

Quincy Public School District #172

Assessment Approval Process

The Quincy Public Schools PERA Joint Committee agreed upon the Assessment Approval Process on October 22, 2015. In order to submit an assessment for approval, educators must complete the following steps:

- ✓ Develop mirrored pre and post assessments;
- ✓ Verify requirements of [QPS Student Growth Assessment Criteria Checklist](#) are met;
- ✓ Receive initial approval from a District Approved Evaluator; and
- ✓ Complete and submit the [QPS Assessment Approval Form](#).

Upon completion of the [QPS Assessment Approval Form](#), it will be submitted electronically to the PERA Joint Committee to be evaluated. QPS educators will receive confirmation of submission and additional steps for the approval process from the PERA Joint Committee within 45-60 days.