

**MINUTES OF REGULAR MEETING  
OF  
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172  
ADAMS COUNTY, ILLINOIS  
HELD ON NOVEMBER 23, 2021 – 6:00 P.M.**

**Meeting Convened**

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on November 23, 2021, at 6:00 p.m. in the Board of Education Office, Room 214, 1416 Maine Street, Quincy, Illinois, in said school district.

**Roll Call**

The meeting was called to order by President Ali, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Arns, McNay, Nichols, and Petty; and the following members were absent: Members Brock and Whitfield. Whereupon the President declared a quorum was present.

**Moment of Silence**

President Ali declared a moment of silence and reflection.

**Pledge of Allegiance**

The Pledge of Allegiance was led by President Ali.

**Questions and Comments**

President Ali opened the meeting to questions and comments to members of the Board, by members of the public. There were none.

**Consent Agenda**

*It was moved by Member McNay and seconded by Member Petty to approve the following items on the Consent Agenda:*

- a. Treasurer's Report October 2021*
- b. Minutes – October 27, 2021*
- c. Check Register and JH/SH Activity Fund Reports*
- d. Acknowledge receipt of the Freedom of Information Log: October 23 – November 19, 2021 (Information Only)*

On the call of the roll, the following members voted Aye: Members Ali, Arns, McNay, Nichols, and Petty; and the following members voted Nay: None. Whereupon the President declared the motion carried.

**Reports of the Superintendent**

Superintendent Webb expressed that many in the community are looking forward to the Thanksgiving basketball tournament as it will be exciting to have the band, blue devils, pom, and cheer squad, and student section with a full crowd all back in action.

### **Building Committee**

The Building Committee did not meet in November.

### **Arrival of Member Brock**

Member Brock arrive at 6:04 p.m. which was duly recorded by the Board Secretary.

### **District Improvement Committee**

The District Improvement Committee report was presented by Chairperson Arns. The Illinois School Report Card information was reviewed. Student “hot rocks” are attendance, concerns with class sizes and staffing, student achievement and growth and the district’s graduation rate. The District Improvement Committee also discussed the QHS Class of 2022 proposal for a graduation requirement waiver proposal. The proposal is requesting to allow seniors this year to waive up to two elective credits. This waiver would apply to elective credits only and would not apply to core content credits or state requirements.

### **Finance Committee**

Co-Chairperson Nichols presented the Finance Committee report. The monthly financial data, check register, and cash flow summary was reviewed. The district is 33% through the fiscal year, and the Educational Fund expenditures to date were 31.74% of the tentative budgeted amount through October 2021. Co-Chairperson Nichols shared that cash flow projections look good and there are no cash flow concerns for any fund at this point. Chief of Business Operations Ryan Whicker presented the 2021 Tax Levy. The audit report for 2020-2021 showed no findings for the third year in a row. Superintendent Webb also pointed out there were zero findings for the QAVTC and for the Special Education Co-op.

### **Sale of Surplus Property**

*It was moved by Member McNay and seconded by Member Petty to approve the Sale of Surplus Property of 350 Used Dell Latitude 3390 laptops to Teksavers at \$225 per unit for a total purchase price of \$78,750.* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, and Petty; and the following members voted Nay: None. Whereupon the President declared the motion carried.

### **Human Relations Committee**

The HR Committee did not meet in November.

### **Policy Committee**

Co-Chairperson Petty reported that the Policy Committee reviewed revisions from the IASB Policy Service from November 2021. The following policies were laid on the table to be approved at the December Board meeting:

2:20	Powers & Duties of the Sch Bd; Indemnification
2:105	Ethics and Gift Ban
2:110	Qualifications, Term, & Duties of Bd Officers
2:120	Board Member Development

2:220	School Board Meeting Procedure
2:260	Uniform Grievance Procedure
3:40	Superintendent
3:60	Adm. Responsibility of the Building Principal

4:60	Purchases and Contracts
4:110	Transportation
4:160	Environmental Quality of Bldgs. and Grounds
4:165	Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors
4:170	Safety
4:175	Convicted Child Sex Offender; Screening; Notifications
5:10	Equal Employment Opportunity and Minority Recruitment
5:20	Workplace Harassment Prohibited
5:30	Hiring Process and Criteria
5:50	Drug-and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
5:90	Abused and Neglected Child Reporting
5:100	Staff Development Program
5:120	Employee Ethics; Conduct; and Conflict of Interest
5:125	Personal Technology and Social Media; Usage and Conduct
5:150	Personnel Records
5:185	Family and Medical Leave
5:200	Terms and Conditions of Employment and Dismissal
5:220	Substitute Teachers
5:250	Leaves of Absence
5:330	Sick Days, Vacation, Holidays, and Leaves
6:15	School Accountability
6:20	School Year Calendar and Day
6:50	School Wellness
6:60	Curriculum Content
6:120	Education of Children with Disabilities
6:135	Accelerated Placement Program

6:180	Extended Instructional Programs
6:220	Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct
6:300	Graduation Requirements
6:340	Student Testing and Assessment Program
7:10	Equal Employment Opportunity and Minority Recruitment
7:20	Harassment of Students Prohibited
7:30	Student Assignment and Intra-District Transfer
7:60	Residence
7:70	Attendance and Truancy
7:80	Release Time for Religious Instruction/Observance
7:150	Agency and Police Interviews
7:160	Student Appearance
7:165	School Uniforms
7:180	Prevention of and Response to Bullying, Intimidation, and Harassment
7:190	Student Behavior
7:200	Suspension Procedures
7:210	Expulsion Procedures
7:240	Conduct Code for Participants in Extracurricular Activities
7:250	Student Support Services
7:260	Exemption from Physical Education
7:290	Suicide and Depression Awareness and Prevention
7:310	Restrictions on Publications; Elementary Schools
7:315	Restrictions on Publications; High Schools
7:340	Student Records
7:345	Use of Educational Technologies; Student Data Privacy and Security

The Policy Committee also laid the Hate Speech Policy on the table to be approved at the December board meeting. This policy will be placed in handbooks upon approved by the board.

### **Hate Speech Policy**

Quincy Public Schools will not tolerate words, language or actions that lessens the dignity of any individual regardless of the intent or purpose. Offensive words, language or actions can demean an individual and deteriorate an organization or school. This includes offensive words, language, or actions referring to, but not limited to, age, sex, race, physical or mental disabilities, religion, and sexual orientation.

**Language & Words & Actions:** If offensive or demeaning words or actions are used, they must be met with swift and caring education, learning, re-direction, and discipline. The user of such language shall be required to go through an element of restorative justice. They shall be educated on why we do not allow this type of discussion, or why these words are not allowed anywhere in our schools. It should be clear to the individual that this is a priority to eliminate this language from our schools. The person the words are directed toward shall feel supported and cared for.

## **Resolution Regarding Estimated Amount Necessary to be Levied**

Chief of Business Operations Ryan Whicker stated that he based the tentative tax levy on a 4.99% increase in EAV. Early EAV estimates are showing growth of about 3.5%, but property value assessments are still taking place. The calculation shows a total tentative tax rate approximately 3 cents lower than in 2020. However, based on current EAV estimates, Mr. Whicker believes that the tax rate will be about the same as in 2020. The School Board will finalize the levy in December.

*It was moved by Arns and seconded by Member Ali to adopt the Resolution Regarding Estimated Amount Necessary to be Levied for the Year 2021 and direct compliance with the Truth in Taxation law as necessary (Doc. Reg. No. 3717).* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, and Petty; and the following members voted Nay: None. Whereupon the President declared the motion carried.

## **Bass Fishing-New IHSA Sport at Quincy Senior High**

*It was moved by Member Arns and seconded by Member Ali to approve Bass Fishing as a new IHSA Sport at Quincy Senior High.* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, and Petty; and the following members voted Nay: None. Whereupon the President declared the motion carried.

## **Executive Session**

*At 6:27 p.m, it was moved by Member McNay and seconded by Member Petty that the Board suspend the rules and go into executive session to discuss: discuss a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District; b) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; c) the purchase or lease of real property for the use of the District; g) student disciplinary cases; i) pending, probable, or imminent litigation; k) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act.* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, and Petty; and the following members voted Nay: None. Whereupon the President declared the motion carried.

## **Resumption of Rules**

*It was moved by Member McNay and seconded by Member Arns to resume the conduct of the regular meeting under rules.* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, and Petty; and the following members voted Nay: None. Whereupon the President declared the motion carried.

## **Executive Session Minutes**

*It was moved by Member McNay and seconded by Member Arns to approve the Resolution Authorizing Executive Session Minutes for Public Release from April 28, 2021 through September 22, 2021 and Authorizing Destruction of Recording of Closed Session more than Eighteen Months Prior to September 22, 2021 (Doc. Reg. No. 3718).* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, and Petty; and the following member voted Nay: None. Whereupon the President declared the motion carried.

## Student Discipline

*It was moved by Member McNay and seconded by Member Ali to adopt the recommendation regarding pre-expulsion agreement for one QJHS student.* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, and Petty; and the following members voted Nay: None. Whereupon the President declared the motion carried.

## Personnel Addendum

*It was moved by Member Arns and seconded by Member Nichols to approve the Personnel Addendum.* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, and Petty; and the following members voted Nay: None. Whereupon the President declared the motion carried.

<b>PERSONNEL ADDENDUM</b>				
<i>Quincy Board of Education</i>				
<i>November 23, 2021</i>				
<b>CERTIFIED</b>				
<b>APPOINTMENT (EFFECTIVE 2021-2022 SCHOOL YEAR)</b>				
1	R	KATHRYN POWELL – 5 <sup>TH</sup> GRADE CO-TEACHER – ROONEY	TBD	TBD
2	R	LYDIA SCHRAND – 5 <sup>TH</sup> GRADE TEACHER – ROONEY	TBD	TBD
3	PR	ANNETTE JOHNSON – TITLE 1 TUTOR – BLESSED SACRAMENT (PT)	11/1/2021	\$28.00/HR 19.5 HRS/WK
4	\$\$	KRISTEN HOUSTON – CBE TUTORING CENTER TEACHER – QHS	11/8/2021	BA+20 STEP 0 \$25,802.94
5	\$\$	ALEX TULEY – ASST DIRECTOR OF TRANSPORTATION – TRANSP	TBD	TBD
6	PR	MARY MILLER – TITLE 1 EXTENDED DAY – LINCOLN-DOUGLAS	11/2/2021	\$28.00/HR
7	PR	AMBER HOLTSCHLAG –TITLE 1 EXTENDED DAY–LINCOLN-DOUGLAS	11/2/2021	\$28.00/HR
8	PR	TOM REGNER – TITLE 1 EXTENDED DAY – LINCOLN-DOUGLAS	11/2/2021	\$28.00/HR
9	PR	AMY WEBSTER – TITLE 1 EXTENDED DAY – LINCOLN-DOUGLAS	11/2/2021	\$28.00/HR
10	C	ANJAY CLARK – SPED 6-8 ED TEACHER – QJHS	11/1/2021	NO CHANGE IN SALARY
11	PR	SHELLY COBB – WED NIGHT EDGE LAB – QHS	2021-2022	\$28.00/HR
12	PR	SHARLA HEIGHTMAN – 9 <sup>TH</sup> HOUR TEACHER – QHS	2021-2022	\$28.00/HR
13	PR	VONDA JACOBY – 9 <sup>TH</sup> HOUR TEACHER – QHS	2021-2022	\$28.00/HR
14	PR	KELLEY LAWSON – DEAN – QHS	2021-2022	\$28.00/HR
15	PR	JULIE LITTLE – 9 <sup>TH</sup> HOUR TEACHER – QHS	2021-2022	\$28.00/HR
16	PR	DANA LUDWIG – 9 <sup>TH</sup> HOUR EDG LAB – QHS	2021-2022	\$28.00/HR
17	PR	JOHN LUMPKIN – TEEN REACH HOMEWORK HELP – QHS	2021-2022	\$28.00/HR
18	PR	BRANDI MANY – 9 <sup>TH</sup> HOUR TEACHER – QHS	2021-2022	\$28.00/HR
19	PR	MICHELINA MATOZZI – 9 <sup>TH</sup> HOUR TEACHER – QHS	2021-2022	\$28.00/HR
20	PR	CHRISTINA MEYER – SSFL – CARD CLUB – QHS	2021-2022	\$28.00/HR
21	PR	ANDY NELSON – 9 <sup>TH</sup> HOUR TEACHER – QHS	2021-2022	\$28.00/HR
22	PR	TAYLOR RAYL – TEEN REACH HOMEWORK HELP – QHS	2021-2022	\$28.00/HR
23	PR	WENDY VENVERTLOH – EARLY MORNING TUTOR LAB – QHS	2021-2022	\$28.00/HR
24	PR	TYLER WHEELER – EARLY MORNING TUTOR LAB – QHS	2021-2022	\$28.00/HR
25	PR	TYLER WHEELER – CHESS, D&D, & VIDEO GAME CLUB - QHS	2021-2022	\$28.00/HR
26	PR	MEGAN WILLIAMS – COUNSELOR – QHS	2021-2022	\$28.00/HR
27	PR	MICHELLE STEGEMAN – TITLE 1 EXTENDED DAY SUB – LDE	11/2/2021	\$28.00/HR
28	PR	KEVIN GENENBACHER – TITLE 1 EXTENDED DAY SUB – LDE	11/2/2021	\$28.00/HR
29	PR	JEN DREW – TITLE 1 EXTENDED DAY SUB – LDE	11/2/2021	\$28.00/HR
30	PR	CHERYL BURGTORF – TITLE 1 EXTENDED DAY SUB – LDE	11/2/2021	\$28.00/HR
31	PR	ROBYN ISEMINGER – TITLE 1 EXTENDED DAY SUB – LDE	11/2/2021	\$28.00/HR
32	PR	CASSIE KOCH – TITLE 1 EXTENDED DAY SUB – LDE	11/2/2021	\$28.00/HR
33	PR	JOANNA HOCHGRABER – TITLE 1 EXTENDED DAY – ILES	11/30/2021	\$28.00/HR

### PERSONNEL CODES

- \$\$ - New operating Fund Position (increase in FTE)
- B - Paid for by Booster Clubs
- C - Change in classification or position
- O - Other
- P - New Project Fund position
- PR - Replacement for Project Fund position

34	PR	KENDRA RAMSEY – TITLE 1 EXTENDED DAY – ILES	11/30/2021	\$28.00/HR
35	PR	MELISSA SEALS – TITLE 1 EXTENDED DAY – ILES	11/30/2021	\$28.00/HR
36	PR	ERIN HENKENMEIER – TITLE 1 EXTENDED DAY – ILES	11/30/2021	\$28.00/HR
37	PR	KELLEY HUFENDICK – TITLE 1 EXTENDED DAY – ILES	11/30/2021	\$28.00/HR
38	PR	AMY VALEU – TITLE 1 EXTENDED DAY – ILES	11/30/2021	\$28.00/HR
39	PR	ROYAL BUGH – TITLE 1 EXTENDED DAY – ILES	11/30/2021	\$28.00/HR
<b>RESIGNATIONS</b>				
40		AUTUMN ASHWORTH – PE/HEALTH TEACHER – QJHS	12/31/2021	
<b>LEAVE OF ABSENCE</b>				
41		KIM TRIPLETT – TEACHER – ECFC – FMLA		12/1/2021 – 1/11/2022
42		MARTHA HOGGE – TEACHER – QJHS – FMLA	UPDATE	10/18/2021 – 10/28/2021
43		MEGHAN BUCKLEY – TEACHER – QHS – FMLA	UPDATE	9/24/2021 – 11/22/2021
44		KIM TRIPLETT – TEACHER – ECFC – FMLA	UPDATE	10/20/2020 – 12/1/2021
45		DENISE POLAND – SOCIAL WORKER- BALDWIN–FMLA (AS NEEDED)		11/4/2021 – 21-22 SCH YR
46		LAUREN CANNADY – TEACHER – DENMAN – FMLA		12/9/2021 – 12/16/2021
47		JENNIFER LAWLESS – TEACHER – ROONEY – FMLA	UPDATE	10/22/2021 – 11/9/2021
<b>RETIREMENT</b>				
<b>EDUCATIONAL SUPPORT</b>				
<b>APPOINTMENT (EFFECTIVE 2021-2022 SCHOOL YEAR)</b>				
48	C	ANDREA CLARK – CERTIFIED SCHOOL NURSE – BALDWIN	9/27/2021	MA STEP 18 \$42,576.72
49	C	AMY MCCLEERY – SECRETARY – QHS	10/27/2021	
50	R	GABRIELLE PRATT – PARA – ECFC	10/26/2021	LEVEL C STEP 0 \$12.20/HR
51	C	CATHY SPRAGUE – COOK – ECFC (173 DAYS 31.5 HRS/WK)	11/1/2021	STEP 5 \$12.25/HR
52	R	LOGAN GAINES – NIGHT CUSTODIAN – BALDWIN (260 DAYS)	11/1/2021	STEP 0 \$14.81/HR
53	C	JAMES GOODWIN – NIGHT CUSTODIAN – ECFC	11/1/2021	NO CHANGE IN SALARY
54	R	LORI TITTSWORTH – NIGHT CUSTODIAN – DENMAN (260 DAYS)	11/1/2021	STEP 0 \$14.81/HR
55	C	LACEY KAMPHAUS – SECRETARY – LINCOLN-DOUGLAS (203 DAYS)	3/3/2021	LEVEL 1 STEP 3 \$15.80/HR
56	C	AMY MCCLEERY – SECRETARY – QHS (8 HRS/DAY 260 DAYS)	10/27/2021	LEVEL 1 STEP 5 \$16.49/HR
57	R	HEATHER MEYER – SECRETARY – BALDWIN	11/8/2021	LEVEL 1 STEP 4 \$16.27/HR
58	R	MORGAN PETTYJOHN – PARA – ECFC	11/3/2021	LEVEL A STEP 0 \$12.00/HR
59	R	DAN SPARROW – HEAD FRESHMAN BOYS BASKETBALL COACH-QHS	2021-2022	\$2,180.00
60	R	CHRISTINE HAND – KITCHEN HELPER – ILES (2.75 HRS/DAY)	10/28/2021	STEP 0 \$12.00/HR
61	R	LAURIE HIBBERT – AFTER SCHOOL CHILD CARE ASST – ILES	11/5/2021	\$12.00/HR
62	R	DARYL ZESSIN – ASST WRESTLING COACH – QHS	21-22 SCH YR	STEP 0 \$3,379.07
63	R	BARBARA MURPHY – MID-DAY ECFC RIDER – TRANSPORTATION	11/9/2021	STEP 5 \$11.00/HR
64	R	ERIC DAVIS – ASST TRACK COACH – QHS	21-22 SCH YR	STEP 0 \$4,081.72
65	R	TYRIN HOLDER – ASST TRACK COACH – QHS	21-22 SCH YR	STEP 0 \$4,081.72
66	R	KATIE ARY – B&A SCHOOL CHILD CARE SUPERVISOR – ROONEY	11/15/2021	\$14.00/HR
67	R	GAYANNE DAUGHERTY – B&A SCHOOL CHILD CARE ASST– ROONEY	11/15/2021	\$12.00/HR
68	R	PEGGY ROWSEY – CAFETERIA COORD – ECFC(177 DAYS 8 HRS/DAY)	11/15/2021	STEP 20 \$16.47/HR
69	R	LISA SMITH – SECRETARY – LINCOLN-DOUGLAS (203 DAYS)	11/29/2021	LEVEL 1 STEP 5 \$16.49/HR
70	R	MELANNIE COVEY – SSFL – ILES (181 DAYS)	11/29/2021	LEVEL A STEP 5 \$25.14/HR
71	\$\$	JEREMY DELAPORTE – TECHNOLOGY SUPPORT SPECIALIST – BOE	11/29/2021	STEP 0 \$20,595.33
<b>RESIGNATIONS</b>				
72		CORDARO BOUGHTON – DRIVER – TRANSPORTATION	11/3/2021	
73		MARY STARK – DRIVER – TRANSPORTATION	10/28/2021	
74		CHRIS GEORGE – SECURITY GUARD – DENMAN	10/29/2021	
75		RICHIE EVANS – CUSTODIAN – DENMAN	10/28/2021	
76		KIM PICKLE – COOK – ECFC	11/4/2021	
77	*	CAROL JAMISON – MID-DAY RIDER – TRANSPORTATION	10/18/2021	
78		SUSAN TODD – PARA – ROONEY	12/3/2021	
79		STEPHANIE DICKENS – HUMAN RESOURCES SECRETARY – BOE	11/26/2021	
80		STEPHANIE DICKENS – B&A CHILD CARE COORD – BOE	12/31/2021	
81		MALINDA PRYOR – B&A CHILD CARE SUPERVISOR - ROONEY	11/12/2021	
82		ROBBIE MIDDLE – PARA – QHS	11/10/2021	
83		RACHEL ST CLAIR – PARA – LINCOLN-DOUGLAS	11/23/2021	
84		TERRY BUEHLER – KITCHEN HELPER – LINCOLN-DOUGLAS	11/12/2021	
85		MARK BRASSFIELD – ASST TRACK COACH – QJHS	11/12/2021	
86		ERICA CORRIVEAU – SSFL – DENMAN	1/2/2022	
<b>LEAVE OF ABSENCE</b>				

87		RUTH SIEBERS – NURSE – LINCOLN-DOUGLAS – FMLA		12/6/2021 – 3/6/2022
88		JACOB CHURCH – CUSTODIAN – QJHS – FMLA	UPDATE	10/11/2021 – 10/22/2021
89		BETH HAMMER – PARA – ECFC – FMLA		10/9/2021 – 12/31/2021
90		DONNA BICHSEL – PARA – ECFC – FMLA		11/15/2021 – 11/19/2021
91		RYAN ROHN – MECHANIC – TRANSPORTATION – FMLA	UPDATE	9/2/2021 – 10/12/2021
92		SHELLY SALISBURY – SECRETARY – QHS – FMLA	UPDATE	10/25/2021 – 11/22/2021
93		NICOLE ROSSMILLER – FOOD SERVICE – QHS – FMLA		11/5/2021 – 12/16/2021
94		CONNIE SIBBING – PARA – ILES – FMLA	UPDATE	9/13/2021 – 11/15/2021
<b>RETIREMENT</b>				

**Parent Discipline**

*It was moved by Member Ali and seconded by Member Petty to adopt the recommendation regarding a parent suspension from school grounds.* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, and Petty; and the following members voted Nay: None. Whereupon the President declared the motion carried.

**Adjournment**

*At 7:37 p.m., it was moved by Member Ali and seconded by Member Petty that the regular meeting adjourn.* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, and Petty; and the following members voted Nay: None. Whereupon the President declared the motion carried and the regular meeting was duly adjourned.

/s/ Sayeed Ali  
President

/s/ Kim Wert  
Secretary