

**MINUTES OF REGULAR MEETING  
OF  
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172  
ADAMS COUNTY, ILLINOIS  
HELD ON DECEMBER 14, 2022 – 6:00 P.M.**

**Meeting Convened**

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on December 14, 2022, at 6:00 p.m. in the Board of Education Office, Room 214, 1416 Maine Street, Quincy, Illinois, in said school district.

**Roll Call**

The meeting was called to order by President Arns, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Arns, Brock, McNay, Nichols, Petty, and Whitfield; and the following members were absent: None. Whereupon the President declared a quorum was present.

**Moment of Silence**

President Arns declared a moment of silence and reflection.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Member Ali.

**Open Public Hearings**

President Arns opened the public hearing on the Physical Education Waiver and the Proposed Tax Levy for 2022 at 6:03 p.m. She said that the hearing would be open for comments on the physical education waiver and the proposed tax levy closed later in the meeting. There were no comments at this time.

**Questions and Comments**

President Arns opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Amanda Newbanks, parent of three QPS students, expressed concerns regarding security at the buildings and a situation with her daughter on the bus.

## **Consent Agenda**

*It was moved by Member Ali and seconded by Member McNay to approve the following items on the Consent Agenda:*

- a. Treasurer's Report – November 2022*
- b. Minutes – November 22, 2022*
- c. Check Register and JH/SH Activity Fund Reports*
- d. Acknowledge receipt of the Freedom of Information Log: November 19 through December 9, 2022 (Information Only)*

On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, Petty, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

## **Reports of the Superintendent**

### **District Highlights.**

- Congratulations to Greg Quince who was selected to play as a defensive back in the Illinois Shriners All-Star game!
- A huge thank you to the Noon Kiwanis Club for spreading Christmas cheer to our QPS 1st Graders!
- The QJHS 8<sup>th</sup> grade Girls' Basketball team advances to IESA 8-4A State Championship. Good Luck Lady Comets!
- The tradition of QHS Vespers filled the Quincy Senior High School Theatre with the sights and sounds of the holiday season.
- Congratulations to our QHS Varsity Cheerleaders, Blue Devil McKinley LeNoble and their sponsor Penny Little for being the #1 fundraisers for the Salvation Army Bell Ringing Mascot Challenge.
- Wilson Henning from QAVTC was honored as the November Rotary Student of the Month.
- Gavin Schumacher, Trevor Kirlin, Allison Mueller, and Abigail Mueller were honored as December QAVTC Rotary Students of the Month.
- The German Club and Spanish Club went to Baldwin's after-school care program and did multicultural Christmas crafts with all the students there.
- National Honor Society students and Beta Club members are making fleece scarves for community service hours. They received a request for 60 scarves from the elementary schools.
- Congratulations to PVT2 Emma Sparrow (QHS '22) as she graduated from Military Police AIT at Ft. Leonard Wood and to PFC Landon Kanauss, QHS Alum ('22) as he graduated from Fort Sill OK Army Basic Training.
- The QAVTC invited the 8th graders from QJHS to come and tour their facility on November 29 and 30. They were able to see the facility and all of the great Career and Technical Education classes they can take in high school.
- The Quincy Boys Basketball team won the 36<sup>th</sup> Annual Thanksgiving Tournament.
- Congratulations to Camden Brown and KeShaun Thomas for making the All-Tournament Team and Bradley Longcor III for being named the 2022 Thanksgiving Tournament MVP!
- The Bodley Masonic Lodge#1 presented a donation of \$1,000 to the QPS Foundation to support Truancy Reduction Program. This will support our District TAOEP (Truants Alternative and

Optional Education Program).

- Shout-out to the Human Resources Department from the ROE for their organized files during the compliance visit.

**2023-2024 School Calendar.** Superintendent Pettit presented the 2023-2024 school calendar which has been vetted through the QF Union. The first two days will be Teacher Institute Days on Monday, August 14 and Tuesday, August 15 and the first day for students will be Wednesday, August 16. A half-day school improvement day will be held on October 5 and Quincy Conference will be October 6. Parent/Teacher Conferences will be the last week of October. Winter break will be December 21 – January 2. Easter break will be March 25 through April 1. The last day for students is scheduled for May 21 and May 22 for teachers with five proposed emergency days.

**Concussion Oversight Team.** The Concussion Oversight Team met on Friday, December 9. Members of the team include Chrissy Cox, Andy Hoskins, Brandi Kirby, Matt McClelland, Rick Owsley, Bill Sanders, Lisa Otten, Brian Trowbridge, Dr. Todd Pettit, Dr. George Crickard, and Gary Hackman. The concussion information protocol is listed on the QPS website under the Nursing and Athletics tabs.

**Mandated Reporters.** Superintendent Pettit reminded Board Members they are mandated reporters.

### **Building Committee**

Chairperson McNay shared an update regarding the new transportation building status, drawings and bid process. Major design plans are in place and the plan is to vote to put it out for bid at next month's meeting.

### **District Improvement Committee**

Chairperson Arns shared that the District Improvement Committee reviewed the Annual DIT Reports including the Illinois School Report Card and the District ELL Report.

### **Consider/Approve New/Revised Courses for 2023-2024 School Year for QHS**

A recommendation was made for Art Sequence course proposals for incoming 9<sup>th</sup> graders in 2023 to include Foundation of Art, Ceramics II and 3-D Art Studio. *It was recommended by the District Improvement Committee and moved by Member Arns to approve the following course for the 2023-2024 School Year for QHS: QHS Art Sequence Course Proposal (Doc. Reg. No. 3787).* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, Petty, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

The committee reported that the current non-college bound English course does not meet the needs of students. The recommendation was to revise this course with a hybrid of online and in-person instruction which will focus on skills students need after high school and the type of reading, writing, and speaking you might do in a job. *It was recommended by the District Improvement*

***Committee and moved by Member Arns to approve the following courses for the 2023-2024 School Year for QHS: Revision/Replacement Contemporary Lit/Non-Fiction English Course (Doc. Reg. No. 3787).*** On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, Petty, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

***It was recommended by the District Improvement Committee and moved by Member Arns to approve the following courses for the 2023-2024 School Year for QHS: Business Tech Math to fulfill the Consumer Education requirement for Special Education students (Doc. Reg. No. 3787).*** On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, Petty, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

***It was recommended by the District Improvement Committee and moved by Member Arns to approve the following courses for the 2023-2024 School Year for QHS: Business Technology Concepts to fulfill the Computer Applications requirement (Doc. Reg. No. 3787).*** On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, Petty, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

### **Finance Committee**

Co-Chairperson Ali stated that the Finance Committee reviewed the Fiscal Year 2021-2022 Audit and Five-Year Budget Projections. Chief of Business Operations Whicker stated the audit report showed improved fund balances in the district's key operating funds. He also noted that there were two findings of which both have been corrected. The five-year budget projections are similar to past year. In the next few years, the District will need to look at other sources of funding as we will be in deficit spending in 2026-2027. Chairperson Nichols pointed out insurance is our biggest cost and ESSER funds are temporary.

### **Policy Committee**

Chairperson Whitfield reported that the Policy Committee reviewed revisions from the IASB Policy Service from October 2022. Co-chairperson Petty also shared that Policy 2:150 Board Committees was reviewed and will be updated. The following policies were laid on the table to be approved at the January Board meeting:

2:100	<i>Board Member Conflict of Interest</i>
2:150	<i>Board Committees</i>
2:210	<i>Organizational School Board Meeting</i>
2:265	<i>Title IX Sexual Harassment Grievance Procedure</i>
4:10	<i>Fiscal and Business Management</i>
4:140	<i>Waiver of Student Fees</i>
4:165	<i>Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors</i>

5:20	<i>Workplace Harassment Prohibited</i>
5:120	<i>Employee Ethics; Code of Professional Conduct; and Conflict of Interest</i>
5:220	<i>Substitute Teachers</i>
5:250	<i>Leaves of Absence (QPS Revision from PRESS with district practices/union contracts)</i>
5:280	<i>Duties and Qualifications</i>
5:320	<i>Evaluation</i>
5:330	<i>Sick Days, Vacation, Holidays and Leaves (QPS revision from PRESS with district practices/union contracts)</i>
6:15	<i>School Accountability</i>
6:220	<i>Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct (QPS Revision from PRESS—Bring Your Own Device BYOD-our language)</i>
6:250	<i>Community Resource Persons and Volunteers</i>
6:255	<i>Assemblies and Ceremonies</i>
6:260	<i>Complaints About Curriculum, Instruction, Materials, and Programs</i>
6:310	<i>High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students</i>
7:50	<i>School Admissions and Student Transfers To and From Non-District Schools</i>
7:70	<i>Attendance and Truancy</i>
7:190	<i>Student Behavior</i>
7:250	<i>Student Support Services</i>
7:285	<i>Anaphylaxis Prevention, Response, and Management Program</i>
7:290	<i>Suicide and Depression Awareness and Prevention</i>
7:340	<i>Student Records</i>

### **Close Hearings**

President Arns asked if there were any further comments regarding the proposed tax levy for 2022. There were none. The public hearing was closed at 6:39 p.m.

President Arns asked if there were any further comments regarding the physical education waiver. There were none. The public hearing was closed at 6:39 p.m.

### **Physical Education Waiver**

*It was moved by Member McNay and seconded by Member Arns to approve the Physical Education Waiver and authorize submission of waiver application to Illinois State Board of Education (Doc. Reg. No. 3788).* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, Petty, and Whitfield; and the following members voted Nay: None. Whereupon the Vice President declared the motion carried.

### **Adopt Resolution Amount Necessary to be Levied**

*It was moved by Member Ali and seconded by Member Nichols to approve the Resolution to Establish 2022 Tax Levy (Doc. Reg. No. 3789).* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, Petty, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

### **Resolution Regarding Risk Management Program**

*It was moved by Member Nichols and seconded by Member McNay to approve the Resolution Regarding Risk Management Program (Doc. Reg. No. 3790).* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, Petty, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

### **Executive Session**

*At 6:41 p.m., it was moved by Member Petty and seconded by Member McNay that the Board suspend the rules and go into executive session to discuss: a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District; g) student disciplinary cases; j) attorney/client privilege; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act.* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, McNay, Nichols, Petty, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

### **Departure of Member Ali**

It was duly noted by the Board Secretary that Member Ali departed the executive session meeting at 6:44 p.m.

### **Resumption of Rules**

*At 6:53 p.m., it was moved by Member Petty and seconded by Member McNay to resume the conduct of the regular meeting under rules.* On the call of the roll, the following members voted Aye: Members Arns, Brock, McNay, Nichols, Petty, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried.

### **Revised Personnel Addendum**

*It was moved by Member Whitfield and seconded by Member Brock to approve the Revised Personnel Addendum.* On the call of the roll, the following members voted Aye: Members Arns, Brock, McNay, Nichols, Petty, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

#### **\*REVISED PERSONNEL ADDENDUM**

*Quincy Board of Education  
December 14, 2022*

#### **PERSONNEL CODES**

\$\$ - New operating Fund Position (increase in FTE)  
B - Paid for by Booster Clubs  
C - Change in classification or position  
O - Other  
P - New Project Fund position  
PR - Replacement for Project Fund position  
R - Replacement for vacant Operating Fund Position  
S - Summer School

<b>CERTIFIED</b>				
<b>APPOINTMENT (EFFECTIVE 2022-2023 SCHOOL YEAR)</b>				
1	R	SAYLOR DRAWE – ASST. GIRLS SOCCER COACH/QHS	2022-23	STEP 0, \$3,880.45
2	R	BRANDON VANCAMP – ASST. BASEBALL COACH/QHS	2022-23	\$2,000.00 – BOOSTER PAID
3	R	AUSTIN RIESE – ENGLISH TEACHER/QHS	JAN 2023	TBD
4	R	PATRICK CLARK – 4 <sup>TH</sup> GRADE TEACHER/DENMAN	JAN 2023	TBD
5	R	LEANNE JONES – SPED RESOURCE TEACHER/ROONEY	JAN 2023	TBD
6	R	MEGHAN SALAMON – ELA TEACHER/QJHS	JAN 2023	TBD
7	R	SCHAENON ELBUS – 4 <sup>TH</sup> GRADE TEACHER/BALDWIN	JAN 2023	TBD
8	R	BRIGHAM JOHN – ASST. BASEBALL COACH/QHS	2022-23	STEP 0, \$3,403.78
<b>RESIGNATIONS</b>				
9		ALLISON BAILEY – 4 <sup>TH</sup> GRADE TEACHER/BALDWIN	11/22/2022	
10		HANLYNN VAHLKAMP – HEAD GIRLS GOLF COACH/QHS	11/21/2022	
11		KATHERINE BALDWIN – SPED AUTISM TEACHER/BALDWIN	12/16/2022	
12		VERONICA WINGERTER – ASST. SOFTBALL COACH/QHS	12/07/2022	
<b>LEAVE OF ABSENCE</b>				
13		SUSAN HOWELL – TEACHER/QJHS	UPDATE	11/09/2022-11/21/2022
14		HANLYNN VAHLKAMP – TEACHER/QJHS		01/29/2023-03/13/2023
15		LORI BEYER – TEACHER/THE ACADEMY		10/31/2022-12/19/2022
16		HEATHER MASTON – TEACHER/QJHS		01/06/2023-01/20/2023
17		KENDALL PASSMORE – SOCIAL WORKER/DENMAN	UPDATE	09/06/2022-12/05/2022
18		KENDRA RAMSEY – TEACHER/ILES		12/25/2022-02/22/2023
19		CATELYN FRESE – SPEECH PATH/ROONEY		11/30/2022-02/21/2023
<b>RETIREMENT</b>				
20		DEBBIE MILLION – TEACHER/ROONEY	UPDATE	03/03/2023
<b>EDUCATIONAL SUPPORT</b>				
<b>APPOINTMENT (EFFECTIVE 2022-2023 SCHOOL YEAR)</b>				
21	R	PAULINA HAVERMALE – PARA/BALDWIN	11/22/2022	LEVEL C, STEP 13 \$17.89/HR
22	R	DANIELLE SCHLOSSER – COOK/DENMAN (173 DAYS – 5.75 HRS/DAY)	11/28/2022	STEP 3, \$15.10/HR
23	C	GARY VIAR – MECHANIC/TRANSPORTATION (260 DAYS)	12/05/2022	\$21.75/HR
24	R	BRIANNA HAVERMALE – PARA/BALDWIN	12/07/2022	LEVEL C, STEP 0 \$15.10/HR
25	R	SUSAN OSTERMILLER – PARA/LINCOLN-DOUGLAS	12/07/2022	LEVEL C, STEP 0 \$15.10/HR
26	C	LESLIE CURLEY – DRIVER/TRANSPORTATION (QF SPED ROUTE)	12/08/2022	*NO CHANGE IN PAY
27	C	MIKE FLOWERREE – DRIVER/TRANSPORTATION (QF REGULAR ROUTE)	12/06/2022	STEP 0, \$19.01/HR
28	R	GRACE REED – PARA/ILES	12/12/2022	LEVEL A, STEP 0 \$14.90/HR
29	R	GRACE REED – AFTER SCHOOL CHILD CARE ASST/ILES (2.25 HRS/DAY)	12/12/2022	\$14.00/HR
<b>RESIGNATIONS</b>				
30		LINDSAY COULTER – PARA/QHS	12/02/2022	
31		KATIE ARY – PARA/ROONEY	01/06/2023	
32		CANDICE LIVERETT – GUIDANCE OFFICE SECRETARY/QHS	UPDATE	REHIRED/NO BREAK IN SERVICE
33		SHERRY HUMPHREY – PARA/QHS	12/16/2022	
34		TAYLOR LAMPKINS – KITCHEN HELPER/ROONEY	12/06/2022	
35		KATIE ARY – CHILDCARE SUPERVISOR/ROONEY	01/20/2023	
36		DYLAN WILLINGHAM – GROUNDSKEEPER/FLINN	11/11/2022	
37		LESLIE CURLEY – DRIVER/TRANSPORTATION (QF REGULAR ROUTE)	12/07/2022	
38		MIKE FLOWERREE – DRIVER/TRANSPORTATION (SEIU ROUTE)	12/05/2022	
39		JON ALLEN – HVAC REFRIGERATION/MAINTENANCE	12/16/2022	

40		ROCHELLE BOUCHEZ – KITCHEN HELPER/QHS	12/16/2022	
<b>LEAVE OF ABSENCE</b>				
41		VICKY ELDER - LEAD FOOD SERVICE COORDINATOR/DENMAN	UPDATE	04/18/2022-01/10/2023
42		WILLIAM HUFF – MECHANIC/TRANSPORTATION		12/07/2022-03/03/2023
43		ALEXISS CARNES – PARA & CHILDCARE/ILES (12 WEEKS/EXTENDED LEAVE AS NEEDED)		12/05/2022-05/31/2023
<b>RETIREMENT</b>				
44		RICK STEEPLES – DRIVER/TRANSPORTATION	11/28/2022	
45	*	BRIAN CAPPS – ELECTRICIAN/MAINTENANCE	02/29/2024	REQUESTING MOU <sup>1</sup> /APPROVED FOR 2022-23 CONTRACT ONLY
46		JUDITH SCHALLER – TRANSPORTATION & FOOD SERVICE/QHS	UPDATE	03/17/2023
47		GERALYN SCHUTTE – DRIVER/TRANSPORTATION	12/31/2022	

### **Student Discipline**

*It was moved by Member Petty and seconded by Member Brock to adopt the recommendation for a pre-expulsion agreement for one QHS student, and for one student from The Academy.* On the call of the roll, the following members voted Aye: Members Arns, Brock, McNay, Nichols, Petty, and Whitfield; and the following member voted Nay: None. Whereupon the President declared the motion carried.

### **Adjournment**

*At 6:54 p.m., it was moved by Member McNay and seconded by Member Brock that the regular meeting adjourn.* On the call of the roll, the following members voted Aye: Members Arns, Brock, McNay, Nichols, Petty, and Whitfield; and the following members voted Nay: None. Whereupon the President declared the motion carried and the regular meeting was duly adjourned.

/s/ Shelley Arns  
President

/s/ Kim Wert  
Secretary