

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON JANUARY 23, 2013**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on January 23, 2013, at 7:00 p.m. in the Round Room in the Baldwin Intermediate School Building located at 3000 Maine Street, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Daniels, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member was absent: Member Niekamp. Whereupon the President declared a quorum was present.

Moment of Silence

The President declared a moment of silence and reflection.

Pledge of Allegiance

Interim Superintendent Cal Lee led the Pledge of Allegiance.

Questions and Comments

President Daniels opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Jeff Kerkhoff thanked Dr. Lee for his service to Quincy Public Schools. He distributed some information on the Common Core Standards and asked Board members to keep their eyes wide open if they want our students to succeed.

President Daniels congratulated Music Director Kathi Dooley and the 25 students named All-State Musicians. This is the 2nd highest number of students named from one school in the State. President Daniels also thanked Dr. Lee for serving as the district's interim superintendent. Dr. Lee's last day is February 1.

Consent Agenda

It was moved by Member Krause and seconded by Member Erwin to approve the following items on the Consent Agenda:

- a. Treasurer's Report
- b. Board Minutes – December 15, 19, and 29, 2012.

On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

PTA Report

Jill Butterfield, Monroe School PTA President, updated the Board on recent PTA activities at Monroe School. The PTA provided gift cards to staff for Christmas and purchased a new binding machine for the building. Fun nights were held at Bonkers and Scotties Fun Spot.

Superintendent Report – State of Our Schools

Interim Superintendent Cal Lee presented a report on the current state of the district and recommendations for the future. He said the schools' purpose is to prepare students to take the next steps in life and give them the tools to compete on the global economic playing field. Curriculum needs to be broadened to create communicative, imaginative, tech-savvy, multilingual, and adaptable students who are ready to take on jobs that may or may not already exist. He presented some statistics about the district. Quincy, with an enrollment of 6,522 students, ranks 40th out of 868 districts statewide. Quincy's operating expenditure per pupil in 2010-11 was \$9,670 which is \$2,000 below the State average of \$11,664. Quincy has one of the lowest tax rates in the state along with teacher salaries that are \$20,000 a year less than the state average and administrator salaries that are \$18,000 less than the state average. He noted that Quincy's salary levels rank at or near the bottom among the largest unit school districts in Illinois.

In his four months serving as Quincy's superintendent, Dr. Lee said he has identified many positives. He visited schools, classrooms and spoke with administrators. He said that the district is delivering a solid education even while the School Board has been forced to make budget cuts and financial decisions that have affected students. He said teachers and administrators are doing a good job with limited resources. He poses these three questions for school leaders and the Board: 1) Are your students learning? 2) How do you know? 3) What are you doing about it? Charts were displayed showing student ISAT and PSAT Reading and Math scores over the past ten years. He said that the education provided in Quincy is still high caliber, even though student test scores have plateaued in recent years. QHS graduation rate is above the state average at 88.1% compared to the state's rate of 82.3%.

Dr. Lee presented recommendations for moving forward. He urged the Board to focus more on kids. He said there has been too much attention focused on finances at the expense of other important topics. He recommended the Board devote a certain amount of time each month to curriculum and instructional issues and student achievement. He also recommended the Board develop and implement a "strategic plan" to help guide the district, with input from parents and community stakeholders. He recommended a 7-year adoption cycle for articulating curriculum horizontally and vertically. He urged the Board to consider restructuring. Moving the ninth grade out of Quincy Junior High School would be one of his top priorities. He feels student achievement would improve for ninth-graders if they were in a more conventional high school setting. Future school construction should be considered as the district will have some bonds paid off within the next few years, giving the district the opportunity to use its bonding authority, with voter approval, to construct one or more schools. A priority for the district moving forward needs to be providing more modern technology for students. A step in that direction is the implementation of a wireless Internet structure thanks to the help of the Knapheide Manufacturing Company which is providing technical expertise and funding.

Quincy is facing many challenges, including rising poverty, decreases in funding and staffing, the need to implement the "common core" educational standards and new testing protocols, and new administrative leadership at the central office and three new Board members elected in April. Dr. Lee asked administrators for their three wishes in their positions as school leaders. Nearly all wished for more respect, support, and to be provided direction.

Dr. Lee urged the district to involve parents and community in development and implementation of the Strategic Plan and encourage parents and community to be involved in the schools. The Board needs to be transparent and communicate, communicate, communicate. Staff should be encouraged and expected to grow professionally and provided opportunities to do so. He said that every decision should be made in the context of how it will affect students and achievement.

Arrival of Member Niekamp

Member Niekamp arrived at 7:25 p.m. which was duly recorded by the Board secretary.

Building Committee

The Building Committee did not meet in January.

Curriculum Committee

The Curriculum Committee report was presented by Chairperson Krause. The committee reviewed the School and District Improvement Plans. He said that programs currently in place will be tweaked or eliminated if they are not working. The curriculum needs to align horizontally and vertically between grades. Assistant Superintendent Trish Viniard presented an overview of each school's plan and goals. Common areas in the plans include increasing student achievement in Reading and Math and aligning curriculum to the Common Core State Standards. The plans are available on the district's website.

Finance Committee

The Finance Committee report was presented by Business Manager Joel Murphy. The committee reviewed the monthly check register, monthly expenditure comparisons, self-insurance fund reconciliation and the Statement of Revenue, Expenditures and Changes to Fund Balances for the funds of Education, Operation and Maintenance, Transportation, TORT, Self-Insurance, Special Education, QAVTC, and WCR. An update on the status of State Aid payments was presented. The Finance Committee reviewed the food and non-food bids. Mr. Murphy presented an update on the wireless connectivity project. Member Krause commented that the donation from Knapheide Manufacturing for this upgrade is an incredible gift.

Check Register/Jr & Sr High Activity Fund

It was recommended by the Finance Committee and moved by Member Erwin to approve the Check Register dated January 18, 2013 and the Junior/Senior High activity funds. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Food and Non-Food Bids

It was recommended by the Finance Committee and moved by Member Erwin to approve the line item bids for food and non-food items from Kohl Wholesale and Fox River Foods in the amount of \$375,144.58 and bread bid for the remainder of the 2012-13 school year in the amount of \$82,668.04 to Bimbo Bakeries (Sara Lee) for bread. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Reports from Representatives of the Board

- a. **LUDA/Illinois Association of School Boards/Illinois Association of School Administrators - Legislation.** Superintendent Lee reported the LUDA Winter Conference will be held February 7 and 8 in Springfield. Dmitry Andrievsky from the District's Technology Department will be attending.

School and District Improvement Plans

It was moved by Member Krause and seconded by Member Mays to approve the District and School Improvement Plans as presented. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Certified and Education Support Staff Seniority Lists

It was moved by Member Erwin and seconded by Member Mays to approve the Certified and Education Support Staff Seniority Lists as presented (Doc. Reg. No. 2645). On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Niekamp; and the following member voted Nay: None; and the following member abstained: Member Stone. Whereupon the president declared the motion carried.

Head Start Parent Policy Council By-Laws and Selection Criteria

It was moved by Member Stone and seconded by Member Dickerson to approve the Head Start Parent Policy Council By-Laws and Selection Criteria Ranking Sheet as presented (Doc. Reg. No. 2646). On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Executive Session

At 8:05 p.m., it was moved by Member Erwin and seconded by Member Stone that the Board suspend the rules and go into executive session to discuss a)the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District, b)collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, g)student disciplinary cases, and i)pending, probable or imminent litigation. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Exit of Member Niekamp

Member Niekamp exited the meeting during executive session at 10:25 p.m. which was duly recorded by the Board Secretary.

Resumption of Rules

At 12:15 a.m., it was moved by Member Erwin and seconded by Member Krause to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

Student Discipline

It was moved by Member Erwin and seconded by Member Krause to adopt the recommendation made in executive session to expel six Quincy Junior High students, two Quincy Senior High students, and one Chaddock Alternative student. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

Personnel Addendum

It was moved by Member Krause and seconded by Member Erwin to approve #38 of the Revised Personnel Addendum as amended. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, and Mays; and the following member voted Nay: None; and the following member abstained: Member Stone; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

It was moved by Member Erwin and seconded by Member Stone to approve the balance of the Revised Personnel Addendum as amended. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried.

		PERSONNEL CODES
<p>*REVISED PERSONNEL ADDENDUM as amended <i>Quincy Board of Education</i> <i>January 23, 2013</i></p>		\$\$ - New operating Fund Position (increase in FTE)
		B - Paid for by Booster Clubs
		C - Change in classification
		O - Other
		P - New Project Fund position
		PR - Replacement for Project Fund position
R - Replacement for vacant Operating Fund Position		
S - Summer School		
CERTIFIED		
APPOINTMENTS		
1	P	KRYS EVERS DEN DUESTERHAUS-LIT INTERVEN ADAMS. BS 24 YRS \$24,905.32. EFF. 1-7-13 (92 DAYS)
2	P	TORI CAMPBELL - LIT INTERVENTION WASHINGTON. MS 0 \$18,006.24 EFF. 1-7-13 (92 DAYS)
3	R	BRENDA ZESSIN - 7 TH GRD LANG ARTS QJHS. SPEC 21 YRS \$27,094 EFF 1-7-13 (92 DAYS)
4	R	PAM POTTER - MUSIC BALDWIN PART-TIME. BA 30 YRS .22 FTE \$4,682.56 EFF. 1/28/13 (32 DAYS)
5	P*	KATHRYN FAIRLEY - TITLE 1 RDG/MATH TUTOR - CHADDOCK. \$28/HR TIMEHSEET 14 HRS/WK 1/24/13
TITLE I EXTENDED DAY INSTRUCTORS EFFECTIVE JAN-MAY 2013. TIMESHEET \$28.00/HR		
6	P	LINDSEY STRUCK - 2 HRS/WK
7	P	MICHELLE GRAWE - 2 HRS/WK
8	P	JERRI HALL - 2 HRS/WK
9	P	BETH KNIEL - 2 HRS/WK
10	P	PAM HAVERMALE - 2 HRS/WK
11	P	JAMIE HAMBY - 2 HRS/WK
12	P	TAWNYA SPARROW - 8 HRS/WK
13	P	JENNIFER DICKERMAN - 8 HRS/WK
14	P	NANCY EBBERT - 2.15 HR/WK
15	P	MARY CHRISTENSEN - 2.25 HRS/WK
16	P	NATALIE CORNWELL - 2.25 HRS/WK
17	P	AMANDA GRIMM - 2.25 HRS/WK
18	P	SHANNON CHENEY - 2.24 HR/WK
19	P	BRAD FUNKENBUSCH - 1.5 HRS/WK
20	P	AMY DERRICK - 2.25 HRS/WK
21	P	TIFFANY JONES - 2.25 HRS/WK
22	P	ERIN KRUTY - 2.25 HRS/WK
23	P	LINDA MCNAY - 1.5 HR/WK
24	P	RACHEL ROBISON - 1.5 HR/WK
25	P	JEN BORDENKIRCHER - 1.5 HRS/WK
26	P	ERIN DAVISON - 1.5 HRS/WK
27	P	SANDY CASSENS - 2 HRS/WK
LEAVE OF ABSENCE		
28		MICHELLE JACOBSEN-WASH. 12-WK FMLA MATERNITY EFF. APPROX. FEB. 11 THROUGH 5/6/13
29		CATELYN GENENBACHER-SPEC ED. 6-WK MATERNITY LEAVE EFFECTIVE BEGINNING 5/27/13

RESIGNATION		
30		JIM HUNEKE – MADISON PE, QHS ACTIVITY SUPVS-BOYS/GIRLS ASST TENNIS COACH. EFF. 3/22/13
31	*	TRISH SULLIVAN-VINARD – ASST. SUPERINTENDENT. EFFECTIVE 6/30/13
RETIREMENT		
32		ROBERTA VOLLRATH – MADISON KDG. EFFECTIVE 6/15/16
SUSPENSION WITHOUT PAY		
33	*	BILL TWADDLE – GRAPHIC ARTS QAVTC. 10-DAY SUSPENSION WITHOUT PAY. EFFECTIVE 01/28/13.
EDUCATIONAL SUPPORT		
APPOINTMENTS/CHANGE OF ASSIGNMENT		
34	R	LADONNA FRIEDEN – PARA BALD W. LEV C STEP 7 - \$12.53/HR \$8,069.32 EFF. 1/7/13 (92 DAYS).
35	R	TAHNEE BAUER – PARA BALDWIN W. LEV C STEP 5 \$12.02/HR - \$7,740.88 EFF 1/7/13 (92 DAYS).
36	R	PEGGY ANDERSON – PARA QJHS. LEV C STEP 30 - \$19.29/HR \$12,422.76 EFF 1/7/13 (92 DAYS).
37	R	MEGHAN BAUER-AM-PM SPEC ED RT (5 DAYS/WK) & MD RT (4 DAYS/WK). 26 HRS/WK. EFF.1/14/13.
38	R	MICHELLE STONE – AM-PM IFT RT – 20 HRS/WK. EFF. 1-8-2013.
39	R	DON DURBIN – AM-PM IFT RT. 20 HRS/WK. EFFECTIVE 1/16/13.
40	R	MATT HARMON – PM IFT. 10 HRS/WK. EFFECTIVE 1/17/13.
41	R	RUTH ROYSTON-NIGHT CUST QJHS 40 HRS/WK 15.00/HR 100 DAYS \$12,000.EFF. 2/11/13
42	R*	RILEY KANE – DIST. ELECTRICIAN. 13 YRS - \$22.98/HR - \$20,222.40 (110 DAYS) EFF 1/28/13.
RETIREMENT		
43		PAM LANIER – PARA QAVTC. EFFECTIVE 6/15/14
44		GLORIA PERKINS – TRANSPORTATION. EFFECTIVE 6/15/14
45		CYNTHIA SCHMIDT – PARA ECFC. EFFECTIVE 6/15/14
46		MARY MCLAUGHLIN – PARA QJHS. EFF. AT THE END OF THE 2012-13 SCHOOL YR (NO AGREEMENT)
47		LEANN MILLER – PARA ECFC. EFFECTIVE 6/15/14
48		JANET KULLA – SECRETARY QAVTC. EFFECTIVE 7/31/13
49	*	PAM NOBIS – PARA ELLINGTON. EFFECTIVE AUGUST 15, 2014.
50	*	LINDA MCNEIL – NURSE MONROE. EFFECTIVE JUNE 15, 2014.
MEDICAL LEAVE		
51	*	KIM STRATMAN – PARA ECFC. EFFECTIVE 1/9/13 THROUGH APPROXIMATELY 2/6/13.
RESIGNATIONS		
52	*	DON DURBIN – BUS DRIVER. EFFECTIVE 1/25/13.
53	*	DARLA OHNEMUS – BUS DRIVER. EFFECTIVE 1/18/13.
AMENDMENT - RETIREMENT		
54		KATHLEEN SCHAFFER – PARA BALDWIN. EFFECTIVE 6/15/14

Freedom of Information Request

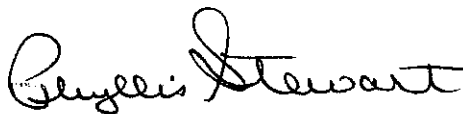
Attorney Gorman announced on behalf of the Freedom of Information Officer that several FOIA requests have been received and are in process.

Adjournment

It was moved by Member Erwin and seconded by Member Stone that the regular meeting adjourn. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Erwin, Krause, Mays, and Stone; and the following member voted Nay: None; and the following member was absent: Member Niekamp. Whereupon the president declared the motion carried and the meeting was adjourned at 12:25 a.m.



Bill Daniels
President



Phyllis Stewart
Secretary