

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON OCTOBER 19, 2011**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on October 19, 2011, at 7:00 p.m. in the Round Room in the Baldwin Intermediate School Building located at 3000 Maine Street, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Daniels, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Daniels, Dickerson, Erwin, Krause, Niekamp, and Stone; and the following member was absent: Member Mays. Whereupon the President declared a quorum was present.

Moment of Silence

The President declared a moment of silence and reflection.

Pledge of Allegiance

Max Mosley, student supervisor at QHS, led the Pledge of Allegiance.

Max Mosley Recognized

Superintendent Lemon recognized Max Mosley for helping a student in need. While he was supervising the cafeteria during lunch hour at Senior High, Max reacted quickly to a call for assistance from a fellow staff member and provided life-saving first aid to a choking student. Max had just recently completed a CPR-AED classed offered by the District. The Board commended Max for his continued dedication to Quincy Public Schools students.

Madison Kindergarten Students

Madison School Principal Kelle Bunch introduced Kindergarten Teacher Renee Blattner and her kindergarten class. The students performed a short play based on *The Hungary Caterpillar* book.

Questions and Comments

President Daniels opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes. Mr. Jeff Kerkhoff asked some questions about the District's audit that was presented to the Finance Committee at yesterday's meeting. He commented that the audit should have been made available to the media and the public today at noon prior to tonight's meeting.

Executive Session

It was moved by Member Krause and seconded by Member Dickerson that the Board suspend the rules and go into executive session to discuss student discipline. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Niekamp and Stone; and the

following member voted Nay: None; and the following member was absent: Member Mays. Whereupon the president declared the motion carried.

Resumption of Rules

It was moved by Member Dickerson and seconded by Member Stone to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Niekamp and Stone; and the following member voted Nay: None; and the following member was absent: Member Mays. Whereupon the president declared the motion carried.

Consent Agenda

It was moved by Member Dickerson and seconded by Member Erwin to approve the following items on the Consent Agenda:

- a. Treasurer's Report
- b. Board Minutes – September 21, September 28 – 8:00 a.m., September 28 – 4:55 p.m., September 28 – 5:00 p.m., September 29, October 4 and October 10, 2011.

On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Niekamp and Stone; and the following member voted Nay: None; and the following member was absent: Member Mays. Whereupon the president declared the motion carried.

Reports of Superintendent

1. **Administrative Compensation Report.** Superintendent Lemon told the Board that the District is required to post the Administrative compensation Report on the website and present it to the Board of Education. The report was included in Board packets.
2. **Bullying Prevention.** A draft of a bullying prevention program is being shared with coaches and sponsors for input. Superintendent Lemon said the program will be presented to the Board soon.
3. **21st CCLC Grant.** The Quincy School District has been awarded a three-year 21st Century Community Learning Centers Grant for QJHS totaling approximately \$450,000. Superintendent Lemon commended Assistant Superintendent Trish Viniard for her efforts and expertise in securing this competitive grant. Mrs. Viniard said the purpose of the grant is to increase student achievement by providing before- and after-school support and summer school for students who are struggling and in danger of academic failure. Parent/family support and engagement is also an important component of the 21st CCLC Program. The community partners that will provide services and resources include Teen Reach/Two Rivers, YMCA, Cornerstone, and Quincy Medical Group. Several positions to be funded by the grant are in the process of being posted.
4. **ECFC Meals & Wheels.** Superintendent Lemon reported on the Meals & Wheels event for children and families held last week at ECFC. All types of vehicles were on display and food was provided.
5. **Principal Appreciation Day.** Principal Appreciation Day is Friday, October 21. Superintendent Lemon urged parents and staff to send a note or email to principals.

6. **Bob Mays Circles of Investment.** The Bob Mays Circle of Investment event was held October 14 at Senior High in honor of Board Member Mays' father.
7. **QHS Musical.** *Annie Get Your Gun* will be held November 9-13.

Member Mays Joined Telephonically

Member Mays joined the meeting telephonically at 7:50 p.m. which was duly recorded by the Board Secretary. Member Mays was out of town for his employer.

Building Committee

Chairman Daniels presented the Building Committee report. The committee reviewed a breakdown of remaining Health/Life Safety projects for each building and recommended the projects that can be completed during the school year be submitted for approval. Maintenance Director Dennis Peters told the committee the list includes only those projects at Baldwin, Junior and Senior High. Only urgent projects will be done at the K-3 schools while the Board is considering the future use of those buildings.

Approve Submission of Health/Life Safety Projects

It was recommended by the Building Committee and moved by Member Daniels that remaining Health/Life Safety projects be submitted to the Regional Office of Education for approval (Doc. Reg. No. 2564). On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: Member Niekamp. Whereupon the president declared the motion carried.

Curriculum Committee

Chairperson Krause presented the Curriculum Committee report. Educational Consultant Dr. Joseph Murphy met with staff during the Teacher Institute on October 10, with the Curriculum Committee at their regular meeting held that evening and with administrators on October 11. Dr. Murphy first came to Quincy in December 2010 and met with approximately 50 educators and community members. After that consultation, several shifts were made including the District's approach to summer school and the "9th hour" program at QHS which are leading to positive outcomes. The committee discussed the following with Dr. Murphy: retention/social promotion, prioritizing services with limited resources, co-curricular/extra-curricular activities and at-risk youth, ongoing intervention, and grading practices/meeting mastery. Mrs. Viniard commented that Dr. Murphy has been a wonderful resource for the District.

Finance Committee

Chairperson Erwin presented the Finance Committee report. The check register, Jr/Sr High Activity Fund and Self-Insurance revenue and expenditure comparisons were reviewed by the committee. Adam Withee, CPA from Zumbahlen, Eyth, Surratt, Foote & Flynn, presented the 2010-2011 District Audit. He stated that the audit provided evidence of much improvement from the previous year. Business Manager Bud Martin presented some options to the committee to address the budget deficit through a Deficit Reduction Plan which will be required by the State. Chairperson Erwin presented a financial update. She thanked Mr. Martin and his assistant, Larissa Brady, for the way the audit was handled this year. It was very organized. She said she is very pleased with the audit. Of the six audit findings this year, five have already been corrected. One finding was a coding error. She said due to

spending cuts and a private donation, the education Fund deficit is \$2.6 million, down from the \$5.9 million that was anticipated. The District is gaining ground but it's not enough. The cuts have had a negative impact on students. The District continues to do more with less as the No Child Left Behind standards continue to increase. She said the District is tax assisted, not tax supported and there is nowhere to go. The District is at the mercy of the taxpayers. Our property taxes provide 42% of the funding and the average is 55%. Once the deficit is corrected, a balanced budget will need to be maintained year after year.

Check Register/Jr & Sr High Activity Fund

It was recommended by the Finance Committee and moved by Member Erwin to approve the check register dated October 16, 2011, and the Junior/Senior High activity funds. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Policy Committee

The Policy Committee did not meet.

Reports from Representatives of the Board

1. **Special Education.** No report.
2. **Area Vocational Technical Center.** No report.
3. **Large Unit District Association.** Superintendent Lemon reported that the LUDA Fall Conference on October 5-7 he attended also included Jody Cooper-Technology Director, Christie Dickens-Human Resources, and Phyllis Stewart-Board Secretary/Administrative Assistant. He said a main topic of the conference was education reform and changes in teacher evaluation due to Senate Bill 7.

Adopt Policy 6:190 – Extracurricular and Co-Curricular Activities

It was moved by Member Dickerson and seconded by Member Erwin to remove from the table and adopt Policy 6:190 – Extracurricular and Co-Curricular Activities. Attorney Gorman stated that the changes to the policy codify the District's practices. Member Stone indicated he supports the changes but does not feel it goes far enough. Member Mays suggested revisiting the policy next year to include minimal grade point averages and language regarding participation in extracurricular activities being jeopardized if the student is not on track to graduate. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: Member Niekamp. Whereupon the president declared the motion carried.

Resolution – Sale of Property

It was moved by Member Stone and seconded by Member Dickerson to approve the Resolution Providing for Sale of School Real Property at 1411 S. 34th Street (Doc. Reg. No. 2566). The sale will be Wednesday, November 16 – 12:30 p.m. in Room 214 at the Board of Education. The property was purchased for the QAVTC building construction program and is no longer needed by the District. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Executive Session

It was moved by Member Krause and seconded by Member Dickerson that the Board suspend the rules and go into executive session to discuss student discipline, collective bargaining, pending or threatened litigation, sale or lease of property, and employment of personnel. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Exit of Members Niekamp and Mays

Member Niekamp exited the meeting at 10:15 p.m. during executive session and Member Mays disconnected at the end of executive session at 11:52 p.m. Both were duly recorded by the Board Secretary.

Resumption of Rules

It was moved by Member Dickerson and seconded by Member Stone to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following members were absent: Member Mays and Niekamp. Whereupon the president declared the motion carried.

Student Discipline

It was moved by Member Dickerson and seconded by Member Stone to confirm the recommendation made in executive session to expel one Quincy Junior High student, two Quincy Senior High students, and one Ombudsman student. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following members were absent: Members Mays and Niekamp. Whereupon the president declared the motion carried.

Approval of Executive Session Minutes

It was moved by Member Dickerson and seconded by Member Krause to approve the public release of the executive session minutes from April 20, 2011 through October 10, 2011 as redacted (Doc. Reg. No 2567). On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following members were absent: Members Mays and Niekamp. Whereupon the president declared the motion carried.

Personnel Addendum

It was moved by Member Dickerson and seconded by Member Stone to approve the Revised Personnel Addendum as amended. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following members were absent: Members Mays and Niekamp. Whereupon the president declared the motion carried.

		PERSONNEL CODES			
* REVISED PERSONNEL ADDENDUM AS AMENDED		SS - New operating Fund Position (increase in FTE) B - Paid for by Booster Clubs C - Change in classification O - Other P - New Project Fund position PR - Replacement for Project Fund position R - Replacement for vacant Operating Fund Position			
Quincy Board of Education					
October 19, 2011					
*salaries subject to change with new contract					
CERTIFIED					
APPOINTMENTS					
1	B	GARY HANDRICK - Asst. Boys Fresh Basketball Coach		Stipend-Booster	10/10/2011
2	R	GREG WELLMAN - QHS Actlvty Supervisor		\$47.50 / event	9/23/2011
3	*P	HOBSON BALE - PT Career Event Coord WCRS	\$31.00/hr	Timesheet	10/11/2011
<i>Temporary - less than 300 hrs paid by WCR</i>					
4	*R	NICK DIVINE - 7/8 Grad Head Wrestling Coach		Stipend	10/5/2011
5	*R	WENDY STEINKAMP - QHS Spanish Club Sponsor		Stipend	10/17/2011
6	*B	TIM SOUTHERS - QHS Asst Girls Basketball Coach		Stipend-Booster	10/17/2011
7	*P	CARRIE BELLIS - .5 Math Support/Title Bldgs	BA Step 2	\$12,807.12	10/20/2011 136 days
8	*P	LAKEN SCHREACKE-Title I Math/Rdg Support Wash	BA Step 0	\$24,086.30	10/25/2011 133 days
RESIGNATIONS					
9		TONY GRAWIE - QJHS PBIS Coach	9/15/2011		
10		BRENDA FLEER - QJHS PBIS Coach	9/15/2011		
11		KIM DINKHELLER - QJHS PBIS Coach	10/3/2011		
12		KATRINA KROEGER - Head Coach Girls Golf	10/15/2011		
13	*	SAM PARKS - Asst 7th Grd Boys Basketball Coach	10/11/2011		
LEAVE OF ABSENCE					
14		RYAN KAPPNER - Baldwin PE teacher	Paternity leave 10/28/11 to approximately 11/25/11		
15		AMY BUSS - Washington K/1 teacher	Maternity leave 10/18/11 to approximately 11/11/11		
RETIREMENT					
16	*	LORRAINE DVORAK - Baldwin W 4th grade	Effective	6/11/14	
EDUCATION SUPPORT					
APPOINTMENT/ASSIGNMENT CHANGE					
17	SS	JENNIFER BELL - Dewey Para (prev Baldwin Para)	10/10/2011	No salary chg	
18	R	MARCIA ZANGER-EAST - Berrian Para	10/3/2011	Lev C Step 7	\$12.41/hr 149 days
19	*R	HOLLY MALLORY - Monroe Para	10/21/2011	Lev C Step 3	\$11.38/hr 135 days
RESIGNATION					
20		KATRINA KROEGER - Monroe Para	10/21/2011		
RETIREMENT					
21		LINDA DEVERGER - QJHS Para	10/21/2011		
LEAVE OF ABSENCE					
22	*	TAMMY PARRISH - Baldwin W Para	Extended leave beginning 11/14/11		
23	*	DANA SASS - Transportation Secretary	Extended leave beginning September 12, 2011		
24	*	STACY VALENTINE - Adams Para	Extended leave for student teaching beginning 12/15/11		
TRANSPORTATION					
25	R	VICKIE HENNINGER - Bus Barn cleaning position	9/23/2011	5 hrs/week - timesheet	
26	R	BRENT KORMAN - 4 hrs AM-PM (IFT) 20 hrs/wk	9/29/2011	previously 10 hrs/wk	
27	R	FRED STEVENS - 2 hrs PM (IFT) 10 hrs/wk	9/29/2011		
28	*R	NANCY ZIMMERMAN - 2 hrs PM (IFT) 10 hrs/wk	10/17/2011		
29	*R	DIANE PIEPER - 2 hrs - 4 day/wk MD ECFC	10/18/2011		
30	*R	JOE SISTKO - 1 1/2 hr/4 day/wk MD ECFC (Rider)	10/18/2011		

Freedom of Information Requests

Attorney Gorman announced on behalf of the Superintendent that several Freedom of Information Requests have been received and are in process.

Adjournment

It was moved by Member Dickerson and seconded by Member Stone that the regular meeting adjourn. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following members were absent: Members Mays and Niekamp. Whereupon the president declared the motion carried and the regular meeting was duly adjourn.



Bill Daniels
President



Phyllis Stewart
Secretary