

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON DECEMBER 18, 2013**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on December 18, 2013, at 7:00 p.m. in the cafeteria at Madison School, located at 2535 Maine Street, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Erwin, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member was absent: None. Whereupon the President declared a quorum was present.

Students Singing

Madison third grade students sang several Christmas carols led by music teacher Gayle Tenhouse.

Moment of Silence

The President declared a moment of silence and reflection.

Madison Students Pledge of Allegiance

Students from Madison School led the Pledge of Allegiance.

President's Statement

Board President Erwin read the following statement:

The QPS board is continuing to move forward and we recognize and respect all of the work that has taken place to assess our buildings, develop plans, figure timelines, and propose a cost. We knew this was going to be a journey. It has been a long and sometimes difficult journey regarding our building issues. The need continues to exist in improving our facilities. Over the past few months, board members have been involved in a very thought provoking process. As a board, we want to make sure we engage our community and build public support in every decision we make on behalf of this district.

At this point in time, I have come to the conclusion; we have not achieved the collaboration needed to move forward with the proposed changes to our current facilities. We will continue to plan for our next steps toward dealing with our aging facilities. Unfortunately that time will be later rather than sooner.

Therefore, it is my recommendation that we not vote on the referendum tonight and that we withdraw New Business items 11 (f) and 11 (g) from the agenda pending further discussions with members of the community. Are board members okay with my suggestion?

All Board members concurred.

Focus on Students – Good Things Going On!

- a. **Good News Report –Katie Schelp.** Katie presented some highlights on activities from the past month. Students and staff have been giving back to the community. She said thousands of dollars have been collected through food and monetary donations. There have been concerts at several schools including a holiday concert at QJHS and Vespers held at QHS. Sara Gomez, QHS Senior is the recipient of the highly competitive QuestBridge scholarship. QJHS held CO2 Car Races. Ninth

grade shop classes, taught by Dana Stafford, designed and carved dragsters out of basswood. Students designed, sketched, sanded, filed, painted, and assembled the dragsters. A CO2 cartridge is then placed in each car and they are raced competitively.

- b. **PTA Report.** Madison PTA President Chrissie Duran reported on some of the PTA activities at Madison School including Book Fair, candy bar sales, and other fundraisers to purchase Poly Vision boards for classrooms. Other PTA-sponsored activities for students include the Planetarium Dome Theater and acting classes presented by Brandon Thomasen.

Questions and Comments

President Erwin opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Mr. Jeff Kerkhoff distributed an alternate plan to the Board for building proposals outlining four phases for new and refurbished buildings. The report included funding and public vote options.

Board Member Mays commented that the plan presented by the District fits within the current debt service and interest rates are historically low.

Consent Agenda

It was moved by Member McNay and seconded by Member Mays to approve the following items on the Consent Agenda:

- a. Treasurer's Report
- b. Revised Treasurer's Reports June – October 2013 (due to audit journal entries)
- c. Board Minutes – November 20 and December 10, 2013

On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Reports of the Superintendent

1. **Positive Behavior and Intervention Supports (PBIS) Report.** The Board heard a report from Stephanie Burry, PBIS Coordinator. She told the Board that PBIS is a system for establishing the behavioral supports needed for all students to achieve social, emotional, and academic success. PBIS guides schools in identifying, implementing, and sustaining evidence-based practices to create a positive school culture that is safe, respectful, and conducive to learning. PBIS prevents bullying behaviors, improves school safety, and provides equal benefits for students with disabilities. Interventions are individualized and commensurate with assessed level of need. There are three tiers of interventions that include academic and behavioral systems. QPS started PBIS in 2009-10. Next steps for PBIS include establishing a district leadership team to oversee data integrity and consistency with interventions and curriculum districtwide. Some funding for PBIS is provided through special education. Additional training and supports are also provided through the mental health grant. Mental Health Coordinator is Sharon Bearden.
2. **Facilities Discussion.** Superintendent Cobb read President Erwin's statement again and asked Board members to express their opinions and concerns. Member Sheldon Bailey said this is not the end of the building campaign. He said the Board has made a lot of progress in six months but a little bit more time is needed for evaluating. Member Jeff Mays expressed concern that interest rates could go up when the Board decides to put the issue on the ballot. He said over \$52 million has been spent in the last 20 years on building life safety issues that voters do not get to vote on. If aging facilities are not replaced, those costs will continue. He said he thought the plan presented was a good package and this

could be the most important decision this Board makes in 40 years. He would like direction from the voters. Other Board members expressed support to delay the decision but stressed the process will continue. Member Stone said the Board will continue to work on this and come to an agreement to move forward. President Erwin thanked staff for their work on this project, especially Business Manager Joel Murphy. At this time, the Board is divided on timing and more assessment is needed to come to the community united. She said it is best to take the higher ground and respect all opinions as the Board strives to make the best decision for students, staff and taxpayers.

Building Committee

The Building Committee report was presented by Chairperson Bailey. Business Manager Joel Murphy presented information to the committee on the parameters and guidance for the recommendation on facilities. Bids for CAT 6 wiring to complete cable drops for the wireless network system at each building and the fiber optic connection at Baldwin were reviewed.

Cable Drop Bid

It was recommended by the Building Committee and moved by Member Bailey to approve the lowest responsible bid for the cable drops for the wireless network system at each building as submitted by Devine at a cost of \$47,204.00. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Fiber Optic Connection Bid

It was recommended by the Building Committee and moved by Member Bailey to approve the lowest responsible bid for the fiber optic connection at Baldwin as submitted by Argabright at a cost of \$2,034.00. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Curriculum Committee

The Curriculum Committee discussed QHS grading practices and graduation honors. Chairperson Mays told the Board that a citizens' advisory council was established to research this topic and report back to the committee. The committee discussed the need to find a drug education program that is current, aligned to required standards, and fits into the school day. Social studies coursework changes were proposed for 2014-15 changing the graduation requirement from 2 to 2.5 credits. An update was presented on Illinois Pathways which is an Illinois-led STEM education initiative designed to support college and career readiness for all students. There are 10 career pathways being developed. Updated *Everyday Math* books and materials were displayed at the meeting. The importance of providing training for the updated curriculum was discussed. The subject of retaining students who are not meeting standards was broached. This will be discussed at the administrative level and may be referred to the Policy Committee for review.

Social Studies Coursework for Grades 7-12

It was recommended by the Curriculum Committee and moved by Member Mays to approve the social studies proposal as presented which includes credit requirements from 2 to 2.5 credits. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Finance Committee

The Finance Committee report was presented by Member McNay. The committee reviewed the monthly check register, monthly expenditure comparisons, self-insurance fund reconciliation and the Statement of Revenue, Expenditures and Changes to Fund Balances for the funds of Education, Operation and Maintenance, Transportation, TORT, Special Education, QAVTC, and WCR. With 41% of the year completed, district expenditures are at 38.5%. There are no changes in the tentative tax levy presented last month. Mr. Murphy explained several agenda items for the December Board meeting including the resolution abating \$394,492 from Working Cash to the Education Fund, reaffirm the 12-13 abatement of Working Cash in the amount of \$393,253, and the resolution on the permanent transfer of \$350,000 from Operations and Maintenance to the Capital Project Fund. He said the abatement was previously approved by the Board but was not physically transferred which was a finding on the audit. The transfer to the Capital Project Fund is required for larger projects which must be paid out of a separate fund.

Check Register/Jr & Sr High Activity Fund

It was recommended by the Finance Committee and moved by Member McNay to approve the Check Register dated December 13, 2013 and the Junior/Senior High activity funds. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Policy Committee

The Policy Committee did not meet in December.

Discipline Sub-Committee

Co-Chairperson Ali reported that the Discipline Committee discussed students who are repeat offenders. The need for additional support personnel, earlier interventions, and positive reinforcement was discussed.

Approve Resolution Regarding Risk Management Program

It was moved by Member Bailey and seconded by Member McNay to approve the Resolution Regarding the Risk Management Program (Doc. Reg. No. 2697). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, McNay, and Niekamp; and the following members voted Nay: Members Mays and Stone. Whereupon the President declared the motion carried. Member Stone explained that he does not support the Risk Management Plan because it includes subsidizing salaries.

Resolution to Establish 2013 Levy

Business Manager Joel Murphy presented the tax levy for 2013. He said there are no changes from the tentative levy presented at last month's meeting. The overall projected tax rate is 4.062689.

It was moved by Member Stone and seconded by Member McNay to approve the Resolution Authorizing and Directing Tax Levy (Doc. Reg. No. 2698). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, and Stone; and the following member voted Nay: Member Niekamp. Whereupon the President declared the motion carried.

Resolution Abating to Education Fund

It was moved by Member Mays and seconded by Member McNay to approve the Resolution Abating \$394,492 from Working Cash Fund to the Education Fund (Doc. Reg. No. 2699). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Reaffirm Fiscal Year 2012-2013 Abatement of Working Cash

It was moved by Member Mays and seconded by Member Mays to approve reaffirming Fiscal Year 2012-2013 Abatement of Working Cash in the amount of \$393,253 (Doc. Reg. No. 2700). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Resolution on Permanent Transfer

It was moved by Member Bailey and seconded by Member Stone to approve the Resolution on permanent transfer of \$350,000 from Operations and Maintenance Fund to the Capital Project Fund (Doc. Reg. No. 2701). On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Field Trip Request – QHS Wrestling Team

QHS Wrestling Coach Phil Neally presented a request for the wrestling team to participate in a competition in Florida and visit Disneyworld. The team has raised \$30,000 for the trip. There will be 22 students, five coaches and several parents attending.

It was moved by Member Stone and seconded by Member Ali to approve the wrestling team field trip request. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Field Trip Request – QHS Anatomy Class

QHS Science Teacher Pam Holliday presented a request for anatomy students to participate in cadaver dissection at St. Louis University. The program is in April and led by medical students.

It was moved by Member Stone and seconded by Member Mays to approve the QHS anatomy class field trip request. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Executive Session

At 8:50 p.m., it was moved by Member Ali and seconded by Member Stone that the Board suspend the rules and go into executive session to discuss a)the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District, b)collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, g)student disciplinary cases, and i)pending, probable or imminent litigation. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Resumption of Rules

At 9:50 p.m., it was moved by Member McNay and seconded by Member Bailey to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Student Discipline

It was moved by Member Bailey and seconded by Member McNay to adopt the recommendations made in executive session regarding student discipline for three Quincy Junior High students. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Personnel Addendum

It was moved by Member Stone and seconded by Member Ali to approve the Revised Personnel Addendum as presented. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

CERTIFIED		
APPOINTMENTS		
1	P	LAURA WILLIAMS – MADISON PBIS INTERNAL COACH. STIPEND \$1500. 8-19-13
2	P	CASSIE KINDHART – SPEECH LANG PATH BALDWIN. MS+30 – 0 YEARS \$23,788.41 (111 DAYS) 12/2/13
3	R	MATT MCCLELLAND – QHS HEAD TRACK COACH. STIPEND \$8,117.54 11/26/13
4	R*	BARB CRIST – 8 TH HEAD VOLLEYBALL COACH STIPEND \$3,975.75 12/18/13
5	R*	MIKE CRIST – 7 TH HEAD VOLLEYBALL COACH. STIPEND \$3,975.75 12/18/13
6	B*	MIKE LLEWELLYN – 8 TH GRADE ASST VOLLEYBALL COACH – STIPEND TBA BOOSTER PAID 12/18/13
7	B*	BRITNEY HOUGHTON – 7 TH GRADE ASST VOLLEYBALL COACH – STIPEND TBA BOOSTER PAID 12/18/13
EXTENDED DAY BERRIAN - \$28.00/HR 3 DAYS/WK 40 MIN/DAY TIMESHEET. EFFECTIVE 1/13/14		
8	P*	JAMIE HAMBY
9	P*	SANDY CASSENS
10	P*	MICHELLE GRAWE
11	P*	BETH KNIEL
12	P*	PAM HAVERMALE
13	P*	JERRI HALL
14	P*	LINDA SAUNDERS
LEAVE OF ABSENCE		
15		ERIN FISCHER – BALDWIN NORTH. MATERNITY LEAVE APPROX. MARCH 18 THROUGH MAY 6, 2014
16		SHANNON CHENEY – BALDWIN NORTH. MATERNITY LEAVE APPROX. MAY 5, 2014 THROUGH END OF SCH YR
17	*	RACHEL ROBISON – BALDWIN SOUTH. MATERNITY LEAVE APPROX MARCH 3 THROUGH APRIL 14, 2014
18	*	ROBERT MELLON – QHS TEACHER – MILITARY LEAVE 12/2/13 THROUGH 12/13/13



***REVISED PERSONNEL ADDENDUM**

Quincy Board of Education

December 18, 2013

PERSONNEL CODES

\$\$ - New operating Fund Position (increase in FTE)
 B - Paid for by Booster Clubs
 C - Change in classification
 O - Other
 P - New Project Fund position
 PR - Replacement for Project Fund position
 R - Replacement for vacant Operating Fund Position
 S - Summer School

RESIGNATIONS		
19		MARY MILLER – ASST SOFTBALL COACH 11/27/13
20	*	KRISTINA KLINGELE – ASST. TRACK COACH 12/09/13
DISMISSAL		
21	*	DARIN BISHOP – ASST. TRACK COACH AND ASST. CROSS COUNTRY COACH. 12/16/13
EDUCATIONAL SUPPORT		
APPOINTMENTS/CHANGE IN ASSIGNMENT		
22	R	TOM NIEHOFF – QJHS NIGHT CUSTODIAN (PREVIOUSLY DAY) .50/HR INCREASE 11/20/13
23	R	DEBORAH CASHMAN – QJHS SECRETARY. LEV 1 0 YRS \$14.54/HR 8 HRS/DAY 111 DAYS \$12,911.52 12/2/13
24	R	BETTY BUNTE – ADAMS CAFÉ MONITOR. STEP 0 \$8.80/HR TIMESHEET. 11/18/13
25	R	LINDSAY BURRY – QHS PARA. LEV C 0 YR \$10.81/HR 106 DAYS \$8,021.02. 12/9/13
26	\$\$	BETH SASSEN – QJHS PARA. LEV C 16 YRS. \$15.26/HR 110 DAYS \$11,750.20 12/3/13
27	\$\$	CARLEY THURSTON – ADAMS PARA. LEV C 1 YR \$11.09/HR 104 DAYS \$8,073.52 12/11/13
28	\$\$	ANJAY CLARK – QHS PARA. LEV C 0 YRS \$10.82/HR 101 DAYS \$7,642.67 12/16/13
29	R*	AMY MARTIN – BALDWIN CAFETERIA MONITOR. STEP 0 \$8.80/HR 12.5 HRS/WK TIMESHEET 12/10/13
30	R*	JOANNA LOOS – BERRIAN PARA. LEV C STEP 0 \$10.81/HR 96 DAYS \$7,264.32 1/6/14
31	R*	CHARLENE STOCKER – DEWEY PARA. LEV C STEP 0 \$10.81/HR 96 DAYS \$7,264.32 1/6/14
TRANSPORTATION		
32	R	EMILY ADAMS- AM-MD-PM SEIU ROUTE 25 HRS/WK. 12/13/13
33	P	ANDRE LANSOM – EXTENDED DAY DRIVING ADDTL 4 HRS/WK 32/HR WK TOTAL 11/4/13
34	P	DARLA RARDON – EXTENDED DAY DRIVING ADDL 4 HRS/WK 24/HR WK TOTAL 11/4/13
35	P	SUSAN MAGGART – EXTENDED DAY DRIVING ADDL 3 HRS/WK 23/HR WK TOTAL 11/18/13
36	R	MARK VOSE – IFT PM ONLY ROUTE. 10 HRS/WK. 11/21/13
RESIGNATIONS		
37		KAY DODD – AM-MD-PM SEIU ROUTE 11/27/13
38	*	JENNIFER SPOHR – BALDWIN N PARA. 12/20/13
39	*	KRISTIN ROSE – BALDWIN FOOD SERVICE. 12/16/13

Administrator Salary Increases

It was moved by Member Ali and seconded by Member McNay to approve 2% pay increases for Shane Barnes and Jean Kinder effective for 2013-14. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried.

Administrator Salary Increase-Contract Extension

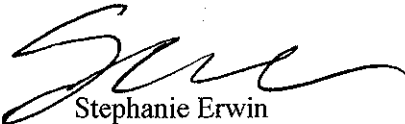
It was moved by Member Bailey and seconded by Member McNay to approve a 2% salary increase for Business Manager Joel Murphy and a one-year contract extension. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, and Niekamp; and the following member voted Nay: None; and the following member abstained: Member Stone. Whereupon the President declared the motion carried. Member Stone abstained because his construction company is building a house for Mr. Murphy.

Freedom of Information Requests

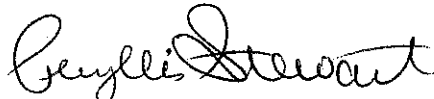
Attorney Gorman announced on behalf of the Superintendent that several FOIA requests have been received and are in process.

Adjournment

It was moved by Member Ali and seconded by Member McNay that the regular meeting adjourn. On the call of the roll, the following members voted Aye: Members Ali, Bailey, Erwin, Mays, McNay, Niekamp and Stone; and the following member voted Nay: None. Whereupon the President declared the motion carried and the meeting was adjourned at 10:10 p.m.



Stephanie Erwin
President



Phyllis Stewart
Secretary