



QUINCY SENIOR HIGH SCHOOL

3322 Maine Street • Quincy, Illinois 62301

Phone (217) 224-3770 • Fax (217) 228-7149 • www.qps.org

Driver Education -Behind the Wheel (BTW) Registration/Rules and Expectations

Dear Student and Parent:

Based on your student's birthday, your son/daughter may be eligible to register for Behind the Wheel Driver Education class (BTW).

A mandatory lab fee assessment of \$250.00 (Free/Reduced status applies) must be paid in Skyward before a student can be placed on the list for BTW class. Also, check Skyward for any unpaid balance of book fees and current year fees must be paid by the deadline*. Attached is an application to register your student for BTW. However, returning the registration form will not be a guarantee that a student will be enrolled into BTW class. Enrollment is based on DOB, scheduling availability, the number of students returning the application, fees paid and eligibility. If a student isn't enrolled into BTW, parents may request a refund or payment will be applied to the next session the student is eligible.

If the application and payment or a Free/Reduced application is not received by the deadline, the driving slot will be given to another student to be added to list. Please return ASAP to hold your students slot on the list.

***Application deadlines for the 2019-2020 school year.**

1st semester-July 1, 2019 (Birthdate before July 3, 2004)

2nd semester – November 6, 2019 (Birthdate before October 3, 2004)

To register your student for class he/she must meet the following requirements:

1. It is a state requirement that a student must pass classroom in order to take BTW and must also pass eight courses in the previous two semesters.
2. Ten (10) or more hours of driving with a parent/adult are required before taking BTW.
3. Students should have held their white slips for a minimum of two months before taking BTW.

Attendance requirements are established by the State Board of Education and are as follows:

1. An absence is when a student does not drive on his/her day of BTW for any particular reason.
2. Any absence beyond two (2) will result in a drop from BTW. A unique situation could occur in which the student is absent for the initial lesson and the second lesson of BTW. In this case, the student will not be allowed to begin BTW.

Students must wear shoes that have a closed back. Tennis shoes are preferred. NO FLIP FLOPS/SANDALS. All QHS school rules will apply....No hats, sunglasses, etc. See student handbook.

Please complete the enclosed application, sign, and return application before deadline to:

**Quincy Senior High School
Attention: Candice Bartley, Driver Education
3322 Maine Street
Quincy, Il. 62301**

QUINCY SENIOR HIGH BEHIND THE WHEEL REGISTRATION FORM 2019-2020

FOR OFFICE USE ONLY	
Amount paid _____	Check# _____
Returned with Payment by due date _____	Classes passed/Classroom Grade _____

*****PLEASE FILL OUT BTW FORM COMPLETELY BEFORE YOU TURN IT IN.*****

STUDENT NAME _____ STUDENT # _____
(PLEASE PRINT) (LAST NAME) (FIRST NAME) (MIDDLE NAME)

ADDRESS _____ Zip _____ HOME PHONE # _____

PARENT'S NAME _____ WORK PHONE # _____

SCHOOL NAME _____ DATE OF BIRTH _____ GRADE _____

WHERE DID YOU COMPLETE DRIVERS ED CLASSROOM? _____

DL No. (SEE WHITE SLIP) _____ EXPIRATION DATE _____

Scheduling is based on fee payment, availability, and age.

_____ Yes, if schedule permits, I want my student scheduled for 1st semester 2019.
To register for 1st semester BTW students DOB must be before July 3, 2004.

_____ Yes, if schedule permits, I want my student scheduled for 2nd semester 2020.
To register for 2nd semester BTW students DOB must be before October 3, 2004.

_____ BTW Lab fee of \$250.00 has been paid in Skyward, Free/Reduced status applies.
(Skyward: Open Family Access-Fee Management-Add a Fee-Bottom of page choose add.)

_____ Students book and lab fees are paid in full.

_____ Student has a valid driver's permit.

Application deadlines for the 2018-2019 school year:
1st semester-July 1, 2019 (Birthdate before July 3, 2004)
2nd semester – November 8, 2018 (Birthdate before October 3, 2004)

Students that return the registration form and payment by the deadline will be placed on the BTW list. According to their birthday and availability in student's schedules, the BTW classes will be filled until the number of slots are full. If a student isn't enrolled into BTW, parents may request a refund or payment will be applied to the next session BTW class. Please make checks payable to Quincy Senior High.

Parent/Guardian/ Signature _____

Student Signature _____

RETURN FORMS TO:
Quincy Senior High School
Attention: Candice Bartley, Driver Education
3322 Maine Street
Quincy, Illinois 62301