

QUINCY JUNIOR HIGH SCHOOL

100 South 14th Street
Quincy, IL 62301
217-222-3073

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TO HELP PREPARE FOR JUNIOR HIGH REGISTRATION

This letter contains information regarding registration and preparing for school.

ON-LINE: Log-in to the Parent Information Portal in SKYWARD, at your convenience starting **on July 19**, to update all registration forms, pay the education and materials fee, and join PTA. If you do not have your log-in information, please call our Main Office at 217-222-3073.

REGISTRATION: Registration will be held on the following day and times:

- **August 3 7:00 a.m. – Noon & 4:00 p.m. – 6:00 p.m.**

If you need assistance with online registration, computers and help will be available in Room 224 on August 3. The nurse will be available in room 220 to answer medical questions. If you have Transportation questions, please call 217-224-5910. Information regarding P.E. shirts is noted below.

EDUCATION AND MATERIALS FEE: You may pay the education and materials fee online or at registration. Fees are the same for all three grade levels: \$70.00 for Education and Materials, and \$7.00 for Exploratory Arts (Art classes), for a total of \$77.00. Make checks payable to Quincy Junior High School. You may be eligible to have fees reduced or waived by filling out the Free and Reduced Lunch Form.

PTA: The PTA plays an important role at Junior High. Donations from the PTA fund a variety of school activities and projects. Membership is \$10. PLEASE JOIN! You can pay online or at registration.

P.E. SHIRTS: All students are required to wear a grey shirt for physical education. PTA is offering grey shirts imprinted with "Phys. Education and Quincy Junior High." Shirts will be available for \$5.00 at registration on August 3, or may be purchased in the Main Office throughout the school year. You may also purchase a plain, grey shirt at a local store.

COUNSELORS' HOURS BEFORE SCHOOL STARTS: Counselors will be on duty in the Guidance Office to register new students and assist you and your child with questions regarding his/her schedule on the following dates and times:

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|------------|-----------------------|-------------|-----------------------|
| • August 3 | 7:00 a.m. – Noon | • August 9 | 8:00 a.m. - 3:00 p.m. |
| • August 3 | 4:00 p.m. – 6:00 p.m. | • August 10 | 8:00 a.m. - 3:00 p.m. |
| • August 4 | 8:00 a.m. – 3:00 p.m. | • August 11 | 8:00 a.m. - 3:00 p.m. |
| • August 5 | 8:00 a.m. - 3:00 p.m. | • August 12 | 8:00 a.m. – 3:00 p.m. |
| • August 6 | 8:00 a.m. - 3:00 p.m. | • August 13 | 8:00 a.m. – 3:00 p.m. |

IMMUNIZATION REQUIREMENT FOR INCOMING 6TH, 7TH, AND 8TH GRADERS: All 6th grade students are required to have a physical and dental exam. Also, if you have not yet, students are required to have a meningococcal immunization on or after their 11th birthday and a Tdap immunization. The law requires us to exclude all students who do not meet the immunization requirements and health examination requirement by October 15th of the school year.

AUTHORIZATION AND PERMISSION FOR ADMINISTRATION OF MEDICATION: Whenever possible, medication should be given to students at home. However, if students must take medication at school, the Authorization for Administration of Medication form must be completed in detail and signed by the licensed prescriber and the parent/guardian **prior to** prescription or non-prescription medication being administered. The form will be available in the Nurse's Office, room 220, and the Main Office. Medication must be brought to our school nurse by an adult in a container appropriately labeled by the pharmacy or physician, including the name of the medication and the dosage. The complete guidelines are printed in the student handbook.

YEARBOOKS: Information for ordering a yearbook will be distributed to students after school starts. Yearbook orders will need to be ordered online.

BREAKFAST/LUNCH PROGRAM: Breakfast and lunch are free for all students for the 2021-2022 school year.

SCHOOL SUPPLIES: A list of school supplies is available online or a copy may be picked up at registration. A student handbook/planner will be given to students during the first week of school.

BACK TO SCHOOL HELP FAIR: August 14, 2021, from 8:00 a.m. to 11:00 a.m. at Iles School, 3111 N. 12th St. Parking at Iles is available. Transportation will also be available. Buses will start at Rooney at 8:00 a.m. and make rounds to QHS, Early Childhood, and First Baptist Church on their way to Iles School. Pick-up and drop-off will be provided this way. Free physicals, school dental exams, immunizations, lead, H&H, clothing, backpacks, and school supplies. Students must be accompanied by a parent/guardian.

FIRST DAY OF SCHOOL: The first day of school is Wednesday, August 18. Breakfast and lunch will be served. Students need to bring only a pencil or pen and notebook on the first day of school. Students are encouraged to arrive about 7:25 a.m. to give them time to locate their first period classroom. School is dismissed at 2:10 p.m.

HOME ACCESS

HOME ACCESS FOR PARENTS AND STUDENTS TO SEE GRADES AND ATTENDANCE ON SKYWARD:

- New parents who have never used Home Access: Your log-in and password will be issued at the time you register your child.
- Parents who have used Home Access but have misplaced their log-in: See a receptionist in the Main Office, Guidance Office, or Attendance Office. A photo i.d. is required.
- New 8th graders and incoming 6th and 7th graders: Your log-in and password will be issued by your Advisory teachers during the first week of school.
- Students who lose/forget their password should see Leigh Stotts in the Main Office, or Paula Bailey in the Library.

TYPICAL SCHOOL DAY

ARRIVAL / DISMISSAL TIMES: The school day begins at 7:45 a.m. Students should not plan to be at the Junior High before 7:25 a.m. unless they come for tutoring. School is dismissed at 2:10 p.m. Students are to leave the building and proceed home as soon as school is out, unless they are in a conference with a staff member or participating in a supervised activity.

HALF-DAYS: School will be dismissed at 11:00 a.m. on October 28, and February 18.

BUSING

BUSING: You should receive your child's bus schedule during the week before school starts. Buses will run on the first day of school.

STUDENTS WHO MUST CROSS BROADWAY STREET: There is a shuttle bus available each day for students who must cross Broadway. Pick up each morning at 7:20 a.m. at 14th & Spring Street to bring students to school. After school, students meet in the second bus line-up on 14th Street and drops off at 14th & Spring Street. We would like to encourage all students who must cross Broadway Street to utilize this service.

DATES TO NOTE ON YOUR CALENDAR

August 11 – 6th Grade Incoming & Transfer Parent Orientation, 6:00 p.m.

August 12 – 6th Grade Orientation, 11:30 a.m. – 2:30 p.m.

August 24 – Curriculum Night, 6:00-8:00 p.m. – Come meet your child's teachers!

September 2 – Fall Pictures

OPPORTUNITIES FOR STUDENTS TO FIND THEIR CLASSES

We encourage you to come walk your schedule prior to school starting. This will help prepare you and ease the stress of starting at a new school. **Students must be accompanied by an adult.** The following dates and times are available for students to walk through Junior High to find their classrooms:

- August 9 8:00 a.m. – 2:00 p.m.
- August 10 8:00 a.m. – 2:00 p.m.
- August 11 8:00 a.m. – 2:00 p.m.
- August 13 8:00 a.m. – Noon

We look forward to the 2021-2022 school year! Please contact the school if you have any questions.