

**MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON NOVEMBER 20, 2012**

Meeting Convened

The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on November 20, 2012, at 7:00 p.m. in the Round Room in the Baldwin Intermediate School Building located at 3000 Maine Street, Quincy, Illinois, in said school district.

Roll Call

The meeting was called to order by President Daniels, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Daniels, Dickerson, Krause, Niekamp, and Stone; and the following members were absent: Members Erwin and Mays. Whereupon the President declared a quorum was present.

Moment of Silence

The President declared a moment of silence and reflection.

Arrival of Member Mays

Member Mays arrived at 7:01 p.m. which was duly recorded by the Board Secretary.

Focus on Students

A program and song on *Leadership and the 7 Habits* was presented by students from Berrian School.

Pledge of Allegiance

Berrian students led the Pledge of Allegiance.

Questions and Comments

President Daniels opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

Jeff Kerkhoff commented on the Common Core Standards and said there is some negative information on the Internet regarding the standards. He distributed some information he printed. He also commented on the interest and fees for the Working cash Bonds as opposed to a line of credit.

President Daniels said that a memo has been sent to Board and Committee members reminding them the Open Meetings Act training must be completed prior to January 1, 2013. The training is available on line.

President Daniels, Member Krause and Member Dickerson announced they will not be running for re-election in April 2013. They expressed appreciation for the opportunity to serve and encouraged anyone interested in education to consider running.

Board members discussed potential dates for future meetings with School Exec Connect about the superintendent vacancy.

Rich Jones stated that he is disappointed the three Board members are not going to run for re-election and he appreciates all they have done.

Member Stone thanked Member Daniels, Krause and Dickerson for their service. He said they spent many days and nights working together and he appreciates their efforts and time.

Consent Agenda

It was moved by Member Krause and seconded by Member Mays to approve the following items on the Consent Agenda:

- a. Treasurer's Report
- b. Board Minutes – October 17 and November 6, 2012

On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member Erwin. Whereupon the president declared the motion carried.

Reports of Superintendent

1. **PTA Report.** Stephanie Barbagiovanni, Ellington PTA President, updated the Board on fall fundraising activities. Ellington has over 100 PTA members.
2. **Dr. Cal Lee – Interim Superintendent.** Superintendent Lee recognized Quincy Public Schools Foundation and QHS Alumni Association for their efforts to raise funds with the *Big Blue Raffle*. 5,000 tickets will be sold at \$100 each. He thanked Mindy Holthaus and Katie Schelp who have volunteered to promote good news stories happening in Quincy Public Schools to local media. He said they have been doing a fantastic job. He said that in his time here and from following Quincy Public Schools in the past, he knows that Members Daniels, Dickerson, and Krause are "Top Ten" and have put kids first during their tenure on the Board.

Building Committee

The Building Committee did not meet in November.

Curriculum Committee

The Curriculum Committee report was presented by Member Krause. The committee reviewed School Improvement Plans and heard a report on PSAE WorkKeys results. The committee recommended four course additions for QHS/QAVTC.

Course Additions

*It was recommended by the Curriculum Committee and moved by Member Krause to approve the following course additions for QHS/QAVTC: **Abnormal Psychology, AP 2D Art, 3D Modeling and Animation and Project Leave the Way Computer Integrated Manufacturing.** On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member Erwin. Whereupon the president declared the motion carried.*

Finance Committee

The Finance Committee report was presented by Business Manager Joel Murphy in the absence of Chairperson Erwin. The committee reviewed the monthly check register, monthly expenditure comparisons, self-insurance fund reconciliation and the Statement of Revenue, Expenditures and Changes to Fund Balances for the funds of Education, Operation and Maintenance, Transportation, TORT, Self-Insurance, Special Education, QAVTC, and WCR. Five-year financial projections were presented. The document will be continually updated to provide the most accurate information. Reducing the district's

subsidy to Special Education by increasing the special education levy was discussed. A referendum to increase the special education would have to be approved by the voters.

Check Register/Jr & Sr High Activity Fund

It was recommended by the Finance Committee and moved by Member Daniels to approve the Check Register dated November 16, 2012 and the Junior/Senior High activity funds. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member Erwin. Whereupon the president declared the motion carried.

Policy Committee

Chairperson Dickerson presented the Policy Committee report. The committee reviewed the October 2012 revisions from Illinois Association of School Board Policy Service and was updated on the Heat Related Illness Prevention Policy 7:291 approved last summer.

Policy Revisions on the Table

It was recommended by the Policy Committee and moved by Member Dickerson to lay the following policy revisions on the table:

2:20	2:30	2:110	2:125	2:200
2:220	4:45	4:70	4:100	5:30
5:125	6:60	6:65	6:110	6:210

On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Krause, Mays, and Stone; and the following member voted Nay: Niekamp; and the following member was absent: Member Erwin. Whereupon the president declared the motion carried.

Reports from Representatives of the Board

- a. **Area Vocational Technical Center.** Director Mark Pfeifer reported that two students were named Rotary Club Students of the Month for October. Kaitlyn Flachs, QHS Business Marketing and Management Program and Robert Runser, QHS Construction Program. The Fall 2012 West Central Regional System Newsletter was distributed to Board members. Mr. Pfeifer reported that QAVTC will be recruiting students soon for next school year.
- b. **LUDA/Illinois Association of School Boards/Illinois Association of School Administrators - Legislation.** Superintendent Lee reported on the Common Core Forums held at the Kroc Center as part of the AFT Grant. Assistant Superintendent Viniard said that more community forums on the standards will be presented to service groups and day care providers. Superintendent Lee shared some information from a memo from State Superintendent Christopher Koch. The 2012 School Report Cards, released last month, will be the last of their kind as the state moves to a new, improved format offering more comprehensive information. 2012 will also be the last time Adequate Yearly progress (AYP) will be reported as the state should receive a waiver next year. As the new Common Core State Standards are implemented, the state is preparing to replace the Illinois Standards Achievement Test in Math and English Language Arts with the Partnership for Assessment of Readiness for College and Career (PARCC) assessments. Superintendent Lee said the student growth model will be used to assess individual students. For example, achievement will be measured for students from one year to the next, instead of comparing this year's 4th graders to last year's 4th graders.

Resolution Estimated Amount to be Levied for 2012

Business Manager Joel Murphy presented the tentative tax levy for 2012. He explained the levy process. He said the levy is the amount of money a school district certifies to be raised. The actual dollar amount billed to the property owners is determined by the county clerk. The tentative tax levy is \$33,050,811. The overall projected tax rate will be 4.00616, down slightly from 4.03709 in 2011. A final vote on the tax levy will be at the December 19 meeting.

It was moved by Member Mays and seconded by Member Dickerson to approve the Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2012 and Direct Compliance with the Truth in Taxation Law as necessary (Doc. Reg. No.2239). On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Krause, Mays, and Stone; and the following member voted Nay: None; and the following member abstained: Member Niekamp; and the following member was absent: Member Erwin. Whereupon the president declared the motion carried.

School Library Grant

It was moved by Member Mays and seconded by Member Stone to approve submission of the School Library Grant. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member Erwin. Whereupon the president declared the motion carried.

Head Start Quality Improvement Plan

It was moved by Member Krause and seconded by Member Mays to approve the Head Start Quality Improvement Plan (Doc. Reg. No. 2240). On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member Erwin. Whereupon the president declared the motion carried. Julie Schuckman, Early Childhood Director, explained that the plan ensures the elimination of any deficiencies. She said that the District can re-apply to reinstate the three-year-old program next year.

Administrative Compensation

President Daniels said that compensation for the current year has been addressed for all employee groups except administration. The plan presented to the Board includes a 1% increase for administrators for the current school year. For 2013-14, the increase would 0% to 3% depending on the performance evaluation.

It was moved by Member Dickerson and seconded by Member Mays to approve administrative compensation for 2012-2013 and 2013-14 as presented. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Krause, Mays, and Stone; and the following member voted Nay: Member Niekamp; and the following member was absent: Member Erwin. Whereupon the president declared the motion carried.

Executive Session

At 8:35 p.m., it was moved by Member Dickerson and seconded by Member Stone that the Board suspend the rules and go into executive session to discuss g)student disciplinary cases, b)collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, i)pending, probable or imminent litigation, a)the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Krause, Mays, Niekamp, and Stone; and the following member voted Nay:

None; and the following member was absent: Member Erwin. Whereupon the president declared the motion carried.

Resumption of Rules

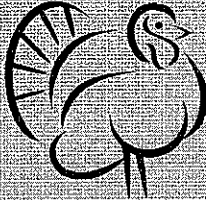
At 9:50 p.m., it was moved by Member Stone and seconded by Member Dickerson to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member Erwin. Whereupon the president declared the motion carried.

Student Discipline

It was moved by Member Dickerson and seconded by Member Stone to confirm the recommendation made in executive session to expel one QHS student. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member Erwin. Whereupon the president declared the motion carried.

Personnel Addendum

It was moved by Member Krause and seconded by Member Mays to approve the Revised Personnel Addendum as presented. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member Erwin. Whereupon the president declared the motion carried.

<p>*REVISED PERSONNEL ADDENDUM Quincy Board of Education November 20, 2012</p>			<p>PERSONNEL CODES</p> \$\$ - New operating Fund Position (increase in FTE) B - Paid for by Booster Clubs C - Change in classification O - Other P - New Project Fund position PR - Replacement for Project Fund position R - Replacement for vacant Operating Fund Position S - Summer School	
			<p>CERTIFIED</p>	
<p>APPOINTMENTS/CHANGE IN ASSIGNMENT</p>				
1	P	KATHRYN KNAPP FAIRLEY – TITLE 1 READING/MATH TUTOR-NON PUBLIC \$28.00/TIMESHEET. 10/25/12		
2	P	KERRY ANDERS – DR ED ACRSS – SOLD PLANNING PERIOD 12-10-12 THROUGH 2-1-13.		
3	R	BRITTNEY HOUGHTON – QJHS HEAD 7 TH GRADE VOLLEYBALL COACH. 10-23-12		
4	R	MIKE LLEWELLYN – QJHS HEAD 8 TH GRADE VOLLEYBALL COACH. 10-23-12		
5	B	TOM PICKETT – QJHS ASST WRESTLING COACH. 11-02-12		
<p>LEAVE OF ABSENCE</p>				
6		AMY BUSS – WASHINGTON – 8-WK MATERNITY APPROXIMATELY JANUARY 14 TO MARCH 11, 2013		
7		JANET SUMMERS – QHS – MEDICAL LEAVE DECEMBER 12, 2012 TO APPROXIMATELY JANUARY 12, 2013		
<p>RETIREMENTS</p>				
8		MARILYN GABRIEL – WASHINGTON. EFFECTIVE AT THE END OF 2012-13. NO CONTRACT		
9		CHERYL KOENIG – QJHS. EFFECTIVE JUNE 15, 2016		

ADMINISTRATIVE CONTRACTS		
10	*	CHRISSEY COX – PRINCIPAL BERRIAN SCHOOL. THREE-YEAR CONTRACT EFFECTIVE JULY 2012
11	*	MARK PFLEIGER – DIRECTOR QAVTC. THREE-YEAR CONTRACT EFFECTIVE JULY 2012
EDUCATIONAL SUPPORT		
APPOINTMENTS/CHANGE OF ASSIGNMENT		
12	P	CASEY LITTLE – TAOEP TUTOR/LIAISON QJHS. 20 HRS/WK - \$25/HR TIMESHEET. EFFECTIVE 11-9-12
13	P	GARRETT RUFFIN – TAOEP TUTOR/MENTOR QHS. 20 HRS/WK - \$25/HR TIMESHEET. EFFECTIVE 11-5-12
14	R	DEANN DRA LINDSAY – CAFETERIA MONITOR ADAMS. STEP 0 \$8.75/HR – 13.75 HRS/WK EFF. 11-8-12
15	\$\$	TERESA LOCKETT – CAFETERIA MONITOR BALDWIN. \$8.75/HR 12.5 HR/WK. EFF. 10-19-12
16	\$\$	HALEY TOURNEAR – PARA ELLINGTON. LEV C 0 YRS – \$10.70/HR 155 DAYS \$8,613.50 11-19-12
17	R	DONALD DURBIN – CAFE MONITOR MADISON 0 YRS \$8.75/HR 13.75 HRS/WK 11-16-12 (ALSO A BUS DRIVER)
18	R	KEVIN KRIETEMEYER – PARA QHS – LEV C 3 YRS \$11.50/HR – 112 DAYS \$9,016 11-26-12
19	R	JANIE REED – FAM SUPP SPEC ECFC – BA 8 YRS - \$18,330.42 (113 DAYS) 11-21-12 (PREVIOUSLY A PARA)
RESIGNATIONS		
20		TRIANA DIETRICH – ECFC FAMILY SUPPORT. EFFECTIVE 11-23-12
21		FRED CHERNY – SECURITY GUARD ADAMS. EFFECTIVE 12-07-12
22		JEANNA LOOS – QJHS PARA. EFFECTIVE 11-02-12
23		KRISTIE LEAPHART – MADISON FOOD SERVICE. EFFECTIVE 11-09-12
24	*	DANA BURROWS – AM-PM NON-UNION BUS RIDING ROUTE. EFFECTIVE 11-16-12
RETIREMENT		
25		RHONDA ALTGILBERS – QHS PARA. EFFECTIVE 11-1-12
26	*	GARY CRAIL – BALDWIN CUSTODIAN. EFFECTIVE 09-30-14
LEAVE OF ABSENCE		
27		LYNN SCHLEPPHORST – PARA – EXTEND MATERNITY LEAVE THROUGH 12-21-12
28		ANN KAMPHAUS – PARA – MEDICAL LEAVE (FMLA) 8-30-12 THROUGH 12-21-12
29		DARLA OHNEMUS – TRANSPORTATION – MEDICAL LEAVE EFFECTIVE 8-13-12
30		CINDY SAGRASEE – PARA – MEDICAL LEAVE EFFECTIVE 11-8-12 TO APPROXIMATELY 12-21-12

Freedom of Information Request

Attorney Gorman announced on behalf of the Freedom of Information Officer that several FOIA requests have been received and are in process.

Adjournment

It was moved by Member Mays and seconded by Member Stone that the regular meeting adjourn. On the call of the roll, the following members voted Aye: Members Daniels, Dickerson, Krause, Mays, Niekamp, and Stone; and the following member voted Nay: None; and the following member was absent: Member Erwin. Whereupon the president declared the motion carried and the meeting was adjourned at 9:55 p.m.



Bill Daniels
President



Phyllis Stewart
Secretary