

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON NOVEMBER 20, 2013**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on November 20, 2013, at 7:00 p.m. in the gymnasium at Adams School, located at 2001 Jefferson Street, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Erwin, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member was absent: None. Whereupon the President declared a quorum was present.

Moment of Silence

The President declared a moment of silence and reflection.

Adams Students Pledge of Allegiance/Performance

Students from Adams School led the Pledge of Allegiance. Third grade singers led by music teacher Sarah Guilford performed a song.

Focus on Students – Good Things Going On!

- a. **Good News Report –Julie Ross, Executive Director QPS Foundation.** Julie reported on the recent QPS Foundation *Night to Dream Big* fundraiser. The event was very successful. She thanked Board members for their support and the large number of volunteers who helped.
- b. **PTA Report.** Adams PTA President Cindy Vilsick reported on some of the PTA activities at Adams School including roller skating unit for physical education, ice cream social and picnic, and collection of food pantry items.
- c. **Blue Devil Football.** Athletic Director Bill Sanders recognized Football Coach Rick Little and the team for the excellent season. The team won a playoff and hosted a playoff this year.
- d. **QHS Tennis Team.** Mr. Sanders also recognized Tennis Coach Mike Terry who was named *Tennis Coach of the Year* by Illinois High School Association for 2012-13. QHS team members Delaney O'Donnell and Sarah Boyd were recognized for competing in the state tournament. QHS placed fifth in the sectional.
- e. **Teacher Recognition.** QHS Principal Danielle Edgar said that great students and coaches have been recognized tonight and there are great teachers too. QHS Chemistry Teacher Jackie Stewart was recognized by a former QHS student through a teacher tribute initiative sponsored by Stanford University. Ms. Stewart was chosen as a committed and dedicated teacher who inspires and engages her students in Chemistry.

Questions and Comments

President Erwin opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes. President Erwin thanked Adams School for hosting the meeting and the students who led the tour of the building.

Mr. Jeff Kerkhoff commented on the anniversary of the assassination of President John F. Kennedy 50 years ago and quoted from a JFK speech. He commented on the QAVTC audit and said he is proud of Director Mark Pfleiger that there were no findings. He said special education association and District 172 have six findings. Mr. Kerkhoff cautioned the board not to saddle future boards with debt. He said there has been no

payment on principal yet for the \$6.2 million in Working Cash Bonds. There would have been less interest with a line of credit.

Former Board Member Bill Daniels commented on district facilities and future plans. He said that Life Safety Surveys are conducted every ten years and over \$50 million has been spent in the past twenty years to make required repairs to old buildings. Another Life Safety Survey will be due soon and the District may be looking at \$25 to \$30 million in required repairs as the buildings continue to age. Life Safety funds cannot be used to build new buildings or additions to old buildings. He said the case should be made that the district should not continue to pump money into aging facilities. This Board has an excellent opportunity, with some debt retiring in the next few years, to build new buildings without much change to the tax rate. He urged the Board to take their time before putting it on the ballot. Once the Board has made that decision, they will be limited on what they can say to support it.

Consent Agenda

It was moved by Member McNay and seconded by Member Mays to approve the following items on the Consent Agenda:

- a. Treasurer's Report
- b. Board Minutes – October 23 and November 12, 2013

On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Reports of the Superintendent

1. **Library Grant.** District Librarian Mia Fleegel reported to the Board on the District Library Grant also known as the Per Capita Grant. This grant program is offered to Illinois School Districts by the Illinois General Assembly. Over \$50,000 has been awarded to Quincy Public Schools over the past 15 years to enhance school library programs and improve educational opportunities for students. Last year, Quincy Public Schools was awarded \$4,434.75.
2. **QPS School Report Card.** Secondary Academic Director Carol Frericks distributed copies of the newly designed School Report Card to Board members. Elementary Academic Director Julie Stratman noted that the new report cards are a multi-year snapshot of student and school performance. The new report cards include information not previously available: student academic growth and school performance trends, information on athletics, extracurriculars, and after-school programs, advance placement, international baccalaureate and dual enrollment courses, data about students on track for college or careers, and summary data from the new 5Essentials Survey. The report card is available on the district's website.
3. **District Facilities.** The School Board continued to discuss the future of district facilities. Business Manager Joel Murphy presented some options to the Board. The first plan would support K-5, 6-8 at QJHS and 9-12 at high school. Three new 600-student elementary schools would be built on sites currently occupied by Monroe, Dewey and Irving Schools at a cost of approximately \$13.2 million each. Upgrades totaling \$18 million would be made to Washington, Adams and a section of Baldwin. Quincy High School would be enlarged to include 9th graders and other upgrades and some renovations would be made to Quincy Junior High which would serve 6-8 grade students. Ellington would be converted to a center for maintenance and transportation. Berrian could serve as an alternative program site and Madison would be closed. Total cost for this plan is \$71.1 million. Another option is for the same elementary schools to serve K-6 and 9th graders would remain at junior high. Cost for that plan is \$73 million. A third option calls for four new buildings, expand QHS and renovate QJHS at a cost of \$79 million. Funding options were discussed including a referendum to increase property taxes or putting a county-wide sales tax increase on the ballot. The sales tax would include all of Adams County. Regarding a referendum, the majority of the District's bond debt will be retired in the next two years

opening up an opportunity to fund new buildings without much change in the tax rate for taxpayers. A plan could be funded through one referendum or through two or three phases of referendums. Timeline for completing the plans was also discussed. Mr. Murphy pointed out that one referendum to fund a plan would be the most effective and could be completed in two to three years. A decision to place a referendum on the March 2014 ballot would need to be made by the December 18, 2013 meeting. Most Board members are supportive of some new buildings and renovations as opposed to continuing to pump money into obsolete buildings for require life safety repairs. The District has spent over \$50 million in life safety repairs over the past 20 years. Board members would like community input on the plans and funding options. In early December, more community forums and a special Board meeting will be scheduled for further discussion.

Building Committee

The Building Committee did not meet in November.

Curriculum Committee

The Curriculum Committee did not meet in November.

Finance Committee

The Finance Committee report was presented by Member McNay. The committee reviewed the monthly check register, monthly expenditure comparisons, self-insurance fund reconciliation and the Statement of Revenue, Expenditures and Changes to Fund Balances for the funds of Education, Operation and Maintenance, Transportation, TORT, Special Education, QAVTC, and WCR. The committee reviewed five-year financial projections and the tax levy process.

Check Register/Jr & Sr High Activity Fund

It was recommended by the Finance Committee and moved by Member McNay to approve the Check Register dated November 15, 2013 and the Junior/Senior High activity funds. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Policy Committee

Chairperson Bailey presented the Policy Committee report. The committee discussed the abuse of over-the-counter drugs and a new injectable opioid called Krokdil. Results of the latest drug sweeps at Junior and Senior High found no evidence of drugs. The drug policy and procedure used by another Illinois district was reviewed. The Policy Committee would be in favor of random drug testing of students in extra-curricular activities but only as a component of a drug awareness education program. The recommendation to the Board is that the Policy Committee review adoption of the random drug testing policy and that the Curriculum Committee review available curriculum for a drug awareness program.

It was moved by Member Bailey and seconded by Member Stone to approve the Policy Committee's review of random drug testing policy and refer the review of available curriculum for a drug awareness program to the Curriculum Committee. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, and Stone; and the following member voted Nay: None; and the following member abstained: Member Niekamp. Whereupon the President declared the motion carried.

Discipline Sub-Committee

Chairperson Stone reported that the Discipline Committee reviewed discipline data for each school. In some schools, the number of incidents has increased this year due to the new discipline procedures and

more emphasis. However, progress is being made district wide and there will be improvement as students become more aware of the standards.

Reports from Representatives of the Board

Area Vocational Technical Center. QAVTC Director Mark Pfleiger reported on the Noon Rotary Club of Quincy Vocational Students of the Month for September and October. He said that QAVTC is working with QHS Principal Danielle Edgar and a QHS Career Pathways team to pilot implementation of career pathways and programs of study in the areas of health science, engineering and manufacturing. Mr. Pfleiger testified at a regional Illinois State Board of Education budget hearing on the importance of maintaining the funding level for the career and technical education line item of the ISBE budget. Mr. Pfleiger thanked business office staff for their direction and guidance during the audit process.

Tax Levy Resolution

Business Manager Joel Murphy presented the tentative tax levy for 2013. He explained the levy process. He said the levy is the amount of money a school district certifies to be raised. The actual dollar amount billed to the property owners is determined by the county clerk. Equalized Assessed Valuation is expected to increase 3.5%. Last year's rate, excluding Bond and Interest, was 3.3962. This year's projected rate is 3.2956, an increase of 1.89%. This is less than 5% increase. Consequently, no Truth in Taxation notice and hearing will be required.

It was moved by Member Mays and seconded by Member McNay to adopt the Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2013 and direct compliance with the Truth in Taxation law as necessary (Doc. Reg. No. 2695). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, and Stone; and the following member voted Nay: Member Niekamp. Whereupon the President declared the motion carried.

School Library Per Capita Grant

It was moved by Member Mays and seconded by Member McNay to approve submission of the School Library Per Capita Grant. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Field Trip Request

Music Director Kathi Dooley presented a request for music students to attend national competition at Disney World in Florida during winter break. She said students have been attending the competition for many years and no district funds are used.

It was moved by Member Mays and seconded by Member Ali to approve music students to attend competition at Disney World, Florida during winter break. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Executive Session

At 8:50 p.m., it was moved by Member Ali and seconded by Member Stone that the Board suspend the rules and go into executive session to discuss a)the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District, b)collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, g)student disciplinary cases, and i)pending, probable or imminent litigation. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin,

Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Resumption of Rules


At 9:45 p.m., it was moved by Member Ali and seconded by Member McNay to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Student Discipline

It was moved by Member McNay and seconded by Member Bailey to adopt the recommendations made in executive session regarding student discipline for three Quincy Senior High students and five Quincy Junior High Students.. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Stone; and the following member voted Nay: None; and the following member abstained: Member Niekamp. Whereupon the President declared the motion carried.

Personnel Addendum

It was moved by Member McNay and seconded by Member Niekamp to approve the Revised Personnel Addendum as presented. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

		PERSONNEL CODES	
 <p>REVISED PERSONNEL ADDENDUM Quincy Board of Education November 20, 2013</p>		\$\$ - New operating Fund Position (increase in FTE) B - Paid for by Booster Clubs C - Change in classification O - Other P - New Project Fund position PR - Replacement for Project Fund position R - Replacement for vacant Operating Fund Position S - Summer School	
		CERTIFIED	
APPOINTMENTS			
1	R	KEVIN DOUGLAS – QJHS 8 TH GRADE ASST. BOYS BASKETBALL COACH \$2,708.20. 10/24/13	
2	P	KALEB SMITH – VOCATIONAL ADDL ASSIGNMENT. PLTW ADMIN DUTIES – 40/HRS @ \$28 - \$1,120 10/30/13	
3	R	LINDSAY BURRY – QHS ASST GIRLS BASKETBALL COACH \$3,608.58. 11/03/13	
4	R	KELSEA HOSKINS – K-6 SPEC ED COORD. MS STEP 5 \$20,751.36 (96 DAYS) 1/6/14	
5	R	DEBBIE OLSON – LITERACY INTERVENTION WASHINGTON. TIMESHEET \$28/HR 11/4/13	
6	R	PATTY MCGLOTHLIN – LITERACY INTERVENTION WASHINGTON. TIMESHEET \$28/HR 11/4/13	
7	R*	KATELYN GOTTIER – SP ED QHS. REC'D ILL CERT - BA STEP 0 \$33,439. 2013/14 SCHOOL YEAR	
8	R*	ERIKA GOMEZ LOVELACE – CONS SCI/FOODS QHS/QAVTC. REC'D ILL CERT – BA STEP 0 \$22,909 124 DAYS EFF 11/18/13	
TITLE I EXTENDED DAY INSTRUCTORS – BALDWIN TIMESHEET \$28/HR EFF. FOR 2013-14 SCHOOL YR			
9	P	ERICA NICHOLS	
10	P	JENNIFER BORDENKIRCHER	
11	P	TIFFANY JONES	
12	P	ERIN KRUTY	
13	P	MARIA JOHN	
14	P	LINDA MCNAY	

LEAVE OF ABSENCE		
15		JENNIFER MORAN – TEACHER BALDWIN S. FAMILY MEDICAL LEAVE APPROXIMATELY 11/25/13 TO 1/21/14
16	*	ANDREA NICHOLSON – TEACHER QHS. MEDICAL LEAVE 10/25/13 FOR APPROXIMATELY 6 WEEKS
17	*	ERIC NICHOLSON – TEACHER QHS. FAMILY MEDICAL LEAVE EFFECTIVE 10/25/13 AS NEEDED
RESIGNATIONS		
18		ASHLEY AEILTS – PBIS COACH MADISON. 10/15/13
19		RON BRIDAL – GIRLS GOLF COACH. 10/31/13
EDUCATIONAL SUPPORT		
APPOINTMENTS/CHANGE IN ASSIGNMENT		
20	\$\$	ADALINE BODEN – PARA BERRIAN. LEV C STEP 0 \$10.81/HR 119 DAYS \$9,004.73 11/18/13
21	R	MIKE MAY – SECURITY DISTRICT. STEP 0 \$11.37/HR-40 HRS/WK-123 DAYS \$11,188.08/YR 11/12/13
22	R	JARROD KIRKSEY – PARA QJHS. LEV C STEP 2 \$11.35/HR – 133 DAYS \$10,566.85. 10/28/13
23	\$\$	VANESSA COONS – PARA BERRIAN. LEV C STEP 2 \$11.35/HR – 142 DAYS \$11,281.90 10/15/13
24	R	SHERISA SHELTON – COOK ELLINGTON. \$8.80/HR 35 HRS/WK. 11/4/13
25	R	KENDRICK DOUGLAS – TRANSPORTATION - AM-PM IFT ROUTE 20 HRS/WK. 10/29/13
26	R*	DON DURBIN – TRANSPORTATION – AM-PM IFT ROUTE 20 HRS/WK. 11/13/13
LEAVE OF ABSENCE		
27		DAWN UFKES – NURSE ECFC – FAMILY MEDICAL LEAVE. 12/03/13 TO APPROX. 12/23/13
28		DEANNA NELSON – ADM ASST QAVTC—FAM MEDICAL LEAVE. 11/11/13 TO APPROX. 11/22/13
29		LEANN MILLER – PARA ECFC – FAMILY MEDICAL LEAVE. 11/12/13 TO APPROX. 1/26/14
30		GENA FINLEY – ECFC SUPRVSR TRANSP – MEDICAL LEAVE. 11/29/13 TO APPROX. 1/13/14
31		LINDA KRAMER – CUSTODIAN ELLINGTON. MEDICAL LEAVE THROUGH 12/5/13
RESIGNATION		
32		CASEY MULKEY – PARA ADAMS. DECLINED POSITION 11/1/13
33	*	ELLEN KEMNER – FOOD SERVICE ADAMS. 11/15/13
34	*	SUZETTE MCCLURE – PARA QHS. 11/27/13
35	*	ROBBI FUQUA – PARA BERRIAN. 12/31/13
36	*	LORI HOEBING – PARA DEWEY. 11/15/13
RETIREMENT		
37	*	BEVERLY BOCKHOLD – PARA QJHS. 6/1/15

Freedom of Information Request

Attorney Gorman announced on behalf of the Superintendent that several FOIA requests have been received and are in process.

Adjournment

It was moved by Member McNay and seconded by Member Mays that the regular meeting adjourn. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried and the meeting was adjourned at 10:00 p.m.

Stephanie Erwin
President

Phyllis Stewart
Secretary