arns that the parent ban (N.G.) be modified to allow her to drop off and pick up her child and deliver any medication to school. On the call of the roll, the following members voted Aye: Members Arns, Brock, McNay, Petty, Sethaler and Whitfield; and the following members voted Nay: None; and the following members were absent: Member Ali. Whereupon the President declared the motion carried.

Adjournment

At 8:08 p.m., it was moved by Member Arns and seconded by Member McNay that the regular meeting adjourn. The motion carried with all in favor and the regular meeting was duly adjourned.

/s/ Shelley Arns
President

/s/ Kim Wert
Secretary