

**MINUTES OF REGULAR MEETING  
OF  
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172  
ADAMS COUNTY, ILLINOIS  
HELD ON DECEMBER 19, 2017 – 6:00 P.M.**

**Meeting Convened**

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on December 19, 2017, at 6:00 p.m. in the Board of Education Office, Room 214, 1416 Maine Street, Quincy, Illinois, in said school district.

**Roll Call**

The meeting was called to order by President Ali, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Ali, Bailey, McNay Nichols, Troup and Whitfield; and the following members was absent: Member Rose. Whereupon the President declared a quorum was present.

**Moment of Silence**

President Ali declared a moment of silence and reflection.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Board Secretary Phyllis Stewart.

**Focus on Students – Good Things Going On!**

**Good News Report** - Public Information Officer Raquel Piazza reported on some of the December events at the schools including the music department's Vespers performance, visits with Santa, can goods collections, making gifts for families, and winter fun family nights.

**PTA** – PTA Representative Jeann Morrison reported on the recent PTA National Reflections competition.

**Retirement Recognitions –**

**Mark Pfeiger**, retiring director of QAVTC, was recognized by President Ali for his accomplishments and success building up and expanding the vocational program.

**Attorney Dennis Gorman** is retiring after 35 years as the district's counsel. Superintendent Webb presented Mr. Gorman with a Blue Devil Coin and a General Officer Coin. He said Dennis was the first one to reach out to him when he became superintendent. He has been a great mentor and friend. President Ali said Dennis is a great Blue Devil supporter. His kids and grandkids have been Blue Devils. He wished Dennis and his wife, Barb, the best in retirement. Member Nichols presented a framed calligraphy and David Penn read the inscription.

**Questions and Comments**

President Ali opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Bill Daniels, former school board member, said he misses his daily interaction with Attorney Gorman. He thanked him for the great job he has done supporting the Board of Education for 35 years.

Jeff Kerkhoff handed out some information and commented on social justice and social emotional learning.

### **Open Public Hearing**

President Ali opened the public hearing on the Physical Education Waiver. Superintendent Webb said it is the intent of the district to offer PE five days a week. School code now requires three days a week. The waiver is on a case-by-case basis. The waiver will allow a student to receive additional reading, English and mathematics intervention. It will also allow an identified student to schedule a course needed to prepare for college entrance or entry into the work force. Written comments on the waiver were submitted by two individuals and provided to the Board. There were no other comments at this time.

### **Consent Agenda**

*It was moved by Member Troup and seconded by Member Whitfield to approve the following items on the Consent Agenda:*

- a. Treasurer's Report – November 2017*
- b. Minutes – November 21, 2017*
- c. Check Register and JH/SH Activity Fund Reports*
- d. Acknowledge receipt of the Freedom of Information Log: November 15 – December 15, 2017*

On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

### **Reports of the Superintendent**

- 1. School Based Health Care Report.** Member Troup reported on the School Based Health Care initiative that will advocate for school-based dental and medical services for students. The committee has been meeting since last summer to coordinate school based health care services with community agencies to serve Quincy students and families. Data will be collected January—March 2018 to show the impact the lack of adequate health care has on student learning and attendance.
- 2. 2018-2019 Calendar Draft.** Superintendent Webb presented a draft of next year's calendar. He said the proposed calendar starts later to allow more time for the K-5 move to the new Iles and Rooney buildings and setting up for the K-5 configuration at the other elementary buildings. The first day for staff would be Friday, August 24 with students starting back on Monday August 27. The Board will approve the final calendar in January.
- 3. Review Rental Fees.** Information on rates currently charged for the rental of district buildings/facilities was reviewed by the Board.
- 4. ESSA.** Carol Frericks reported to the Board on *Every Student Succeeds Act* and assessments.
- 5. Naming Rights – Standardizing Donations.** President Ali, Member Nichols, and Superintendent Webb met with QPS Foundation regarding donations for naming rights for certain areas of school buildings. This month, the media center at Lincoln-Douglas will be named for Jean Stettner. The QPS Foundation received a significant donation for the media center from the late Jean Stettner, a 1935 graduate of Quincy High School. Stettner was a Red Cross nurse during World War II and lived most of her life in Maryland, but remained fond of her hometown. President Ali said the Board of Education will work with the Foundation on guidelines for naming rights donations.

- 6. Superintendent Evaluation.** Superintendent Webb reminded the Board of the February 1 deadline for his evaluation.

### **Building Committee**

The Building Committee report was presented by Member McNay. Updates on the new elementary school projects were presented including information on furniture. Technology Director Dan Ware presented a plan for phone and infrastructure services for the five new elementary schools.

### **Phone System Infrastructure Plan**

*It was recommended by the Building Committee and moved by Member McNay to approve the schematic infrastructure plan for the K-5 phone system (Doc. Reg. No. 2978).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

### **Curriculum Committee**

The Curriculum Committee report was presented by Chairperson Bailey. Curriculum proposals for 2018-19 for QAVTC, QHS and QJHS were presented to the committee. The committee heard a report on the 21<sup>st</sup> Century Community Learning Centers and performance charts were reviewed.

### **Curriculum Course Proposals**

*It was recommended by the Curriculum Committee and moved by Member Bailey to approve the following curriculum proposals for 2018-19 as feasible within the budget.*

- QAVTC Business Occupational Experience
- QJHS/QAVTC Agriculture Course
- Clinical Experience in Education (JWCC dual enrollment)
- Introduction to Special Education (JWCC dual enrollment)
- Peer Assistance and Leadership (PALS)

On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

### **Finance Committee**

Chairperson McNay presented the Finance Committee report. The committee reviewed the financial reports and check register. There were no changes to the 2017 tax levy presented last month.

### **Policy Committee**

The Policy Committee did not meet in December.

### **Adopt Policy 8:30**

*It was recommended by the Policy Committee and moved by Member Bailey to remove from the table and adopt revised Policy 8:30 – Visitors to and Conduct on School Property.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup, and Whitfield; and the following member

voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

### **Discipline Committee**

The Discipline Committee did not meet in December.

### **Human Resources Committee**

The Human Relations Committee report was presented by Chairperson Nichols. She said the purpose of the committee is to improve Human Resources fiscally and to find innovated ways to improve communications, add benefits, recognize employees, and recruit and retain employees. The first meeting was held December 6, 2017. The committee discussed immediate concerns and was asked to list 10 to 15 items that are important to the committee and the Board for the next meeting.

### **Close Public Hearing**

President Ali asked if there were any comments regarding the Physical Education Waiver. Mr. Jeff Kerkhoff spoke in support of healthy physical activities for students. Hearing no further comments, President Ali closed the public hearing at 7:20 p.m.

### **Physical Education Waiver**

*It was moved by Member McNay and seconded by Member Bailey to approve the Physical Education Waiver and authorize submission of waiver application to Illinois State Board of Education (Doc. Reg. No. 2979).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

### **Risk Management Plan**

*It was moved by Member Troup and seconded by Member Nichols to approve the Resolution Regarding the Risk Management Program (Doc. Reg. No. 2980).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

### **2017 Levy**

*It was moved by Member McNay and seconded by Member Nichols to approve the Resolution to Establish the 2017 Tax Levy (Doc. Reg. No. 2981).* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

### **Lincoln-Douglas Media Center Name**

*It was moved by Member Troup and seconded by Member McNay to name the media center at Lincoln-Douglas Elementary the Jean Stettner Media Center.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

The QPS Foundation received a significant donation for the media center from the late Jean Stettner, a 1935 graduate of Quincy High School. Stettner was a Red Cross nurse during World War II and lived most of her life in Maryland, but remained fond of her hometown.

### Executive Session

*At 6:55 p.m., it was moved by Member Troup and seconded by Member Bailey that the Board suspend the rules and go into executive session to discuss: a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District; b) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; c) the purchase or lease of real property for the use of the District; d) the setting of a price for sale or lease of property owned by the District; g) student disciplinary cases; and i) pending, probable, or imminent litigation, attorney/client privilege, and k) approval of certain closed session minutes for distribution to the public.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

### Resumption of Rules

*At 7:55 p.m. it was moved by Member McNay and seconded by Member Ali to resume the conduct of the regular meeting under rules.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

### Student Discipline

*It was moved by Member Troup and seconded by Member Whitfield to adopt the recommendation made in executive session regarding a pre-expulsion agreement for one QJHS student.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.

### Personnel Addendum

*It was moved by Member Troup and seconded by Member Whitfield to approve the Revised Personnel Addendum as amended.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried.



#### **\*REVISED PERSONNEL ADDENDUM \*\*as amended**

Quincy Board of Education  
December 19, 2017

#### **PERSONNEL CODES**

\$\$ - New operating Fund Position (increase in FTE)  
B - Paid for by Booster Clubs  
C - Change in classification or position  
O - Other  
P - New Project Fund position  
PR - Replacement for Project Fund position  
R - Replacement for vacant Operating Fund Position  
S - Summer School

<b>CERTIFIED</b>				
<b>APPOINTMENTS/CHANGE IN ASSIGNMENTS</b>				
1	R	KRISTIN HAMBY – SP ED COORD BALDWIN S	8/16/17	NO CHG IN SALARY
2	R	REAINE WILSON-HEAD 7 <sup>TH</sup> GRD VOLLEYBALL COACH JH	2017-18 SCH YR	
3	R*	CINDY BUNCH – ELA QJHS	2017-18 SCH YR	MA STEP 10 \$43,701
4	R*	ASHLEY VANCAMP-GUIDANCE COUNSELOR QHS 191 DAYS/YR	1/3/18 BA STEP 0	\$20,601.62
5	R*	PATTI MCGLOTHLIN-LONG TERM SUB HEARING IMPAIRED	TIMESHEET \$28/HR	1/3/18
6	R*	ANDY WAGGONER – SCIENCE ACRSS	1/3/18 (95 DAYS)	BA STEP 3 \$18,086.45
<b>RESIGNATIONS</b>				
7		MIRANDA RODRIQUES-7 <sup>TH</sup> GRD ASST VOLLEYBL COACH JH	11/29/17	
8		CASSIE KINDHART – SPEECH/LANG PATH - BALDWIN	12/20/17	
9		KELLY SULLIVAN – HEAD VOLLEYBALL COACH QHS	12/4/17	
<b>LEAVES</b>				
10		LINDA BARNETT – 4 <sup>TH</sup> GRD BALDWIN S - FMLA LEAVE	12/4 – APPROX 12/15/17	
11		LIZABETH (ELLEN) TAYLOR – ACRSS – FMLA LEAVE	1/3 – APPROX 1/19/18	
12	*	TORI CAMPBELL – KINDERGARTEN WASHINGTON FMLA	2/20– APPROX 5/8/18	
13	*	MARANDA AMONS – ENGLISH QHS FMLA – DATE CHG	11/28/17-APPROX 2/26/18	
<b>EDUCATIONAL SUPPORT</b>				
<b>APPOINTMENTS – CHANGE IN ASSIGNMENT</b>				
14	**	DANE BARNES – MAINTENANCE DIR – ASSIGN CHG	\$78,630/YR 2/1/18	<b>AMENDMENT</b>
15		MARDELLA MCCOLEZ – SCH CROSSING GUARD SUB	\$12.80/HALF DAY	\$25.60 FULL DAY 12/4/17
16		STEVEN BLAND – PARA BALDWIN W	LEV C STEP 0 11.06/HR	11/27/17
17		MEGHAN GERTZ – PARA BALDWIN W	LEV A STEP 0 \$9.35/HR	12/4/17
18		REBECCA WILSON – DEWEY EXT DAY DRIVER 1 HR/DAY	2 DAYS/WK 11/29/17	
19		ARNIE MARTINEZ – AM-PM QF DRIVER 4 HRS/DAY	20 HRS/WK 11/27/17	
20		DON AMAN – AM-PM QF DRIVER 4 HRS/DAY	20 HRS/WK 11/27/17	
21		STEVE O’DEAR – AM-PM QF DRIVER 4 HRS/DAY	20 HRS/WK 11/27/17	
22		STACY LAMBORN – PM QF DRIVER 2 HRS/DAY	10 HRS/WK 11/27/17	
23		VICKY NELSON – DRIVER BALDW EXT DAY 1 HR/DAY	2 DAYS/WK 11/27/17	
24		DARLA RARDON – DRIVER MADISON EXT DAY 1 HR/DAY	2 DAYS/WK 11/27/17	
25		LINDA LITTLE – DRIVER CHADDOCK EXT DAY 1 HR/DAY	5 DAYS/WK 11/27/17	
26	*	SANDRA HENNINGER – CAFE COOK BALDW 5.75 HR/DAY	PREV 5 HRS/DAY 1/3/18	
27	*	KATHLEEN FINLEY – PARA ECFC	LEV C STEP 0 \$11.17/HR	1/3/18
28	R*	MARK HUGHES – NIGHT CUST BALDWIN (260 DAYS)	STEP 0 \$13.15/HR	+50 NIGHTS 1/3/18
<b>RESIGNATIONS</b>				
29		DEBRA WHITE – CUST BALDWIN	11/30/17	
30	*	BAILEE DUESTERHAUS – ISS SUPERVISOR BALDWIN	4/20/18	
<b>LEAVES</b>				
31		PAM BURKE – FOOD SERVICE BALDWIN – EXT FMLA	END OF 2017-18 SCH YR	
32		NANCY TURNER – FOOD SERVICE QJHS – MEDICAL LEAVE	EXT TO APPROX 1/26/18	
33		TERESA NEWLON – FOOD SERVICE MADISON FMLA	11/13/17 -APPROX 2/1/18	
34		DONNA WIEWEL – FOOD SERVICE BALDWIN FMLA	11/27/17-APPROX 1/8/18	
35		CHRISTINA WELLMAN – PARA QHS FMLA LEAVE	1/15/18-APPROX 3/15/18	
36		BETHANY PETERS – DRIVER FMLA LEAVE	11/4 – APPROX 11/20/17	
37	*	RONDA PHILLIPS – CAFETERIA QHS FMLA	12/8 – APPROX 12/20/17	
38	*	MARISSA RADCLIFFE – TRANSPORTATION FMLA	11/16/17-APPROX 2/3/18	
39	*	ABBY JACKSON – PARA BALDWIN W FMLA	2/27 – APPROX 3/20/18	
<b>RETIREMENT</b>				

40		ROBERT GRIGGS – MECHANIC TRANSPORTATION	12/29/17	
41		SALLY MUELLER – CAFETERIA MANAGER QJHS	END OF 2017-18 SCH YR	
42		JO ANN WIEMELT – BUS RIDER AM-PM NON-UNION RT	12/20/17	

### **Adjournment**

*At 7:58 p.m., it was moved by Member McNay and seconded by Member Nichols that the regular meeting adjourn.* On the call of the roll, the following members voted Aye: Members Ali, Bailey, McNay, Nichols, Troup, and Whitfield; and the following member voted Nay: None; and the following member was absent: Member Rose. Whereupon the President declared the motion carried and the regular meeting was duly adjourned.

/s/ Sayeed Ali  
President

/s/ Phyllis Stewart  
Secretary