1. Call to Order

   A. Roll Call of members by the Committee Secretary
   Sheldon Bailey, committee chairman, called the meeting to order at 5:00 p.m.
   Members present: Members Christensen, Vogler, Rubottom, Teter and Zeidler; and
   the following members were absent: Rose and Arnold. Whereupon the Chairman
   determined there were enough members present for a quorum.

   B. Recognition of Visitors
   Board members, staff and others present: Roy Webb, Michaela Fray, Carol
   Frericks, Sarah Gass, Jody Steinke, Jeff Kerkhoff, Deb Husar – Herald Whig.

2. Questions and Comments from the Public
   Jeff Kerkhoff presented articles on Social Emotional Learning and Social Justice and
   provided comment.

3. Committee Discussion Items

   A. QHS Class Rank Practices
   Quincy Senior High principal, Jody Steinke and assistant principal Sarah Gass
   presented a proposal to the committee on class rank. Carol Frericks stated that this
   has been discussed since the beginning of the school year, and superintendent Webb
   suggested this be brought to the Curriculum Committee for feedback and then
   presented to the Board. Committee Chair, Sheldon Bailey will present this to the
   Board at the next meeting on January 24, 2018. No approval by the Curriculum
   Committee is needed.

   Current Practice
   • 7th Semester class rank is calculated after grades are submitted for
     Semester 1
   • Midterm graduates are included in this rank
   • After rank has been calculated, midterm graduates are made Inactive in
     Skyward
   • 8th Semester class rank is calculated after grades are submitted for
     Semester 2
   • Midterm graduates are reactivated and included in the 8th Semester class
     rank

   Proposed Practice
   • 7th Semester class rank is calculated after grades are submitted for
     Semester 1
• Midterm graduates are included in this rank
• After rank has been calculated, midterm graduates are made Inactive in Skyward
• 8th Semester class rank is calculated
• Midterm graduates are not included in this calculation
• Class rank is currently calculated after 7th semester, midterm graduates are included in this calculation. After rank has been calculated in skyward

Jody contacted other Western Big Six Conference schools and they do not include midterm graduates in the eighth semester rank. There was discussion on class rank and college acceptance and scholarships. It was noted that most of these decisions/awards are based on 7th semester or 6th semester rank, not 8th semester rank. After discussion with the Board, this change will be included in the student handbook for 2018-2019, and counselors will notify students that are considering graduating early. The number of students who graduate early was discussed. Jody pointed out that QJHS students can no longer earn high school credits, which will affect the number of students who can graduate early.

B. QHS Semester Grading Practices
Jody and Sarah presented a proposal for revising semester grade calculations, for the 2018-2019 school year. No recommendation is needed from this committee, and this proposal will also be communicated to the Board by Committee Chair, Sheldon Bailey.

**Current Practice:**

Q1 (42.5%) + Q2 (42.5%) + Semester Exam (15%) = 1st Semester Grade
Q3 (42.5%) + Q4 (42.5%) + Semester Exam (15%) = 2nd Semester Grade

**Proposed Practice:**

Cumulative 1st Semester total (85%) + Semester Exam (15%) = 1st Semester Grade

• Progress reports (“Midterms”) would be posted in Skyward in September, October, and November
  
  Cumulative 2nd Semester total (85%) + Semester Exam (15%) = 2nd Semester Grade

• Progress reports (“Midterms”) would be posted in Skyward in February, March, and April

The one exception to this practice would be Drivers Ed, which is only a quarter course. There was discussion on Standards Aligned Grading and Reporting for primary grades.

**Other Considerations:**

• Retakes
• First Semester: Two retakes prior to the October Progress Report, and two retakes prior to the end of the semester.
• Second Semester: Two retakes prior to the March Progress Report, and two retakes prior to the end of the semester.
• Late Work – The QHS staff will collaborate on a late work policy that focuses on maximizing learning, building responsibility, and controlling end of grading period workload for teachers.

4. **Recommend to the Board of Education for Action**  
   None

5. **Consider any other matter relating to the curriculum needs or concerns of the district**  
   None

6. **Adjourn** – 5:40 pm

   Next Meeting – February 12, 2018 – 5:00 p.m. RM 231 BOE