

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON DECEMBER 21, 2011**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on December 21, 2011, at 7:00 p.m. in the Round Room in the Baldwin Intermediate School Building located at 3000 Maine Street, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Daniels, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member was absent: None. Whereupon the President declared a quorum was present.

Moment of Silence

The President declared a moment of silence and reflection.

Pledge of Allegiance

Superintendent Lemon led the Pledge of Allegiance.

Questions and Comments

President Daniels opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes. Mr. Jeff Kerkhoff announced that 3,842 signatures have been received on petitions to place the Working Cash issue on the ballot for the March election. He thanked all those who helped with the process.

Consent Agenda

It was moved by Member Dickerson and seconded by Member Stone to approve the following items on the Consent Agenda:

- a. Treasurer's Report
- b. Board Minutes – November 10, 14, 16, and December 1, 2011

On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Reports of Superintendent

1. **Quincy Music Department Vespers Program.** Superintendent Lemon commended Music Director Kathi Dooley and the students and staff involved in the Christmas Vespers Program. He said it was an extremely professional production and shows students at their very best. The program truly reflected the spirit of the season.

2. **Triple I Conference in Chicago.** Superintendent Lemon said Board members and administrative staff will have an opportunity to report on the annual Triple I Conference held in November at the January meeting.
3. **Winter Break.** Superintendent Lemon reminded students and staff that winter break begins tomorrow, December 22. Staff returns Tuesday, January 3 for inservice and students return on January 4.

Building Committee

Chairperson Daniels presented the Building Committee report. The committee heard that current Health/Life Safety projects are at or near completion. Health/Life Safety projects at QHS recommended for 2012 were presented.

Curriculum Committee

The Curriculum Committee did not meet in December.

Finance Committee

Chairperson Erwin presented the Finance Committee report. The check register, Jr/Sr High Activity Fund and Self-Insurance revenue and expenditure comparisons were reviewed. The committee heard a recommendation for the approval of Bernardi Securities as the processing vendor for refinancing existing 2002B General Obligation School Refunding Bonds. The committee recommended the Board obtain quotes to process a line of credit up to \$6 million.

Refinancing Bonds

It was recommended by the Finance Committee and moved by Member Erwin to approve refinancing existing 2002B General Obligation School Refunding Bonds through Bernardi Securities (Doc. Reg. No. 2571). On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: Member Niekamp. Whereupon the president declared the motion carried.

Check Register/Jr & Sr High Activity Fund

It was recommended by the Finance Committee and moved by Member Erwin to approve the check register dated December 16, 2011, and the Junior/Senior High activity funds. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Policy Committee

The Policy Committee did not meet.

Reports from Representatives of the Board

1. **Special Education.** No report.

2. **Area Vocational Technical Center.** Director Mark Pfeleger distributed Volume 1, Issue 1 of the *Tech Times* newsletter. There will be one issue each semester and one in the summer. The newsletter has current news and updates from all programs that are offered by the center.
3. **Large Unit District Association.** Superintendent Lemon reported on the state instructional mandates committee he served on. He said committee recommendations are being finalized and will be presented to the governor soon. He will share the report with Board members when it is received.

Affiliation Agreement with Mennonite College of Nursing @ Illinois State University

Superintendent Lemon explained that the agreement with Illinois State University is to allow nursing students to complete internships at schools in the district. *It was moved by Member Erwin and seconded by Member Stone to approve the Affiliation Agreement with Mennonite College of Nursing @ Illinois State University (Doc. Reg. No. 2572).* On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Resolution Regarding Risk Management Program

The Board discussed the Risk Management Plan. There are no changes from last year. The Risk Management Plan delineates a process to identify and analyze loss exposure. It includes allocations payable with Tort Funds for employees' duties which are part of risk management. Attorney Gorman stated that legal challenges to the plan have been unsuccessful. Member Mays stated that he is not in favor of the plan because it allows the District to tax 60% more than is currently taxed in Tort. He said he is also opposed to 10% of teacher salaries allocated to Tort. Member Stone said that Tort funds should be used for imminent legal challenges and not to support salaries. Member Krause said that a portion of the salaries of individuals with responsibility for risk management should included in the plan.

It was moved by Member Dickerson and seconded by Member Krause to approve the Resolution Regarding the Risk Management Program (Doc. Reg. No. 2573). On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause; and the following members voted Nay: Members Mays, Niekamp, and Stone. Whereupon the president declared the motion carried.

Resolution to Establish 2011 Levy

Business Manager Bud Martin said there are no changes in the tentative levy presented at last month's meeting. The overall tax rate for 2011 will be 3.999, down from 4.00167 in 2010. *It was moved by Member Mays and seconded by Member Stone to approve the Resolution Authorizing and Directing Tax Levy (Doc. Reg. No. 2574).* On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: Member Niekamp. Whereupon the president declared the motion carried.

Authorize Administration to Begin Process for Line of Credit

It was moved by Member Erwin and seconded by Member Dickerson to authorize administration to begin the process for the line of credit not to exceed \$6,000,000. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: Member Niekamp. Whereupon the president declared the motion carried.

Procedure for Food Bids

Food Service Director Jean Kinder explained past practice for awarding food bids which is by lowest cost per line item. This has been done for several years and has been cheaper than awarding the bid to one bidder for all items. Member Mays suggested awarding the bid to one vendor for this six-month period to see how it compares now. He said one vendor may bid lower overall if allowed the entire bid.

It was moved by Member Mays and seconded by Member Stone to award food bids to lowest total bidder. On the call of the roll, the following members voted Aye: Members Mays and Stone; and the following members voted Nay: Members Daniels, Dickerson, Erwin, Krause, and Niekamp. Whereupon the president declared the motion failed.

Executive Session

It was moved by Member Erwin and seconded by Member Stone that the Board suspend the rules and go into executive session to discuss student discipline, collective bargaining, pending or threatened litigation, and employment of personnel. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Exit of Member Niekamp

Member Niekamp exited the meeting at 9:30 p.m. during executive session.

Resumption of Rules

It was moved by Member Dickerson and seconded by Member Stone to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

Student Discipline

It was moved by Member Stone and seconded by Member Dickerson to confirm the recommendation made in executive session to expel seven Quincy Senior High students. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

Personnel Addendum

It was moved by Member Krause and seconded by Member Erwin to approve the Revised Personnel Addendum as presented. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

PERSONNEL CODES

\$\$ - New operating Fund Position (increase in FTE)
 B - Paid for by Booster Clubs
 C - Change in classification
 O - Other
 P - New Project Fund position
 PR - Replacement for Project Fund position
 R - Replacement for vacant Operating Fund Position
 S - Summer School

***REVISED PERSONNEL ADDENDUM**

Quincy Board of Education

December 21, 2011

**salaries subject to change with new contract*

| CERTIFIED | | | |
|---|---|---|---|
| EXTENDED DAY TUTORS 28.00/hr Timesheet – Funded through Title I – Nov 7, 2011 thru June 15, 2012 | | | |
| 1 | P | ERIN KRUTY – B. WEST | |
| 2 | P | STEPHANIE PATRICK – B. WEST | |
| 3 | P | HEATHER FRIDAY – ADAMS | |
| 4 | P | LISA COWMAN – ADAMS | |
| 5 | P | JODI WHITFIELD – ADAMS | |
| 6 | P | LINDSEY STRUCK – BERRIAN | |
| 7 | P | LISA OTTEN – BERRIAN | |
| 8 | P | HEATHER HUMPHREY – BERRIAN | |
| 9 | P | PAM HAVERMALE – BERRIAN | |
| 10 | P | KATIE RIDDER – BERRIAN | |
| 11 | P | LINDA MCNAY – B. NORTH | |
| 12 | P | MARIE JOHN – B. NORTH | |
| 13 | P | CONNIE THOMAS – B. NORTH | |
| 14 | P | MARY CHRISTENSEN – B. NORTH | |
| 15 | P | CARMEL KUHLMAN – B. NORTH | |
| 16 | P | LAURA STUTZMAN – DEWEY | |
| 17 | P | JULIE SCHULTE – DEWEY | |
| 18 | P | JERRI HALL – DEWEY | |
| 19 | P | CONNIE HASCHEMEYER – DEWEY | |
| 20 | P | LINDA SAUNDERS – B. SOUTH | |
| 21 | P | JENNIFER BORDENKIRCHER – B. SOUTH | |
| 22 | P | RACHEL ROBISON – B. SOUTH | |
| COACHING APPOINTMENTS | | | |
| 23 | B | JAMES YOUNG QHS – JV Asst Softball | Stipend \$1,000 - November 11, 2011 |
| 24 | B | DUSTIN FORREST QJHS – 7 th 8 th Wrestling | Stipend \$750 – November 16, 2011 |
| 25 | R | JENNIFER NEALLY QHS – JV Softball | Stipend \$3,156.62 - November 21, 2011 |
| 26 | B | NICK LANTZ QJHS 7 th 8 th Asst. Wrestling | Stipend \$750 – November 16, 2011 |
| MATERNITY/MEDICAL LEAVE | | | |
| 27 | | MEGHAN GOEHL – Adams Kdg | Mat - 8 weeks/ February 7 - approx. April 3, 2012 |
| 28 | | JEN KEPPNER – QJHS | Mat - 8 weeks/ approx April 2 through end of year |
| 29 | | SARA JARVIS – Berrian 3 rd grade | Mat leave extended to January 3, 2012 |
| 30 | | TARA DICKS – Baldwin S | Medical leave Jan. 3 to approx. January 30, 2012 |
| RESIGNATIONS | | | |
| 31 | | SUSAN FOUTS – Teacher Baldwin N | Effective December 20, 2011 |
| 32 | | CANDY SCOTT – Speech/Lang Washington | Effective November 30, 2011 |
| | | | |
| | | | |

| 21 st CCLC EXTENDED DAY INSTRUCTORS – QJHS – FUNDED 21 st CCLC - \$28.00/hr - TIMESHEET | | | | |
|---|----|--|--|---------|
| 33 | *P | LYNDEE PERRINE – 5 hrs wk | | |
| 34 | *P | LISA SCHWARTZ – 2.5 hrs/wk | | |
| 35 | *P | MEGGIE WATERKOTTE – 2.5 hrs/wk | | |
| 36 | *P | MARLENE HELLHAKE – (Apex Coord) 3 hrs/wk | | |
| EDUCATIONAL SUPPORT | | | | |
| RESIGNATIONS | | | | |
| 37 | | MARCIA ZANGER EAST – Berrian Para | Effective December 2, 2011 | |
| 38 | | BARB ALTGILBERS – ECFC Para | Effective November 28, 2011 | |
| 39 | | KRISTA VERVERTLOH – Baldwin North | Effective December 9, 2011 | |
| 40 | | COURTNI CLARK – Driver-AM-MD-PM IFT Route | Effective December 1, 2011 | |
| 41 | | TIM SOUTHER – 21 st CCLC Ext Day Instruction | Effective November 22, 2011 | |
| 42 | | JOYCE POSTIGLIONE – Para Washington | Effective December 21, 2011 | |
| 43 | * | KATIE HOLLENSTEINER – Para Dewey | Effective January 3, 2011 | |
| 44 | * | KELLI KAHS – Security Berrian | Effective December 21, 2011 | |
| APPOINTMENTS | | | | |
| 45 | R | ALASON VECCHIE – Madison ED Para 105 days | Lev C-0 yr \$10.60/hr \$7,791 105 days | 12/7/11 |
| 46 | R | DEBBIE BRADSHAW – Baldwin North Para 106 days | Lev C 30 yrs \$19.10/hr \$14,172.20 | 12/6/11 |
| 47 | R | JENNIFER HATHAWAY – Berrian Cook 6.5 hrs/day | Step 0 \$8.75/hr | 1/4/12 |
| TRANSPORTATION APPOINTMENTS FOR EXTENDED DAY – Timesheet – Effective November 28, 2011 | | | | |
| 48 | P | TAMMY VAHLE – QJHS | 1 hr/day – 5 days/week | |
| 49 | P | NANCY GALLAHER – QJHS | 1 hr/day – 5 days/week | |
| 50 | P | DARLA RARDON – QJHS | 1 hr/day – 5 days/week | |
| 51 | P | SUSAN MAGGART – Baldwin | 1 hr/day – 3 days/week | |
| 52 | P | NANCY LACROIX – Baldwin | 1 hr/day – 3 days/week | |
| 53 | P | DANA HYNEK – Baldwin | 1 hr/day – 3 days/week | |
| TRANSPORTATION ROUTE OTHER APPOINTMENTS – Effective November 21, 2011 | | | | |
| 54 | R | TONY SPILKER – AM/PM IFT 4 hrs/day 5 days/week SE Route | | |
| 55 | R | CHRIS HODGES – PM 2 hrs/day – 5 days/week IFT Route | | |
| 56 | R | KAIL JARVIS – PM 2 hrs/day – 5 day/week IFT Route | | |
| 57 | R | JOE SISTKO – Assistant Trainer – timesheet 5 hours/week. Total 31 hr/week employee | | |

Freedom of Information Requests

Attorney Gorman announced on behalf of the Superintendent that several Freedom of Information Requests have been received and are in process.

Adjournment

It was moved by Member Stone and seconded by Member Krause that the regular meeting adjourn.

On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried and the regular meeting was duly adjourn.

Bill Daniels

Bill Daniels
President

Phyllis Stewart

Phyllis Stewart
Secretary