

Setting up your Clever Family Portal account

If your child's school district has invited you to Clever Family Portal, you as a parent will go through the following steps:

1. Receive an email invite from your child's school district with a link to set up your account.

The screenshot displays an email inbox with three messages from Quincy School District 172. The first message is highlighted with a red arrow pointing to a box labeled "1st Child". The third message is highlighted with a red arrow pointing to a box labeled "Additional Children". Below the inbox, the content of the email is shown, featuring a "Connect with Reigan" button highlighted by a red arrow.

1st Child

Additional Children

Help your child log in to Clever

Getting too much email? [Unsubscribe](#)

Some content in this message has been blocked because the sender isn't in your Safe senders list. [I trust content from no-reply@clever.com.](#)

Quincy School District 172 <no-reply@clever.com>
Fri 8/14/2020 10:56 AM
To: Colombo, Heather

Welcome to Clever! **Quincy School District 172** uses Clever to help students learn online. Create your account to help **Reigan** log in.

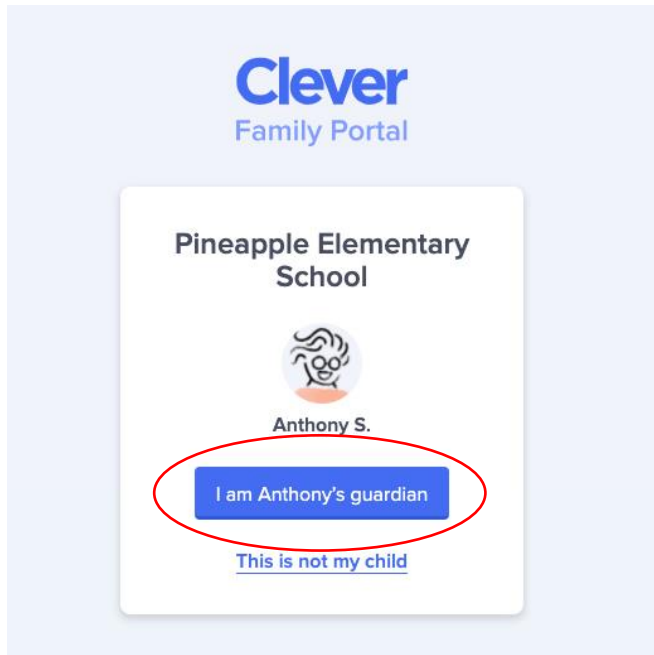
[Connect with Reigan](#)

[This is not my child](#)

Already have an account? Log in to connect with Reigan. Note: This is your unique invitation, do not forward this email to anyone else. This invitation will expire in 7 days.

If you have multiple children in the same school district, you will receive multiple invitations—one for each child. You must click the link to each unique invitation to be connected to all of your children using Clever. Click on the link in the email and proceed to the next step. You must log out of the previous child's account prior to setting up the 2nd child.

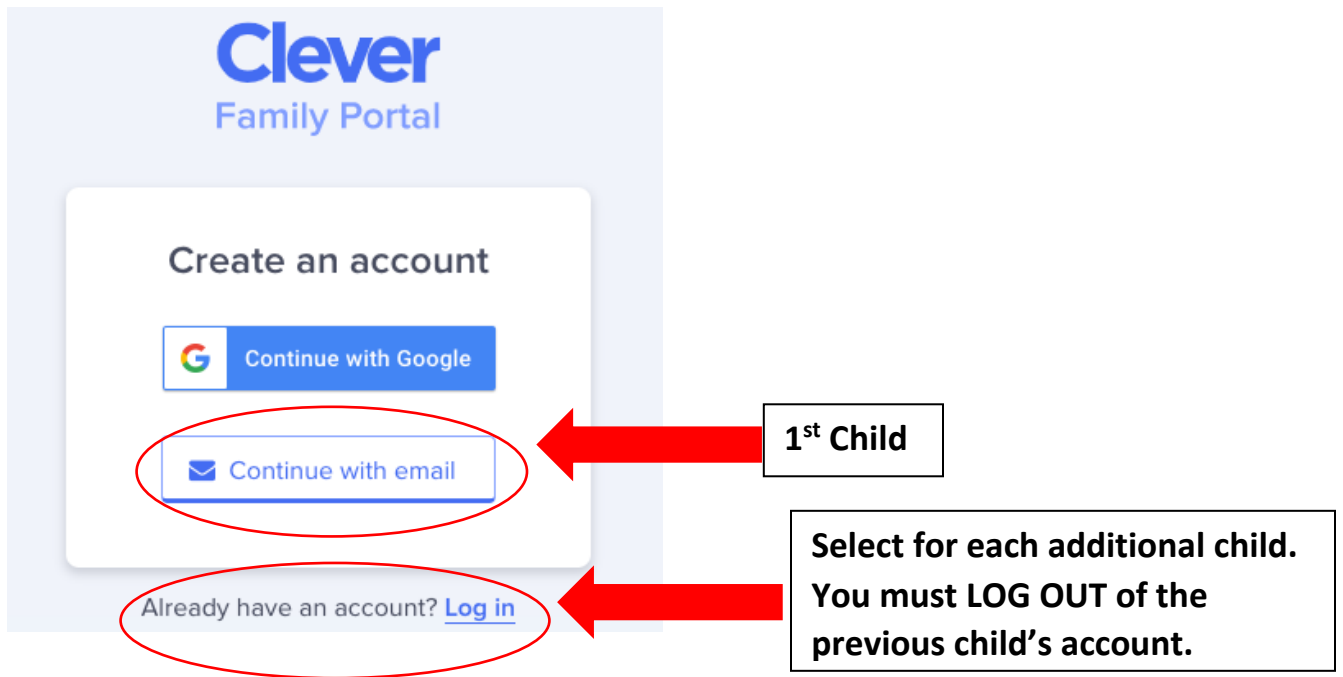
2. Confirm your invite.



Once you click on the link you will be taken to a Family Portal web page. If you see the correct school and name for your child, awesome! Click the blue button to confirm.

If the name that appears is not the name of your child, it is likely your district has not associated you with the correct student. Please reach out to your school district to resolve.

3. Choose your login method.



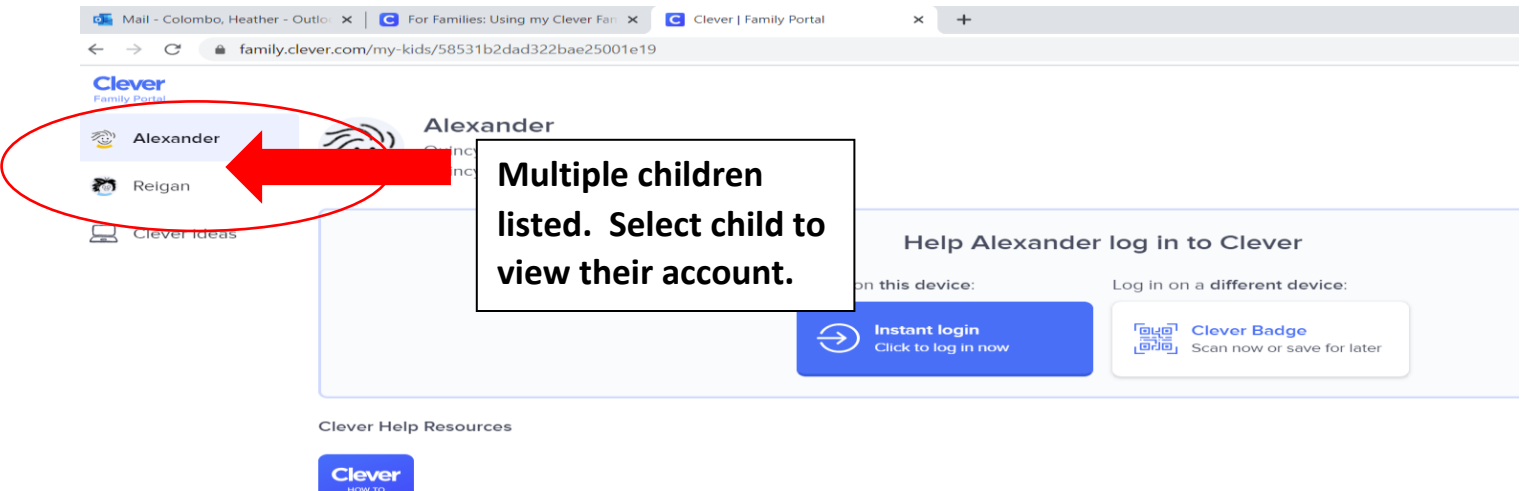
If you'd like to use your Google email account to connect to Clever, choose **Continue with Google**. This email does not need to match the email address that received the district invitation.

If you choose **Continue with email** you can link any valid email address to the Clever account. You will also be asked to set a password, which can be changed later. .

If you **have already set up your account and connected with another child**, you will be prompted to log in again and connect to another child, without having to set up another email account.

4. Welcome to your Clever Family Portal!

After confirming your email, you will be automatically signed in and can help your child log in to their Clever account!



To access parent portal after the initial set up go to the QPS home page at qps.org and select the C icon.

