

**MINUTES OF REGULAR MEETING  
OF  
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172  
ADAMS COUNTY, ILLINOIS  
HELD ON DECEMBER 20, 2023 – 6:00 P.M.**

**Meeting Convened**

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on December 20, 2023, at 6:00 p.m. in the Board of Education Office, Room 214, 1416 Maine Street, Quincy, Illinois, in said school district.

**Roll Call**

The meeting was called to order by President Arns, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Arns, Brock, Petty, Sethaler, and Whitfield; and the following members were absent: Members Ali and McNay. Whereupon the President declared a quorum was present.

**Moment of Silence**

President Arns declared a moment of silence and reflection in honor of those who have lost loved ones.

**Arrival of Member Ali**

Member Ali arrived at 6:02 p.m., which was duly noted by the Board Secretary.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Member Sethaler.

**Open Public Hearings**

President Arns opened the public hearing on the Proposed Tax Levy for 2023 and the intent of the Board of Education to sell \$7,200,000 School Fire Prevention and Safety Bonds at 6:04 p.m. She said that the hearing would be open for comments on the proposed tax levy and the intent of the Board of Education to sell \$7,200,000 School Fire Prevention and Safety Bonds until closed later in the meeting. There were no comments at this time.

**Questions and Comments**

President Arns opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes. There were none.

### **Consent Agenda**

*It was moved by Member Brock and seconded by Member Arns to approve the following items on the Consent Agenda:*

- a. Treasurer's Report – November 2023*
- b. Minutes – November 15, 2023*
- c. Check Register and JH/SH Activity Fund Reports*
- d. Acknowledge receipt of the Freedom of Information Log: November 11 through December 17, 2023 (Information Only)*

On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, Petty, Sethaler, and Whitfield; and the following members voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Reports of the Superintendent**

**Concussion Oversight Team.** The Concussion Oversight Team met on Thursday, December 14. Members of the team include Chrissy Cox, Andy Hoskins, Brandy Kirby, Matt McClelland, Rick Owsley, Bill Sanders, Lisa Otten, Brian Trowbridge, Dr. Todd Pettit, Dr. George Crickard, and Gary Hackmann. The concussion information protocol is listed on the QPS website under the Nursing and Athletics tabs.

### **The Super's 8 Highlights**

- 1) ECFC hosted its 3rd annual Safari Dental Clinic where those who need it receive a dental health check and cleaning.
- 2) Through the collaboration of staff, student council, and the PTO, fifty \$50 gift cards were distributed to students in need during the holiday season.
- 3) QJHS cookbooks are still available. Cookbooks benefit the QJHS PTO and can be purchased by contacting the PTO or the QJHS front office.
- 4) First graders in each QPS elementary school were treated to a visit from Santa, Mrs. Claus and the Grinch. Special thanks to the Noon Kiwanis club for organizing this opportunity which included a gift for each 1st grader.
- 5) The Quincy Service Club (formerly Exchange Club) continued a 60+ year tradition of hosting a Christmas party for the QPS deaf and hard of hearing program. This year students were treated to lunch, a visit with Santa and an afternoon at the Tangerine Bowl.
- 6) QHS music department held their annual holiday performances this year with sold-out audiences, including the traditional Vespers Concert which featured the Concert Orchestra, Concert Chorale and Madrigal Choir.
- 7) Blue Devil Athletics are demonstrating their signature excellence. The Quincy High Girls

Basketball team is currently ten and three and the boys are eleven and zero. On the wrestling team, two QHS wrestlers are ranked in the top 10 statewide.

8) We welcome Mrs. Cox along with the House Leaders from Denman as this month's school spotlight.

### **Spotlight on Denman**

Principal Cox showcased students from each of the eight Houses of the Ron Clark Academy House System. These House Leaders explained what their individual House is represented by sharing the symbol, values, and the service-oriented activities they have done. The House System has been an exciting way to create a positive climate and culture for students and staff at Denman.

### **Building Committee**

The Building Committee did not meet in December.

### **District Improvement Committee**

Co-Chairperson Petty shared that the District Improvement Committee reviewed the Illinois School Report Card 2022-2023, the District ELL Report and feedback regarding the K-5 Math and Literacy Pilot, 1<sup>st</sup> and 4<sup>th</sup> Grade Report Card Pilot.

### **Finance Committee**

Mr. Whicker explained that the district was 42% through the fiscal year, and that the Education Fund expenditures to date were 36.67% of the budgeted amount through November 2023. He also noted that the Tort Fund expenditures were at 61.02% of the budgeted amount, due to the annual premium for general liability and workman's compensation insurance being paid in July. Finally, he noted that Fire Prevention & Health Life Safety expenditures were at 495.40% of the budgeted amount, due to architect work for 2024 HLS projects having to begin earlier due to lead times with equipment. A budget amendment will be made towards the end of the fiscal year to bring the expenditures within budget.

The Building and Grounds Committee approved the next three-year cycle of Health Life Safety projects earlier this year. The district would look to sell Health Life Safety bonds not to exceed the amount of \$7.2M in late January or early February in 2024. The proceeds will be used to fund the next three years of HLS projects.

### **Discipline Committee**

The Discipline Committee did not meet in December.

## **Policy Committee**

*It was recommended by the Policy Committee and moved by Member Whitfield to remove from the table and adopt the following October 2023 PRESS Policy revisions:*

2:20	Powers and Duties of the School Board, Indemnification
2:120	Board Member Development
2:200	Types of School Board Meetings
4:10	Fiscal and Business Management
4:30	Revenues and Investments
4:60	Purchases and Contracts
4:130	Free and Reduced-Price Food Services
4:160	Environmental Quality of Buildings and Grounds
5:30	Hiring Process and Criteria
5:50	Drug-and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
5:190	Teacher Qualifications
5:200	Terms and Conditions of Employment and Dismissal
5:210	Resignations
5:220	Substitute Teachers
5:250	Leaves of Absence
5:330	Sick Days, Vacation, Holidays, and Leaves
6:15	School Accountability
6:30	Organization of Instruction
6:50	School Wellness
6:60	Curriculum Content
6:230	Library Media Program
7:70	Attendance and Truancy
7:160	Student Appearance
7:190	Student Behavior
7:270	Administering Medicine to Students
7:285	Anaphylaxis, Prevention, Response, and Management Program
7:290	Suicide and Depression Awareness and Prevention
7:345	Use of Educational Technologies; Student Data Privacy and Security
8:30	Visitors to and Conduct on School Property

On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, Petty, Sethaler, and Whitfield; and the following members voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

## **Remove Policy 7:60 for Further Discussion**

Chairperson Whitfield stated that Policy 7:60 was removed from the table for further discussion.

7:60	Residence
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### **Close Hearings**

President Arns asked if there were any further comments regarding the proposed tax levy for 2023 or the intent of the Board of Education to sell \$7,200,000 School Fire Prevention and Safety Bonds. There were none. The public hearing was closed at 6:21 p.m.

### **Adopt Resolution Amount Necessary to be Levied**

*It was moved by Member Ali and seconded by Member Sethaler to approve the Resolution to Establish 2023 Tax Levy (Doc. Reg. No. 3849).* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, Petty, Sethaler, and Whitfield; and the following members voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Approve the Sale of \$7,200,000 School Fire Prevention and Safety Bonds**

*It was moved by Member Ali and seconded by Member Petty to approve the sale of \$7,200,000 School Fire Prevention and Safety Bonds (Doc. Reg. No. 3850).* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, Petty, Sethaler, and Whitfield; and the following members voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Approve QHS Life Safety Amendment**

*It was moved by Member Petty and seconded by Member Arns to approve the QHS Life Safety Amendment.* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, Petty, Sethaler, and Whitfield; and the following members voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Resolution Regarding Risk Management Program**

*It was moved by Member Arns and seconded by Member Brock to approve the Resolution Regarding Risk Management Program (Doc. Reg. No. 3851).* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, Petty, Sethaler, and Whitfield; and the following members voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Executive Session**

*At 6:27 p.m., it was moved by Member Arns and seconded by Member Ali that the Board suspend the rules and go into executive session to discuss: a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District; g) student disciplinary cases; i) pending, probable, or imminent litigation; j) attorney/client privilege; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act.*

On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, Petty, Sethaler, and Whitfield; and the following members voted Nay: None; and the following member was absent: Member McNay. Whereupon the President declared the motion carried.

### **Departure of Member Whitfield**

It was duly noted by the Board Secretary that Member Whitfield departed at 6:28 p.m. prior to entering the executive session meeting.

### **Resumption of Rules**

*It was moved by Member Brock and seconded by Member Petty to resume the conduct of the regular meeting under rules.* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, Petty, and Sethaler; and the following members voted Nay: None; and the following members were absent: Members McNay and Whitfield. Whereupon the President declared the motion carried.

### **Student Discipline**

*It was moved by Member Petty and seconded by Member Arns to adopt the recommendation for pre-expulsion agreements for four QHS students, two QJHS students, and one student from The Academy and the expulsion of two students from QHS. The modification of an expulsion for a QHS student was tabled for further discussion.* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, Petty, and Sethaler; and the following members voted Nay: None; and the following members were absent: Members McNay and Whitfield. Whereupon the President declared the motion carried.

### **Personnel Addendum**

*It was moved by Member Arns and seconded by Member Ali to approve the Personnel Addendum.* On the call of the roll, the following members voted Aye: Members Ali, Arns, Brock, Petty, and Sethaler; and the following members voted Nay: None; and the following members were absent: Members McNay and Whitfield. Whereupon the President declared the motion carried.

#### **PERSONNEL ADDENDUM**

Quincy Board of Education  
December 20, 2023

#### **PERSONNEL CODES**

\$\$ - New operating Fund Position (increase in FTE)  
B - Paid for by Booster Clubs  
C - Change in classification or position  
O - Other  
P - New Project Fund position  
PR - Replacement for Project Fund position  
R - Replacement for vacant Operating Fund Position  
S - Summer School

**CERTIFIED**

<b>APPOINTMENT (EFFECTIVE 2023-2024 SCHOOL YEAR)</b>				
1	R	LAURYN WALGREN – 5 <sup>TH</sup> GRADE CO-TEACHER/ROONEY	11/13/2023	BA, STEP o \$25,818.42
2	\$\$	MARGARET WILLIAMS – CLINICAL INSTRUCTOR/QAVTC	11/16/2023	TIMESHEET \$30.00/HR PT (3.5-4 HRS/DAY, 2 DAYS/WEEK)
3	C	LAURA MCCLELLAND – SCIENCE TEACHER/QHS	08/15/2023	NO CHANGE IN SALARY
4	C	ANDREA NICHOLSON – COMMERCIAL FOODS TEACHER/QAVTC	08/15/2023	NO CHANGE IN SALARY
5	\$\$	DEBRA BEARD – AFTER SCHOOL TUTOR/QND	11/30/2023	TIMESHEET \$30.00/HR (2 HRS/WEEK – APRIL 2024)
6	\$\$	NATHAN KOETTERS – AFTER SCHOOL TUTOR/QND	11/30/2023	TIMESHEET \$30.00/HR (2 HRS/WEEK – APRIL 2024)
7	\$\$	DIANE KASPARIE – AFTER SCHOOL TUTOR/QND	12/05/2023	TIMESHEET \$30.00/HR (2 HRS/WEEK – APRIL 2024)
8	PR	ABIGAIL STEINWAY – TITLE 1 EXTENDED DAY/BALDWIN	11/16/2023	TIMESHEET \$30.00/HR
9	PR	SCHAENON ELBUS – TITLE 1 EXTENDED DAY/BALDWIN	11/16/2023	TIMESHEET \$30.00/HR
10	PR	BETH JOHNSON – TITLE 1 EXTENDED DAY/BALDWIN	11/16/2023	TIMESHEET \$30.00/HR
11	PR	PAUL LANDSOM – TITLE 1 EXTENDED DAY/BALDWIN	11/16/2023	TIMESHEET \$30.00/HR
12	PR	SAYLOR DRAWE – TITLE 1 EXTENDED DAY/BALDWIN	11/16/2023	TIMESHEET \$30.00/HR
13	PR	HALLE BARNES – TITLE 1 EXTENDED DAY/BALDWIN	11/16/2023	TIMESHEET \$30.00/HR
14	PR	MEGAN WILLIAMS – 21 <sup>ST</sup> CCLC 9 <sup>TH</sup> HOUR/QHS	10/30/2023	TIMESHEET \$30.00/HR
15	PR	CHRISTINA MEYER - 21 <sup>ST</sup> CCLC 9 <sup>TH</sup> HOUR/QHS	10/30/2023	TIMESHEET \$30.00/HR
16	PR	CHAD STRUCK - 21 <sup>ST</sup> CCLC 9 <sup>TH</sup> HOUR/QHS	10/30/2023	TIMESHEET \$30.00/HR
17	PR	KELLEY LAWSON - 21 <sup>ST</sup> CCLC 9 <sup>TH</sup> HOUR/QHS	10/30/2023	TIMESHEET \$30.00/HR
18	PR	ABIGAIL CASH - 21 <sup>ST</sup> CCLC 9 <sup>TH</sup> HOUR/QHS	10/30/2023	TIMESHEET \$30.00/HR
19	PR	JULIE LITTLE - 21 <sup>ST</sup> CCLC 9 <sup>TH</sup> HOUR/QHS	10/30/2023	TIMESHEET \$30.00/HR
20	PR	MAISHA WADE - 21 <sup>ST</sup> CCLC 9 <sup>TH</sup> HOUR/QHS	10/30/2023	TIMESHEET \$30.00/HR
21	PR	WENDY VENVERTLOH - 21 <sup>ST</sup> CCLC 9 <sup>TH</sup> HOUR/QHS	10/30/2023	TIMESHEET \$30.00/HR
22	PR	SHARLA HEIGHTMAN - 21 <sup>ST</sup> CCLC 9 <sup>TH</sup> HOUR/QHS	10/30/2023	TIMESHEET \$30.00/HR
23	PR	ANDY NELSON - 21 <sup>ST</sup> CCLC 9 <sup>TH</sup> HOUR/QHS	10/30/2023	TIMESHEET \$30.00/HR
24	PR	VONDA JACOBY - 21 <sup>ST</sup> CCLC 9 <sup>TH</sup> HOUR/QHS	10/30/2023	TIMESHEET \$30.00/HR
25	PR	SHELLY COBB - 21 <sup>ST</sup> CCLC 9 <sup>TH</sup> HOUR/QHS	10/30/2023	TIMESHEET \$30.00/HR
26	PR	SUZANNE DOHM - 21 <sup>ST</sup> CCLC 9 <sup>TH</sup> HOUR/QHS	10/30/2023	TIMESHEET \$30.00/HR
27	PR	TAYLOR CLARK-STOTTS – 21 <sup>ST</sup> CCLC CLUB SPONSOR/QJHS	11/15/2023	TIMESHEET \$30.00/HR
28	PR	JESSICA LEWIS - 21 <sup>ST</sup> CCLC CLUB SPONSOR/QJHS	11/15/2023	TIMESHEET \$30.00/HR
29	PR	KEN MACDONOUGH - 21 <sup>ST</sup> CCLC CLUB SPONSOR/QJHS	11/15/2023	TIMESHEET \$30.00/HR
30	PR	MARY MEYER - 21 <sup>ST</sup> CCLC CLUB SPONSOR/QJHS	11/15/2023	TIMESHEET \$30.00/HR
31	PR	EMILY PRITCHETT - 21 <sup>ST</sup> CCLC CLUB SPONSOR/QJHS	11/15/2023	TIMESHEET \$30.00/HR
32	PR	ALIZANN DRA ASKEY - 21 <sup>ST</sup> CCLC CLUB SPONSOR/QJHS	11/15/2023	TIMESHEET \$30.00/HR
33	PR	COURTNEY ERFFT - TITLE 1 EXTENDED DAY/DENMAN	01/04/2024	TIMESHEET \$30.00/HR
34	PR	TIFFANY BREWER - TITLE 1 EXTENDED DAY/DENMAN	01/04/2024	TIMESHEET \$30.00/HR
35	PR	BRITTANY BLEICHNER - TITLE 1 EXTENDED DAY/DENMAN	01/04/2024	TIMESHEET \$30.00/HR
36	PR	BRANDY KELLEY - TITLE 1 EXTENDED DAY/DENMAN	01/04/2024	TIMESHEET \$30.00/HR
<b>RESIGNATIONS</b>				
37		CHRISSEY COX – PRINCIPAL/DENMAN		06/30/2024
<b>LEAVE OF ABSENCE</b>				
38		THERESA MAPES – TEACHER/QHS	UPDATE	09/28/2023-11/13/2023
39		SARA CRAMER – DIRECTOR/ECFC		12/12/2023-01/16/2024
40		KERI BERGMAN – TEACHER/ECFC		11/27/2023-01/05/2024 (AS NEEDED)
41		EMILY PRITCHETT – TEACHER/QJHS	UPDATE	11/09/2023-12/04/2023
42		SHANNA LONSBERRY – TEACHER/BALDWIN		02/04/2024-04/01/2024
43		DAVID BROWN – TEACHER/ILES		11/27/2023-12/15/2023
44		LINDA GARNER – TEACHER/ILES		12/01/2023-02/28/2024

EDUCATIONAL SUPPORT				
<b>APPOINTMENT (EFFECTIVE 2023-2024 SCHOOL YEAR)</b>				
45	C	PEGGY WILSON – COOK/LINCOLN-DOUGLAS	11/13/2023	173 DAYS STEP 0 \$15.45/HR
46	R	MARY JOHNSTON – KITCHEN HELPER/LINCOLN-DOUGLAS	11/27/2023	173 DAYS STEP 0 \$15.45/HR
47	B	CHRISTOPHER HOLTSCHLAG – ASST. WRESTLING COACH/QJHS	2023-24 SCH YR	STIPEND \$1,500.00
48	R	GABRIEL VANDERBOL – SECURITY SUPERVISOR/BOE	11/29/2023	260 DAYS - \$21.15/HR
49	R	PAULINA HAVERMALE – BEFORE & AFTER SCHOOL CHILDCARE ASSISTANT/BALDWIN	11/16/2023	TIMESHEET \$15.00/HR 17.5 HRS/WEEK
50	R	ASHLEY BUEHLER – COOK/QHS	11/27/2023	173 DAYS STEP 5 \$15.76/HR
51	R	KATHY TOURNEAR – RIDER/TRANSPORTATION	11/20/2023	176 DAYS STEP 1 \$14.48/HR
52	R	CASSIE HINKAMPER – PARA/ECFC	11/30/2023	181 DAYS LEVEL A, STEP 4 \$15.70/HR
53	R	SARAH WARNER – PARA/BALDWIN	11/30/2023	181 DAYS LEVEL C, STEP 0 \$15.60/HR
54	C	ERIN MOHR – SECRETARY/LINCOLN-DOUGLAS	12/04/2023	203 DAYS STEP 4 \$17.28/HR
55	\$\$	THOMAS DEINLEIN – ASST. WRESTLING COACH/QJHS	2023-24 SCH YR	VOLUNTEER COACH/NO PAY
56	R	DEIDRE MILLER – ECFC RIDER/TRANSPORTATION	12/04/2023	166 DAYS STEP 0 \$14.38/HR
57	R	ANTHONY FAIRCHILD – KITCHEN HELPER/LINCOLN-DOUGLAS	12/04/2023	173 DAYS STEP 0 \$15.45/HR
58	R	LEIGHA RINEY – PARA/QJHS	12/06/2023	181 DAYS LEVEL C, STEP 0 \$15.60/HR
59	R	ANA FOX – PARA/QJHS	12/08/2023	181 DAYS LEVEL B, STEP 0 \$15.50/HR
60	R	MACIE DADE – PARA/QJHS	12/08/2023	181 DAYS LEVEL A, STEP 0 \$15.45/HR
61	R	CAROLINE WILSON – PARA/QJHS	12/13/2023	181 DAYS LEVEL A, STEP 0 \$15.45/HR
<b>RESIGNATIONS</b>				
62		CHERYL GROVER – FLOAT NURSE/DISTRICT	12/20/2023	
63		BOBBI SMITH – PARA/QJHS	11/16/2023	
64		MARGARET BOGUE – PARA/ROONEY	12/20/2023	
65		MATTHEW DENUM – ISS SUPERVISOR/QJHS	12/20/2023	
66		DANIELLE SHADWELL – PARA/ILES	12/12/2023	
67		KIMBERLY HAYS – PARA/DENMAN	12/20/2023	
<b>LEAVE OF ABSENCE</b>				
68		JANET NUTT – PARA/ILES	UPDATE	18 DAYS MISSED
69		CAMI MOCK – ADMINISTRATIVE ASSISTANT/BOE		11/03/2023-01/31/2024 (AS NEEDED)
70		JOHN LUMPKIN – STUDENT SUPPORT/QHS	UPDATE	11/06/2023-11/13/2023
71		BERTHA COCKERILL – KITCHEN HELPER/ILES	UPDATE	10/14/2023-12/15/2023
72		HENRY BOWEN – CUSTODIAN/QHS	UPDATE	04/26/2023-01/03/2024
73		TERRY HILL – SECURITY GUARD/ROONEY	UPDATE	11/09/2023-12/11/2023
74		AMY MARTIN – KITCHEN HELPER/ROONEY	UPDATE	11/06/2023-11/27/2023
75		BRAD BERGMAN – SSFL/DENMAN		11/27/2023-01/05/2024 (AS NEEDED)
76		JEREMY DELAPORTE – TECHNOLOGY/BOE		11/30/2023-12/15/2023
77		JOHANNA SHAW – DRIVER/TRANSPORTATION		10/17/2023-01/03/2024
78		CHERYL GROVER – FLOAT NURSE/QHS	UPDATE	09/01/2023-11/27/2023
79		AMY HARMS – CAFETERIA/DENMAN	UPDATE	11/10/2023-12/04/2023
<b>RETIREMENT</b>				
80		RONDA MEYERS – RIDER/TRANSPORTATION	11/30/2023	



**Adjournment**

*At 8:04 p.m., it was moved by Member Sethaler and seconded by Member Arns that the regular meeting adjourn.* The motion carried with all in favor and the regular meeting was duly adjourned.

/s/ Shelley Arns  
President

/s/ Kim Wert  
Secretary