

# Benefits Newsletter

September 2020

## 2020 Sick Leave Bank Open Enrollment

The 2020 Sick Leave Bank open enrollment begins October 1 and ends October 15, 2020. If you are a member of the Quincy Federation Union and have completed one year of employment with QPS, you are eligible to enroll.

Enrollment forms will be available starting 10/1/20 on the QPS website at [www.qps.org](http://www.qps.org), Human Resources, Benefits, Sick Leave Bank, 2020 Enrollment Form. Please send this completed enrollment form to Teresa Kemp at the BOE by October 15, 2020.

## Flexible Spending Plan Year

The last flexible spending plan year ended 8/31/20. Due to COVID-19, there is a grace period running through 12/31/20 in which you can incur medical and daycare FSA claims and still receive reimbursements. So, if you still have funds in your 19/20 medical flex plan or dependent care plan, you can continue to make claims on that year until 12/31/20.

The following website gives more details on the flexible spending changes with COVID-19: <https://americanfidelity.com/footer/notices/>

## Blessing Diagnostic Center

The Blessing Diagnostic Center is now the draw site for labs that go to Quest. We have had a few glitches with this new process, so we ask everyone to carefully review lab claims for accuracy. All routine wellness labs should be paid at 100%. We've had a few issues with routine labs. If you experience any problems, please email Teresa Kemp with the date of service and we'll review.

## Employee Assistance Program

Just a reminder that all QPS employees have access to the Employee Assistance Program through ComPsych. Please call 855-387-9727 or go online [www.guidanceresources.com](http://www.guidanceresources.com) and use company ID: ONEAMERICA3 to request services.

This is a confidential and free service to all employees and their family members. You do not need to take the QPS insurance to use this benefit. Each employee and each family member receive up to 3 free counseling sessions per year.

## Contact Information

*Benefits Coord:*  
Teresa Kemp  
228-7158 #2244  
[kempte@qps.org](mailto:kempte@qps.org)

*SIC Officers:*  
Chair – Darla Rardon  
Secretary –

*Egyptian Trust:*  
1-855-452-9997  
*Care Coord:*  
1-855-452-9997

*QPS Website:*  
[www.qps.org](http://www.qps.org)  
“Human Resources”  
“Benefits”